


## GOOGLE CHROME



Teachers: Login to G Suite Account	Students: Login to G Suite Google Account
Adding bookmarks	Using email icons for your bookmarks
Inognito Mode (teachers only)	Chrome Web Store
Pin Tab	Mobile Accounts

## GOOGLE DRIVE



Accessing Drive	Uploading Files
Creating Files	Creating Folders
Sharing Files/Folders	Files shared with you
Converting Files To Google	Downloading Files To Microsoft

## GOOGLE DOCS



Copy to Google Document	Share a Google Document	All Comments
Add Comments	Link to Google Docs	Print or Download
More Features: Show & Show	Color from Fill Menu	Insert Special Characters
Change Document Color	Address Email	Insert Special Characters & Symbols
Reduce Font	Address Email	USA Locations & Cities
Thumbnail Address	Share a Link	Custom Tool

## GOOGLE SLIDES

Custom Page Size	Set Headers	Add Video
Change Background Color	Emphasize Text	Full Page Mode
Insert Image/ GIF/ Video/ Audio	Links to YouTube	Link to Google Sites
Insert a Video Slide	Add Video Embed	Presenting Slides
Collaborate on a Slide Deck	Insert a Link	SAVE SLIDES (Google Drive) OR SAVE SLIDES (Google Docs)

## GOOGLE APPS FOR EDU

# #TechGrit

#ERHSweets

TRY GOOGLE TEAM DRIVE

## GOOGLE DRAW



Auto Sample Size	Reset the Canvas	Gamma
Change the Background Color	Add Drop Shadow	Fill Screen From Color
Color palette	Add Stroke	How to Share
Start on Image	Align Tool	Location: Image or a Shape
Custom Grids	Word Art	Size Tool
Layers	Import Image	Add Video

## GOOGLE FORMS




Create a New Form	Additional settings: Domain, Security, Google Forms	More: Describe Form
Students: Choose a Response	Use Form Settings	Set Collaborators
Link to Google Forms: The same	Customize Theme	Add a Slide
Set Default Google Forms Colors	Validate Response (Required text box)	Customize Responses
Zero Knowledge	Display Results Google Sheets	Analytics: Email Extension

## GOOGLE CLASSROOM

BETA

Students: Assign an activity	Students: Join class	Assign class activity	Post an announcement (to all)	Share a class set (to all)	Share a class set (to all)
Students: Assign an activity	Students: Join class	Assign class activity	Post an announcement (to all)	Share a class set (to all)	Share a class set (to all)
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## MAKE IT PRETTY!



# #TechGrit

SPREAD FONTS QUICK	GOOGLE EDUC COLORS
COLORS	FONTS
IMAGES	
STYLING: COLORS	STYLING: FONTS
STYLING: IMAGES	STYLING: FONTS