

ANNUAL REPORTS

The reports contained in this booklet were respectfully submitted by the various Committees and Ministries of Community Presbyterian Church of Pinetop



A Family Rooted in Christ

2023

ANNUAL CONGREGATIONAL MEETING AGENDA

January 28, 2024

CALL TO ORDER:

Open with Prayer

Adoption of Agenda

Committee Reports (need approval)

Recognition of Lori Block, Steve Knutson and Janice Mullins for years of service

Budget Review (not for vote) – Jim Snitzer

Vote on Pastor's Salary and Allowances (needs approval) – Jim Snitzer

Vote to give Session permission to approve the Minutes of Congregational Meeting

Close Congregational Meeting and Open Corporation Meeting

CORPORATION MEETING:

Call to Order – Becky Willis-Zaremba

Trustee Annual Report

Vote on Trustees

Close with Prayer

Adjourn Corporation Meeting and Resume Congregational Meeting

RESUME CONGREGATIONAL MEETING

NOMINATION OF ELDERS CLASS OF 2025 (1 year term):

Position 1: Joyce Baldwin: Elder of Personnel (replacing Elder Block)

Position 2: Sheila Hogan: Elder of Congregational Care (filling empty position)

NOMINATION OF ELDERS CLASS OF 2026 (2 year term):

Position 1: Randy Cain: Elder of Missions (replacing Elder Knutson)
Position 2: Jim Snitzer: Elder of Finance (replacing Elder Mullins)
Position 3: Bob Anderton: Elder of Christian Education (2nd Term)
Position 4: Wanda Gray: Elder of Building & Grounds (2nd Term)

ADJOURNMENT

Greetings:

The year 2023 flew by and many wonderful things happened to and at Community Presbyterian Church. I would like to encourage you to read the reports that follow for more in-depth details from each Committee. As you will see, we have had a wonderful Board of Elders. I would like to thank Lori Block, Jan Mullins and Steve Knutson for the many hours they have put in as Elders over the last several years.

Also, a special thank you to Cynthia Jellison for donating her time as our Choir Director. Cynthia enjoyed her time with us, but made the decision to return to the United Methodist Church in Show Low in order to worship with her daughter.

It has been exciting to see our worship attendance grow by an average of 12 persons during the winter months and even more during the summer months. The increase in attendance points to CPC being a church where persons feel welcomed, cared for and spiritually fed. Also, over the last year we had 6 new members join the church, and I am grateful for the additions to our family.

As you will see from the Building and Grounds Committee Report, we are going to be faced with a major renovation of the Fellowship Hall in the year 2024. I have confidence that God will provide the funds needed and we will be celebrating this time next year in a wonderful, safe Fellowship Hall.

I am truly grateful for the many persons who give so much of their time and tithes to ensure that CPC can continue its ministries. Without those who generously volunteer to serve, we would not be the Church we are and we could not do the many ministries we do.

I look forward to seeing what God will do and where God will lead us in the upcoming year. I also look forward to deepening our relationships with one another.

Peace

A handwritten signature in black ink, appearing to read "Diane". The signature is written in a cursive style with a large, looping initial "D".

Diane

CHRISTIAN EDUCATION

The year of 2023 was a year of disruption due to the fellowship safety issue and inability to meet predictably as we have in years past. Despite the inconvenience, Pastor Diane led several small group classes midweek. Stewart Lewis continued his Bible study on Sunday mornings covering various subjects, most recently the book of Romans, and during the advent season (study centered around Advent). The committee met sporadically during the fall but envisions continued study on Sunday as in the past with the inclusion of a group chat following the Sermon to discuss its content. We plan to offer a class to see if there is interest in Bible verse memorization following Christmas.

Those members of the CE committee include: Pastor Diane, Renie Geary, Stewart Lewis, Randy Cain, and CE Elder, Bob Anderton.

Respectfully Submitted,

Bob Anderton,
Christian Education Elder

FINANCE AND STEWARDSHIP COMMITTEE

Community Presbyterian Church's Finance and Stewardship Committee consists of Jan Mullins, Jim Snitzer, Becky Lopez, Roger Balzer, Steve Rodney, Lori Block and Randy Cain. Rev. Diane White is an ex-officio member and Dusty McPherson supports the Committee by taking minutes and handling many aspects of financial reporting. Larry Vicario provides paid professional accounting services to the Church and Finance Committee.

The Finance Committee meets monthly to review financial reports and fiscal matters of the Church. In addition to tracking income and expenses, the Committee is responsible for helping Session formulate the annual Church budget and, along with the trustees, monitoring the long-term investments of the congregation. The Committee reports monthly to Session on progress versus the budget, the status of stewardship giving, and special financial projects such as major capital expenses and fund-raising campaigns. The 2023 Financial Statements are available for all members to review and will be presented at the **annual meeting**.

Currently (through November) we forecast that we will show a small deficit, as we continue to recover from COVID. Our giving congregation continues to support this Church and our missions. Amazing and gratifying - thank you so much.

Looking at 2024: We are again forecasting a deficit budget. Income is slowly recovering from the COVID crisis, and expenses continue to grow, driven by inflation – a “double whammy.” Thankfully, we are nevertheless in fairly good condition due to reserves generated by past surpluses. Even with the inflationary environment, expenses are being well managed by the various committees who have learned to stretch our dollars.

Next year will be a challenge due to damage to our roof, especially over the fellowship hall. We don't know the repair cost yet, but it will be substantial. We will certainly have to conduct a capital fund-raising campaign – in fact, it is already started.

Additionally, Larry Vicario, who has been our accountant for many years, is finally retiring. We have retained a new accountant, Kristi McCann and she and Larry are working mightily to make the changeover in January.

We are deeply thankful for a congregation that gives outstanding support to our Church and its mission, a committed staff, and numerous volunteers whose contributions are invaluable. We continue to feel that God has blessed this congregation richly and has given us many resources for which we bear the responsibility to be good stewards.

With Heartfelt thanks,

The Finance and Stewardship Committee

PERSONNEL COMMITTEE REPORT

The Personnel Committee members in 2023 were Joyce Baldwin, Lori Block (Chair), Steve Knutson, Joanie Lora and Reverend Diane White. The committee met as needed and kept in touch with each other by email.

The committee developed two employee policy and procedures manuals which outline items such as holidays given, sick or vacation leave, annual evaluation, and disciplinary and grievance procedures. The manuals were adopted by the Session in March and given to each member of the staff. They will be reviewed annually to keep them updated.

Annual evaluations were conducted for all staff/independent contractors and job descriptions were reviewed.

This year, the Session and Reverend Diane White participated in a Mutual Ministry Review, acknowledging that the Pastor of a church is not responsible for everything. Each member of the Session completed a self-evaluation and provided input to Diane's annual evaluation.

In the fall, our wonderful Choir Director Cynthia resigned and returned to the United Methodist Church in Show Low. The Session decided to find someone to help with special liturgical events (Christmastide and Easter music) and hire someone as a Director for May through September.

The committee provided input to the 2024 budget and made recommendations for year-end gifts for staff.

Thanks to all the members of the committee. It has been an honor to serve with you.

Respectfully submitted,

Lori Block

NOMINATING COMMITTEE REPORT

The Nominating Committee is comprised of 3 members with the chairperson being the current Elder of the Personnel Committee. Members serve for one year (December-November). The Nominating Committee members at the end of 2022 were Lori Block (chair), Kathy Clark, John Marble and Reverend Diane White (Ex officio). The Nominating Committee was elected by the congregation on November 20, 2022.

There was one vacancy to be filled on the Session, and the committee brought forth the name of John Hayes as the nominee. John Hayes was elected to the class of 2025 at the January annual meeting and serves as the Worship Committee chair.

Lynda Marble resigned as Clerk of Session January 18th meeting. Dianna Slockett was nominated from the floor at the annual meeting and was elected to serve one year as an Elder. She was appointed at the February Session meeting to serve as the Clerk of Session. The Clerk is appointed by the Session but must either be a current or former Elder. Dianna had not been an Elder in a Presbyterian Church previously. Because of unforeseen family issues, she was not able to fulfill the role of Clerk or as an active Elder in 2023.

The Nominating Committee members at the end of 2023 were Lori Block (chair), Sharon Rodney, Cliff Underwood and Reverend Diane White (Ex officio). The Nominating Committee was elected by the congregation on December 17, 2023.

There were five vacancies:

- ☐ Lori Block – Personnel Committee – first term ending January 2024
- ☐ Steve Knutson – Mission Committee – final term ending January 2024
- ☐ Jan Mullins – Finance Committee – first term ending January 2024 (resigned due to illness)
- ☐ Marcy Schlaufman – Congregational Care Committee – first term ending January 2024 (resigned before term ended)
- ☐ Dianna Slockett – Clerk of Session – first term ending January 2024 (resigned before term ended)

The following current Elders will continue serving on the Session in 2024:

- ☐ Bob Anderton – class of 2026 (second term)
- ☐ Wanda Gray – class of 2026 (second term)
- ☐ John Hayes – class of 2025 (first term)
- ☐ Linda Lewis – class of 2025 (final term)
- ☐ Rebecca Willis-Zaremba – class of 2025 (final term)

At the time of this writing, the Slate of (new) Officers to begin serving in February 2024 has not been completed.

Many, many thanks to Kathy, John, Sharon, Cliff and Reverend Diane White for all the time you put into this important work.

Respectfully submitted, Lori Block

OUTREACH COMMITTEE REPORT

In the year 2023 the Outreach Committee held 4 major events.

1. We held a program on human trafficking. The Arizona Attorney General's Office, with the Navajo County Sheriff's Office presented a seminar to attendees.
2. We held a program on scams that was presented by the Pinetop/Lakeside Police Department.
3. We participated in the Pinetop/Lakeside Autumn Fest. We used a cornhole game, based on age, for giving out prizes.
4. We once again did the Christmas Bear Tree program for the grandmothers raising grandchildren in Whiteriver. 55 grandchildren from 12 families were blessed with a Christmas.

Linda Lewis,
Outreach elder

FELLOWSHIP REPORT

During the past year I was blessed by the number of members who participated in bringing goodies for coffee hour. There are too many names to mention. Please know how much I appreciate your help.

A special thanks to Marty Anderton and Sharon Rodney who provided the goodies every 3rd week of the month. Jim Snitzer did his famous donuts for us again this year. A treat not to be missed.

Fellowship held a "Welcome Summer" BBQ in May that was well attended and more food than we could ever eat. A big Thank you for our resident burger flipper, Jim Snitzer, who cooked a ton of hamburgers and hot dogs.

This past Thanksgiving was a challenge not having the hall available. But with a little help from my friends, we pulled it off. Having Sunday services first and then dinner right after, in the sanctuary we had to be creative.

Once the tables were set and decorated, it was beautiful, we received so many compliments for how lovely it was. We are considering repeating this set up again. Thank you to all who helped set up, decorate, and clean up. Linda Lewis prepared the turkeys and Jim Snitzer carved. We had 55 people attending the feast. And a feast it was. We sure know how to eat.

We also like playing games. There were several Bunco nights and a failed Pictionary night. Guess drawing is not something we like to do. But we sure like rolling the dice. On average we had about 12 people play each time. There was a Christmas bunco night, that was very fun. Who knew that poop-pouri was a thing?

Another fellowship activity is OTD (Out to Dinner) coordinated by Arlene Kerr and Sharon Rodney. Every other week a dining experience is advertised, and you can drop in to have a meal with others from church at a local establishment.

There is coffee hour on Monday for those who want to chat. It takes place at Arizona Mountain Coffee.

We are a social bunch of people who like to get together. So thankful for all of you who participate. In 2024 Trivia will make a return and Bunco will continue.

For those who would like to assist with activities please contact me.

Fellowship Elder,

Becky Willis-Zaremba

COMPASSIONATE CARE REPORT

Compassionate Care has many roles. One being taking care of our congregants. We provide meals to anyone needing or requesting help. Most meals are provided through a meal train, for volunteers to select a date. If the need is immediate the Presbyterian Women provide casseroles that are prepared and frozen.

We provided meals for several of our congregants this year. Thank you to all who cooked and delivered them.

Diane and I will also take **Communion to anyone homebound on** Communion Sunday.

Compassionate Care also provides welcome bags to first-time visitors. The bags consist of Chapstick, a few little munchies, a brochure, and a letter from Rev. Diane White.

We gave out several, this past year. Thank you to Frieda Willis-Zaremba for spearheading this project.

I have heard from those that attend; we are a very welcoming community. Please continue to reach out to those you don't know and introduce yourself.

Sharon Rodney has agreed to co-chair Compassionate Care with me in 2024. I look forward to working with Sharon and tapping into her creativity.

Anyone wanting to help Sharon and I please contact either of us. We would love the help.

Temporary Compassionate Care Elder, Becky Willis-Zaremba

BUILDING & GROUNDS

This has been a strange year for buildings and grounds. The usual jobs of plumbing and electrical issues have been handled as they came up.

Office updating by putting in 2 closets in the outside office was handled by Steve Knutson. Many thanks to him as nothing is easy when it comes to renovating an older building.

Michael Clark has made many general repairs such as replacing blinds, chasing mice, etc. As stated above, nothing is easy with an older building, and so many thanks to Mike.

In the fall, we have had several incidents with live pests such as birds, mice, gophers and skunks. It became necessary to hire a professional exterminator to deal with these. Even with his expertise, we continue to have mice issues. Mike Clark has worked at closing off as many openings as possible and it is suspected that this may continue.

In August an Ad Hoc committee was formed consisting of Becky Willis Zaremba, John Hayes, John Rowlinson, Bill Ricker and Michael Clark. Wanda Gray acts as moderator of this committee. This committee is charged with making recommendations to Session regarding the renovations.

We continue to work on repairing the roof issues in the Fellowship Hall. Due to availability and interest issues of the engineer that we were working with (the one from Snowflake), it became apparent that a different engineer was needed. After a search, Carter Vickers from Sirius Structures, LLC was found and has worked well. An architect, Paul Moore, PWNA Authentic Architecture, has been hired, also. With their assistance, we are to the point of waiting for plans to be completed and submitted for approval. Due to the severity of the damage, it has been decided to tear off the roof and ceiling, place pre-made trusses that will insure that the roof is structurally safe for years to come. This will be at considerable expense but will ensure a safe, durable structure. It is hoped that construction can begin in late spring after the bulk of the wet weather is past, but this is contingent on many variables.

Respectfully Submitted,

Wanda Gray,
Building and Grounds Elder

MISSIONS

The Missions Committee has worked well together and effectively over the past year. We completed our version of One Great Hour of Sharing at Easter time this past year, giving to the missions department and also directly to in the field ministries through the Presbyterian Giving Catalogue.

Our biggest effort each year is the Holiday Food Box program for veterans in need. There were some changes to the program to best serve their needs. We continued our efforts to provide them with the most suitable food boxes for their needs. Our partnering organizations: the VFW, Walking Down Ranch, and Fishers of Men for veterans are able to provide us information about the households we're helping. Some of them homeless, others are couples and some are larger families. Having this information helps us provide for them more appropriately. If you don't ask you don't know, and this is the direction in which our committee has moved us. We also contributed Christmas gifts to the children whose parents are served by this program, at urging of our committee members.

One good development in the program was the involvement of our neighboring church, Shepherd of the Mountain Lutheran Church. This was brought about through communications between our 2 pastors. When this project was introduced to them, their parishioners responded enthusiastically. They were able to take over most of the work with the VFW. This helped take some of the load off us, and it was wonderful to coordinate with them and work together. Altogether a positive experience, and a blessing to both churches. Another positive development was a request from Veteran's Village (Walking Down Ranch). They asked if we would create a spiritual program for their residents. Their President, Bill DuPuey said, these men need to know that God loves them. The program has not yet been implemented. We have some volunteers, but we need some of our former non-commissioned veterans involved, to give them the role models they need. Pray that this be accomplished early in this year.

It has been rewarding to have served with this committee. I'll continue to work with the new committee as they wish. Thank you to the Session and all of CPC.

Respectfully Submitted,

Steve Knutson,
Missions Elder

PRESBYTERIAN WOMEN

Our PW has had a busy year. We continue to do Casserole -Bake Sales most months. With the help of the women of the church who are fantastic cooks, the sales have brought in \$500 to almost \$1000.00 each sale. This money will be used to support the missions that the group supports.

This year, again, the PW participated in the Cup of Cheer that the Pinetop Women's Club held At the Catholic Church in December selling the crafts that the group made during the year. This money will be used to help support the missions also.

This year, the group decided to make the following donations:

- Nature Center-\$500.00
- Pinetop-Lakeside Senior Center-500.00
- Meals on Wheels-\$500.00
- Backpack Snacks-\$500.00 with an additional \$500.00 to be sent in the Spring
- Grandmothers Raising Grandkids-\$534.00
- Walking Down Ranch-\$ 1000.00

The group paid \$500.00 to the Presbytery as our contribution to their work. We, also, paid Christmas gifts to the Office Guy and the Pastor.

We continue to support the Living Hope Center in Whiteriver, AZ (it has undergone a name change) with diapers, formulas, clothing, etc., throughout the year. This will continue.

The group is looking forward to a good year of fellowship, belief in God's wonders along with the ability to give to the community and His works.

May God Bless-

Wanda Gray
Moderator, CPC Presbyterian Women