



Harvey-Marion County CDDO

Supporting increased independence, integration, inclusion, and productivity in individual homes and communities.

HARVEY-MARION COUNTY CDDO: BOARD of DIRECTORS

May 15, 2023

Meeting Minutes

Location: HMCDDO Meeting Room, 500 N. Main, Suite 204, Newton, KS 67114 (*Zoom option also available to anyone that requests access*).

Directors Participating: In Person: Kristi Berning, Chair; Marilyn Loganbill, Vice-Chair; Craig Simons, Secretary

Present via Zoom: Mary Gill, Treasurer; Don Schroeder; Todd Weeks; Kimberlee Jost

Directors Absent: Jen Dies; Randy Dallke

Harvey-Marion County CDDO Staff Present: Kevin Gaeddert, Executive Director; Nancy Plenert, Meeting Recorder

Call to Order. Chair Kristi Berning called the monthly Board meeting to order at 4:00 p.m.

Proxies: None.

Quorum Status: Quorum present.

Public Comment: None. A web link for public access to this meeting was posted with the Newton Kansan and Marion Record. <https://harveymarioncddo.com/meetings>

Minutes of April 17, 2023 Board Meeting. Todd asked whether Kevin had spoken with Connie Rickard, Trinity Heights Respite Care about how an hourly increase to \$20/hr. would impact their staff wages. Kevin received assurance from Connie that such an increase would allow them to pay their staff \$15/hr.

ACTION: *Craig moved to approve the April 17, 2023 Minutes. The motion was seconded by Marilyn and passed by unanimous vote.*

Financials: Packets contain the April 2023 Profit & Loss by Class report, the check register report, and balance sheet. At 10 of 12 months (83%), total Income reflects receipt of County Mill, State Aid & CDDO Admin Funds.

- Balance Sheet dated **05/05/2023** reflects HMCDDO Total Assets at **\$319,781.15**
- Current Budget Overages:
 - 6040: Our office switched to a new copier provider and this line item will be over budget.
 - 6090: There was an increase to quick books this year and this line item will be slightly over budget. Discussed line item 6090, Audit/Acctg. Support. Is there any reason these items are combined? Accounting Support is mainly the monthly Quickbooks expense. For FY2024, we will change 6090 to Audit, and the monthly Quickbooks expense will be charged to line item 6111, Software Subscriptions.



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Craig asked about the expenses incurred with buying a new copier. Kevin explained that the company from which we purchased the new copier handled the buyout and return of the old copier. It was a long process but has been completed. Discussed the excess funds in line item 6505, Discretionary-Funded Direct Supports. Plans are to pay the Project Search program support (amount requested \$35,000) and Trinity Heights Respite Care summer program (amount requested \$15,000) out of these FY23 funds.

ACTION: *Kristi moved to accept the financial report as presented. The motion was seconded by Craig and passed by unanimous vote.*

Service Management and Director's Report – Additional Updates, Discussion, Action.

National, State (KDADS/KDHE/InterHab) & Local Updates:

National:

- A new Centers for Medicaid Services (CMS) rule has been posted – called the “Access Rule”. ANCOR has been following along to see how this will impact the IDD system state-by-state and there is no clear indication of this at this time for KS.

State:

• The Governor signed the "mega budget" bill, which included a number of items for the Kansas IDD system. Included in the budget bill:

- Funds to increase TCM reimbursement to \$75 per hour
- \$2 million in funds for behavioral health grants for the IDD system
- Proviso language directing KDADS to conduct an IDD funding study incorporating inflationary indexes for the 2024 Legislative Session
- Proviso language directing KDADS to develop a new Community Support Waiver for the IDD system.
- \$1.2 million for dentures for Medicaid populations

Craig asked if the rate increase for IDD waiver services last year resulted in staff wage increases? Kevin replied that since a small portion of service providers are InterHab members, there was no way to obtain comprehensive information on the rate increase vs. staff wages. Locally, our service providers are offering a starting wage of \$14-\$15/hour.

• KDADS Waiver Renewal Workgroups: The groups have a cap of 12 people per group, and the max groups allowed is three. The groups will begin meeting in May-July to get good data on how to address the concerns needing to be remediated in KS. There are seven focus point for waiver renewal:

- Conflict of interest (TCM/CDDO); Unbundling Day Services; Unbundling Residential Services; Ratio Billing; Supported Employment; Functional Assessment; Assistive Technology

• CDDO Contracting Update: The contract group reached out to KDADS on the status of the contract, and they expect to see it soon. This group is also working on the methodology approach and continues to meet in hopes of finalizing it soon.

• Final Rule – It was noted that CDDOs will have a monitoring component as we approach the final rule application. There will be further discussions surrounding this topic once



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we receive the findings from CMS regarding the recent final rule evaluation visits to KS.

Local:

- The HMCDDO Executive Director met with the Oasis School staff on 04/23/23 for an outreach session about CDDO services.
- The HMCDDO Executive Director also met with Hillsboro Elementary staff and parents for eligibility purposes on 05/05/2023. We received 6 new applications from that meeting alone!

Action on Service Management and Director's Report. *Todd moved to acknowledge receipt of and accept the Service Management and Director's Report as presented. The motion was seconded by Kimberlee and passed by unanimous vote.*

Note: a copy of the Service Management and Director's Report is available upon request.

HMCDDO FY2024 Budget Presentation: Kevin explained that this budget cycle is dominated by proposed staff wage increases. At the April meeting, there was discussion about salary amounts that were obtained from CDDO's similar in size and structure to ours. Kevin received wage information from an additional CDDO – Arrowhead. Their wages are in line with those reported by Cowley County. There has still been no decision made on how CDDO Admin funds will be allocated across all CDDO's. Three different scenarios are being considered; depending on which scenario is chosen, we could stand to receive a significant increase in CDDO Admin funds, freeing up dollars that are now coming out of County Mill funds. For now, we are using last years' CDDO Admin allocation for budgeting purposes. The Transportation line item, 6565 takes a hit due to the proposed wage increases. Project Search and Trinity Heights Respite Care summer program are proposed budget line items. This results in a reduction to Discretionary-Funded Direct Supports. All individuals who currently receive this funding will be funded in FY2024, but there is virtually no room for new requests. We will need to begin a waiting list as new requests for Discretionary-Funded supports are received. Hopefully by the FY2025 budget cycle we will have a clearer understanding of the CDDO Admin allocation and have a clear picture of what we have to work with. There was discussion about the quarterly Transportation payment. The payment is based on the total number of people who received transportation in that quarter divided by the budgeted amount. Our largest provider gets the lion's share of the funds each quarter. They also bill individuals a monthly transportation fee, whereas other providers do not. It was discussed that this provider could be paid a smaller percentage. The Northview Developmental Services Endowment Foundation (NDSEF) has discussed with Kevin their desire to provide some type of transportation service. Kevin will check with NDSEF to see if they would be willing to cover the shortfall that this provider will likely experience. Kevin can then have a discussion with the provider and offer the option of applying for funding from NDSEF. Craig recommended that Kevin speak to NDSEF and move forward with the proposed budgeted transportation amounts. He feels that Project Search should be kept as a line item, while the Trinity Heights Summer Program should be optional. It was discussed that HMCDDO



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provides funding for up to 28 hours of respite care per month for children age 0-16 who have completed IDD program eligibility. The summer program provides additional activities and group outings to allow children new experiences in the community. Several Board members expressed that they support the 14% or 17% proposed wage increase to bring staff wages more in line with that of other CDDO's. No action was taken on the draft FY2024 budgets. The draft FY2024 budgets will be finalized and presented at the June Board meeting for approval.

Adjourn: the meeting was declared adjourned at 5:08 p.m.

Minutes recorded by: Nancy Plenert

Next Meeting: Monday, June 19, 2023 @ 4 pm
HMCDDO Board Room, Newton, KS
<https://harveymarioncddo.com/meetings>