

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

1A-2. Collaborative Applicant Name: County of Delaware

1A-3. CoC Designation: CA

1A-4. HMIS Lead: County of Delaware

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
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| | | |
|--------------|--|--|
| 1B-1. | Inclusive Structure and Participation–Participation in Coordinated Entry. | |
| | NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p. | |
| | In the chart below for the period from May 1, 2022 to April 30, 2023: | |
| | 1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or | |
| | 2. select Nonexistent if the organization does not exist in your CoC’s geographic area: | |

| | Organization/Person | Participated in CoC Meetings | Voted, Including Electing CoC Board Members | Participated in CoC’s Coordinated Entry System |
|-----|---|------------------------------|---|--|
| 1. | Affordable Housing Developer(s) | Yes | Yes | Yes |
| 2. | CDBG/HOME/ESG Entitlement Jurisdiction | Yes | Yes | Yes |
| 3. | Disability Advocates | Yes | Yes | Yes |
| 4. | Disability Service Organizations | Yes | No | No |
| 5. | EMS/Crisis Response Team(s) | No | No | No |
| 6. | Homeless or Formerly Homeless Persons | Yes | Yes | Yes |
| 7. | Hospital(s) | Yes | No | Yes |
| 8. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations) | Nonexistent | No | No |
| 9. | Law Enforcement | No | No | No |
| 10. | Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates | No | No | Yes |
| 11. | LGBTQ+ Service Organizations | No | No | Yes |
| 12. | Local Government Staff/Officials | Yes | Yes | Yes |
| 13. | Local Jail(s) | No | No | Yes |
| 14. | Mental Health Service Organizations | Yes | Yes | Yes |
| 15. | Mental Illness Advocates | Yes | Yes | Yes |

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|-----|---|-----|-----|-----|
| 16. | Organizations led by and serving Black, Brown, Indigenous and other People of Color | Yes | No | Yes |
| 17. | Organizations led by and serving LGBTQ+ persons | No | No | Yes |
| 18. | Organizations led by and serving people with disabilities | No | No | Yes |
| 19. | Other homeless subpopulation advocates | Yes | Yes | Yes |
| 20. | Public Housing Authorities | Yes | Yes | Yes |
| 21. | School Administrators/Homeless Liaisons | Yes | Yes | Yes |
| 22. | Street Outreach Team(s) | Yes | Yes | Yes |
| 23. | Substance Abuse Advocates | Yes | Yes | Yes |
| 24. | Substance Abuse Service Organizations | Yes | Yes | Yes |
| 25. | Agencies Serving Survivors of Human Trafficking | Yes | Yes | Yes |
| 26. | Victim Service Providers | Yes | Yes | Yes |
| 27. | Domestic Violence Advocates | Yes | Yes | Yes |
| 28. | Other Victim Service Organizations | No | No | No |
| 29. | State Domestic Violence Coalition | No | No | No |
| 30. | State Sexual Assault Coalition | No | No | No |
| 31. | Youth Advocates | Yes | Yes | Yes |
| 32. | Youth Homeless Organizations | Yes | No | Yes |
| 33. | Youth Service Providers | Yes | No | Yes |
| | Other: (limit 50 characters) | | | |
| 34. | Aging | Yes | Yes | Yes |
| 35. | Legal | Yes | Yes | Yes |

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| 1B-2. | Open Invitation for New Members. | |
| | NOFO Section V.B.1.a.(2) | |

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| | Describe in the field below how your CoC: |
| 1. | communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC; |
| 2. | ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and |
| 3. | invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities). |

(limit 2,500 characters)

1. CoC membership is always open to any community partner committed to ending homelessness in Delaware County. Known locally as the Homeless Services Coalition (HSC), CoC membership applications and meeting announcements are posted on the CoC website. The CoC conducts focused outreach to organizations and individuals representing diverse or marginalized service providers and subpopulations. An annual assessment of current CoC members determines priorities for outreach efforts to serve the needs of people experiencing homelessness more comprehensively. Every June, an outreach to the existing members is distributed to determine if the community partner would like to continue their membership. Additionally, CoC-funded program supervisors are asked to notify the CoC when new staff are hired to add them to the CoC's email distribution list. Members are always encouraged to invite interested partners to attend the next meeting. The CoC invites new organizations and programs to attend meetings and educate CoC members about their programs. Meeting information is also posted in advance at the CoC's website at www.delcohomelesservices.org. CoC membership is noted in the Collaborative Applicant's contracts and included in the CoC brochure shared at community partnership meetings. Anyone interested in supporting the homeless population is welcome to become a member of the CoC.

2. The CoC provides meeting information via email and on its website, holds meetings virtually, and provides interpretation services upon request. Materials are distributed in PDF format so hearing and visually impaired individuals can more easily read them. Virtual meetings are hosted on MS Teams so hearing-impaired individuals can activate closed captions. Additionally, the CoC can provide accommodations such as sharing hard copies of meeting minutes or resources through the US postal mail system.

3. Agencies that serve culturally specific communities experiencing homelessness are encouraged to join the CoC and actively participate in CoC meetings and committees. Examples of active CoC member organizations that advance equitable access and outcomes to health and human services include Momobile, an agency that serves pregnant women, and the Foundation of Delaware County, which delivers several programs including Cribs for Kids, Healthy Start, WIC, and the Nurse-Family Partnership.

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| 1B-3. | CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. | |
| | NOFO Section V.B.1.a.(3) | |

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| Describe in the field below how your CoC: | |
| 1. | solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness; |
| 2. | communicated information during public meetings or other forums your CoC uses to solicit public information; |
| 3. | ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and |
| 4. | took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness. |

(limit 2,500 characters)

1. The CoC solicits and collects opinions through various methods, including regular surveys of members and CoC-funded service providers. These surveys help the CoC better understand unmet community needs and gaps in services for people experiencing homelessness. The CoC also solicits feedback during its regular quarterly meetings. These meetings allow attendees to express their opinions, concerns, and priorities. The Governing Board (the Board) is the CoC's leadership body. The Board includes representatives from several CoC homeless service providers. The Board is racially and socially diverse, reflecting the makeup of the CoC's county. During Board meetings, ideas about the future direction of the CoC are explored, and important decisions requiring action on the part of the Collaborative Applicant and HMIS Lead Agency are considered, discussed, and voted upon.

2. The Delaware County Department of Human Services, which serves as the CoC's Collaborative Applicant and HMIS Lead Agency, holds a yearly public hearing where county residents can express their opinions on the upcoming year's Delaware County Human Services Plan. This includes the county's plans for providing homeless services in the coming year and beyond. County residents can express their opinions in person or submit questions electronically to be answered during the public hearing.

3. The HSC primarily communicates COC-related information through its website. Key documents are available for download, providing additional access to them electronically. The CoC website is designed to be mobile-friendly, allowing users to view it on their smartphones, tablets, and other mobile devices.

4. To meet the needs of our community partners, we will have two in-person and two virtual public meetings per year. During these meetings, the Collaborative Applicant provides data, information, and resources for improving existing services and new approaches to preventing and ending homelessness. Future presentations will include one or more trainings by the Pennsylvania Coalition Against Domestic Violence to help providers serve survivors of domestic violence and human trafficking more trauma-informedly.

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| 1B-4. | Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding. | |
| | NOFO Section V.B.1.a.(4) | |
| | Describe in the field below how your CoC notified the public: | |
| 1. | that your CoC will consider project applications from organizations that have not previously received CoC Program funding; | |
| 2. | about how project applicants must submit their project applications—the process; | |
| 3. | about how your CoC would determine which project applications it would submit to HUD for funding; and | |
| 4. | ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats. | |

(limit 2,500 characters)

1. The CoC encourages project applications from organizations not previously funded by the U.S. Department of Housing and Urban Development (HUD). The CoC partners with The Foundation for Delaware County (TFDC), a community foundation serving the same geographic footprint as the CoC, to co-lead on initiatives and projects that end and prevent regional homelessness. TFDC also advertises the annual CoC grant competition to its grantees and community partners to increase the number of organizations that have not previously received CoC Program funding applying for new project grants. Project applications are also available to the public on the CoC website.

2. The submission process for project applications is available on the HSC website. In addition, project applications were sent to the entire HSC email list with instructions on completing and submitting an application.

3. The CoC determines which project applications to submit to HUD for funding through a committee called the CoC Project Review Team. The Team is comprised of CoC members who do not have any Conflicts of Interest with organizations applying for new or renewal grants. This practice ensures that projects are reviewed, accepted or rejected, reduced or eliminated, scored, and ranked without bias. The Team uses Board-approved scoring tools with objective criteria to review each proposal against all other projects of its type (e.g., RRH). Upon completing its review, scoring, and ranking of all projects, the Team presents its recommendations to all non-conflicted Governing Board members for a vote of approval. The Team is also responsible for recommending whether, and if yes, how to reallocate renewal projects.

4. The CoC posts information on its HSC website, which has industry-standard web accessibility features for people with disabilities through any computer, tablet, smartphone, or other mobile device. The Collaborative Applicant also shares email and telephone contact information on the CoC website to answer questions about the CoC and fulfill access requests from people with disabilities or their case managers.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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| 1C-1. | Coordination with Federal, State, Local, Private, and Other Organizations. | |
| | NOFO Section V.B.1.b. | |
| | In the chart below: | |
| | 1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or | |
| | 2. select Nonexistent if the organization does not exist within your CoC's geographic area. | |

| | Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects | Coordinates with the Planning or Operations of Projects? |
|-----|---|--|
| 1. | Funding Collaboratives | Yes |
| 2. | Head Start Program | Yes |
| 3. | Housing and services programs funded through Local Government | Yes |
| 4. | Housing and services programs funded through other Federal Resources (non-CoC) | Yes |
| 5. | Housing and services programs funded through private entities, including Foundations | Yes |
| 6. | Housing and services programs funded through State Government | Yes |
| 7. | Housing and services programs funded through U.S. Department of Health and Human Services (HHS) | Yes |
| 8. | Housing and services programs funded through U.S. Department of Justice (DOJ) | Nonexistent |
| 9. | Housing Opportunities for Persons with AIDS (HOPWA) | Yes |
| 10. | Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations) | Yes |
| 11. | Organizations led by and serving Black, Brown, Indigenous and other People of Color | Yes |
| 12. | Organizations led by and serving LGBTQ+ persons | Yes |
| 13. | Organizations led by and serving people with disabilities | Yes |
| 14. | Private Foundations | No |
| 15. | Public Housing Authorities | Yes |
| 16. | Runaway and Homeless Youth (RHY) | Yes |
| 17. | Temporary Assistance for Needy Families (TANF) | Yes |
| | Other:(limit 50 characters) | |

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| 18. | Community Foundations | Yes |
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| 1C-2. | CoC Consultation with ESG Program Recipients. | |
| | NOFO Section V.B.1.b. | |

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| Describe in the field below how your CoC: | |
| 1. | consulted with ESG Program recipients in planning and allocating ESG Program funds; |
| 2. | participated in evaluating and reporting performance of ESG Program recipients and subrecipients; |
| 3. | provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and |
| 4. | provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update. |

(limit 2,500 characters)

1. The Delaware County Office of Housing and Community Development (OHCD) is the only HUD entitlement jurisdiction in the CoC that is a recipient of ESG funds. OHCD is a founding CoC and local Homeless Services Coalition member who serves on the GB, the CoC Advisory Team (CoCAT), and other HSC committees. Adult and Family Services (AFS), the HMIS lead and Collaborative Applicant, has a long-standing relationship with OHCD and meets bi-weekly to discuss all aspects of homeless services planning, including ESG-funded activities. At least annually, OHCD consults with the GB and the HSC regarding the allocation of ESG funds. The proposed use of ESG-CV funds was discussed at multiple CoCAT meetings. ESG-CV funds were targeted to the priorities identified by the CoC.

2. The CoCAT, including OHCD and AFS staff, evaluates ESG Program subrecipients performance at CoCAT meetings. OHCD is responsible for reporting ESG and CDBG accomplishments to HUD, including the performance of the CoC's homeless service provider sub-recipients.

3. HIC, PIT, and System Performance Measures are shared with the HSC distribution list, including persons in Consolidated Plan Jurisdictions.

4. The CoC HMIS provides data for all reports that OHCD uses to review performance and evaluate programs. This includes the PIT, HIC, System Performance Measure reports, and CAPER data. OHCD monitors ESG programs and consults with the CoCAT on findings, concerns, and project performance improvement. The CoC provides OHCD with all info regarding the homeless population, system gaps, and priorities incorporated into the CP, including HIC and PIT data. The CP homeless strategies were developed in conjunction with the CoC GB, the HSC, and the CoCAT and thus are aligned with the CoC Collaborative Plan to End Homelessness.

| | | |
|-------|--------------------------------------|--|
| 1C-3. | Ensuring Families are not Separated. | |
| | NOFO Section V.B.1.c. | |

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

| | | |
|----|---|-----|
| 1. | Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated. | No |
| 2. | Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated. | Yes |
| 3. | Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients. | Yes |
| 4. | Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance. | Yes |
| 5. | Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers. | Yes |

| | | |
|-------|---|--|
| 1C-4. | CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts. | |
| | NOFO Section V.B.1.d. | |

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

| | | |
|----|------------------------------|-----|
| 1. | Youth Education Provider | Yes |
| 2. | State Education Agency (SEA) | Yes |
| 3. | Local Education Agency (LEA) | Yes |
| 4. | School Districts | Yes |

| | | |
|--------|---|--|
| 1C-4a. | Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts. | |
| | NOFO Section V.B.1.d. | |

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC has a data-sharing agreement with the Pennsylvania Department of Education and collaborates with its Region 8 Site Coordinator (R8-SC) for the Children and Youth Experiencing Homelessness Program. The R8-SC is required by the State Plan to inform school districts (SDs) of their responsibility to homeless children/youth to provide assurances that homeless students have equal access to education. The R8-SC coordinates the local School District homeless liaison network, is a CoC Governance Board voting member, and attends quarterly CoC meetings. The R8-SC also provides annual training at the CoC meetings. Public notice of the educational rights of homelessness is shared in locations frequented by parents in a manner they can understand, often represented in pamphlets.

The CoC collaborates with the Office of Early Intervention (OEI). Together, they have implemented a procedure to identify homeless children under three (3) and refer them to OEI for an EI evaluation. OEI provides evidence-based supports and services to infants/toddlers and their families when children are experiencing a developmental delay or have a diagnosis that results in a developmental delay.

The CoC also has a partnership agreement with the Early Learning Resource Center (ELRC) that implements subsidized childcare programs under a homeless preference. The ELRC provides financial assistance to qualified families, caretakers, guardians, or foster parents for childcare for their children from birth up to 13 years of age. A CoC provider has an agreement with the Delaware County Intermediate Unit (DCIU) for Head Start and Home Start to prioritize homeless children for enrollment through a homeless preference when there are classroom openings.

The CoC maintains a distribution list that includes all the School Districts homeless liaisons in the County, so they are made aware of all CoC happenings and often attend CoC meetings. This has developed into an informal relationship with the school districts in which they know how our CoC works, and the homeless liaisons contact us when there is a homeless youth in need.

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| 1C-4b. | Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. | |
| | NOFO Section V.B.1.d. | |

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The CoC's Education Act for Homeless Children Policy was adopted in October 2014 and updated in January 2020 by the Delaware County CoC Governing Board. The Policy states that CoC providers will publicly display the Educational Rights posters at their organizations and distribute the summary of rights for homeless children to all families upon intake into the CoC. The policy includes the role of Coordinated Entry and distributing an educational pamphlet. The Policy states that CoC Coordinated Entry staff will complete an initial assessment of the educational needs of children utilizing the Homeless Management Information System (HMIS) and then inform the clients of their rights to receive education. CE staff provide the pamphlet to the Head of Household and review the content. The Recreational Therapist (RT) assesses all homeless children entering the CoC to ensure children are enrolled in school or EI programs (Head Start). The right to remain in their home school district is explained, and transportation is arranged. The RT works collaboratively with parents, psychologists, early child education programs, and schools to ensure the needs of the children are being met. Children under three (3) will be evaluated by the Office of Early Intervention or their designee. Children 3 – 5 will be evaluated by the Delaware County Intermediate Unit or their designee. The coordinated assessment system provides an opportunity to ensure that all children coming into Delaware County's CoC have up-to-date developmental and behavioral screenings. In addition, the CoC provides posters, pamphlets, and educational materials to providers to distribute to families.

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| 1C-4c. | Written/Formal Agreements or Partnerships with Early Childhood Services Providers. | |
| | NOFO Section V.B.1.d. | |

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

| | | MOU/MOA | Other Formal Agreement |
|-----|--|---------|------------------------|
| 1. | Birth to 3 years | No | Yes |
| 2. | Child Care and Development Fund | No | Yes |
| 3. | Early Childhood Providers | Yes | Yes |
| 4. | Early Head Start | Yes | Yes |
| 5. | Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV) | No | Yes |
| 6. | Head Start | Yes | Yes |
| 7. | Healthy Start | Yes | Yes |
| 8. | Public Pre-K | Yes | Yes |
| 9. | Tribal Home Visiting Program | No | No |
| | Other (limit 150 characters) | | |
| 10. | | | |

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| 1C-5. | Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers. | |
| | NOFO Section V.B.1.e. | |

In the chart below select yes or no for the organizations your CoC collaborates with:

| | Organizations | |
|----|---|-----|
| 1. | state domestic violence coalitions | No |
| 2. | state sexual assault coalitions | No |
| 3. | other organizations that help this population | Yes |

| | | |
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| 1C-5a. | Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

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| 1. | update CoC-wide policies; and |
| 2. | ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors. |

(limit 2,500 characters)

1. The CoC and its providers collaborate with the Domestic Abuse Project (DAP), the only VAWA-funded Victim Service Provider (VSP) in the CoC region, regarding the needs of survivors of Domestic Violence, Dating violence, sexual assault, and stalking who meet the HUD Category 1 or 4 definitions of homelessness. If a survivor enters one of our CE sites, DAP is called immediately to provide resources, shelter, or housing. If there aren't any emergency housing resources available, DAP provides shelter. In addition, DAP is included in all of our housing meetings, the CE stakeholder committee, our CoC Homeless Services meeting, and our CoC Governing Board. The CoC and DAP are working to coordinate bringing all Coordinated Entry assessments conducted by DAP into the CoC's HMIS Permanent Housing Clearing House (PHC), ensuring the survivor's identity remains protected. The CoC has created a CE stakeholder committee, which includes assistance from HUD TA to review the current CE policies and procedures. In this meeting, we solicited information from stakeholders from CE assessors, case managers, housing providers, Supervisors, and outside organizations. We focused heavily on assessing DV survivors' needs and ensuring we did not retraumatize the Survivor. The CoC also created a CE policy writing group. With the assistance of HUD TA, the CoC is re-writing our previous policies, including DV survivors, to ensure we comply with HUD and provide a trauma-informed Coordinated Entry System.

2. The CoC is implementing a trauma-informed approach in our CE stakeholder meetings, training, and re-writing the CE policy and Procedure manual. The PADVC will also provide training to the CoC to ensure all provider staff have the same skill set when working with DV survivors and non-DV survivors. In addition, we are ensuring that all providers are informed and in compliance with the VAWA Act of 2022 and related HUD guidance. Also, our local Domestic Abuse Provider conducts training for the CoC at our Homeless Services Coalition Meeting regarding Category 4 Homeless definition and best practices when a survivor presents at one of the CE sites. In addition, the CoC has specific trauma training at no cost that CoC providers can access. The CoC plans to track who has enrolled in these trainings during the upcoming year.

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| 1C-5b. | Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |

Describe in the field below how your CoC coordinates to provide training for:

| | |
|----|---|
| 1. | project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and |
| 2. | Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually). |

(limit 2,500 characters)

1. All CoC staff are provided information and training on best practices for trauma-informed victim-centered practices. The CoC currently has DAP present at our Homeless Services Coalition Meeting to provide best practices in working with DV. The County also offers Trauma Training at no cost to CoC providers and outside stakeholders. This trauma training is offered semi-annually and consists of seven trainings: Trauma 101 through Trauma 107. In addition, the CoC has instituted a training committee that will provide or coordinate bi-monthly free training, including person-centered trauma-informed training. The CoC also has a committee to schedule the activity and complete evaluations, including suggestions for future training. The CoC is currently planning a dedicated training on working with Domestic Violence survivors within the next 90 days.

2. In working with HUD TA to ensure our CE system is configured to be trauma-informed, the CE staff recently participated in a two-day in-person meeting with HUD TA about barriers, person-centered assessments, and how to conduct a trauma-informed evaluation. Additional training also occurs during monthly CE Stakeholder Meetings.

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| 1C-5c. | Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |

Describe in the field below how your CoC's coordinated entry includes:

| | |
|----|--------------------------------|
| 1. | safety planning protocols; and |
| 2. | confidentiality protocols. |

(limit 2,500 characters)

1. If the Survivor is not going into a Domestic Violence Shelter, the staff are instructed to discuss with survivors how to keep their location confidential and file for a protection from abuse order when ready. Resources, including the DV hotline and local VSP office numbers, will be provided. The Domestic Violence Project (DAP) staff are accessible to CoC program participants when necessary to ensure the survivor's safety. A service plan is completed with each survivor to assist the individual in having a safety plan and how to execute it if necessary. The survivor will also be provided with a shelter case manager who will follow up.

2. The CoC CE assessor can use a unique identifier in the CE assessment to maintain a survivor's confidentiality. DAP provides de-identified data to Adult and Family Services monthly as part of their contract requirements. DAP utilizes the ETO Management System and Empower Database. ETO collects de-identified data (using numbers) to collect PPI on persons served in the safe house, persons who access their legal services (Protection orders), hotline calls, the DV RRH Program, and relocation assistance programs. DAP provides an annual summary report on all services provided to CoC Coordinated Entry program participants.

| | | |
|--------|---|--|
| 1C-5d. | Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |

| | |
|------------------------------|--|
| Describe in the field below: | |
| 1. | the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and |
| 2. | how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness. |

(limit 2,500 characters)

1. The Domestic Abuse Project provides de-identified data to Adult and Family Services monthly as part of their contract requirements. The CoC previously utilized this data to identify the need for an application for an additional DAP RRH program initially funded in 2019 and the DV CE application in 2021. This data is also used in our annual PIT count. DAP utilizes the ETO Management System and Empower Database. ETO collects de-identified data (using numbers) to collect PPI on persons served in the safe house, persons who access their legal services (Protection orders), hotline calls, the DV RRH Program, and relocation assistance programs. DAP provides an annual summary report on all services provided to CoC program participants. HMIS is also configured to provide aggregated data on survivors who have chosen to have a unique identifier instead of their name or Social Security Number to protect their Personally Identifiable Information.

2. All DV survivors are a priority population for all CoC services, including, but not limited to, shelter, housing, and relocation funds (provided by DAP). The CoC is currently working on a way to identify best, evaluate, and meet the specialized needs of this population. However, in collaboration with DAP, the local VSP, and the Pennsylvania Coalition Against Domestic Violence (PCADV), the statewide domestic violence coalition, the CoC is aggressively developing a protocol to ensure this is put into policy.

| | | |
|--------|---|--|
| 1C-5e. | Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors. | |
| | NOFO Section V.B.1.e. | |

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| | Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance: |
|--|--|

| | |
|----|---|
| 1. | whether your CoC has policies and procedures that include an emergency transfer plan; |
| 2. | the process for individuals and families to request an emergency transfer; and |
| 3. | the process your CoC uses to respond to individuals' and families' emergency transfer requests. |

(limit 2,500 characters)

1. The CoC is working with HUD TA and DAP to create an Emergency Transfer Plan for CoC-wide implementation. The CoC implements VAWA Act protections in all housing programs. When an emergency transfer is needed, the program participant's CoC-funded provider agency works with the Coordinated Entry System and DAP to safely transfer the participant to a DAP safe house. The participant is also giving support for safety planning.

2. Although not currently codified as CoC policy, in practice, if a program participant reports being threatened or feeling unsafe, their case manager acts quickly to ensure their safety. The participant can always request a transfer to a different location.

3. The CoC will contact other DV shelters to ensure the program participant feels safe. If a Provider cannot secure a DV shelter bed, the participant will be provided with other safe housing resources and options. The participant will also be connected with DAP for additional support and help.

| | | |
|--------|--|--|
| 1C-5f. | Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking. | |
| | NOFO Section V.B.1.e. | |

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| | Describe in the field below how your CoC: |
|--|---|

| | |
|----|--|
| 1. | ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and |
| 2. | proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking. |

(limit 2,500 characters)

1. The CoC prioritizes survivors of domestic violence, dating violence, sexual assault, or stalking in all CoC housing programs and Coordinated Entry. When a survivor comes in or calls in for a Coordinated Entry, DAP, the local VSP, is called, and the survivor completes an assessment for DV shelter. If the DV shelter is full, DAP provides contact information for DV shelters in other nearby CoCs. Survivors also have the option of placement in a mainstream CoC emergency shelter. Depending on the situation, these survivors are given priority for housing placement into an RRH program or PSH program.

2. Following HUD TA guidance, the CoC is working diligently to remove barriers within our system to housing survivors in need. One of the most significant barriers is that the local DV shelter is always full, as are other DV shelters in neighboring counties. This, at times, can put our most vulnerable DV population in danger. When this situation occurs, the CoC houses survivors in a hotel/motel and will transfer them from one hotel/motel to another hotel/motel if they believe their safety is at risk.

| | | |
|--------|--|--|
| 1C-5g. | Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs. | |
| | NOFO Section V.B.1.e. | |
| | Describe in the field below how your CoC: | |
| | 1. ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and | |
| | 2. accounted for the unique and complex needs of survivors. | |

(limit 2,500 characters)

1. Identifying and engaging individuals with the lived experience of homelessness has been a challenge for the CoC, especially DV survivors who often do not wish to share their stories publicly, frequently because their safety may still be at risk even after becoming stably housed through CoC housing programs. Although there is a desire within the CoC to have individuals with lived experience in leadership roles, the reality is that previous strategies to do so have been unsuccessful. These attempts include discussions with provider staff and during provider meetings such as our Homeless Services Coalition meetings. Our current number of persons with lived experience is one. A goal in the upcoming year is for the CoC to make specific attempts to identify persons with lived experience and invite them into leadership positions within the CoC. One of the CoC's primary decision-making committees is the CoC's Governing Board (GB). The GB consists of public, private, and nonprofit leaders who provide guidance to and make governing decisions affecting the CoC. The CoC welcomes individuals with lived experience on the GB, and as such, there currently needs to be an established limit for the number of individuals that can serve on the GB.

2. The CoC accounts for survivors' unique and complex needs by creating a safe space to communicate freely about their experience with being unhoused. The CoC also communicates to survivors that their personally identifiable information is securely protected and confidential, and their information will not be disclosed if they choose to have it remain confidential. Survivors can communicate their concerns with the CoC and provide valuable experience to address the concerns of the CoC.

| | | |
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| 1C-6. | Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training. | |
| | NOFO Section V.B.1.f. | |

| | | |
|--|--|-----|
| | 1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination? | Yes |
| | 2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)? | Yes |
| | 3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)? | Yes |

| | | |
|--------|--|--|
| 1C-6a. | Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance. | |
| | NOFO Section V.B.1.f. | |

Describe in the field below:

| | | |
|--|--|--|
| | 1. how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families; | |
| | 2. how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy; | |
| | 3. your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and | |
| | 4. your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies. | |

(limit 2,500 characters)

1. the CoC updated its anti-discrimination policy this past year, specifically within Coordinated Entry policies and procedures. This policy is reviewed and updated annually. To receive input and feedback, the policy will be reviewed and updated under the guidance of the CoC Governing Board (GB). This leadership body includes representatives from CoC-funded service providers, and other public, nonprofit, and private sector organizations committed to ending homelessness in Delaware County.

2. In 2023, the CoC conducted on-site monitoring visits with CoC-funded service providers. During these monitoring visits, Collaborative Applicant staff reviewed and gave feedback on agency policies, including anti-discrimination policies, and jointly reviewed agency policies to ensure compliance with local, state, and federal regulations.

3. The CoC monitors compliance with its anti-discrimination policies in two ways. First, it investigates any program participant grievances (none reported this past year). Second, the CoC's non-conflicted Project Review Team reviewed and scored the anti-discrimination policies of CoC renewal grant applicants as part of the scoring and ranking of renewal projects in the FY23 CoC local grant competition.

4. Provider agencies are required to comply with all contractual expectations in their annual contracts. Providers not compliant with various contractual requirements, including anti-discrimination policies, are addressed case-by-case.

| | | |
|-------|---|--|
| 1C-7. | Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. | |
| | NOFO Section V.B.1.g. | |

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

| Public Housing Agency Name | Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry | Does the PHA have a General or Limited Homeless Preference? | Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On? |
|-----------------------------------|---|---|---|
| Delaware County Housing Authority | 12% | Yes-Both | Yes |
| Chester Housing Authority | 13% | Yes-Both | Yes |

| | | |
|--------|---|--|
| 1C-7a. | Written Policies on Homeless Admission Preferences with PHAs. | |
| | NOFO Section V.B.1.g. | |

Describe in the field below:

| | |
|----|--|
| 1. | steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or |
| 2. | state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference. |

(limit 2,500 characters)

1. The CoC has a strong relationship with both of the two PHAs located in the geographic area. The Delaware County Housing Authority (DCHA) has been a CoC partner since 1994, when they were awarded the first S+C program in the County. The CoC has partnered with DCHA and Chester Housing Authority (CHA) to secure FUP, FYI, Mainstream, and EHV vouchers. MOUs are in place for the EHV, FYI, and FUP vouchers. DCHA continues to partner with the CoC and is the CoC grantee for two additional PSH programs. MOUs are in place with DCHA, which administers two PSH grants for the County. The MOU supports information obtained by Delaware County from the Managed Care Organization to help the in-kind match. DCHA's Administrative Plan includes a "move on" strategy to graduate households from PSH to HCV when these households no longer require such high levels of supportive services. DCHA has committed up to 15 graduate vouchers for CoC program participants per year. DCHA also has a mainstream voucher preference for non-elderly persons with disabilities transitioning out of institutional and other segregated settings for persons at risk of institutionalization and who are homeless or at imminent risk of homelessness. The CHA Administrative Plan establishes a local set aside to support local homeless service providers in obtaining permanent housing for their clients. One voucher is set aside for every seventh turnover in the tenant-based voucher program. When vouchers become available, the CoC Lead Agency submits homeless applications directly to CHA for final eligibility determinations. Local service providers are responsible for case management and supportive services to ensure successful tenancies. Coordination within the CoC with the Veterans Administration and DCHA enables Delaware County residents to access VASH vouchers to serve our veterans best. Our CoC also coordinated with DCHA to utilize 46 EHV's. A MOU was established between DAP, COC, and DCHA to ensure all parties were aware of their roles in the assignment and execution of the vouchers.

2. Not Applicable.

| | | |
|--------|---|--|
| 1C-7b. | Moving On Strategy with Affordable Housing Providers. | |
| | Not Scored—For Information Only | |

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

| | | |
|----|--|-----|
| 1. | Multifamily assisted housing owners | Yes |
| 2. | PHA | Yes |
| 3. | Low Income Housing Tax Credit (LIHTC) developments | Yes |
| 4. | Local low-income housing programs | Yes |
| | Other (limit 150 characters) | |
| 5. | | |

| | | |
|---------------|--|--|
| 1C-7c. | Include Units from PHA Administered Programs in Your CoC's Coordinated Entry. | |
| | NOFO Section V.B.1.g. | |

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

| | | |
|----|---|-----|
| 1. | Emergency Housing Vouchers (EHV) | Yes |
| 2. | Family Unification Program (FUP) | Yes |
| 3. | Housing Choice Voucher (HCV) | Yes |
| 4. | HUD-Veterans Affairs Supportive Housing (HUD-VASH) | Yes |
| 5. | Mainstream Vouchers | Yes |
| 6. | Non-Elderly Disabled (NED) Vouchers | No |
| 7. | Public Housing | No |
| 8. | Other Units from PHAs: | |
| | TBRA through Specialized Homeless Permanent Supportive Housing programs in which Delaware County Housing Authority provides the subsidy and the provider provides the supportive services | Yes |

| | | |
|---------------|--|--|
| 1C-7d. | Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. | |
| | NOFO Section V.B.1.g. | |

| | | |
|----|---|-------------------------------|
| 1. | Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)? | Yes |
| | | Program Funding Source |
| 2. | Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement. | Foster Youth Initiative |

| | | |
|---------------|--|--|
| 1C-7e. | Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). | |
| | NOFO Section V.B.1.g. | |

| | | |
|--|--|-----|
| | Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan? | Yes |
|--|--|-----|

| | | |
|-----------------|---|--|
| 1C-7e.1. | List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program. | |
| | Not Scored—For Information Only | |

| | |
|--|-----|
| Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program? | Yes |
|--|-----|

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|---|
| If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program. |
|---|

| |
|------------|
| PHA |
|------------|

| |
|----------------------|
| Delaware County H... |
|----------------------|

1C-7e.1. List of PHAs with MOUs

Name of PHA: Delaware County Housing Authority

1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|----------------------------------|--|
| 1D-1. | Discharge Planning Coordination. | |
| | NOFO Section V.B.1.h. | |

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

| | |
|----------------------------|-----|
| 1. Foster Care | Yes |
| 2. Health Care | Yes |
| 3. Mental Health Care | Yes |
| 4. Correctional Facilities | Yes |

| | | |
|-------|---|--|
| 1D-2. | Housing First—Lowering Barriers to Entry. | |
| | NOFO Section V.B.1.i. | |

| | | |
|----|--|------|
| 1. | Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition. | 21 |
| 2. | Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach. | 21 |
| 3. | This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 100% |

| | | |
|--------|--|--|
| 1D-2a. | Project Evaluation for Housing First Compliance. | |
| | NOFO Section V.B.1.i. | |

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

| | |
|----|---|
| | Describe in the field below: |
| 1. | how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach; |
| 2. | the list of factors and performance indicators your CoC uses during its evaluation; and |
| 3. | how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach. |

(limit 2,500 characters)

1. The CoC Local Grant Competition Project Review Team evaluates all project applicants' commitment to Housing First in practice in the annual CoC local grant competition scoring and ranking process.

2. The local FY23 CoC Grant Competition Renewal Project Scoring Tool includes a scored question on whether each renewal project has five specific Housing First components. These five components include:

- 1) Helping participants find and move into permanent housing quickly.
- 2) Ensuring participants hold the lease in their name.
- 3) Providing case management services after move-in to ensure permanent housing stability
- 4) Delivering services without preconditions (e.g., sobriety, drug testing, etc.)
- 5) Providing services voluntarily without expecting participants to complete mandatory training, courses, religious activities, etc.

The Collaborative Applicant also reviews how many clients were denied service by each renewal project and the reasons for those denials. In addition, the Collaborative Applicant examines why participants were discharged from the program prematurely to ensure clients are not initially accepted but terminated for lack of compliance.

3. The CoC monitors renewal projects quarterly to ensure they comply with Housing First. When a household is referred to a CoC-funded housing provider, the agency is expected to accept the referral within 48 hours and complete an intake with the client within seven (7) days. A program cannot deny a person due to their mental health or drug and alcohol concerns. If a provider attempts to deny housing to a household, the CoC has put a review procedure in place. The provider must notify Adult and Family Services (AFS) within 48 hours of the denial and state why they cannot accept the client into their program. Then, the provider must contact the participant within 24 hours to schedule a meeting to discuss the concerns. This meeting needs to include the provider, a representative from AFS, and the participant. The participant may also invite another case manager to attend. The goal of this meeting is to determine what extra supports need to be put in place to ensure the participant can be successful in the program.

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| 1D-3. | Street Outreach—Scope. | |
| | NOFO Section V.B.1.j. | |

| | |
|----|---|
| | Describe in the field below: |
| 1. | your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged; |
| 2. | whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area; |

| | |
|----|--|
| 3. | how often your CoC conducts street outreach; and |
| 4. | how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. |

(limit 2,500 characters)

1. Unsheltered individuals are approached and engaged in an attempt to connect them with CoC services in a person-centered way. These services may include but are not limited to emergency shelter, medical care, drug and alcohol treatment, and mental health treatment. Transportation is provided by the outreach worker if the unsheltered needs or wants it. The outreach team also networks with other unsheltered individuals to identify places where the team may be able to reach the unreceptive population or the population that may not want to be engaged. The CoC has also created a joint Delaware County/Philadelphia County Outreach meeting, which meets bi-weekly. This meeting includes the Delaware County Outreach Team, the Philadelphia Outreach Team, Philadelphia Airport, and SEPTA train/bus stations. This is particularly helpful as the CoC borders Philadelphia, and part of the airport is in Delaware County. They discuss known unsheltered individuals and share information on how to engage them best. Many successes have come out of this collaboration. In addition, the outreach team has been marketed to all police stations and other emergency management services. The CoC has a website that anyone can access with the Outreach phone number that is manned 24/7.

2. The outreach team covers the entire CoC geographic region of Delaware County, Pennsylvania.

3. The CoC street outreach efforts include a 24/7 approach with teams of two providing outreach to the areas of the County that are considered "hot spots." The shifts are 8:00 a.m. -4:00 p.m., 4:00 p.m. 12:00 a.m., and 12:00 a.m. -8:00 a.m.

4. The outreach team provides a client-centered approach. The individuals who are least likely to engage in services will continue to see them and utilize creative techniques such as providing food, saying hello and checking in, asking what the individual needs or wants, and offering services they may be interested in receiving.

| | | |
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| 1D-4. | Strategies to Prevent Criminalization of Homelessness. | |
| | NOFO Section V.B.1.k. | |

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

| | Your CoC's Strategies | Ensure Homelessness is not Criminalized | Reverse Existing Criminalization Policies |
|----|---|---|---|
| 1. | Engaged/educated local policymakers | Yes | Yes |
| 2. | Engaged/educated law enforcement | Yes | No |
| 3. | Engaged/educated local business leaders | Yes | No |
| 4. | Implemented community wide plans | Yes | Yes |

| | | |
|--|-----|----|
| 5. Other:(limit 500 characters) | | |
| The CoC has bi-weekly outreach meetings with provider agencies and law enforcement officials to identify homeless individuals that may be in danger of breaking the law. The CoC provides other solutions and alternatives to prevent criminalization if possible. | Yes | No |

| | | |
|--------------|--|--|
| 1D-5. | Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS. | |
| | NOFO Section V.B.1.I. | |

| | HIC Longitudinal HMIS Data | 2022 | 2023 |
|--|----------------------------|------|------|
| Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR. | HIC | 228 | 226 |

| | |
|--|--|
| 1D-6. Mainstream Benefits–CoC Annual Training of Project Staff. | |
| NOFO Section V.B.1.m. | |

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

| | Mainstream Benefits | CoC Provides Annual Training? |
|----|--|-------------------------------|
| 1. | Food Stamps | Yes |
| 2. | SSI–Supplemental Security Income | Yes |
| 3. | SSDI–Social Security Disability Insurance | Yes |
| 4. | TANF–Temporary Assistance for Needy Families | Yes |
| 5. | Substance Use Disorder Programs | Yes |
| 6. | Employment Assistance Programs | Yes |
| 7. | Other (limit 150 characters) | |

| | |
|---|--|
| 1D-6a. Information and Training on Mainstream Benefits and Other Assistance. | |
| NOFO Section V.B.1.m | |

| | |
|----|--|
| | Describe in the field below how your CoC: |
| 1. | systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area; |
| 2. | works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and |
| 3. | works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff. |

(limit 2,500 characters)

1. The CoC provides up-to-date information at quarterly meetings and through an email distribution list to CoC members. This list encompasses over 150 persons, both HUD-funded providers and community partners. Pandemic EBT benefits, application for SNAPs benefits, substance use treatment opportunities, and other mainstream and community services that support housing stability for CoC program participants have been shared through this email distribution list.

2. The CoC collaborates with its local Delaware County Health Department to educate about community health concerns. The Home At Last (HAL) program offered by Crozer Health System provides blended Case Management Services to unsheltered and recently housed populations. HAL can connect people experiencing homelessness to mental health, substance use, and medical treatment services. HAL has presented at the CoC quarterly meetings to inform attendees about this program. The Foundation of Delaware County has also presented its numerous health-related programs such as WIC (food), Healthy Start (prenatal, postnatal case management), Nurse-Family Partnership (maternity health care), HOPE (case management and advocacy), El Centro (resource education for Spanish speaking residents), Fatherhood Initiative (support for dads), Medical-Legal Partnership (legal aid), Stork's Nest (support to prevent low birth rates), Moving Beyond Depression(mental health support), Parent Cafes (support for substance users), and Cribs for Kids (cribs for safe sleeping).

3. People experiencing homelessness who do not have a steady income due to a disability are encouraged to apply for SSI/SSDI. Most CoC-funded Case Managers are trained to assist households with SSI/SSDI applications and support applicants through the appeal process. The CoC has applied for funding from a regional grant program called Home4Good to bring back the SOAR program to Delaware County. Programs will also refer people experiencing homelessness to legal assistance to complete their applications for public benefits.

| | | |
|-------|--|--|
| 1D-7. | Increasing Capacity for Non-Congregate Sheltering. | |
| | NOFO Section V.B.1.n. | |

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

The Delaware County Office of Housing and Community Development (OHCD) has an approved HOME-ARP agreement providing \$2,422,829 towards acquiring and developing a non-congregate shelter offering wraparound McKinney-Vento-eligible supportive services. OHCD is preparing to issue a Request for Proposal to solicit an agency to own and operate the yet-to-be-established non-congregate shelter. Per the approved HOME-ARP Plan, the CoC's Coordinated Entry System will be used as an indirect referral source for placement at the shelter.

| | | |
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| ID-8. | Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases. | |
| | NOFO Section V.B.1.o. | |
| | Describe in the field below how your CoC effectively collaborates with state and local public health agencies to: | |
| | 1. develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and | |
| | 2. prevent infectious disease outbreaks among people experiencing homelessness. | |

(limit 2,500 characters)

1. The CoC and the Delaware County Health Department (DCHD) have been partnering for the past year to address the health needs of the county's unsheltered population. DCHD has a staff representative who participates regularly in CoC activities. This partnership allows for a regular exchange of information and collaboration on strategies to address health concerns. This collaboration helps to ensure that the CoC has the latest information and resources to respond to the outbreak. The partnership between the CoC and DCHD has also allowed the CoC to develop CoC-wide policies and procedures. This will help ensure the CoC is prepared to respond to future health threats.

2. DCHD has been on the cutting edge of disease containment and prevention due to lessons learned through the COVID-19 outbreak. The CoC has benefited from this expertise, as the DCHD has shared its strategies for containing and preventing the spread of COVID-19. The CoC has also been able to strategize with DCHD staff to develop specific strategies for addressing the health needs of the unsheltered population. This collaboration has helped ensure that the CoC provides the best possible care to this vulnerable population.

| | | |
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| ID-8a. | Collaboration With Public Health Agencies on Infectious Diseases. | |
| | NOFO Section V.B.1.o. | |
| | Describe in the field below how your CoC: | |
| | 1. shared information related to public health measures and homelessness, and | |
| | 2. facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants. | |

(limit 2,500 characters)

1. The CoC has been partnering with the Delaware County Health Department (DCHD), which has operated for over a year. The DCHD is an official county agency that can disseminate health-related information directly from its office. The CoC also shares public health measures and homelessness information on its /Homeless Services Coalition (HSC) website. This website is a digital news and information hub for the general public and county service providers to access information about homeless services and resources. Specifically, the HSC website has a section dedicated to COVID-19 and the homeless on its homepage. This section contains a wealth of information and links to the Centers for Disease Control and Prevention (CDC) on topics such as congregate shelters, vaccinations among the homeless, and ways to mitigate the spread of COVID-19 in shelters.

2. DCHD has been in operation for over a year. Our partnership with the DCHD has expanded the CoC's ability to communicate with homeless service providers and ensure that street outreach providers, shelter, and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants. The DCHD shares knowledge with providers in various ways, including participation in CoC quarterly meetings, direct outreach by the DCHD to homeless service providers, and regularly posting preventative measures on the DCHD website.

| | | |
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| 1D-9. | Centralized or Coordinated Entry System—Assessment Process. | |
| | NOFO Section V.B.1.p. | |
| | Describe in the field below how your CoC's coordinated entry system: | |
| 1. | covers 100 percent of your CoC's geographic area; | |
| 2. | uses a standardized assessment process; and | |
| 3. | is updated regularly using feedback received from participating projects and households that participated in coordinated entry. | |

(limit 2,500 characters)

1. The CoC has four Coordinated Assessment sites, one of which is mobile and can travel to all regions in Delaware County. One site is in Chester, PA, one is in Boothwyn, PA, one is in Upper Darby, PA, and the Mobile site is based in Swarthmore, PA. The CoC also has a Coordinated Assessment specialist on the Street Outreach Team who can be mobile and complete a CE assessment while engaging with the unsheltered individuals on the streets.

2. The CoC has a standard assessment tool all Coordinated Entry providers use. This tool is currently under review to lower barriers and ask fewer questions during intake. The CoC continues to revise this tool with support from HUD TA and the input of CoC stakeholders.

3. The Coordinated Assessment tool is currently being revised with the assistance of HUD TA to shorten the questions asked at CE and remove questions that may re-traumatize a person being assessed for services. This will be updated regularly using input from our CE stakeholder committee, our providers, and feedback from households and individuals who use the Coordinated Entry system. We are diligently trying to continue to find creative ways to bring in participation from households that have accessed the Coordinated Assessment from our CE providers.

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| 1D-9a. | Program Participant-Centered Approach to Centralized or Coordinated Entry. | |
| | NOFO Section V.B.1.p. | |

| | |
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| | Describe in the field below how your CoC's coordinated entry system: |
| 1. | reaches people who are least likely to apply for homeless assistance in the absence of special outreach; |
| 2. | prioritizes people most in need of assistance; |
| 3. | ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and |
| 4. | takes steps to reduce burdens on people using coordinated entry. |

(limit 2,500 characters)

1. The CoC's Street Outreach Team drives and walks throughout the entire geographic region to find, identify, and engage people who are least likely to seek homeless assistance. In addition, the CoC has collaborated with the Philadelphia Outreach Team at Philadelphia Airport (which many residents experiencing homelessness use as a temporary place to sleep at night and stay during the day). The CoC also partners with the Southeastern Pennsylvania Transportation Authority (SEPTA). This regional public transportation authority, operates bus, rapid transit, commuter rail, light rail, and electric trolleybus services in the CoC region and neighboring Philadelphia County. The CoC Street Outreach Team partners with SEPTA police to identify and coordinate the engagement of treatment-resistant unhoused residents. The Team strives to build trust and a rapport with these unhoused individuals to encourage them to enroll in CoC services.

2. The CoC coordinates a monthly housing case conferencing meeting to identify and prioritize the most vulnerable individuals for assistance. The CoC uses the VI-SPDAT to measure the vulnerability of unsheltered homeless people willing to engage in services. The VI-SPDAT score is also used in prioritizing individuals for housing once in a shelter or if an unhoused participant is ready to be housed directly from the street.

3. The CoC ensures participants in the most need of services receive PH by engagement, CE, and VI SPDAT scores. The CoC meets monthly to discuss individuals in shelters and unhoused participants to ensure the most vulnerable individuals are prioritized for housing placement even if the SPDAT score reflects the vulnerability.

4. To reduce burdens on people accessing Coordinated Entry access points, providers can complete Coordinated Entry intakes with people experiencing homelessness over the telephone. People can access mobile CE, which the CE assessor goes to where the participant is. The CoC also added a CE position as part of our Outreach Team that can complete CE's on our unhoused individuals. In addition, the Community Action Agency of Delaware County opened an additional CE office in Upper Darby to ensure that this region is covered. It was identified that Upper Darby and the surrounding areas utilize many of the services in the CoC.

| | | |
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| 1D-9b. | Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry—Reporting Violations. | |
| | NOFO Section V.B.1.p. | |

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|--|---|
| Describe in the field below how your CoC through its centralized or coordinated entry: | |
| 1. | affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness; |
| 2. | informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and |
| 3. | reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan. |

(limit 2,500 characters)

1. The CoC uses various marketing methods to reach people experiencing homelessness through its entire geographic service region. The CoC has a user-friendly website with up-to-date information on available programs and services and how to access them. A Resource Guide (RG) for Homeless Services is updated and published twice to four times yearly. The RG is distributed to businesses, police departments, schools, libraries, and other outlets throughout the county, reaching areas of varied economic status.

2. The Coordinated Entry (CE) system is the county's "front door" for homeless services. The first step in the CE system is to complete a CE assessment. Page 1 of the assessment details the program participant's rights and remedies under federal, state, and local fair housing and civil rights laws. If the assessment is conducted over the phone, the assessor must explain these rights to the participant.

3. If the CoC discovers any provider actions or CoC conditions that impede fair housing choices, a report will be generated and given to the Collaborative Applicant's Department of Data, Statistics and Quality Improvement for review (QI). If this review determines that the provider's actions violate HUD or CoC policies, Housing First approaches, or fair housing laws, the QI Department will share its findings with the provider agency's chief executive, the Collaborative Applicant, and, if necessary, appropriate federal, state, or local government agencies or fair housing advocacy organizations for follow-up. Regardless of the outcome of the local fair housing government agency's investigation, QI staff will work with the provider to resolve any unfair practices. If CoC conditions impede fair housing, the QI staff will also work with the CoC Governing Board and Collaborative Applicant to resolve the concern.

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| 1D-10. | Advancing Racial Equity in Homelessness—Conducting Assessment. | |
| | NOFO Section V.B.1.q. | |

| | | |
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| 1. | Has your CoC conducted a racial disparities assessment in the last 3 years? | No |
| 2. | Enter the date your CoC conducted its latest assessment for racial disparities. | 08/01/2018 |

| | | |
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| 1D-10a. | Process for Analyzing Racial Disparities–Identified Racial Disparities in Provision or Outcomes of Homeless Assistance. NOFO Section V.B.1.q. | |
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| Describe in the field below: | |
| 1. | your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and |
| 2. | what racial disparities your CoC identified in the provision or outcomes of homeless assistance. |

(limit 2,500 characters)

1. The CoC currently does not have a specific method for analyzing racial disparities in the outcomes of homeless assistance. However, the CoC does collect basic racial and housing placement data through its HMIS. This data can be used to develop a more comprehensive method for analyzing racial disparities. Additional data collection methods, such as focus groups with homeless people of color, could also be used to understand better the factors contributing to racial disparities in homeless outcomes.

2. The CoC has identified specific racial disparities in health outcomes among people experiencing homelessness. During the COVID-19 pandemic, the CoC added health-related questions to the CE assessment. The health-related questions were reviewed monthly from CE assessments and disaggregated by the participant's self-identified race(s) to identify disparities. Upon review of the data from month to month, the analysis indicated that participants who identified as African American or Black had a higher incidence of severe health issues than the overall percentage of the homeless population. People who identified as White had a significantly lower incidence of health-related problems than those who identified as African American or Black. African American and Black participants within the CoC have a much higher percentage of heart disease, high blood pressure, and diabetes when compared to Whites. These disparities are likely due to historical discrimination, lack of access to quality healthcare, and environmental racism. With this knowledge, homeless service providers are connecting program participants with health and community services to address these racial disparities in health outcomes, including culturally competent healthcare, access to healthy food, and reduced exposure to environmental toxins.

| | | |
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| 1D-10b. | Implemented Strategies that Address Racial Disparities. NOFO Section V.B.1.q. | |
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|---|
| Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities. |
|---|

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| 1. | The CoC's board and decisionmaking bodies are representative of the population served in the CoC. | Yes |
| 2. | The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC. | No |
| 3. | The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups. | No |
| 4. | The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups. | Yes |
| 5. | The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness. | No |
| 6. | The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector. | No |
| 7. | The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness. | No |
| 8. | The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity. | No |
| 9. | The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness. | Yes |
| 10. | The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system. | Yes |
| 11. | The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness. | Yes |
| | Other:(limit 500 characters) | |
| 12. | | |

| | | |
|---------|--|--|
| 1D-10c. | Implemented Strategies that Address Known Disparities. | |
| | NOFO Section V.B.1.q. | |

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The CoC has taken the following steps to decrease disparities in access and outcomes based on race and ethnicity within its service area.

1) Encouraging individual CoC-funded organizations to develop agency-level training programs tailored to the culture and needs of the populations they serve.

2) Coordinating provider trainings and distributing public and private best practice guides and tools to CoC member agencies.

3) Hosting racial equity trainings offered free of charge or at a very low cost to CoC members.

4) Utilizing its email distribution list of over 200 people to advertise national and local upcoming trainings or events on advancing racial equity,

5) Placing racial equity topics on the CoC's quarterly member meeting agendas for information sharing and discussion.

| | | |
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| 1D-10d. | Tracked Progress on Preventing or Eliminating Disparities. | |
| | NOFO Section V.B.1.q. | |
| | Describe in the field below: | |
| | 1. the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and | |
| | 2. the tools your CoC uses. | |

(limit 2,500 characters)

1. The CoC tracks progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance through data collection from our HMIS. HMIS data collection provides valuable data points to identify racial disparities and develop strategies to address them.

2. The CoC also has access to a downloadable HUD tool to help identify disparities. The CoC also has access to Stella, which provides valuable data collection and output reports in graphs, pie charts, and other ways to display user-friendly data and information.

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| 1D-11. | Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts. | |
| | NOFO Section V.B.1.r. | |
| | Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes. | |

(limit 2,500 characters)

The CoC has faced challenges in identifying and engaging people with lived experience of homelessness in leadership roles. The CoC has had limited success in identifying these individuals despite wanting to have them in leadership positions. The CoC has attempted to identify these individuals through discussions with provider staff and during provider meetings but has yet to identify one person with lived experience who is currently in a leadership role. In the upcoming year, the CoC plans to make specific and targeted efforts to identify individuals with lived experience and invite them into leadership positions. As the CoC’s primary decision-making group is the CoC Governing Board (GB), the CoC has made recruitment of people with lived experience to serve on this board as its highest priority.

| | | |
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| 1D-11a. | Active CoC Participation of Individuals with Lived Experience of Homelessness. | |
| | NOFO Section V.B.1.r. | |
| | You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen. | |
| | Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed: | |

| | Level of Active Participation | Number of People with Lived Experience Within the Last 7 Years or Current Program Participant | Number of People with Lived Experience Coming from Unsheltered Situations |
|----|---|---|---|
| 1. | Included in the decisionmaking processes related to addressing homelessness. | 1 | 0 |
| 2. | Participate on CoC committees, subcommittees, or workgroups. | 1 | 0 |
| 3. | Included in the development or revision of your CoC's local competition rating factors. | 1 | 0 |
| 4. | Included in the development or revision of your CoC's coordinated entry process. | 1 | 0 |

| | | |
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| 1D-11b. | Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness. | |
| | NOFO Section V.B.1.r. | |

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

CoC providers have different approaches to offering professional development and employment opportunities to people with lived experience of homelessness. For example, one CoC provider has a residential construction branch that offers jobs to those with basic skills and an interest in this occupation. Another provider provides computer access for job searches. Additionally, two CareerLink offices in the county offer in-person skill-building training for anyone, regardless of whether they have lived experience of homelessness. These CareerLink offices receive state funding, allowing them to assist people with lived experience of homelessness, such as computer training, resume writing, interview training and practice, and job postings. The CareerLink staff also emails those on their distribution lists to inform them of upcoming employment events.

| | | |
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| 1D-11c. | Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness. | |
| | NOFO Section V.B.1.r. | |

Describe in the field below:

| | |
|----|---|
| 1. | how your CoC routinely gathers feedback from people experiencing homelessness; |
| 2. | how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and |
| 3. | the steps your CoC has taken to address challenges raised by people with lived experience of homelessness. |

(limit 2,500 characters)

1. Our CoC gathers feedback from people experiencing homelessness and assistance through a third-party consulting firm, Voice and Vision, Inc. (V&V). V&V educates program participants and people with lived experience about community services and solicits their feedback on how those services might become more accessible, equitable, and effective. Designing and fielding participant surveys to measure the satisfaction (or not) of services individuals receive is one of their core areas of expertise.

2. The CoC utilizes V&V services to survey participant satisfaction for homeless individuals who received Coordinated Entry (CE) services. The survey results were shared with providers of CE services so that the provider can improve their services, hopefully improving participant satisfaction outcomes. Another way feedback is received is that many homeless service providers will survey their program participants, asking questions about the services they are receiving. The results of the surveys are used within the agency to target areas where they can improve upon their delivery of services.

3. The steps our CoC has taken to address challenges raised by people with lived experience of homelessness are primarily through face-to-face encounters with agency case managers and/or other program staff. The most consistent and ongoing challenge raised by individuals with service providers is the lack of affordable housing available and accessible in the area. The CoC is fully aware of this challenge of finding affordable housing but is challenged by steadily increasing rental rates to access such housing. This challenge will most likely continue into the foreseeable future and is one that the CoC and individual service providers are trying to address.

| | | |
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| 1D-12. | Increasing Affordable Housing Supply. | |
| | NOFO Section V.B.1.t. | |
| | Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following: | |
| 1. | reforming zoning and land use policies to permit more housing development; and | |
| 2. | reducing regulatory barriers to housing development. | |

(limit 2,500 characters)

1. Not applicable.

2. In February 2023, Delaware County initiated a Housing Working Group of over 60 members to discuss the three most significant barriers for people experiencing homelessness or housing instability attempting to find, lease, and move into rental housing as well as the challenge of helping lower-income households become first-time homebuyers or maintaining their mortgage payments on time. The Working Group was divided into three subcommittees focusing on the unhoused, rental, and homeowner populations. Each subcommittee met for the next three months to identify opportunities to strengthen the target population and propose three realistic changes that the County Council could support. In June, the working group reconvened to provide an update on the individual subcommittees' work. The Working Group includes members from County Departments, including the Collaborative Applicant, that support the three identified populations, known service providers, Public Housing Authorities, advocates, and elected State officials. CoC members participated in all three subcommittees. The working group subcommittees have begun educating zoning officials and State legislators on changes in zoning law that will increase the supply of affordable housing, including smaller lot sizes and permission for accessory dwelling units. The group is also educating officials on the importance of legislation to combat "source of income discrimination" affecting CoC clients from obtaining affordable housing. OHCD served on the steering committee for the Delaware County Redevelopment Authority's formation of the Delaware County Land Bank. OHCD ensured that the land bank policies and procedures contained efforts to acquire vacant, abandoned, tax-delinquent properties that could be repurposed for affordable rental and owner housing. The land bank is currently establishing collaboration agreements with local officials that can streamline the production of affordable units from structures obtained by the land bank.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|---|--|
| 1E-1. | Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice. NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen. | |
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| | | |
|----|--|------------|
| 1. | Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline. | 08/01/2023 |
| 2. | Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline. | 08/01/2023 |

| | | |
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| 1E-2. | Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition: | |
|-------|---|--|

| | | |
|----|--|-----|
| 1. | Established total points available for each project application type. | Yes |
| 2. | At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH). | Yes |
| 3. | At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness). | Yes |
| 4. | Provided points for projects that addressed specific severe barriers to housing and services. | Yes |

| | | |
|----|---|-----|
| 5. | Used data from comparable databases to score projects submitted by victim service providers. | Yes |
| 6. | Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. | Yes |

| | | |
|--------|--|--|
| 1E-2a. | Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. | |
| | NOFO Section V.B.2.a., 2.b., 2.c., and 2.d. | |

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
 Complete the chart below to provide details of your CoC's local competition:

| | | |
|----|---|--------|
| 1. | What were the maximum number of points available for the renewal project form(s)? | 100 |
| 2. | How many renewal projects did your CoC submit? | 25 |
| 3. | What renewal project type did most applicants use? | PH-PSH |

| | | |
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| 1E-2b. | Addressing Severe Barriers in the Local Project Review and Ranking Process. | |
| | NOFO Section V.B.2.d. | |

Describe in the field below:

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|----|---|
| 1. | how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing; |
| 2. | how your CoC analyzed data regarding how long it takes to house people in permanent housing; |
| 3. | how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and |
| 4. | considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area. |

(limit 2,500 characters)

1. To identify projects that have successfully housed Permanent Housing (PH) participants, the CoC collects and analyzes data from HMIS and the Housing Inventory Count. Collaborative Applicant staff then create and run reports specific to each program. These reports allow us to compare programs and identify strengths and weaknesses in each program's approach to housing participants in PH.

2. The CoC has created reports detailing how long it takes to house people in Permanent Housing (PH) using data collected in HMIS. This data allows the Collaborative Applicant to compare system performance measures of different PH programs of the same project type (RRH, PSH, etc.) and identify the length of time in days between program enrollment and participant move-in to a rental unit with a lease in their name.

3. As part of the scoring of objective criteria on project scoring tools for the CoC annual rating and ranking process, providers were assessed on whether their CoC-funded programs serve people who have behavioral health issues, are fleeing domestic violence, identify as LGBTQ+, are unaccompanied youth, are families with children, have disabilities; have a history of drug or alcohol use/misuse, have justice system involvement, are veterans, or have HIV/AIDS.

4. In addition to the criteria mentioned above, the CoC also evaluates each project applicant's experience working with each target population served, capacity to provide the necessary services, and system performance measures that demonstrate the capacity to serve these populations well.

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| 1E-3. | Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process. | |
| | NOFO Section V.B.2.e. | |

| | |
|------------------------------|---|
| Describe in the field below: | |
| 1. | how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications; |
| 2. | how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and |
| 3. | how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers. |

(limit 2,500 characters)

1 The CoC's rating process inherently incorporates input from people of different races, particularly those overrepresented in the local homeless population. This is achieved through the diversity of our Governance Board (GB), which has historically included members from various races and ethnicities. This cross-section of perspectives allows us to view tasks, challenges, and needed actions from multiple angles, leading to better collective decisions.

2. The Governance Board (GB) has historically included members from diverse racial and ethnic backgrounds to ensure representation in all CoC decision-making, including the annual CoC grant competition review, selection, scoring, and ranking process. A diverse, non-conflicted Project Review Team composed of non-conflicted GB members conducts the new and renewal project review, selection, scoring, and ranking process, including reallocation recommendations for lower-performing renewal projects.

3. Thirteen percent (13 out of 100 points) of the CoC new and renewal project scoring tools assess the degree to which CoC-funded providers are committed to equity, inclusion, and Housing First in practice, including how they identify barriers to participation based on the racial self-identity of program participants and what actions they are taking to eliminate these barriers.

| | | |
|--------------|---|--|
| 1E-4. | Reallocation—Reviewing Performance of Existing Projects. | |
| | NOFO Section V.B.2.f. | |

Describe in the field below:

| | |
|----|---|
| 1. | your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed; |
| 2. | whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year; |
| 3. | whether your CoC reallocated any low performing or less needed projects during its local competition this year; and |
| 4. | why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable. |

(limit 2,500 characters)

1. The PA-502 CoC FY23 reallocation process included the following steps:

1) The Collaborative Applicant and HMIS Lead Agency for the PA-502 HUD Continuum of Care Grant Program, the Delaware County Department of Human Services, and its Consultant completed a review of the current Housing Inventory Chart, the most recent Point in Time Count, and the current CoC grant funded renewal project performance data in HMIS. This analysis determined that all PA-502 CoC renewal projects are relevant and necessary to ensure that homelessness is as rare, brief, and non-recurring for Delaware County residents as possible.

2) Nonconflicted PA-502 CoC Governing Board members were presented with Collaborative Applicant’s and Consultant’s analysis. The nonconflicted PA-502 CoC Governing Board members then held a vote, resulting in the decision not to reallocate any renewal projects in the FY23 Continuum of Care Grant Competition.

2. The CoC did identify low-performing renewal projects in this year's rating and ranking process but agreed these projects were essential to the current needs.

3. No projects were reallocated this year.

4. Nonconflicted PA-502 CoC Governing Board members were presented with Collaborative Applicant’s and Consultant’s analysis. The nonconflicted PA-502 CoC Governing Board members then held a vote, resulting in the decision not to reallocate any renewal projects in the FY23 Continuum of Care Grant Competition.

| | | |
|--------|---|--|
| 1E-4a. | Reallocation Between FY 2018 and FY 2023. | |
| | NOFO Section V.B.2.f. | |

| | | |
|--|--|----|
| | Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023? | No |
|--|--|----|

| | | |
|-------|---|--|
| 1E-5. | Projects Rejected/Reduced–Notification Outside of e-snaps. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen. | |

| | | |
|----|---|----|
| 1. | Did your CoC reject any project application(s) submitted for funding during its local competition? | No |
| 2. | Did your CoC reduce funding for any project application(s) submitted for funding during its local competition? | No |
| 3. | Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition? | No |
| 4. | If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023. | |

| | | |
|--------|---|--|
| 1E-5a. | Projects Accepted–Notification Outside of e-snaps. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|------------|
| | Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023. | 09/13/2023 |
|--|--|------------|

| | | |
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| 1E-5b. | Local Competition Selection Results for All Projects. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen. | |

| | | |
|--|---|-----|
| | Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank—if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds. | Yes |
|--|---|-----|

| | | |
|--------|---|--|
| 1E-5c. | Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline. | |
| | NOFO Section V.B.2.g. and 24 CFR 578.95. | |
| | You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|------------|
| | Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings. | 08/01/2023 |
|--|--|------------|

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| 1E-5d. | Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website. | |
| | NOFO Section V.B.2.g. | |
| | You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen. | |

| | | |
|--|---|------------|
| | Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website. | 09/22/2023 |
|--|---|------------|

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|---------------------------------|--|
| 2A-1. | HMIS Vendor. | |
| | Not Scored—For Information Only | |

| | | |
|--|--|-------------------|
| | Enter the name of the HMIS Vendor your CoC is currently using. | Coelho Consulting |
|--|--|-------------------|

| | | |
|-------|------------------------------------|--|
| 2A-2. | HMIS Implementation Coverage Area. | |
| | Not Scored—For Information Only | |

| | | |
|--|--|------------|
| | Select from dropdown menu your CoC's HMIS coverage area. | Single CoC |
|--|--|------------|

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| 2A-3. | HIC Data Submission in HDX. | |
| | NOFO Section V.B.3.a. | |

| | | |
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| | Enter the date your CoC submitted its 2023 HIC data into HDX. | 04/26/2023 |
|--|---|------------|

| | | |
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| 2A-4. | Comparable Database for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers. | |
| | NOFO Section V.B.3.b. | |

| | | |
|----|--|--|
| | In the field below: | |
| 1. | describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; | |
| 2. | state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards; and | |

3. state whether your CoC's HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. The Domestic Abuse Project (DAP) is the CoC-funded DV Provider. DAP is evaluated as part of the annual renewal scoring process. DAP must submit an APR from their comparable database as part of the process. The CoC can ensure that the APR collects all the required data elements through this process. The database that DAP uses is called Efforts to Outcomes (ETO). The data it collects is the same as any other questions identified in the APR. This includes identifying information, demographics, enrollment date, move-in date, exit dates, income at entry and exit as well as annually, and all household members' information. The database also includes a history of mental health, disability, substance abuse, veteran status, domestic violence history, etc. It is created specifically for the unique needs of victim service organizations. The data is encrypted with a key only the VSP knows and can read. It also generates any funding reports that are needed.

2. DAP's ETO comparable database is compliant with the 2022 HMIS data standards as well as the CoC's HMIS data collection system

3. The CoC's HMIS fully complies with the FY 2022 HMIS Data Standards.

| | | |
|-------|---|--|
| 2A-5. | Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points. | |
| | NOFO Section V.B.3.c. and V.B.7. | |

Enter 2023 HIC and HMIS data in the chart below by project type:

| Project Type | Total Year-Round Beds in 2023 HIC | Total Year-Round Beds in HIC Operated by Victim Service Providers | Total Year-Round Beds in HMIS | HMIS Year-Round Bed Coverage Rate |
|--|-----------------------------------|---|-------------------------------|-----------------------------------|
| 1. Emergency Shelter (ES) beds | 287 | 35 | 242 | 96.03% |
| 2. Safe Haven (SH) beds | 0 | 0 | 0 | |
| 3. Transitional Housing (TH) beds | 78 | 0 | 50 | 64.10% |
| 4. Rapid Re-Housing (RRH) beds | 226 | 43 | 183 | 100.00% |
| 5. Permanent Supportive Housing (PSH) beds | 417 | 0 | 279 | 66.91% |
| 6. Other Permanent Housing (OPH) beds | 70 | 0 | 0 | 0.00% |

| | | |
|--------|--|--|
| 2A-5a. | Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5. | |
| | NOFO Section V.B.3.c. | |

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

| | |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent. |

(limit 2,500 characters)

1. The CoC will provide additional training to ensure providers enter accurate data into the system so that Chronic and PSH beds can be filled. Most projects have also changed their renewal to "Dedicated Plus." The CoC has implemented a Housing Case Conference meeting monthly where all the Shelter providers, Housing providers, Outreach Team, and Supervisors meet in person to discuss all the participants and assign housing based on vulnerability and SPDAT score, as well as review what is missing from the HMIS system to place the individual in a housing program. Please note that Safe Haven is not in HMIS as they use a comparable database, so it scored 0%. However, on the PIT count, DAP had 20 beds filled out of their 35, which is 67%. In addition, 43 DV RRH beds are at 100% on the OIT count. However, they are not in HMIS and scored 0%.

2. The CoC will continue to have the large Housing Case conference meeting and individual meetings with the shelters and Outreach Team to assign individuals to housing. Adult and Family Service will also hire a staff person to work directly with the data quality, provide training, and ensure needed documents are in the HMIS system to make housing assignments.

| | | |
|-------|--|--|
| 2A-6. | Longitudinal System Analysis (LSA) Submission in HDX 2.0. | |
| | NOFO Section V.B.3.d. | |
| | You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen. | |

| | |
|--|-----|
| Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST? | Yes |
|--|-----|

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|------------------------|--|
| 2B-1. | PIT Count Date. | |
| | NOFO Section V.B.4.a | |

| | | |
|--|---|------------|
| | Enter the date your CoC conducted its 2023 PIT count. | 01/24/2023 |
|--|---|------------|

| | | |
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| 2B-2. | PIT Count Data–HDX Submission Date. | |
| | NOFO Section V.B.4.a | |

| | | |
|--|---|------------|
| | Enter the date your CoC submitted its 2023 PIT count data in HDX. | 04/28/2023 |
|--|---|------------|

| | | |
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| 2B-3. | PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count. | |
| | NOFO Section V.B.4.b. | |

| | | |
|--|--|--|
| | Describe in the field below how your CoC: | |
| | 1. engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process; | |
| | 2. worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and | |
| | 3. included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count. | |

(limit 2,500 characters)

1. The Delaware County CoC collaborated with Catholic Social Services, Horizon House Outreach Team, and Community Action Agency to coordinate efforts to engage youth experiencing homelessness for the 2023 PIT Count. These agencies were selected due to their consistent contact with the youth experiencing homelessness before the PIT count.

2. No youth were involved in planning or implementing the PIT count in 2023. The CoC plans to incorporate youth into future PIT counts' planning and performance.

3. The CoC and the other provider agencies selected The Coffee Club, governed by Catholic Social Services, as the location to be assigned to coordinate with the youth experiencing homelessness for the PIT count. This location was already frequented by the youth experiencing homelessness in the past.

| | | |
|-------|---|--|
| 2B-4. | PIT Count–Methodology Change–CoC Merger Bonus Points. | |
| | NOFO Section V.B.5.a and V.B.7.c. | |
| | In the field below: | |
| | 1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; | |
| | 2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and | |
| | 3. describe how the changes affected your CoC's PIT count results; or | |
| | 4. state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2023. | |

(limit 2,500 characters)

1. No changes were made regarding methodology with sheltered PIT count between 2022 and 2023.

2. In the 2023 unsheltered PIT count, the Delaware County CoC Adult and Family Services Department coordinated with the Delaware County Sustainability Office to provide the opportunity for all the provider staff involved with the PIT count to receive a secure cellular phone to assist with retrieving pertinent information for the PIT count along with providing real-time location results. This method was a significant change in 2023.

3. The results were computed immediately, resulting in a more effective strategy to document the location and number of homeless persons for our data for HUD. This process ensured that possible duplicated names were removed immediately for more accurate results.

4. Not Applicable.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|---|--|
| 2C-1. | Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses. | |
| | NOFO Section V.B.5.b. | |
| | In the field below: | |
| 1. | describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time; | |
| 2. | describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time | |

(limit 2,500 characters)

1.HMIS provides data such as household size, income, and reason for CE enrollment. This information is assessed to determine if there is a trend in why new households need homeless services. Causes often include leases not renewed, family breaks up, arrears, unemployment, utility shut off, domestic violence, drug and alcohol misuse, mental health, and condemned units. This information is analyzed to determine trends in who is first-time homeless. An increase in arrears or utility shut-off notices would indicate more funds need to be moved to cover the increased demand. This is accomplished by agencies applying for Home4Good and Matching Energy Assistance Fund and Emergency Food and Shelter Program grants.

2. Households seeking services are connected to community supports or mainstream resources; additionally, the CoC has implemented strategies to prevent families at risk for the first time:

1) Diversion: The CE system has built-in diversion questions and requests all households provide the names of support persons where alternative housing arrangements could be negotiated to prevent them from entering the Emergency Shelter (ES).

2) Financial Support: The CE process connects households with financial assistance (ESG, HAP, EFSP, and other eviction prevention funds for first, last, and security to relocate) to resolve their housing crisis whenever possible.

3) Landlord Mediation and Housing Counseling- For those ineligible for financial assistance, these activities include developing repayment plans to keep people housed when arrears are a factor.

4) CE Staff Training: The CoC continues to provide resources to the CE staff for a more effective CE experience. In addition, the CoC Action Team (CoCAT) is evaluating the continuing changing needs of the homeless population and developing a list of training programs pertinent to meeting the needs presented at CE; the training opportunities would be mandated and offered throughout the year for all staff. Proposed trainings include Motivational Interviewing, Trauma trauma-informed care, Fair Housing Gender Identity, Trafficking, Educational Rights of Homeless Children, De-escalation, and Intro to the Delaware County Homeless Services. Although many of these trainings are already being done annually, we are looking to secure a training venue that would allow us to have them recorded so they could be accessed by new staff any time of the year.

3. The CoCAT is responsible for overseeing this strategy.

| | | |
|--------|---|--|
| 2C-1a. | Impact of Displaced Persons on Number of First Time Homeless. | |
| | NOFO Section V.B.5.b | |

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|--|
| Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to: |
|--|

| | | |
|----|--|----|
| 1. | natural disasters? | No |
| 2. | having recently arrived in your CoCs' geographic area? | No |

| | | |
|-------|--|--|
| 2C-2. | Length of Time Homeless—CoC's Strategy to Reduce. | |
| | NOFO Section V.B.5.c. | |
| | In the field below: | |
| 1. | describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless; | |
| 2. | describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless. | |

(limit 2,500 characters)

1. The CoC continues to strengthen the housing-focused practice through the implementation of the following strategies to reduce the LOTH: previous reallocation of TH programs to create RRH; regular allocation of ESG funding for RRH activities; EHV and Mainstream Vouchers to house individuals quickly or free up CoC funded resources such as RRH or PSH, also, by continuing to promote housing-focused case management for ES programs, resulting in immediate discharge planning and quicker exits from shelter, continuing to utilize the Permanent Housing Clearinghouse (PHC), a web-based prioritization and assignment system, eliminating paper applications and quicker housing program assignments. The CoC has two Housing Locators (HL) in two separate CoC providers. One HL is for all individuals entering CoC PSH programs, including Mainstream Vouchers, and one HL is specific for persons entering CoC RRH programs. When a person is assigned to a housing program, either RRH or PSH, an automatic referral from the HMIS system to the appropriate Housing Navigator. Housing Navigators are integral in locating and matching available housing to persons assigned to housing programs. To increase landlord participation, the County continues to offer a Landlord Relief Fund to assist with past due rents and damages not covered by another resource and funding to hold units for one month while the CM navigates the housing quality inspection and any needed repairs.

2. A CoC staff person is tasked to identify all CH persons to ensure rapid placement into housing. A weekly meeting with CoC providers, inclusive of ES, SO, PSH, and RRH, reviews a weekly name-by-name list from HMIS that identifies possible CH and other individuals who may not be CH. Shelter staff, as well as SO, work with individuals to assist in either obtaining disability verification, homeless verification, or income verification (if they have income) for CH housing placement or RRH placement. The CoC staff person requests the missing documents to a case manager to obtain and upload for verification for housing placement. OT identifies and engages unsheltered to identify and move these individuals into housing. All non-chronic individuals are assigned housing through the PHC, which is monitored regularly to place persons without a disability into RRH expeditiously.

3. The Delaware County Adult and Family Services is the lead agency responsible for overseeing this strategy.

| | | |
|--------------|--|--|
| 2C-3. | Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC’s Strategy | |
| | NOFO Section V.B.5.d. | |
| | In the field below: | |
| 1. | describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; | |
| 2. | describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing. | |

(limit 2,500 characters)

1. The CoC has a good working relationship with our local Housing Authorities, providing additional resources for individuals, including DV, to exit to permanent housing. The CoC has received mainstream vouchers from Delaware County Housing Authority (DCHA), Chester Housing Authority (CHA), and EHV vouchers from DCHA. The CoC also assigns individuals from ES, RRH, and TH to PSH programs when available, and the client meets the criteria to ensure long-term housing stability. The provider reviews households in RRH monthly to assess their longer-term housing needs. The CoC meets every week to discuss clients in the shelter and determine if there is a program that may be a long-term solution to their housing instability.

2. All CoC-funded PSH and RRH programs offer regular case management to support persons in the program. Case managers help ensure that participants have applied for and continue to update applications for mainstream housing vouchers through the Housing Authorities. Case managers also encourage households to enroll in behavioral health treatment if needed and applications for SSI/SSDI if appropriate. Case managers assist individuals in maintaining permanent housing stability after exiting from RRH or PSH by referring them to employment, mainstream benefit programs to increase income, and childcare services for low-income or working families. Case managers may also support landlord mediation, budgeting, paying rent on time, and being a good tenant. When needed, a Landlord Relief Fund is available to assist with financial assistance for excessive damage, one-month move-in costs to hold a unit, or a new landlord incentive. If a person in PSH or RRH is evicted, the Case Manager can assist with locating a new unit and move-in costs.

3. The Delaware County Adult and Family Service oversees the CoC’s strategy to increase the rate at which individuals and families exit or retain permanent housing.

| | | |
|--------------|--|--|
| 2C-4. | Returns to Homelessness—CoC’s Strategy to Reduce Rate. | |
| | NOFO Section V.B.5.e. | |
| | In the field below: | |
| 1. | describe your CoC’s strategy to identify individuals and families who return to homelessness; | |
| 2. | describe your CoC’s strategy to reduce the rate of additional returns to homelessness; and | |
| 3. | provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. | |

(limit 2,500 characters)

1. The CoC runs a yearly report identifying individuals who have returned to homelessness after exiting ES, RRH, PSH, and TH. This data is reviewed by CoC staff and the HMIS team to complete an analysis and to determine the percentage of persons returning to homelessness. This information is shared and discussed with the CoC’s Governing Board. The HMIS system also identifies returning households at CE Intake as well. When the household enters the HMIS system at CE, a homeless episode screen informs the assessor if the Head of Household has ever been in one of our CoC-funded homeless programs. If the individual has been in one of these programs, the CE assessor will discuss the barriers that led them back into homelessness.

2. The CoC’s strategy to reduce the rate of additional returns to homelessness includes analyzing detailed data and CE data. This data identified common characteristics among the households who have returned to homelessness. This year, the CoC found that households who returned were mainly single adults who exited ES or those who exited RRH and were evicted for non-payment of rent. Successful strategies to prevent homelessness include identifying affordable housing units so households don’t need to relocate. CoC housing providers (ES, RRH, TH, and PSH) provide housing-focused services that promote housing stability. Case Managers have been trained in the Prepared Renters Education Program. This curriculum teaches strategies and tools to obtain rental housing, maintain housing, and avoid pitfalls that could cause eviction. RRH Case Managers also utilize Critical Time Intervention, an evidence-based model that promotes housing stability to participants for the first nine months in housing. During Coordinated Entry, households returning to homelessness may be connected to assistance paying rent arrears, housing counseling, landlord mediation programs, and assistance developing landlord repayment plans to prevent them from becoming homeless again. The CoC also has homelessness prevention assistance programs to help households avoid homelessness or the need to enter an Emergency Shelter. Case Managers conduct post-discharge follow-up contact at 3, 6, 9, and 12 months when individuals are allowed to check on housing stability and to ensure community supports are in place.

3. The Governing Board oversees this strategy to reduce returns to homelessness.

| | | |
|-------|---|--|
| 2C-5. | Increasing Employment Cash Income–CoC’s Strategy. | |
| | NOFO Section V.B.5.f. | |

| | | |
|----|--|--|
| | In the field below: | |
| 1. | describe your CoC’s strategy to access employment cash sources; | |
| 2. | describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and | |
| 3. | provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment. | |

(limit 2,500 characters)

1. The CoC strategy maximizes economic stability to the highest level possible by encouraging and supporting participants to engage in Careerlink's employment services. Additionally, the Community Action Agency of Delaware County (CAADC) previously coordinated a pharmacy technician program and currently a medical assistant program to encourage participants to engage in training, leading to increased income.

2. Careerlink offers assessment, job placement, and limited training dollars. Collaboration with Careerlink provides a monthly calendar of workshops, job preparation opportunities, and current job opportunities. Educational Data Systems, Inc. (EDSI) is also a CoC member agency and regularly shares opportunities for persons with criminal histories, often impeding employment opportunities. Community expungement clinic information is shared with participants as the events occur. Data is subsequently provided to the HSC through an email distribution list and the delcocomplete.org website for sharing with participants in shelter and housing programs.

3. The Delaware County Adult and Family Services implements this strategy.

| | | |
|--------|---|--|
| 2C-5a. | Increasing Non-employment Cash Income—CoC's Strategy | |
| | NOFO Section V.B.5.f. | |
| | In the field below: | |
| | 1. describe your CoC's strategy to access non-employment cash income; and | |
| | 2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income. | |

(limit 2,500 characters)

1. The CoC strategy maximizes economic security to the highest level possible by increasing all cash income, including non-employment cash. To promote increases, CoC providers prioritize connecting people to mainstream cash resources such as TANF, SSI/SSDI, VA benefits, pensions, child support, Child Tax Credits, etc. The CoC implemented an HMIS eligibility assessment to determine what sources of non-employment cash income people are receiving, are under application for, or should be referred to, and transfers that information into the HMIS-generated immediate needs plan. Coordinated Entry assessments identify households with no or low income, and CE specialists conduct initial referrals to County Assistance Offices for cash assistance applications. The CoC requires ES, PSH, and RRH Case Managers to follow up, refer clients to eligible cash benefits immediately, and check the status of existing pending applications. Case Managers use the PA state COMPASS system to check for TANF eligibility. The CoC has a SNAP/Food Stamp Participation Project, which assists families with SNAP and TANF cash assistance enrollment. The CoC continually shares information with shelters and housing programs regarding participant eligibility for Child Tax Credits and how to apply for those credits. The CoC has 3 Volunteer Income Tax Assistance (VITA) programs to encourage participants to complete their taxes at sites to maximize their returns without exorbitant cost.

2. The Delaware County Adult and Family Services implements this strategy.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|---|--|
| 3A-1. | New PH-PSH/PH-RRH Project–Leveraging Housing Resources. | |
| | NOFO Section V.B.6.a. | |
| | You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|----|
| | Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness? | No |
|--|--|----|

| | | |
|--------------|--|--|
| 3A-2. | New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources. | |
| | NOFO Section V.B.6.b. | |
| | You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen. | |

| | | |
|--|--|----|
| | Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness? | No |
|--|--|----|

| | | |
|--------------|---|--|
| 3A-3. | Leveraging Housing/Healthcare Resources–List of Projects. | |
| | NOFO Sections V.B.6.a. and V.B.6.b. | |
| | If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria. | |

| Project Name | Project Type | Rank Number | Leverage Type |
|-----------------------------|--------------|-------------|---------------|
| This list contains no items | | | |

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|--------------|--|--|
| 3B-1. | Rehabilitation/New Construction Costs–New Projects. | |
| | NOFO Section V.B.1.s. | |

| | |
|--|----|
| Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction? | No |
|--|----|

| | | |
|--------------|--|--|
| 3B-2. | Rehabilitation/New Construction Costs–New Projects. | |
| | NOFO Section V.B.1.s. | |

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

| | |
|----|---|
| 1. | Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and |
| 2. | HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons. |

(limit 2,500 characters)

Not Applicable.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|--|--|
| 3C-1. | Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. | |
| | NOFO Section V.F. | |

| | | |
|--|--|----|
| | Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes? | No |
|--|--|----|

| | | |
|-------|---|--|
| 3C-2. | Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. | |
| | NOFO Section V.F. | |

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

| | |
|----|---|
| 1. | how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |
| 2. | how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act. |

(limit 2,500 characters)

Not Applicable.

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

| | | |
|-------|------------------------------------|--|
| 4A-1. | New DV Bonus Project Applications. | |
| | NOFO Section I.B.3.I. | |

| | |
|--|-----|
| Did your CoC submit one or more new project applications for DV Bonus Funding? | Yes |
|--|-----|

| | | |
|--------|-------------------------|--|
| 4A-1a. | DV Bonus Project Types. | |
| | NOFO Section I.B.3.I. | |

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

| | Project Type | |
|----|---|-----|
| 1. | SSO Coordinated Entry | No |
| 2. | PH-RRH or Joint TH and PH-RRH Component | Yes |

You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.

| | | |
|-------|--|--|
| 4A-3. | Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area. | |
| | NOFO Section I.B.3.I.(1)(c) | |

| | | |
|----|--|-----|
| 1. | Enter the number of survivors that need housing or services: | 574 |
| 2. | Enter the number of survivors your CoC is currently serving: | 205 |
| 3. | Unmet Need: | 369 |

| | | |
|--------|--|--|
| 4A-3a. | How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(c) | |
| | Describe in the field below: | |
| | 1. how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and | |
| | 2. the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or | |
| | 3. if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs. | |

(limit 2,500 characters)

1. The total number of DV survivors needing housing or services is calculated as a) # of survivors served by the Domestic Abuse Project (DAP) and in CoC HMIS from 7/1/22-6/30/23 who indicated DV that have either been denied shelter services or those that were in shelter but DAP or regular CoC program was unable to offer RRH services due to lack of funds, and b) total heads of household assessed through Coordinated Entry from 7/1/22 to 6/30/23 who identified as fleeing domestic violence, and c) survivors CoC is currently serving. These numbers are combined to get the total numbers. Due to DV survivor data confidentiality, these numbers cannot be deduplicated. The total number of survivors the CoC is currently serving is calculated as: a) # of DV survivors served by DAP and HMIS CoC programs in the CoC-funded RRH program in July 2022 and b) # of heads of household served in DAP and CoC-funded projects in July 2022 who identified as fleeing DV. These numbers are combined to get the total numbers.

2. The data sources for # of survivors that need housing or services are a) ETO (DV database used by DAP to track shelter enrollments and b) HMIS. The data sources for # of survivors the CoC is currently serving are a) EmpowerDV (DV comparable database used when a household is enrolled in RRH) and b) HMIS.

3. The CoC cannot meet the needs of all survivors due to insufficient housing resources, including permanent housing resources. The CoC currently only has 13 DV-dedicated RRH resources. While DV survivors can access other resources within the CoC, DAP provides DV-specific services and resources, and often survivors may be accessing other resources through DAP. DAP has been able to work with survivors on alternative housing plans, such as living with relatives, but this option is often short-term and does not address long-term housing stability plans. The shelter case managers work closely with families in devising exit plans for survivors to stay safe and be able to obtain stable housing eventually. However, expanding the RRH resource for domestic violence victims in Delaware County would be key to supporting the safety needs of victims.

| | | |
|--------|---|--|
| 4A-3b. | Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1) | |

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

| Applicant Name |
|----------------------|
| Domestic Abuse Pr... |
| Community Action ... |

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

| | | |
|--------|---|--|
| 4A-3b. | Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section II.B.11.e.(1)(d) | |

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

| | | |
|----|--|---|
| 1. | Applicant Name | Domestic Abuse Project of Delaware County |
| 2. | Project Name | DAP RRH Expansion FY23 |
| 3. | Project Rank on the Priority Listing | 26 |
| 4. | Unique Entity Identifier (UEI) | K9BNNED2HRL1 |
| 5. | Amount Requested | \$384,514 |
| 6. | Rate of Housing Placement of DV Survivors–Percentage | 93% |
| 7. | Rate of Housing Retention of DV Survivors–Percentage | 94% |

| | | |
|----------|---|--|
| 4A-3b.1. | Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

| | |
|----|--|
| 1. | how the project applicant calculated both rates; |
| 2. | whether the rates accounts for exits to safe housing destinations; and |
| 3. | the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects). |

(limit 1,500 characters)

1. In 2021, 86 families entered the safe house, and 72 families entered permanent housing upon discharge, calculated as a rate of 83% housing placement. DAP provides follow-up to all households exiting the safe house and tracks housing status for three months. Housing retention is calculated by confirming the number of families who remain housed three months post-discharge; 72 families exited into permanent housing, and at three months discharge, 57 families were still housed.

2. These rates account for exits to safe housing destinations.

3. The HMIS-comparable database used is EmpowerDB.

| | | |
|--------|--|--|
| 4A-3c. | Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

| | |
|--|---|
| Describe in the field below how the project applicant: | |
| 1. | ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing; |
| 2. | prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan, etc.; |
| 3. | determined which supportive services survivors needed; |
| 4. | connected survivors to supportive services; and |
| 5. | moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends. |

(limit 2,500 characters)

1. Participants and case managers (CM) begin the housing search immediately following intake. The case manager completes a housing barrier form and preference form. This gives the participant autonomy in deciding where to move and what they feel is best for their family, prioritizes their safety, and ensures affordability. While participants ultimately chose their housing unit, CM supported the participant in developing housing plans and budgeting as they identify the best fit and made decisions for their short and long-term housing goals, including relocating to a more affordable unit during their participation in the Rapid Re-housing project. Safety is the priority in selecting housing.
2. CM completes comprehensive evaluations to identify those who most need RRH programming. DAP CM refers to CE for an assessment, and exit plans can be created in collaboration with other CoC programs, such as Public Housing, other Rapid Re-housing programs, or transitional housing. Once clients are enrolled in programming, DAP has a policy that includes landlords signin a leased addendum protecting the survivor in accordance with the Violence Against Women Act. The participant is also provided with documentation explaining the CoC’s emergency transfer plan.
3. CM completes an intake and family needs assessment to identify and assess areas of need and refers participants to resources. Family Service Plans are routinely revisited during each visit to assess progress and determine any additional needs.
4. The ongoing need for case management and advocacy is crucial to survivors' safety, healing, and support. Participants are referred internally for DV-specific support for Child/ Adult Counseling Services, Support Groups, Legal Representation, and court accompaniment, Financial Empowerment Services. DAP works closely with external resources to ensure connections including Drug and Alcohol Treatment, Utility Support, Transportation, Childcare, Employment, etc.
5. CM assists participants in making an informed choice with the goal that the participant will be able to maintain housing after program exits. While enrolled in RRH, CMs work with clients to create a plan to ensure the ability to maintain rent once the subsidy ends. This includes helping with job searches to obtain employment, enter job training programs, apply for SSI or disability and/or other benefits, or build a resume. DAP has also been able to work to obtain housing vouchers for some families.

| | | |
|--------|---|--|
| 4A-3d. | Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

| | |
|--|--|
| Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by: | |
| 1. | taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors; |
| 2. | making determinations and placements into safe housing; |
| 3. | keeping information and locations confidential; |
| 4. | training staff on safety and confidentiality policies and practices; and |
| 5. | taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality. |

(limit 2,500 characters)

1. DAP’s main office space is equipped with private counseling spaces. DAP has a Safe House renovated in 2018 with separate rooms for intake that include white noise machines for confidentiality. Anyone who enters any DAP spaces must sign a confidentiality statement. DAP does not conduct intakes with partners and conducts interviews separately to ensure safety and reduce any risk of potential coercion.
2. DAP currently provides services using a domestic violence Housing First philosophy. The program is low-barrier, flexible, tailored to each household’s needs, using trauma-informed, victim-centered approaches. CMs help participants identify safe areas and preferred housing types and amenities. CM works with the participant on a safety plan that includes location, schools, transportation, and other safety measures such as a Protection from Abuse Order.
3. DAP does not publish the shelter's location and has a designated location to enter, which decreases the public’s view of the building entrance. DAP works with participants in identifying safe methods to disclose addresses as appropriate. All client files are kept in confidential spaces with locked cabinets. DAP utilizes the EmpowerDB as an HMIS-comparable database. Empower DB is the only cloud-based database that offers zero-knowledge encryption - the data is encrypted in servers with a key that only the provider knows, and even the system cannot read the information saved.
4. All staff are required to complete a 45-hour domestic violence training for onboarding that focuses on the impact of DV and safety planning, confidentiality, and policies and procedures in all situations. All staff receive 5 hours of training on confidentiality and the Violence Against Women Act. The training outlines the strict confidentiality laws in place. Staff are not permitted to begin work with clients until training is completed. A total of 10 hours are delivered on skill development practices, including best practices for safety planning with victims.
5. DAP adheres to strict confidentiality practices, as required under the Violence Against Women Act, and keeps the identity of clients confidential, as well as where any housing is located, including our shelter site. Our office sites have security protocols that allow us to monitor who comes in and out and work closely with local police departments to respond if assistance is needed.

| | | |
|----------|--|--|
| 4A-3d.1. | Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

Safety remains paramount to all aspects of our service delivery models. DAPs CM assess and check in about safety during every home visit. Home visits are conducted weekly, and CM reviews with clients their safety plans and discusses any newly identified needs about the survivor's DV history. Safety plans and their follow-up are documented. All participants can access DAP's 24/7 crisis hotline if they need to contact staff. DAP has been able to relocate survivors as needed once their safety is at risk due to DV. CM also works closely with other DAP programs and has made appropriate referrals as required once their safety becomes a concern. For example, a survivor can be referred to our legal department to assist with obtaining a Protection From Abuse Order or receive ongoing counseling services from a licensed clinician. DAP follows up three months post-discharge from RRH. CM reached out to participants to check in on housing stability and safety planning as needed. These post-discharge follow-ups allow DAP to support the ongoing safety of the survivor, allow for additional updates to a safety plan, and evaluate longer-term support needs. DAP does review post-follow-up data to assess outcomes for survivors related to ongoing safety and housing stability. DAP's housing stability rate is currently 79%. DAP holds monthly team meetings to assess outcomes for survivors about safety and housing stability. DAP has not found any needed improvements around security during the project.

| | | |
|--------|--|--|
| 4A-3e. | Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

- | | |
|----|---|
| 1. | prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs; |
| 2. | establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; |
| 3. | providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma; |
| 4. | emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations; |
| 5. | centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed; |
| 6. | providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and |

| | |
|----|---|
| 7. | offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services. |
|----|---|

(limit 5,000 characters)

1. DAP provides our housing service utilizing a Housing First Approach, which is driven by client choice and focuses on getting survivors of DV into stable Housing as quickly as possible while providing the needed support to rebuild their lives. The Housing First model incorporates mobile advocacy, community engagement, and flexible financial assistance that promotes housing choice, safety planning, and rapid placement into Housing.

2. The Safe House has replaced ineffective, restrictive rules with “Best Practices” to reduce punitive methods. Best Practices are framed with positive language, are introduced at intake, and posted throughout the safe house to remind participants of their behavioral expectations. The agency has developed a set of “Core Values” that guide staff and participant interactions. The values include Safety, Inclusion, Dignity, Growth, Collaboration, and Hope.

3 DAP works from an empowerment-based, trauma-informed approach that acknowledges the individual experience of trauma impact. We believe in the client’s right to self-determination and work to provide tools for healing and fostering resiliency. During onboarding, all staff complete a 45-hour domestic violence training that focuses on a trauma-informed, client-centered approach. Staff also have access to ongoing quality trauma training through Lakeside, which offers several levels of trauma courses DAP facilitates several support groups for survivors of domestic violence throughout the year Support groups are held virtually and in-person and are all based on trauma principals and educate participants on the impact of trauma Parents are also offered parenting support groups to support their roles in supporting children impacted by the trauma of family violence.

4 DAP works to provide a healthy environment that supports helping survivors understand the impact of trauma on their development and enlist them in the process of change. This is done through a strengths-based approach that embraces the resiliency participants carry. From intake to discharge, program design is tailored to ensure a strength-based approach that includes workers from a client-centered approach that respects the goals and aspirations of the individual. All service plans are created to build off the participants' individual strengths.

5 DAP ensures that its core values - dignity, inclusion, growth, collaboration, safety, and hope - are incorporated across all aspects of the organization. All DAP staff participate in rigorous cultural competency education as a part of Justice, Autonomy, Restoration, and Safety (JARS) training provided by the Pennsylvania Coalition Against Domestic Violence (PCADV), of which it is a member. This 45-hour training is mandated for all staff, whether direct service providers or administrators. JARS training modules include “Immigrant Survivors And Domestic Violence,” “LGBTQ+ Survivors Of Intimate Partner Violence,” and “Cultural Responsiveness For Domestic Violence Advocates”. DAP uses monthly staff meetings to discuss the value of inclusion and brainstorm ways to incorporate best practices into DAP’s programming. The DAP community is engaged in continuous learning about power and privilege structures to better understand how class, race, gender/identity, and immigrant status increase vulnerability for domestic violence and intimate partner violence victims. DAP's legal advocates work with immigrant survivors to remove common help-seeking barriers such as distrust of law enforcement and lack of understanding of the legal system. DAP’s legal advocates ensure that all victims receive equal access to the justice system and a clear understanding of the court process in a culturally competent and trauma-informed manner. DAP contracts with a third-party service to provide language translators. Intake forms, informational materials, and the agency’s website are offered in Spanish, Arabic, Chinese, French, and Korean to remove cultural barriers.

6 DAP facilitates several support groups for survivors of domestic violence throughout the year. Support groups are held virtually as well as in person and are all based on trauma principles and educate participants on the impact of trauma. Parents are also offered parenting support groups to support their roles in supporting children impacted by the trauma of family violence. Groups are held virtually and in person to reduce barriers to participation and increase connections among survivors. Several program participants also serve as agency volunteers to help with outreach, awareness, and other agency activities.

7. DAP facilitates several cohorts of parenting support groups throughout the year. Groups are held virtually and in person, focusing on trauma-informed parenting approaches after violence. Many parents need custody support for their children, and DAP can refer to other legal aid services that can provide free representation for parents.

| | | |
|--------|---|--|
| 4A-3f. | Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
|--------|---|--|

NOFO Section I.B.3.I.(1)(d)

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

DAP Case managers (CM) will work with program participants to develop a written, trauma informed, strengths based, consumer-driven and measurable housing stability plan to help them achieve permanent housing stability. The plan may include goals related to childcare, employment, family reunification, financial stability, health, housing, legal issues, and other concerns as appropriate. The plan will include a goal to sustain housing following the end of program assistance, including either goals to increase income, reduce debt and/or decrease household expenses. The plan will be monitored and updated at regular intervals. A copy of the current plan will be given to the participant and kept in their file. The housing stability plan will always have goals that are measurable. DAP CM will help participants to identify and select among various permanent housing options based on their unique needs, preferences, and financial resource, including but not limited to: addressing issues that may impede access to housing, such as credit history, arrears, and legal issues; helping to negotiate manageable and appropriate lease agreements with landlords; making appropriate and time-limited services and supports available to families and individuals to allow them to stabilize quickly in permanent housing; providing or assisting the household with connections to resources that help them improve their safety, health and well-being and achieve their long-term goals, ensuring that services provided are client driven and are voluntary. DAP provides a wide variety of support services to participants. Some of DAP's internal supportive services include: case management, financial education and employment readiness programming, positive discipline and parenting education which includes the effect of DV on children, stress management, and connections to additional community resources to increase protective factors and ongoing resilience. The RRH Program will also make referrals to appropriate community and mainstream resources, including, but not limited to: income supplements/benefits such as physical, mental, and behavioral health services; vocational/employment opportunities; services to meet their unique needs such as those specific to youth, veterans, DV survivors, LGBTQIA populations, etc.; Temporary Assistance for Needy Families (TANF) or Supplemental Nutrition Assistance Program (SNAP); legal assistance; and credit counseling. However, a participant may choose not to follow up on or participate in any referred services or programs. All RRH staff must understand and inform program participants with school-age \-Vento Act and Every Student Succeeds Act (ESSA). Case managers must have strong working relationships with local school district McKinney-Vento Act homeless liaisons and a Memorandum of Understanding (MOU) with local school districts and publicly funded Pre-K/early learning programs to ensure streamlined and prioritized access to educational programs for children experiencing homelessness. DAP will work with designated educational liaisons within school districts that ensure that children are enrolled in school, connected to appropriate services in the community, including early childhood programs such as Head Start, Part C of the Individuals with Disabilities Education Act, and McKinney Vento education services. DAP works closely with external partners for referral connections including: Delaware County Victim Assistance Center; Family Support Line; CASA Youth Advocates; Clarify; Workforce Development Programs, including EARN centers; Mirmont Treatment Center, Delaware County Children and Youth and others. DAP will connect participants with this variety of internal and external supportive services, all while supporting the participant to move quickly into housing. Housing and services go hand in hand within our program model. At every stage of the engagement process, safety is at the forefront and is incorporated into all discussions about services and housing needs.

| | | |
|--------|---|--|
| 4A-3g. | Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(e) | |

Describe in the field below examples of how the new project(s) will:

| | |
|----|--|
| 1. | prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs; |
| 2. | establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; |
| 3. | provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma; |
| 4. | emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations; |
| 5. | center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed; |
| 6. | provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and |
| 7. | offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services. |

(limit 5,000 characters)

1. DAP will provide our housing service utilizing a Housing First Approach, which a client choice approach will drive. This will also focus on getting survivors of domestic violence into stable housing as quickly as possible while providing the needed support to rebuild their lives. The Housing First model incorporates mobile advocacy, community engagement, and flexible financial assistance that promotes housing choice, safety planning, and rapid placement into housing. A trauma-informed approach that is client-centered is paramount throughout the delivery of services.

2. The Safe House has replaced ineffective, restrictive rules with “Best Practices” to reduce punitive methods. Est Practices are framed with positive language, are introduced at intake, and posted throughout the safe house to remind participants of their behavioral expectations. The agency has recently developed a “Core Values” set that determines how we guide staff and participant interactions. These values include Safety, Inclusion, Dignity, Growth, Collaboration, and Hope.

3. DAP will work from an empowerment-based, trauma-informed approach that acknowledges the individual experience of trauma impact. We believe in the client’s right to self-determination and will work to provide tools for healing and fostering resiliency. During the onboarding process, all staff completes a 45-hour domestic violence training that focuses on a trauma-informed, client-centered approach. Staff also have access to ongoing quality trauma training through Lakeside, which offers several trauma courses specifically for those working in the helping fields. DAP will work to facilitate several support groups for survivors of domestic violence throughout the year. Support groups will be held virtually as well as in person and will all be based on trauma principles and educate participants on the impact of trauma. Paren s will also be offered

4. DAP will work to provide a healthy environment that supports helping survivors understand the impact of trauma on their development and enlist them in the process of change. This is done through a strength-based approach that embraces the resiliency participants carry. From intake to discharge, the program will be designed and tailored to ensure a strength-based approach that includes workers from a client-centered system that respects the goals and aspirations of the individual. All service plans are created to build off the participants' strengths.

5. This past year, DAP Implemented its first Pennsylvania Coalition Against Domestic Violence-funded local prevention project focused on systemic oppression and domestic violence. This project will comprise trainings and social media campaigns at the organizational and community level that address systemic oppression and its connection to domestic violence. In November 2020, DAP commenced a one-year project that informed board members, staff, and community members about the systems and policies that create oppression and their close ties to the experience of domestic violence. In February and March of 2021, all staff participated in a two-part training series titled “Let’s Talk Oppression and Hold Each Other Accountable.” This training covered the history of systematic racism, white supremacy culture, identifying and interrupting microaggressions, and giving/receiving feedback. Since March 2022, the organization has participated in systems of oppression training with an outside consultant to help train staff on intersectionality and how we interact with these systems daily in our work. Training sessions, conferences, and other opportunities to learn and grow will continue to ensure that all clients and staff are safe and respected at DAP.

6. DAP will facilitate several support groups for survivors of domestic violence throughout the year. Suppo t groups will be held virtually as well as in person and are all based on trauma principles and educate participants on the impact

of trauma. Parents will be offered parenting support groups to support their roles in supporting children impacted by the trauma of family violence. Groups will be held virtually and in person to reduce participation barriers and increase connections among survivors. Several program participants will serve as agency volunteers to help with outreach and awareness of other agency activities.

7. DAP will facilitate several cohorts of parenting support groups throughout the year. Groups are held virtually and in person and focus on trauma-informed parenting approaches after violence. Many parents need custody support for their children, and DAP can refer to other legal aid services that can provide free representation for parents.

| | | |
|--------|--|--|
| 4A-3h. | Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(f) | |

Describe in the field below how the new project will involve survivors:

- | | |
|----|---|
| 1. | with a range of lived expertise; and |
| 2. | in policy and program development throughout the project's operation. |

(limit 2,500 characters)

1. DAP's Board of Directors includes several survivors, including past DAP program participants. The Board of Directors is directly involved in the short-term and long-term success of the organization. They oversee operations, fundraising, and strategic planning of the organization. Having survivors on our Board of Directors is essential to ensure that the survivor lens is included in all significant decisions for the organization. Focus groups are periodically facilitated to gain client feedback. Additionally, DAP uses the Empowerment and Strength Based Questionnaire tool (ESQ) to engage survivors who are enrolled in services to gain additional feedback on their experience accessing services and ways we can improve and expand our support services. DAP is working to create a Delaware County Domestic Violence Task Force in collaboration with county leaders. It has the commitment of former participants/survivors to be a part of this important team to influence service delivery and collaboration within systems for survivors. DAP will work to create an advisory group comprised of past participants to support the ongoing program development and design. DAP will continue to conduct ESQ feedback surveys with all RRH clients, which the advisory group will then review. The advisory group's role would be to then use the feedback to provide recommendations for ongoing program enhancement.

2. DAP is undertaking a strategic planning process to explore and execute ways the organization can fold survivors or past clients into our work. Strategies explored include: a survivor-led advisory team, recruitment of survivors for staffing and volunteering needs, recruitment of more survivors on the board of directors, and more. These strategies will help DAP develop the project's operation with a real-world, lived experience lens to impact policy and program development.

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

| | | |
|---------------|---|--|
| 4A-3b. | Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section II.B.11.e.(1)(d) | |

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

| | | |
|----|--|--|
| 1. | Applicant Name | Community Action Agency of Delaware County, Inc. |
| 2. | Project Name | RRH 1-CAADC-DV Expansion |
| 3. | Project Rank on the Priority Listing | 29 |
| 4. | Unique Entity Identifier (UEI) | Y8JLWBKVPN64 |
| 5. | Amount Requested | \$227,824 |
| 6. | Rate of Housing Placement of DV Survivors–Percentage | 100% |
| 7. | Rate of Housing Retention of DV Survivors–Percentage | 92% |

| | | |
|-----------------|---|--|
| 4A-3b.1. | Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

| | |
|----|--|
| 1. | how the project applicant calculated both rates; |
| 2. | whether the rates accounts for exits to safe housing destinations; and |
| 3. | the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects). |

(limit 1,500 characters)

1. The rate of housing placement was based on the number of DV Survivors placed in housing divided by the number of households accepted into RRRH programs. The housing retention rate was calculated based on the number of households that retained housing divided by the number that were placed in housing. Of note, a limited number of households also had DV issues as the current program is not specific to DV, only these expansion slots.
2. A successful placement and retention include that it was a safe housing destination.
3. Data sources include HMIS and internal reports.

| | | |
|--|---|--|
| 4A-3c. | Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| NOFO Section I.B.3.I.(1)(d) | | |
| Describe in the field below how the project applicant: | | |
| 1. | ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing; | |
| 2. | prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC’s emergency transfer plan, etc.; | |
| 3. | determined which supportive services survivors needed; | |
| 4. | connected survivors to supportive services; and | |
| 5. | moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends. | |

(limit 2,500 characters)

1. CAADC utilizes a Housing First approach to move participants into safe housing quickly. Case Managers assist with the housing search, including using an established list of landlords.
2. All potential participants complete a comprehensive assessment to determine that they are a match for RRH and that this could be a successful and safe path for the household.
3. A comprehensive needs assessment is completed for the entire household, and a service plan is developed to link them to the needed supportive services.
4. Survivors are linked to support services based on the needs assessment, which is regularly reviewed and updated. The goal for the participants is to be able to sustain housing after the housing subsidy ends. This includes ensuring that they have sufficient income, and often, they pay a steadily increasing portion of their rent as the program progresses.

| | | |
|--|---|--|
| 4A-3d. | Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| NOFO Section I.B.3.I.(1)(d) | | |
| Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by: | | |
| 1. | taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors; | |
| 2. | making determinations and placements into safe housing; | |
| 3. | keeping information and locations confidential; | |
| 4. | training staff on safety and confidentiality policies and practices; and | |
| 5. | taking security measures for units (congregate or scattered site), that support survivors’ physical safety and location confidentiality. | |

(limit 2,500 characters)

1. CAADC utilizes private meeting areas for all DV clients who present for assistance. CAADC also has confidentiality policies for all staff.
2. CAADC utilizes a Housing First approach to ensure that participants are placed quickly. For DV clients, safety is also a crucial factor. CAADC considers factors related to each household's situation to ensure a safe placement.
3. All data and client information/files are kept in secure and locked filing cabinets. CAADC utilizes a data base separate from HMIS (ICAN Notes).
4. Staff complete domestic violence training that includes the need for confidentiality and the Violence Against Women Act.
5. CAADC protects the identity of clients and the scattered site housing locations. CAADC has secure protocols for its program.

| | | |
|----------|---|--|
| 4A-3d.1. | Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

CAADC has extensive experience working with DV clients. This includes RRH programs, shelter programs, and temporary emergency shelter programs. Case Managers have weekly contact with survivors to assess for any safety issues. CAADC will improve its ability to assist clients with legal matters related to their situations.

| | | |
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| 4A-3e. | Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

| | |
|----|---|
| 1. | prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs; |
| 2. | establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; |
| 3. | providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma; |
| 4. | emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations; |
| 5. | centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed; |
| 6. | providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and |

| | |
|----|---|
| 7. | offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services. |
|----|---|

(limit 5,000 characters)

1. CAADC utilizes a Housing First approach, which includes significant input from the household on their housing needs and wants. This engagement with the client will help establish a permanent housing situation that will match their desired housing situation and lead to success.

2. CAADC utilizes a positive approach in establishing a relationship with clients. Using mutual respect and stressing equality creates a positive environment for the participants.

3. All CAADCs are trauma-informed, having completed training. CAADC is aware of trauma's impact on all the household members. Support specific to each household is provided as necessary.

4. Participants complete extensive assessments to determine their strengths so that these can be emphasized. This is vital to the completion of service plans and goals.

5. CAADC staff complete trainings on cultural awareness and inclusivity. The goal is to provide services that reflect the cultural differences between staff and the participants.

6. CAADC assists and connects to participants in a variety of ways. In addition to direct case management, CAADC will link participants to support groups and possibly past successful clients/peers.

7. As many participants will also be parents, CAADC recognizes the need to address parenting support issues. This will include linking them to parenting classes and childcare if necessary. Ensuring they have the proper legal resources is also a priority.

| | | |
|--------|---|--|
| 4A-3f. | Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(d) | |

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

CAADC realizes that in addition to addressing DV issues, the participating households will have many other needs to be addressed. CAADC provides support services for all of its housing programs, including assistance with utilities, transportation, childcare, life skills, financial literacy, job readiness, employment assistance, behavioral health, education issues, etc. These needs are identified as part of the completed needs assessment. Safety needs that are identified are also addressed as part of the overall family plan, including links to legal assistance and domestic violence support.

| | | |
|--------|---|--|
| 4A-3g. | Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(e) | |

Describe in the field below examples of how the new project(s) will:

| | |
|----|--|
| 1. | prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs; |
| 2. | establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; |
| 3. | provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma; |
| 4. | emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations; |
| 5. | center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed; |
| 6. | provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and |
| 7. | offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services. |

(limit 5,000 characters)

1. CAADC utilizes a Housing First approach, which includes significant input from the household on their housing needs and wants. This engagement with the client will help establish a permanent housing situation that will match their desired housing situation and lead to success.

2 CAADC utilizes a positive approach to establishing a relationship with clients. Using mutual respect and stressing equality creates a positive environment for the participants.

3 All CAADC are trauma-informed. Having completed trainings, CAADC is aware of trauma's impact on all the household members. Support specific to each household is provided as necessary.

4. Participants complete extensive assessments to determine their strengths so that these can be emphasized. This is vital to the completion of service plans and goals.

5. CAADC staff complete trainings on cultural awareness and inclusivity. The goal is to provide services that reflect the cultural differences between staff and the participants.

6. CAADC assists and connects to participants in a variety of ways. In addition to direct case management, CAADC will link participants to support groups and possibly past successful clients/peers.

7. As many participants will also be parents, CAADC recognizes the need to address parenting support issues. This will include linking them to parenting classes and childcare if necessary. Ensuring they have the proper legal resources is also a priority.

| | | |
|--------|--|--|
| 4A-3h. | Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects. | |
| | NOFO Section I.B.3.I.(1)(f) | |

| |
|---|
| Describe in the field below how the new project will involve survivors: |
|---|

- | | |
|----|---|
| 1. | with a range of lived expertise; and |
| 2. | in policy and program development throughout the project's operation. |

(limit 2,500 characters)

1. CAADC's Board of Directors and Shelter Boards includes members with lived experience with homelessness. CAADC also completes an extensive community needs assessment, including input from survivors with lived experience.

2. CAADC's Board of Directors and management utilize input from survivors and experience with DV programs to develop policies and program development. This is regularly assessed to make adjustments to program operations as necessary.

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

| Document Type | Required? | Document Description | Date Attached |
|--|-----------|----------------------|---------------|
| 1C-7. PHA Homeless Preference | No | PHA Homeless Pref... | 09/25/2023 |
| 1C-7. PHA Moving On Preference | No | PHA Moving On Pre... | 09/25/2023 |
| 1D-11a. Letter Signed by Working Group | Yes | Letter Signed by ... | 09/25/2023 |
| 1D-2a. Housing First Evaluation | Yes | Housing First Eva... | 09/25/2023 |
| 1E-1. Web Posting of Local Competition Deadline | Yes | Web Posting of Lo... | 09/25/2023 |
| 1E-2. Local Competition Scoring Tool | Yes | Local Competition... | 09/25/2023 |
| 1E-2a. Scored Forms for One Project | Yes | Scored Forms for ... | 09/25/2023 |
| 1E-5. Notification of Projects Rejected-Reduced | Yes | Notification of P... | 09/25/2023 |
| 1E-5a. Notification of Projects Accepted | Yes | Notification of P... | 09/25/2023 |
| 1E-5b. Local Competition Selection Results | Yes | Local Competition... | 09/25/2023 |
| 1E-5c. Web Posting—CoC-Approved Consolidated Application | Yes | Web Posting—CoC-A... | 09/25/2023 |

| | | | |
|--|-----|----------------------|------------|
| 1E-5d. Notification of CoC-Approved Consolidated Application | Yes | Notification of C... | 09/26/2023 |
| 2A-6. HUD's Homeless Data Exchange (HDX) Competition Report | Yes | HUD's Homeless Da... | 09/25/2023 |
| 3A-1a. Housing Leveraging Commitments | No | | |
| 3A-2a. Healthcare Formal Agreements | No | | |
| 3C-2. Project List for Other Federal Statutes | No | | |
| Other | No | | |

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Letter Signed by Working Group

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Web Posting of Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description: Web Posting—CoC-Approved Consolidated Application

Attachment Details

Document Description: Notification of CoC-Approved Consolidated Application

Attachment Details

Document Description: HUD's Homeless Data Exchange (HDX) Competition Report

Attachment Details

Document Description:

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Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

| Page | Last Updated |
|---|--------------|
| 1A. CoC Identification | 07/31/2023 |
| 1B. Inclusive Structure | 09/26/2023 |
| 1C. Coordination and Engagement | 09/26/2023 |
| 1D. Coordination and Engagement Cont'd | 09/26/2023 |
| 1E. Project Review/Ranking | 09/26/2023 |
| 2A. HMIS Implementation | 09/26/2023 |
| 2B. Point-in-Time (PIT) Count | 09/26/2023 |
| 2C. System Performance | 09/26/2023 |
| 3A. Coordination with Housing and Healthcare | 09/26/2023 |
| 3B. Rehabilitation/New Construction Costs | 09/26/2023 |
| 3C. Serving Homeless Under Other Federal Statutes | 09/26/2023 |

| | |
|--|-------------------|
| 4A. DV Bonus Project Applicants | 09/27/2023 |
| 4B. Attachments Screen | 09/26/2023 |
| Submission Summary | No Input Required |

**Housing Choice Voucher Program Administrative Plan
Chester Housing Authority**

This administrative plan has been prepared by the Chester Housing Authority (CHA) in conformance with the requirements of 24 CFR 982.54.

The plan sets forth CHA’s discretionary policies for the administration of its Housing Choice Voucher program, in accordance with the requirements of the U. S. Department of Housing and Urban Development (HUD). Basic requirements for the administration of the program, as follows, are incorporated by reference:

- 24 CFR 5 Definition of Income, Income Limits, Rent and Reexamination of Family Income for the Section 8 Housing Assistance Payments Programs; Restrictions on Assistance to Non-Citizens; One Strike Screening and Eviction for Drug Abuse
- 24 CFR 888 Fair Market Rents and Contract Rent Annual Adjustment Factors
- 24 CFR 982 Housing Choice Voucher Program
- 24 CFR 984 Section 8 and Public Housing Family Self-Sufficiency Program

Additionally, all program activities are subject to the following civil rights laws and regulations:

- 24 CFR 1 Implementing Title VI of the Civil Rights Act of 1964
- 24 CFR 8 Nondiscrimination Based on Handicap in Federally Assisted programs and Activities
- 24 CFR 14 Equal Access to Justice in Administrative Proceedings

1. Applicant Outreach and Selection

Upon opening and reopening the waiting list, the CHA will place a notice in the Delaware County Daily Times, the Chester Spirit, and post notices in the CHA administrative and site offices. The waiting list opening will be for a period of not less than ten days. Prior to opening the waiting list, the CHA will hold information sessions on the application process for other community service providers to broaden outreach efforts thereby affirmatively furthering fair housing and expanding affordable housing opportunities.

Applicants must complete an online application form during the application period, and will be assigned a place on the waiting list based on preference and lottery ranking. Applicants without access to the internet may file an online application at the neighborhood network centers located at the Booker T. Washington Community Center, Ruth Bennett Homes, and William Penn Homes. Applicants requiring other accommodations in completing an online application may send a written request to the HCVP Compliance Department. Preferences are verified when the

applicant is selected from the waiting list. For households requiring an ADA-modified unit, applications may be filed at any time during business hours. Applicants shall provide verification from a social services or health care provider with their application.

Applicant selection will be determined by the following factors:

- **Family status:** All applicant households that qualify as families or elderly families will be offered assistance before applicant households consisting of a single person who is not elderly or disabled.

Families may consist of

- i. Two or more persons related by blood, marriage, or operation of law, or
- ii. two or more unrelated persons who can present evidence of a stable relationship that has lasted over a period of time, in which the resources of the parties are available for the needs of the household.

Elderly families may consist of one or more persons. The head of the household, spouse of the head, or sole member must be an elderly person (62 years or older) or a person with disabilities.

- **Preference(s):** CHA gives admission preference to HOPE VI relocatees, veterans, persons who have completed homebuyer education, have credit and mortgage approval and wish to purchase a home under the Housing Choice Voucher Homeownership option, persons in the witness protection program, and employed head of households and residents of the City of Chester.
- Disabled/elderly head of households have equal preference to employed head of households.
- To earn an employment preference, persons must be verified employed for a period of not less than 90 days prior to the selection from the waiting list for at least 20 hours per week.
- To earn a homebuyer preference, the person must have completed homebuyer education within the last two years and be able to obtain a mortgage commitment from a mortgage company or financial institution within 60 days from notification of eligibility.

CHA is required to ensure that at least 75 percent of the households admitted to the Housing Choice Voucher program annually are extremely low income households – with income at or below 30 percent of the area median. This may require CHA to skip over a very low-income household – with income between 31 and 50 percent of the area median – in favor of an extremely low-income household. If this happens, the applicant will remain on the list until CHA has met its income targeting requirements and can select the very low-income household.

Applicants are responsible for providing accurate addresses to CHA, and for updating their addresses as necessary. Applicants whose correspondence from CHA is returned “Forwarding Order Expired” or “Addressee Unknown” will be dropped from the waiting list. Applicants who do not respond to appointment letters or other correspondence concerning their applications will also be dropped from the list.

Repayment of Amounts Due to CHA

CHA requires any applicant who owes money to CHA as a result of prior participation in the Public Housing or Section 8 program to enter into a repayment agreement before receiving a Housing Choice Voucher. The applicant will be required to pay 1/3 of the amount down, and the balance in agreed-upon monthly installments over a 12-24 month period. If the family leases a unit with voucher assistance, and subsequently fails to make three successive payments, the family's housing assistance will be subject to termination.

2. Special Purpose Funding

When HUD awards Housing Choice Voucher funding to CHA that is targeted to a specific purpose, specific families, or specific categories of families, CHA will modify its selection procedures to comply with the requirements of the program.

In keeping with national housing goals, the CHA has established a local set-aside to support local homeless service providers in obtaining permanent housing for their clients. Provided sustained funding levels, one voucher will be set aside for every seventh turnover in the tenant-based voucher program. When vouchers becomes available, the lead agency submits homeless applications directly to the CHA for final eligibility determinations. The local service provider is responsible for case management and supportive services to ensure successful tenancies.

3. Issuing or Denying Vouchers

Vouchers are issued for an initial term of 60 days.

If, at the end of 60 days, the voucher holder has not submitted a Request for Tenancy Approval, the voucher will expire unless the family has requested and received approval for an extension. Extensions will be approved for good cause, including, but not limited to

Illness or hospitalization during the initial 60 days, or

Difficulty in locating units suitable for large families, units that will accommodate special needs of the family, and units in areas with low concentrations of poverty and minorities.

Extensions are given for an additional 60 days. Further extensions may be given in instances of severe hardship.

CHA will provide a full 120 days for applicants with disabilities to utilize their vouchers to find suitable housing. Further extensions may be given in instances of severe hardship.

CHA suspends the term of the voucher upon receipt of the Request for Tenancy Approval (Tolling).

Applicants who were former housing program participants that have an unsatisfied judgement of more than \$2000 for misuse or neglect of a previously assisted property or for other money

DELAWARE COUNTY HOUSING AUTHORITY

ADMINISTRATIVE PLAN

FOR THE

HOUSING CHOICE VOUCHER PROGRAM

APRIL 1, 2023

must be based on local housing needs and priorities that can be documented by generally accepted data sources.

DCHA Policy

DCHA uses the following Local Preference system

Residency preferences for families who live, work, or have been hired to work in DCHA's jurisdiction.

Families who have at least one adult that is employed and has been employed for 3 months and works a minimum of 20 hours per week. This preference is extended equally to . The working preference shall also be available to a family if the head, spouse or sole member is 62 years old or disabled.

DCHA will provide admission preference (non-preference point) for (Mainstream)-non-elderly persons with disabilities transitioning out of instructional and other segregate settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless.

A family that is a victim of domestic abuse that is referred to DCHA by a recognized Domestic Abuse Shelter. The victim must present to DCHA a documented Protection from Abuse Order and a written referral from the shelter.

A family whose head or spouse is a veteran.

Selection of a domestic abuse family or veteran family will be processed using a ration 1 selection for every 10th admission. This ratio is discretionary and will be reviewed at least annually to determine its effects on issuance of vouchers. Based on recommendations from staff, the Executive Director may authorize a change in this ratio or suspend the processing of this selection.

Delaware County Housing Authority (DCHA)– Moving Up Set Aside Strategy (Graduates) **Moving Up Strategy for Homeless Households in Permanent Supportive Housing Programs**

Purpose: Over time, many homeless households who are participants in a Permanent Supportive Housing Program (PSHP), find that they no longer need the level of supportive services that are provided under Permanent Supportive Housing programs (PSH), but they continue to need housing assistance.

A “Move-On” strategy allows CoC communities to free up existing PSHP inventory for individuals with the high service needs, those who have been homeless for the longest time, and/or those with the greatest vulnerabilities. By issuing HCV to participants in PSHP, the CoC can identify individuals and families that no longer need intensive support services and offer vouchers to these households allowing them to continue receiving assistance and freeing up new slots for newly homeless.

The DCHA commits up to 15 graduate vouchers/year, dependent upon available funding.

DELAWARE COUNTY HOUSING AUTHORITY

ADMINISTRATIVE PLAN

FOR THE

HOUSING CHOICE VOUCHER PROGRAM

APRIL 1, 2023

must be based on local housing needs and priorities that can be documented by generally accepted data sources.

DCHA Policy

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Families who have at least one adult that is employed and has been employed for 3 months and works a minimum of 20 hours per week. This preference is extended equally to . The working preference shall also be available to a family if the head, spouse or sole member is 62 years old or disabled.

DCHA will provide admission preference (non-preference point) for (Mainstream)-non-elderly persons with disabilities transitioning out of instructional and other segregate settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless.

A family that is a victim of domestic abuse that is referred to DCHA by a recognized Domestic Abuse Shelter. The victim must present to DCHA a documented Protection from Abuse Order and a written referral from the shelter.

A family whose head or spouse is a veteran.

Selection of a domestic abuse family or veteran family will be processed using a ration 1 selection for every 10th admission. This ratio is discretionary and will be reviewed at least annually to determine its effects on issuance of vouchers. Based on recommendations from staff, the Executive Director may authorize a change in this ratio or suspend the processing of this selection.

Delaware County Housing Authority (DCHA)– Moving Up Set Aside Strategy (Graduates) **Moving Up Strategy for Homeless Households in Permanent Supportive Housing Programs**

Purpose: Over time, many homeless households who are participants in a Permanent Supportive Housing Program (PSHP), find that they no longer need the level of supportive services that are provided under Permanent Supportive Housing programs (PSH), but they continue to need housing assistance.

A “Move-On” strategy allows CoC communities to free up existing PSHP inventory for individuals with the high service needs, those who have been homeless for the longest time, and/or those with the greatest vulnerabilities. By issuing HCV to participants in PSHP, the CoC can identify individuals and families that no longer need intensive support services and offer vouchers to these households allowing them to continue receiving assistance and freeing up new slots for newly homeless.

The DCHA commits up to 15 graduate vouchers/year, dependent upon available funding.

Goal: Over a 12 month period, the DCHA will “graduate” up to 15 PSHP participating households from the following programs:

| Program Name | Partner Agency | Grant Capacity |
|--|-------------------------------|-----------------------|
| Shelter + Care 2345 | Adult and Family Services | 54 – 60 Households |
| PSH for Chronic Substance Abusers | Holcomb | 9 -15 Households |
| Delco PSH for Adults with Mental Illness | Horizon House | 7 -12 Households |
| Supportive Housing Program for homeless households with disabilities | Family and Community Services | 6 – 9 Households |

Process: The Division of Adult and Family Services, via the Homeless Permanent Housing Clearinghouse, will identify households who are ready to graduate from a program. At the same time, they will identify a new family to be placed in the “graduate” slots.

Conditions: All newly referred households must be on the DCHA waiting list.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans.

In accordance with the annual plan DCHA ensures equal opportunity and affirmatively furthers fair housing. In order to accomplish this goal DCHA has executed a Memorandum of Understanding with county agencies that represent the “Special Needs” Consumers which will address the case management to be provided to their clients who are participating in assisted housing programs. The Memorandum of Understanding sets aside 25 vouchers to be used by families who are referred to the “special needs” program. 4 vouchers per year will be set aside for the Path Housing clients. This is in addition to the “special needs” program. Path Housing clients are chronic homeless individuals.

DCHA will identify Voucher eligible applicants and provide preference for issuance of Vouchers to Continuum of Care Program and Supportive Housing Program graduates.

Treatment of Single applicants: All families with children and families who include An elderly person or a person with disability shall be given a selection priority over all other applicants.

DCHA in collaboration with Pennsylvania Housing Finance Agency has executed a letter of agreement to assist persons transitioning from institutions the opportunity to participate in the Housing Choice Voucher Program.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during DCHA’s fiscal year. ELI families are those with annual

Applicant Name:

Upper Darby/Chester/Haverford/Delaware County CoC

Applicant Number:

PA-502

Project Name:

PA-502 CoC Registration FY 2023

Project Number:

COC_REG_2023_204752

FY 2023 CoC Application Attachment Name:

Letter Signed by Working Group

Explanation for Missing Attachment:

The PA-502 CoC has struggled to identify, recruit, and engage people with the lived experience of homelessness. However, the CoC Governing Board is currently developing a plan to establish a Lived Experience Advisory Board in early 2024 with technical assistance from its HUD TA provider and the Collaborative Applicant's new CoC Consultant.

The Collaborative Applicant has also included funding to pay stipends to people with lived experience to participate in CoC activities, including the Governing Board and the LEAB, in its FY23 CoC Planning Grant application and budget.

PA-502 Delaware County CoC HUD FY23 Continuum of Care Local Grant
Competition Project Applicant Equity, Inclusion, and Housing First Survey

SURVEY RESPONSES DUE ON OR BEFORE FRIDAY, SEPTEMBER 1, 2023 by 5:00 PM EST.

The PA-502 Delaware County Continuum of Care Governing Board requires all project applicants to complete this Commitment to Equity, Inclusion, and Housing First survey for the HUD FY23 Continuum of Care Grant Competition project scoring and ranking process.

Survey responses will be reviewed and scored as part of the grant competition scoring process to help determine the priority ranking of projects recommended by the CoC Governing Board to HUD.

* 1. What is the applicant organization's legal name?

* 2. Who is the person authorized to serve as the organization's representative for the renewal project local grant competition, including the answers to this survey?

| | |
|------------------------------|----------------------|
| Name | <input type="text"/> |
| Affiliation/Job Title | <input type="text"/> |
| Email Address | <input type="text"/> |
| Phone Number | <input type="text"/> |

3. How does your organization's board and staff reflect the diversity of the population(s) that will be served through your project(s)?

4. Please upload a single PDF that includes your organization's equal access and non-discrimination policies.

Choose File

Choose File

No file chosen

5. Please upload a single PDF that includes any publications, plans, policies, procedures, list of required trainings, and/or board and staff demographic information that collectively promote equity, diversity, and inclusion in your organization.

Choose File

Choose File

No file chosen

6. Will your organization's project(s) provide clients/participants with each of the following?
(Check all that apply.)

- Help finding and moving into permanent housing as quickly as possible
- Hold the lease in their own name
- Case management services after move in to ensure permanent housing stability
- Services without preconditions (ex. sobriety, drug testing, etc.)
- Services voluntarily (ex. participating in required financial literacy courses, religious activities, etc.)

Comments (optional):

7. Will your organization incorporate people with the lived experience of homelessness in project planning, design, and quality improvement in each of the following ways? (Check all that apply.)

NOTE: Persons with lived experience must have been homeless within the last 7 years or are currently participants in one or more of your organization's programs.

- Project planning surveys, interviews, or focus groups
- Client/participant satisfaction surveys, interviews, or focus groups conducted during project enrollment or after exit
- Serve on the organization's board or staff
- Professional consultant or contractor
- Member of a lived experience advisory board, council, or committee

Other (please specify):

8. By checking the box below, I certify that my organization will work collaboratively with the Montgomery County CoC partners to advance equity and inclusion at the system, organization, and program levels.

- I certify my organization's commitment

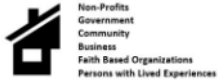
PA-502 Delaware County CoC FY23 Housing First Evaluation Scoring Tool

Reviewer Name:

| | | | |
|---------------------------------|--|--|--|
| Applicant Organization | | | |
| Project Name | | | |
| CoC Funding Requested | | | |
| Project Type | | | |
| Project Funding Category | | | |

Project Applicant Commitment to Equity, Inclusion, and Housing First (worth up to 13 of 100 total points on both new and renewal project)

| Scoring Criteria | Total Points | Scoring Rubric | Points Awarded |
|---|---------------------|--|-----------------------|
| Applicant's board and staff reflect the diversity of the community served based on Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q4. | 2 | Applicant demonstrates excellent commitment = 2 points Applicant demonstrates some commitment = 1 point Applicant demonstrates no commitment = 0 points | |
| Applicant has robust equal access and non-discrimination policies based on Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q5. | 3 | Applicant has excellent policies = 3 points Applicant has satisfactory policies = 2 points Applicant did not submit any policies = 0 points | |
| Applicant demonstrates a commitment to Housing First based on Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q7. | 5 | Applicant delivers all five Housing First services = 5 points Applicant delivers four Housing First services = 4 points Applicant delivers three Housing First services = 3 points Applicant delivers two Housing First services = 2 points Applicant delivers one Housing First services = 1 point Applicant delivers zero Housing First services = 0 points | |
| Applicant demonstrates a commitment to including people with lived experience of homelessness in project decision-making based on Renewal Applicant Equity, Inclusion, and Housing First Survey | 3 | Applicant demonstrates excellent commitment = 3 points Applicant demonstrates some commitment = 2 point Applicant demonstrates no commitment = 0 points | |
| TOTAL POINTS | 13 | | 0 |



PA-502 CoC HUD FY23 Local Grant Competition Guidelines

[Download PDF](#)

PA-502 Delaware County Continuum of Care HUD FY23 CoC Local Grant Competition Guidelines

Posted Date: August 1, 2023
Last Updated Date: August 1, 2023

Overview

On July 5, 2023, the United States Department of Housing and Urban Development (HUD) released a Notice of Funding Opportunity (NOFO) for the Fiscal Year 2023 (FY23) for the Continuum of Care Grant Program Competition. The Continuum of Care (CoC) Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, States, Indian Tribes or Tribally Designated Housing Entities [as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)], and local governments to quickly rehouse homeless individuals, families, persons fleeing domestic violence, dating violence, sexual assault, and stalking, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families, and to optimize self-sufficiency among those experiencing homelessness. For more information about the HUD Continuum of Care

PA-502 Delaware County Continuum of Care HUD FY23 Local Competition Scoring Tool for New PH Projects

Last Revision: September 1, 2023

Reviewer Name:

Applicant Organization

Project Name

CoC Funding Requested

Project Type

Project Funding Category

All Required Certifications Confirmed?

If no, this application is ineligible to move onto the scoring process.

All Required Attachments Submitted?

If no, this application is ineligible to move onto the scoring process.

Scoring Category

Total Points

Scoring Rubric

**Points
Awarded**

Project Impact on Ending Homelessness (worth up to 55 points)

Project will increase the supply of housing subsidies and case management services for people in Delaware County experiencing homelessness.

5

Project type is PSH = 5 points
Project type is RRH = 3 points
All other project types = 0 points

Project design and services will help solve unmet needs and/or fill gaps in services for people in Delaware County experiencing homelessness.

20

Project design/services are excellent = 20 points
Project design/services are very good = 15 points
Project design/services are adequate = 10 points
Project design/services are fair = 5 points
Project design/services are poor = 0 points

Project uses/leverages housing subsidies or subsidized housing units not funded through the HUD ESG or CoC Programs.

10

In the case of a permanent supportive housing project, provide at least 25 percent of the units included in the project; or
In the case of a rapid re-housing project, serve at least 25 percent of the program participants anticipated to be served by the project = 10 points
As above but at least 20 percent of units/participants = 7 points
As above but at least 15 percent of units/participants = 5 points
As above but at least 10 percent of units/participants = 3 points

| | | | |
|--|----|--|---|
| Project has a specific plan for ensuring program participants will be individually assisted to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply meets the needs of program participants (e.g., Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education). | 10 | Project will assist with health, social, and employment programs = 10 points Project will assist with two of the three among health, social, and employment programs = 7 points Project will assist with one of the three among health, social, and employment programs = 3 points Project will not address any components = 0 points | |
| Program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g., provides the participant with some type of transportation to access needed services, safety planning, case management, additional assistance to ensure retention of permanent housing). | 5 | Assistance described is excellent = 5 points Assistance described is adequate = 3 points Assistance described is inadequate = 0 points | |
| Project has measurable outcomes that improve the CoC's System Performance Measures (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness). | 5 | Outcomes described are excellent = 5 points Outcomes described are adequate = 3 points Outcomes described are inadequate = 0 points | |
| Subtotals | 55 | | 0 |
| <i>Project Budget and Financial Sustainability (worth up to 10 points)</i> | | | |
| The average cost per household served is reasonable, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve. | 4 | Budget is logical, detailed, and realistic = 4 points Budget is adequate = 2 points Budget is inadequate = 0 points | |
| Project leverages non-CoC or ESG funds. | 2 | Leveraged funds with documentation = 2 points No leveraged funds = 0 points | |
| Project leverages health care organization services and funds. | 2 | Leveraged funds with documentation = 2 points No leveraged funds = 0 points | |

| | | | |
|---|----|---|---|
| Project has necessary matching funds. | 2 | Project has required match = 2 points Project has some required match = 1 point Project does not have required match = 0 points | |
| Subtotals | 10 | | 0 |
| <i>Project Applicant Experience and Expertise (worth up to 22 points)</i> | | | |
| Applicant is engaged with the CoC. | 3 | Applicant participates in Coordinated Entry, participates in the PIT, and uses PA-502 HMIS or shares data from a comparable database = 3 points Applicant meets at least 2 of the above criteria = 2 points Applicant meets at least 1 of the above criteria = 1 point Applicant meets none of the above criteria = 0 points | |
| Applicant has experience delivering projects of this type. | 10 | Applicant has considerable experience = 10 points Applicant has adequate experience = 7 points Applicant has no experience but a good plan/subrecipient to address this issue = 3 points Applicant has no experience nor a good plan/subrecipient to address this issue = 0 points | |
| Applicant has experience with specific populations and household types that project will serve or a plan to meet their needs. | 8 | Applicant has considerable experience = 8 points Applicant has adequate experience = 4 points Applicant has no experience but a good plan/subrecipient to address this issue = 2 points Applicant has no experience nor a good plan/subrecipient to address this issue = 0 points | |
| Applicant is a good steward of public resources. | 2 | Applicant has never underspent a HUD CoC or ESG grant, had any unresolved monitoring or audit findings, nor is delinquent on any federal debt = 2 points Applicant has underspent a HUD CoC or ESG grant, had any unresolved monitoring or audit findings, or is delinquent on any federal debt = 0 points | |
| Subtotals | 22 | | 0 |
| <i>Project Applicant Commitment to Equity, Inclusion, and Housing First (worth up to 13 points)</i> | | | |

| | | | |
|---|------------|--|----------|
| Applicant's board and staff reflect the diversity of the community served based on Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q4. | 2 | Applicant demonstrates excellent commitment = 2 points Applicant demonstrates some commitment = 1 point Applicant demonstrates no commitment = 0 points | |
| Applicant has robust equal access and non-discrimination policies based on Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q5. | 3 | Applicant has excellent policies = 3 points Applicant has satisfactory policies = 2 points Applicant did not submit any policies = 0 points | |
| Applicant demonstrates a commitment to Housing First based on Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q7. | 5 | Applicant delivers all five Housing First services = 5 points Applicant delivers four Housing First services = 4 points Applicant delivers three Housing First services = 3 points Applicant delivers two Housing First services = 2 points Applicant delivers one Housing First services = 1 point Applicant delivers zero Housing First services = 0 points | |
| Applicant demonstrates a commitment to including people with lived experience of homelessness in project decision-making based on Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q8. | 3 | Applicant demonstrates excellent commitment = 3 points Applicant demonstrates some commitment = 2 point Applicant demonstrates no commitment = 0 points | |
| Subtotals | 13 | | 0 |
| TOTAL POINTS | 100 | | 0 |
| Does reviewer recommend this project for CoC funding? | | | |
| Describe any recommended changes. | | | |

PA-502 Delaware County Continuum of Care HUD FY23 Local Competition Scoring Tool New SSO-CE Projects

Last Revision: September 1, 2023

Reviewer Name:

Applicant Organization

Project Name

CoC Funding Requested

Project Type

Project Funding Category

All Required Certifications Confirmed?

If no, this application is ineligible to move onto the scoring process.

All Required Attachments Submitted?

If no, this application is ineligible to move onto the scoring process.

Scoring Category

Total Points

Scoring Rubric

Points Awarded

Project Impact on Ending Homelessness (worth up to 47 points)

Project will enhance/expand access to the CoC's Coordinated Entry System for all persons within the CoC's geographic area who are seeking homelessness assistance.

20

20 points = Project will greatly improve access
16 points = Project will somewhat improve access
8 points = Project will slightly improve access
0 points = Project will not improve access

Project will be accessible for persons with disabilities within the CoC's geographic area.

12

12 points = Project will be full accessible
6 points = Project will be somewhat accessible
0 points = Project will not be accessible

Project will use a standardized assessment process.

5

5 = Yes
0 = No

Project ensures participants are directed to appropriate housing and services that fit their needs.

5

5 = Yes
0 = No

| | | | |
|---|----|---|---|
| There is a realistic and achievable strategy for advertising that is designed specifically to reach individuals experiencing homelessness with the highest barriers within the CoC's geographic area. | 5 | 5 = Yes 0 = No | |
| Subtotals | 47 | | 0 |
| <i>Project Budget and Financial Sustainability (worth up to 8 points)</i> | | | |
| The average cost per household served is reasonable, meaning that the costs for housing and services provided by the project are consistent with the population the project plans to serve. | 4 | 4 points = Budget is logical, detailed, and realistic 2 points = Budget is adequate 0 points = Budget is inadequate | |
| Project leverages non-CoC or ESG funds. | 2 | 2 points = Leveraged funds with documentation 0 points = No commitment | |
| Project has necessary matching funds. | 2 | 2 points = Project has required match 0 points = Project does not have required match | |
| Subtotals | 8 | | 0 |
| <i>Project Applicant Experience and Expertise (worth up to 25 points)</i> | | | |
| Applicant is engaged with the CoC. | 3 | 3 points = Applicant is a CoC member, has a representative on the CoC Governing Board, participates in Coordinated Entry, participates in the PIT, and uses PA-502 HMIS or comparable database 2 points = Applicant meets at least 2 of the above criteria 1 points = Applicant meets at least 1 of the above criteria 0 points = Applicant meets none of the above criteria | |

| | | | |
|---|----|---|---|
| Applicant has experience delivering projects of this type. | 10 | 10 points = Applicant has considerable experience 5 points = Applicant has some experience 3 points = Applicant has no experience but a good plan/subrecipient to address this issue 0 points = Applicant has no experience nor a good plan/subrecipient to address this issue | |
| Applicant has experience with specific populations and household types that project will serve or a plan to meet their needs. | 8 | 8 points = Applicant has considerable experience 5 points = Applicant has some experience 3 points = Applicant has no experience but a good plan/subrecipient to address this issue 0 points = Applicant has no experience nor a good plan/subrecipient to address this issue | |
| Applicant is a good steward of public resources. | 4 | 4 points = Applicant has never underspent a HUD CoC or ESG grant, had any unresolved monitoring or audit findings, nor is delinquent on any federal debt 0 points = Applicant has underspent a HUD CoC or ESG grant, had any unresolved monitoring or audit findings, or is delinquent on any federal debt | |
| Subtotals | 25 | | 0 |
| <i>Project Applicant Commitment to Equity, Inclusion, and Housing First (worth up to 20 points)</i> | | | |

| | | | |
|---|----------|---|--|
| <p>Applicant's board and staff reflect the diversity of the community served.</p> | <p>5</p> | <p>5 points = Applicant demonstrates an excellent commitment 4 points = Applicant demonstrates a good commitment 3 points = Applicant demonstrates some commitment 1 point = Applicant demonstrates slight commitment 0 points = Applicant demonstrates no commitment</p> | |
| <p>Applicant has robust equal access and non-discrimination policies.</p> | <p>5</p> | <p>5 points = Applicant demonstrates an excellent commitment 4 points = Applicant demonstrates a good commitment 3 points = Applicant demonstrates some commitment 1 point = Applicant demonstrates slight commitment 0 points = Applicant demonstrates no commitment</p> | |
| <p>Applicant demonstrates a commitment to Housing First.</p> | <p>5</p> | <p>5 points = Applicant demonstrates an excellent commitment 4 points = Applicant demonstrates a good commitment 3 points = Applicant demonstrates some commitment 1 point = Applicant demonstrates slight commitment 0 points = Applicant demonstrates no commitment</p> | |

| | | | |
|---|------------|---|----------|
| Applicant demonstrates a commitment to including people with lived experience of homelessness in project decision-making. | 5 | <p>5 points = Applicant demonstrates an excellent commitment</p> <p>4 points = Applicant demonstrates a good commitment</p> <p>3 points = Applicant demonstrates some commitment</p> <p>1 point = Applicant demonstrates slight commitment</p> <p>0 points = Applicant demonstrates no commitment</p> | |
| Subtotals | 20 | | 0 |
| TOTAL POINTS | 100 | | 0 |
| | | | |
| Does reviewer recommend this project for CoC funding? | | | |
| | | | |
| Describe any recommended changes. | | | |

PA-502 Delaware County Continuum of Care HUD FY23 Local Competition Scoring Tool Renewal Projects

Reporting Period: October 1, 2021 – September 30, 2022 | Last Revision: September 1, 2023

| | | | | | | |
|---|---|-----------------|-------------------------------|---------------------------------|--|-----------------------|
| Reviewer Name: | | | | | | |
| Applicant Organization | | | | | | |
| Project Name | | | | | | |
| CoC Funding Requested | | | | | | |
| Project Type | | | | | | |
| Applicant Applying to | | | | | | |
| Applicant Applying to | | | | | | |
| Scoring Category | | | | | | |
| | System Performance Measure (SPM) Source | SPM Type | Total Points Available | Project Performance Data | Scoring Rubric | Points Awarded |
| <i>Objective Criteria (worth up to 32 points)</i> | | | | | | |
| Data Completeness | Projects' percentage of completed values on HUD Annual Performance Review report (APR) Q6a and Q6b for Personally Identifiable Information (PII) and Universal Data Elements (UDEs) | Objective | 5 | | 98% or greater = 5 points 95 - 97% = 4 points 92 - 94% = 3 points 90 - 91% = 2 points 85 - 89% = 1 point 84% or less = 0 points | |
| Data Accuracy | Projects' percentage of accurate values on APR Q6a and Q6b for PII and UDEs | Objective | 5 | | 92% or greater = 5 points 85 - 91% = 3 points 80 - 84% = 1 points 79% or less = 0 points | |
| Timely APR Submission | Timely submission of APRs to HUD (within 90 days) | Objective | 5 | | 5 points = Submitted on time 0 points = Not submitted on | |
| Timeliness of Annual Assessments | 30 days before or after the anniversary of client's Project Start Date - APR Q6c | Objective | 5 | | 98% or greater = 5 points 95 - 97% = 4 points 92 - 94% = 3 points 90 - 91% = 2 points 85 - 89% = 1 point 84% or less = 0 points | |
| Funding- timeliness of expenditures | HUD Quarterly Spenddown Reports | Objective | 5 | | 5 points = Benchmark met 0 points = Benchmark not | |

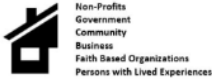
| | | | | | | |
|---|--|-----------|----|--|--|---|
| Funding- utilization rates | HUD Quarterly Spenddown Reports | Objective | 7 | | 100% expended = 7 points 95 - 99% expended = 5 points 90 - 94% expended = 3 points 85 - 89% expended = 1 point 84% or less = 0 points | |
| Subtotals | | | 32 | | 30 | 0 |
| <i>System Performance (worth up to 55 points)</i> | | | | | | |
| Length of Time Homeless while enrolled in project - HUD System Performance Measures report (SPM) Metric 1b. | Length of time between Project Start Date and Housing Move-in Date - HMIS | Objective | 10 | | 45 days or less = 10 points 46 - 55 days = 8 points 56 - 64 days = 5 points 65 - 74 days = 3 points 75 days or more = 0 points | |
| Successful housing placements (exits or retentions) - SPM 2. | Percentage of persons that have exited to a permanent housing destination - HMIS | Objective | 15 | | 90 - 100% = 15 points 81 - 89% = 13 points 75 - 80% = 10 points 70 - 74% = 7 points 65 - 69% = 3 point 64% or less = 0 points | |
| Returns to homelessness within two years of program exit - SPM 2. | Percentage of persons returning to homelessness within 24 months of exiting to permanent housing - HMIS | Objective | 15 | | 5% or less = 15 points 6 - 10% = 13 points 11 - 20% = 10 points 21 - 30% = 7 points 31 - 50% = 5 points 51 - 60% = 3 points 50% or more = 0 points | |
| Change in total income for adult stayers - SPM 4.3. | Percentage of adults who increased total income (earned and non-employment) over reporting period - HMIS | Objective | 5 | | 70 - 100% = 5 points 50 - 69% = 3 points 40 - 49% = 1 point 39% or less = 0 points | |
| Change in earned income for adult leavers - SPM 4.4. | Percentage of adults who increased total earned income over reporting period - HMIS | Objective | 5 | | 71 - 100% = 5 points 50 - 69% = 3 points 40 - 49% = 1 point 39% or less = 0 points | |

| | | | | | | |
|---|---|---|----|--|--|---|
| Change in non-employment cash income for adult leavers SPM 4.5. | Percentage of adults who increased non-cash income over reporting period - HMIS | Objective | 5 | | 72 - 100% = 5 points 50 - 69% = 3 points 40 - 49% = 1 point 39% or less = 0 points | |
| Subtotals | | | 55 | | 55 | 0 |
| <i>Project Applicant Commitment to Equity, Inclusion, and Housing First (worth up to 13 points)</i> | | | | | | |
| Applicant's board and staff reflect the diversity of the community served. | Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q4. | Qualitative based on Non-conflicted Review Team | 2 | | Applicant demonstrates excellent commitment = 2 points Applicant demonstrates some commitment = 1 point Applicant demonstrates no | |
| Applicant has robust equal access and non-discrimination policies. | Renewal Applicant Equity, Inclusion, and Housing First Survey Attachments - Q5. | Qualitative based on Non-conflicted Review Team | 3 | | Applicant has excellent policies = 3 points Applicant has satisfactory policies = 2 points Applicant did not submit any policies = 0 points | |
| Applicant demonstrates a commitment to Housing First. | Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q7. | Qualitative based on Non-conflicted Review Team Average Score | 5 | | Applicant delivers all five Housing First services = 5 points Applicant delivers four Housing First services = 4 points Applicant delivers three Housing First services = 3 points Applicant delivers two Housing First services = 2 points Applicant delivers one | |
| Applicant demonstrates a commitment to including people with lived experience of homelessness in project decision-making. | Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q8. | Qualitative based on Non-conflicted Review Team | 3 | | Applicant demonstrates excellent commitment = 3 points Applicant demonstrates some commitment = 2 point Applicant demonstrates no | |

| | | | | | | |
|---|--|--|------------|--|------------|----------|
| Subtotals | | | 13 | | 20 | 0 |
| TOTAL POINTS | | | 100 | | 100 | 0 |
| | | | | | | |
| Does reviewer recommend this project for CoC | | | | | | |
| | | | | | | |
| Describe any recommended | | | | | | |

| PA-502 Delaware County Continuum of Care HUD FY23 Local Competition Scoring Tool Renewal Projects | | | | | | |
|---|---|-----------|---|--------------------------|---|----------------|
| Reporting Period: October 1, 2021 – September 30, 2022 Last Revision: August 2, 2023 | | | | | | |
| Reviewer Name: | | | | | | |
| Applicant Organization | | | Family and Community Service of Delaware County | | | |
| Project Name | | | 2022 Renewal App-FCSDC-Ralph Moses House Joint TH-RRH | | | |
| CoC Funding Requested | | | | | | |
| Project Type | | | | | | |
| Applicant Applying to Consolidate? | | | | | | |
| Applicant Applying to Expand? | | | | | | |
| Scoring Category | System Performance Measure (SPM) Source | SPM Type | Total Points Available | Project Performance Data | Scoring Rubric | Points Awarded |
| <i>Objective Criteria (worth up to 32 points)</i> | | | | | | |
| Data Completeness | Projects' percentage of completed values on HUD Annual Performance Review report (APR) Q6a and Q6b for Personally Identifiable Information (PII) and Universal Data Elements (UDEs) | Objective | 5 | 100% | 98% or greater = 5 points 95 - 97% = 4 points 92 - 94% = 3 points 90 - 91% = 2 points 85 - 89% = 1 point 84% or less = 0 points | 5 |
| Data Accuracy | Projects' percentage of accurate values on APR Q6a and Q6b for PII and UDEs | Objective | 5 | 100% | 92% or greater = 5 points 85 - 91% = 3 points 80 - 84% = 1 point 79% or less = 0 points | 5 |
| Timely APR Submission | Timely submission of APRs to HUD (within 90 days) | Objective | 5 | 5 | 5 points = Submitted on time 0 points = Not submitted on time | 5 |
| Timeliness of Annual Assessments | 30 days before or after the anniversary of client's Project Start Date - APR Q6c | Objective | 5 | 100% | 98% or greater = 5 points 95 - 97% = 4 points 92 - 94% = 3 points 90 - 91% = 2 points 85 - 89% = 1 point 84% or less = 0 points | 5 |
| Funding- timeliness of expenditures | HUD Quarterly Spenddown Reports | Objective | 5 | 5 | 5 points = Benchmark met 0 points = Benchmark not met | 5 |
| Funding- utilization rates | HUD Quarterly Spenddown Reports | Objective | 7 | 100% | 100% expended = 7 points 95 - 99% expended = 5 points 90 - 94% expended = 3 points 85 - 89% expended = 1 point 84% or less = 0 points | 7 |
| Subtotals | | | 32 | | 30 | 32 |
| <i>System Performance (worth up to 55 points)</i> | | | | | | |
| Length of Time Homeless while enrolled in project - HUD System Performance Measures report (SPM) Metric 1b. | Length of time between Project Start Date and Housing Move-in Date - HMIS | Objective | 10 | 118 | 45 days or less = 10 points 46 - 55 days = 8 points 56 - 64 days = 5 points 65 - 74 days = 3 points 75 days or more = 0 points | 0 |
| Successful housing placements (exits or retentions) - SPM 2. | Percentage of persons that have exited to a permanent housing destination - HMIS | Objective | 15 | 0% | 90 - 100% = 15 points 81 - 89% = 13 points 75 - 80% = 10 points 70 - 74% = 7 points 65 - 69% = 3 point 64% or less = 0 points | 0 |

| | | | | | | |
|---|--|---|------------|--------|--|-----------|
| Returns to homelessness within two years of program exit - SPM 2. | Percentage of persons returning to homelessness within 24 months of exiting to permanent housing - HMIS | Objective | 15 | 0% | 5% or less = 15 points 6 - 10% = 13 points 11 - 20% = 10 points 21 - 30% = 7 points 31 - 50% = 5 points 51 - 60% = 3 points 50% or more = 0 points | 15 |
| Change in total income for adult stayers - SPM 4.3. | Percentage of adults who increased total income (earned and non-employment) over reporting period - HMIS | Objective | 5 | 12.50% | 70 - 100% = 5 points 50 - 69% = 3 points 40 - 49% = 1 point 39% or less = 0 points | 0 |
| Change in earned income for adult leavers - SPM 4.4. | Percentage of adults who increased total earned income over reporting period - HMIS | Objective | 5 | 18.75% | 71 - 100% = 5 points 50 - 69% = 3 points 40 - 49% = 1 point 39% or less = 0 points | 0 |
| Change in non-employment cash income for adult leavers - SPM 4.5. | Percentage of adults who increased non-cash income over reporting period - HMIS | Objective | 5 | 12.50% | 72 - 100% = 5 points 50 - 69% = 3 points 40 - 49% = 1 point 39% or less = 0 points | 0 |
| Subtotals | | | 55 | | 55 | 15 |
| <i>Project Applicant Commitment to Equity, Inclusion, and Housing First (worth up to 13 points)</i> | | | | | | |
| Applicant's board and staff reflect the diversity of the community served. | Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q4. | Qualitative based on Non-conflicted Review Team Average Score | 2 | | Applicant demonstrates excellent commitment = 2 points Applicant demonstrates some commitment = 1 point Applicant demonstrates no commitment = 0 points | 2 |
| Applicant has robust equal access and non-discrimination policies. | Renewal Applicant Equity, Inclusion, and Housing First Survey Attachments - Q5. | Qualitative based on Non-conflicted Review Team Average Score | 3 | | Applicant has excellent policies = 3 points Applicant has satisfactory policies = 2 points Applicant did not submit any policies = 0 points | 3 |
| Applicant demonstrates a commitment to Housing First. | Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q7. | Qualitative based on Non-conflicted Review Team Average Score | 5 | | Applicant delivers all five Housing First services = 5 points Applicant delivers four Housing First services = 4 points Applicant delivers three Housing First services = 3 points Applicant delivers two Housing First services = 2 points Applicant delivers one Housing First services = 1 point Applicant delivers zero Housing First services = 0 points | 4 |
| Applicant demonstrates a commitment to including people with lived experience of homelessness in project decision-making. | Renewal Applicant Equity, Inclusion, and Housing First Survey Responses - Q8. | Qualitative based on Non-conflicted Review Team Average Score | 3 | | Applicant demonstrates excellent commitment = 3 points Applicant demonstrates some commitment = 2 point Applicant demonstrates no commitment = 0 points | 3 |
| Subtotals | | | 13 | | 20 | 12 |
| TOTAL POINTS | | | 100 | | 100 | 59 |
| Does reviewer recommend this project for CoC funding? | | | | | | |
| Describe any recommended changes. | | | | | | |



Competition Renewal Project Reallocation Notice

[Download PDF](#)

PA-502 Delaware County CoC HUD FY23 Continuum of Care Grant Competition Renewal Project Reallocation Public Notice

September 6, 2023

Dear PA-502 Delaware County CoC HUD FY23 Continuum of Care Grant Competition Renewal Project Applicants and CoC Members:

I am writing to inform you that the Delaware County Continuum of Care has completed the HUD FY23 Continuum of Care Local Grant Competition reallocation process.

Reallocation is a process CoCs use to shift funds in whole or in part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's ARD. New projects created through reallocation must meet the requirements in section I.B.3.a, III.B.4.b.(3) and the project eligibility and project quality thresholds established in sections III.C.5.b. and c. of the HUD FY23 Continuum of Care Grant Competition NOFO. CoCs may only reallocate eligible renewal projects that HUD previously renewed during a CoC Program competition.

The PA-502 CoC FY23 reallocation process included the following steps:

PA-502 Delaware County CoC HUD FY23 Continuum of Care Grant Competition Renewal Project Reallocation Public Notice

September 6, 2023

Dear PA-502 Delaware County CoC HUD FY23 Continuum of Care Grant Competition
Renewal Project Applicants and CoC Members:

I am writing to inform you that the Delaware County Continuum of Care has completed the HUD FY23 Continuum of Care Local Grant Competition reallocation process.

Reallocation is a process CoCs use to shift funds in whole or in part from existing eligible renewal projects to create one or more new projects without decreasing the CoC's ARD. New projects created through reallocation must meet the requirements in section I.B.3.a, III.B.4.b.(3) and the project eligibility and project quality thresholds established in sections III.C.5.b. and c. of the HUD FY23 Continuum of Care Grant Competition NOFO. CoCs may only reallocate eligible renewal projects that HUD previously renewed during a CoC Program competition.

The PA-502 CoC FY23 reallocation process included the following steps:

1. The Collaborative Applicant and HMIS Lead Agency for the PA-502 HUD Continuum of Care Grant Program, the Delaware County Department of Human Services and its Consultant, Jason Alexander of Capacity for Change LLC, completed a review of the current Housing Inventory Chart, the most recent Point in Time Count, and the current CoC grant funded renewal project performance data in HMIS. This analysis determined that all PA-502 CoC renewal projects are relevant and necessary to ensure that homelessness is as rare, brief, and non-recurring for Delaware County residents as possible.
2. Nonconflicted PA-502 CoC Governing Board members were presented with the Collaborative Applicant's and Consultant's analysis. The nonconflicted PA-502 CoC Governing Board members then held a vote, resulting in the decision not to reallocate any renewal projects in the FY23 Continuum of Care Grant Competition.

This memorandum serves as public notice that no PA-502 CoC renewal projects will be reduced or eliminated through reallocation in the HUD FY23 Continuum of Care Local Grant Competition.

Sincerely,



Jason D. Alexander, MPP

PA-502 Delaware County Continuum of Care Consultant
Principal and Co-Founder, Capacity for Change, LLC

PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and Ranking Notice CAADC



Jason Alexander

📧 Sep 14, 2023 at 5:09 PM

To: Daniel, Sharon Grasty

Cc: Jessica Fink, Robert Feldman, Linda Loughin

📎 PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and ...

Good afternoon,

Please read the attached notice sent on behalf of the CoC Governing Board.

Thanks,
Jason

Jason D. Alexander, MPP
Principal and Co-Founder
Capacity for Change, LLC
610.793.5063

jason@capacityforchange.com

www.capacityforchange.com

September 14, 2023

Dan Nesbitt
Community Action Agency of Delaware County, Inc.

Re: New Project Acceptance and Ranking Notice

Dear Dan:

I am writing to inform you that on September 13, 2023, the PA-502 Delaware County Continuum of Care (CoC) Governing Board approved and ranked the following new project application for inclusion in its FY23 HUD Continuum of Care Grant Application and Priority List of projects recommended to HUD for a grant award.


Project Name: RRH 1 - CAADC - DV Expansion
Project Type: RRH DV Bonus
Funding Requested by Applicant: \$261,737
Budget Approved by Governing Board: \$227,824

Since the budget approved by the Governing Board differs from the funding request submitted by your organization, you will need to update the application budget in e-snaps. We understand that you may need to change the number of households served and/or the number of housing units to reflect this budgetary change.

Please update your project application in e-snaps to reflect this budget and any other changes by **Wednesday, September 20, 2023**, at 5:00 p.m. If you have already submitted your project application in e-snaps and need to make changes, please email me at jason@capacityforchange.com so I can release it back to you for editing.

Please note that you can give the project a different name before submission in e-snaps. Whatever name is submitted with the CoC's grant application will be used in all future CoC and HUD documents, both in print and online.

Sincerely,



Jason D. Alexander, MPP
PA-502 Continuum of Care Consultant
Principal and Co-Founder
Capacity for Change, LLC

PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and Ranking Notice DAP



Jason Alexander

📧 Sep 14, 2023 at 5:15 PM

To: Michelle Brown, Kathy Quinn

Cc: Jessica Fink, Linda Loughin, Robert Feldman



PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and ...

Good afternoon,

Please read the attached notice sent on behalf of the CoC Governing Board.

Thanks,
Jason

Jason D. Alexander, MPP
Principal and Co-Founder
Capacity for Change, LLC
610.793.5063

jason@capacityforchange.com

www.capacityforchange.com

September 14, 2023

Michelle E. Brown, MS
Domestic Abuse Project of Delaware County, Inc.

Re: New Project Acceptance and Ranking Notice

Dear Michelle:

I am writing to inform you that on September 13, 2023, the PA-502 Delaware County Continuum of Care (CoC) Governing Board approved and ranked the following new project application for inclusion in its FY23 HUD Continuum of Care Grant Application and Priority List of projects recommended to HUD for a grant award.

Project Name: DAP RRH Expansion FY23
Project Type: RRH Expansion DV Bonus
Funding Requested by Applicant: \$384,514
Budget Approved by Governing Board: \$384,514

You may change or edit the project application in e-snaps until **Wednesday, September 20, 2023**, at 5:00 p.m. If you have already submitted your project application in e-snaps and need to make changes, please email me at jason@capacityforchange.com so I can release it back to you in e-snaps for editing.

Please note that you can give the project a different name before submission in e-snaps. Whatever name is submitted with the CoC's grant application will be used in all future CoC and HUD documents, both in print and online.

Sincerely,



Jason D. Alexander, MPP
PA-502 Continuum of Care Consultant
Principal and Co-Founder
Capacity for Change, LLC

PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and Ranking Notice CoD



Jason Alexander

📧 Sep 14, 2023 at 5:05 PM

To: Jessica Fink

Cc: Robert Feldman, Linda Loughin

📎 PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and ...

Good afternoon,

Please read the attached notice sent on behalf of the CoC Governing Board.

Thanks,
Jason

Jason D. Alexander, MPP
Principal and Co-Founder
Capacity for Change, LLC
610.793.5063

jason@capacityforchange.com

www.capacityforchange.com

September 14, 2023

Jessica Fink
Delaware County Department of Human Services

Re: New Project Acceptance and Ranking Notice

Dear Jessica:

I am writing to inform you that on September 13, 2023, the PA-502 Delaware County Continuum of Care (CoC) Governing Board approved and ranked the following new project application for inclusion in its FY23 HUD Continuum of Care Grant Application and Priority List of projects recommended to HUD for a grant award.

Project Name: Coordinated Entry Expansion 2023
Project Type: SSO-CE
Funding Requested by Applicant: \$386,914
Budget Approved by Governing Board: \$298,941

Since the budget approved by the Governing Board differs from the funding request submitted by your organization, you will need to update the application budget in e-snaps. We understand that you may need to change the number of households served and/or the number of housing units to reflect this budgetary change.

Please update your project application in e-snaps to reflect this budget and any other changes by **Wednesday, September 20, 2023**, at 5:00 p.m. If you have already submitted your project application in e-snaps and need to make changes, please email me at jason@capacityforchange.com so I can release it back to you for editing.

Please note that you can give the project a different name before submission in e-snaps. Whatever name is submitted with the CoC's grant application will be used in all future CoC and HUD documents, both in print and online.

Sincerely,



Jason D. Alexander, MPP
PA-502 Continuum of Care Consultant
Principal and Co-Founder
Capacity for Change, LLC

PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and Ranking Notice MHP



Jason Alexander

📧 Sep 14, 2023 at 5:20 PM

To: Adriana Torres-O'Connor, tbiedron@mhphope.org

Cc: Jessica Fink, Robert Feldman, Linda Loughin



PA-502 CoC FY23 HUD Continuum of Care Grant Competition New Project Acceptance and ...

Good afternoon,

Please read the attached notice sent on behalf of the CoC Governing Board.

Thanks,
Jason

Jason D. Alexander, MPP
Principal and Co-Founder
Capacity for Change, LLC
610.793.5063

jason@capacityforchange.com

www.capacityforchange.com

September 14, 2023

Dr. Adriana Torres-O'Connor
Mental Health Partnerships

Re: New Project Acceptance and Ranking Notice

Dear Dr. Torres-O'Connor:

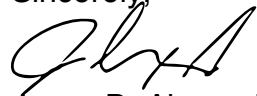
I am writing to inform you that on September 13, 2023, the PA-502 Delaware County Continuum of Care (CoC) Governing Board approved and ranked the following new project application for inclusion in its FY23 HUD Continuum of Care Grant Application and Priority List of projects recommended to HUD for a grant award.

Project Name: PA-502 Delaware County CoC FY23 New Project
Project Type: RRH Expansion Bonus
Funding Requested by Applicant: \$87,973
Budget Approved by Governing Board: \$87,973

You may change or edit the project application in e-snaps until **Wednesday, September 20, 2023**, at 5:00 p.m. If you have already submitted your project application in e-snaps and need to make changes, please email me at jason@capacityforchange.com so I can release it back to you in e-snaps for editing.

Please note that you can give the project a different name before submission in e-snaps. Whatever name is submitted with the CoC's grant application will be used in all future CoC and HUD documents, both in print and online.

Sincerely,



Jason D. Alexander, MPP
PA-502 Continuum of Care Consultant
Principal and Co-Founder
Capacity for Change, LLC

| PA-502 CoC HUD FY23 Continuum of Care Grant Competition Project Ratings and Ranking Approved 09.13.23 v2.2 | | | | | | | | | |
|--|--|---|----------|---------------|-------------------|----------------|-------------------------------------|-----------|------------------|
| | Annual Renewal Demand (ARD): | \$5,511,366 | | | | | | | |
| | Tier 1 (93% ARD): | \$5,125,570 | | | | | | | |
| | Tier 2 (7% ARD): | \$385,796 | | | | | | | |
| | New CoC Bonus Project(s): | \$428,637 | | | | | | | |
| | New DV Bonus Project(s): | \$612,338 | | | | | | | |
| | CoC Planning Grant | \$306,169 | | | | | | | |
| Tier | Applicant Name | Project Name | Project | Type | Score | Rank | Funding | | |
| 1 | County of Delaware | HMIS 19 | Renewal | HMIS | NS | 1 | \$ | 200,000 | |
| 1 | County of Delaware | HMIS 2 | Renewal | HMIS | NS | 2 | \$ | 288,460 | |
| 1 | Domestic Abuse Project of Delaware County, Inc. | DAP CE FY22 | Renewal | SSO-CE | NS | 3 | \$ | 105,252 | |
| 1 | County of Delaware | CoC-Coordinated Entry- SA | Renewal | SSO-CE | NS | 4 | \$ | 57,292 | |
| 1 | Community Action Agency of Delaware County, Inc. | Coordinated Entry - CAADC | Renewal | SSO-CE | NS | 5 | \$ | 177,263 | |
| 1 | Horizon House | Coordinated Entry - Horizon House | Renewal | SSO-CE | NS | 6 | \$ | 173,223 | |
| 1 | Domestic Abuse Project of Delaware County, Inc. | DAP RRR FY22 | Renewal | PH-RRH | NS | 7 | \$ | 341,931 | |
| 1 | Community Action Agency of Delaware County, Inc. | Rapid Re-Housing Program 3 | Renewal | PH-RRH | 59 | 8 | \$ | 133,606 | |
| 1 | Family and Community Service of Delaware County | 2022 Renewal App-FCSDC-Ralph Moses House Joint TH-RRH | Renewal | PH-TH-RRH | 59 | 9 | \$ | 300,328 | |
| 1 | The Salvation Army, a New York Corporation | Salvation Army Chester Consolidated PSH | Renewal | PH-PSH | 58 | 10 | \$ | 439,094 | |
| 1 | Horizon House | SHP Reallocation Project | Renewal | PH-PSH | 57 | 11 | \$ | 94,713 | |
| 1 | Horizon House | Horizon House PSH CH | Renewal | PH-PSH | 53 | 12 | \$ | 392,559 | |
| 1 | County of Delaware | S + C 67 | Renewal | PH-PSH | 49 | 13 | \$ | 227,730 | |
| 1 | Delaware County Housing Authority | Shelter Plus Care 2345 | Renewal | PH-PSH | 48 | 14 | \$ | 368,394 | |
| 1 | Mental Health Partnerships | Connect to Rapid Rehousing FY2022 | Renewal | PH-RRH | 48 | 15 | \$ | 140,518 | |
| 1 | County of Delaware | OBH-PSH-CH HH | Renewal | PH-PSH | 47 | 16 | \$ | 166,664 | |
| 1 | Delaware County Housing Authority | Del. Co. PSH for Homeless Adults with Mental Illness | Renewal | PH-PSH | 46 | 17 | \$ | 474,386 | |
| 1 | Community Action Agency of Delaware County, Inc. | RRH 1 - CAADC | Renewal | PH-RRH | 45 | 18 | \$ | 682,445 | |
| 1 | County of Delaware | OBH-PSH CH T2 FC | Renewal | PH-PSH | 44 | 19 | \$ | 238,592 | |
| 1 | Delaware County Housing Authority | DCHA FCS SHP | Renewal | PH-PSH | 41 | 20 | \$ | 123,120 | |
| | | | | | | | Subtotal Tier 1 | \$ | 5,125,570 |
| 2 | Delaware County Housing Authority | DCHA FCS SHP | Renewal | PH-PSH | 41 | 20 | \$ | 26,633 | |
| 2 | Community Action Agency of Delaware County, Inc. | Rapid Re-Housing Program CAADC | Renewal | PH-RRH | 39 | 21 | \$ | 159,147 | |
| 2 | Catholic Social Services | PA0101 CSS HRCP Renewal | Renewal | PH-RRH | NS | 22 | \$ | 87,780 | |
| 2 | Community Action Agency of Delaware County, Inc. | RRH Expansion - Housing Locator | Renewal | PH-RRH | NS | 23 | \$ | 12,430 | |
| 2 | The Salvation Army, a New York Corporation | The Salvation Army Stepping Stone Program | Renewal | SSO | NS | 24 | \$ | 99,806 | |
| 2 | Domestic Abuse Project of Delaware County, Inc. | DAP RRR Expansion FY23 | DV Bonus | RRH Expansion | 85 | 25 | \$ | 384,514 | |
| 2 | Delaware County Department of Human Services | Coordinated Entry Expansion 2023 | Bonus | SSO-CE | 79 | 26 | \$ | 298,941 | |
| 2 | Mental Health Partnerships | PA-502 Delaware County CoC FY23 New Project | Bonus | RRH Expansion | 79 | 27 | \$ | 87,973 | |
| 2 | Community Action Agency of Delaware County, Inc. | RRH 1 - CAADC - DV Expansion | DV Bonus | RRH Expansion | 74 | 28 | \$ | 227,824 | |
| | | | | | | | Subtotal Tier 2 | \$ | 1,385,048 |
| | | | | | | | Total Tier 1 and 2 | \$ | 6,510,618 |
| NA | CoC Planning Grant | | | | NS | NR | | \$306,169 | |
| | | | | | | | TOTAL FY23 CoC GRANT REQUEST | \$ | 6,816,787 |
| NEW PROJECTS RATED BUT REJECTED FOR RANKING | | | | | | | | | |
| Applicant Name | Project Name | Project | Type | Score | Funding Requested | | | | |
| | NONE | | | | | | | | |
| RENEWAL PROJECTS REDUCED OR REALLOCATED | | | | | | | | | |
| Applicant Name | Project Name | Project | Type | Score | Rank | \$ Reallocated | | | |
| | NONE | | | | | | | | |



Posted 9-22-23

PA-502 CoC FY23 Grant Application for Public Review v1.0

[Download PDF](#)

Applicant: Upper Darby/Chester/Haverford/Delaware County CoC PA-502
Project: PA-502 CoC Registration FY2023 COC_REG_2023_204752

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific

Posted 9-26-23

FY23 Approved Consolidated Application & Priority Listing

[Download PDF](#)

Applicant: Upper Darby/Chester/Haverford/Delaware County CoC PA-502
Project: PA-502 CoC Registration FY2023 COC_REG_2023_204752

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application;
2. the CoC Priority Listing; and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific

2023 HDX Competition Report

PIT Count Data for PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

Total Population PIT Count Data

| | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|---------------------------------------|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count | 367 | 279 | 335 | 360 |
| Emergency Shelter Total | 259 | 159 | 227 | 256 |
| Safe Haven Total | 0 | 0 | 0 | 0 |
| Transitional Housing Total | 62 | 70 | 62 | 69 |
| Total Sheltered Count | 321 | 229 | 289 | 325 |
| Total Unsheltered Count | 46 | 50 | 46 | 35 |

Chronically Homeless PIT Counts

| | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|---|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count of Chronically Homeless Persons | 13 | 3 | 8 | 3 |
| Sheltered Count of Chronically Homeless Persons | 4 | 3 | 3 | 3 |
| Unsheltered Count of Chronically Homeless Persons | 9 | 0 | 5 | 0 |

2023 HDX Competition Report

PIT Count Data for PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

Homeless Households with Children PIT Counts

| | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|--|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children | 48 | 35 | 48 | 60 |
| Sheltered Count of Homeless Households with Children | 48 | 35 | 48 | 60 |
| Unsheltered Count of Homeless Households with Children | 0 | 0 | 0 | 0 |

Homeless Veteran PIT Counts

| | 2011 PIT | 2020 PIT | 2021 PIT * | 2022 PIT | 2023 PIT |
|--|----------|----------|------------|----------|----------|
| Total Sheltered and Unsheltered Count of the Number of Homeless Veterans | 29 | 8 | 3 | 2 | 3 |
| Sheltered Count of Homeless Veterans | 26 | 6 | 3 | 2 | 3 |
| Unsheltered Count of Homeless Veterans | 3 | 2 | 0 | 0 | 0 |

*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

2023 HDX Competition Report

HIC Data for PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

HMIS Bed Coverage Rates

| Project Type | Total Year-Round, Current Beds | Total Current, Year-Round, HMIS Beds | Total Year-Round, Current, Non-VSP Beds* | HMIS Bed Coverage Rate for Year-Round Beds | Total Year-Round, Current VSP Beds in an HMIS Comparable Database | Total Year-Round, Current, VSP Beds** | HMIS Comparable Bed Coverage Rate for VSP Beds | Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database | HMIS and Comparable Database Coverage Rate |
|--------------|--------------------------------|--------------------------------------|--|--|---|---------------------------------------|--|--|--|
| ES Beds | 287 | 242 | 252 | 96.03% | 35 | 35 | 100.00% | 277 | 96.52% |
| SH Beds | 0 | 0 | 0 | NA | 0 | 0 | NA | 0 | NA |
| TH Beds | 78 | 50 | 78 | 64.10% | 0 | 0 | NA | 50 | 64.10% |
| RRH Beds | 226 | 183 | 183 | 100.00% | 43 | 43 | 100.00% | 226 | 100.00% |
| PSH Beds | 417 | 279 | 417 | 66.91% | 0 | 0 | NA | 279 | 66.91% |
| OPH Beds | 70 | 0 | 70 | 0.00% | 0 | 0 | NA | 0 | 0.00% |
| Total Beds | 1,078 | 754 | 1,000 | 75.40% | 78 | 78 | 100.00% | 832 | 77.18% |

2023 HDX Competition Report

HIC Data for PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

2023 HDX Competition Report

HIC Data for PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

Notes

*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

**For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

| Chronically Homeless Bed Counts | 2020 HIC | 2021 HIC | 2022 HIC | 2023 HIC |
|---|----------|----------|----------|----------|
| Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC | 78 | 78 | 78 | 89 |

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

| Households with Children | 2020 HIC | 2021 HIC | 2022 HIC | 2023 HIC |
|--|----------|----------|----------|----------|
| RRH units available to serve families on the HIC | 58 | 56 | 65 | 55 |

Rapid Rehousing Beds Dedicated to All Persons

| All Household Types | 2020 HIC | 2021 HIC | 2022 HIC | 2023 HIC |
|--|----------|----------|----------|----------|
| RRH beds available to serve all populations on the HIC | 237 | 201 | 228 | 226 |

2023 HDX Competition Report

HIC Data for PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Summary Report for PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

| | Universe (Persons) | | Average LOT Homeless (bed nights) | | | Median LOT Homeless (bed nights) | | |
|-------------------------------|--------------------|---------|-----------------------------------|---------|------------|----------------------------------|---------|------------|
| | Submitted FY 2021 | FY 2022 | Submitted FY 2021 | FY 2022 | Difference | Submitted FY 2021 | FY 2022 | Difference |
| 1.1 Persons in ES and SH | 1093 | 1020 | 78 | 107 | 29 | 39 | 70 | 31 |
| 1.2 Persons in ES, SH, and TH | 1140 | 1079 | 86 | 119 | 33 | 45 | 83 | 38 |

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report
FY2022 - Performance Measurement Module (Sys PM)

| | Universe (Persons) | | Average LOT Homeless (bed nights) | | | Median LOT Homeless (bed nights) | | |
|--|--------------------|---------|-----------------------------------|---------|------------|----------------------------------|---------|------------|
| | Submitted FY 2021 | FY 2022 | Submitted FY 2021 | FY 2022 | Difference | Submitted FY 2021 | FY 2022 | Difference |
| 1.1 Persons in ES, SH, and PH (prior to "housing move in") | 1093 | 1020 | 102 | 124 | 22 | 39 | 70 | 31 |
| 1.2 Persons in ES, SH, TH, and PH (prior to "housing move in") | 1140 | 1079 | 114 | 137 | 23 | 45 | 83 | 38 |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

| | Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior) | Returns to Homelessness in Less than 6 Months | | Returns to Homelessness from 6 to 12 Months | | Returns to Homelessness from 13 to 24 Months | | Number of Returns in 2 Years | |
|-------------------------------|--|---|--------------|---|--------------|--|--------------|------------------------------|--------------|
| | | FY 2022 | % of Returns | FY 2022 | % of Returns | FY 2022 | % of Returns | FY 2022 | % of Returns |
| Exit was from SO | 0 | 0 | | 0 | | 0 | | 0 | |
| Exit was from ES | 262 | 19 | 7% | 1 | 0% | 9 | 3% | 29 | 11% |
| Exit was from TH | 46 | 3 | 7% | 1 | 2% | 1 | 2% | 5 | 11% |
| Exit was from SH | 0 | 0 | | 0 | | 0 | | 0 | |
| Exit was from PH | 286 | 4 | 1% | 0 | 0% | 5 | 2% | 9 | 3% |
| TOTAL Returns to Homelessness | 594 | 26 | 4% | 2 | 0% | 15 | 3% | 43 | 7% |

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

| | January 2021 PIT Count | January 2022 PIT Count | Difference |
|--|---------------------------|---------------------------|------------|
| Universe: Total PIT Count of sheltered and unsheltered persons | 279 | 335 | 56 |
| Emergency Shelter Total | 159 | 227 | 68 |
| Safe Haven Total | 0 | 0 | 0 |
| Transitional Housing Total | 70 | 62 | -8 |
| Total Sheltered Count | 229 | 289 | 60 |
| Unsheltered Count | 50 | 46 | -4 |

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Unduplicated Total sheltered homeless persons | 1186 | 1097 | -89 |
| Emergency Shelter Total | 1139 | 1039 | -100 |
| Safe Haven Total | 0 | 0 | 0 |
| Transitional Housing Total | 86 | 90 | 4 |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

| | Submitted FY 2021 | FY 2022 | Difference |
|--|-------------------|---------|------------|
| Universe: Number of adults (system stayers) | 344 | 261 | -83 |
| Number of adults with increased earned income | 11 | 20 | 9 |
| Percentage of adults who increased earned income | 3% | 8% | 5% |

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults (system stayers) | 344 | 261 | -83 |
| Number of adults with increased non-employment cash income | 134 | 145 | 11 |
| Percentage of adults who increased non-employment cash income | 39% | 56% | 17% |

Metric 4.3 – Change in total income for adult system stayers during the reporting period

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults (system stayers) | 344 | 261 | -83 |
| Number of adults with increased total income | 143 | 161 | 18 |
| Percentage of adults who increased total income | 42% | 62% | 20% |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

| | Submitted FY 2021 | FY 2022 | Difference |
|--|-------------------|---------|------------|
| Universe: Number of adults who exited (system leavers) | 167 | 144 | -23 |
| Number of adults who exited with increased earned income | 32 | 23 | -9 |
| Percentage of adults who increased earned income | 19% | 16% | -3% |

Metric 4.5 – Change in non-employment cash income for adult system leavers

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults who exited (system leavers) | 167 | 144 | -23 |
| Number of adults who exited with increased non-employment cash income | 57 | 71 | 14 |
| Percentage of adults who increased non-employment cash income | 34% | 49% | 15% |

Metric 4.6 – Change in total income for adult system leavers

| | Submitted FY 2021 | FY 2022 | Difference |
|---|-------------------|---------|------------|
| Universe: Number of adults who exited (system leavers) | 167 | 144 | -23 |
| Number of adults who exited with increased total income | 83 | 92 | 9 |
| Percentage of adults who increased total income | 50% | 64% | 14% |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Person with entries into ES, SH or TH during the reporting period. | 1052 | 911 | -141 |
| Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year. | 79 | 48 | -31 |
| Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time) | 973 | 863 | -110 |

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

| | Submitted FY 2021 | FY 2022 | Difference |
|--|----------------------|---------|------------|
| Universe: Person with entries into ES, SH, TH or PH during the reporting period. | 1147 | 1005 | -142 |
| Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year. | 93 | 64 | -29 |
| Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.) | 1054 | 941 | -113 |

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Persons who exit Street Outreach | 72 | 158 | 86 |
| Of persons above, those who exited to temporary & some institutional destinations | 45 | 10 | -35 |
| Of the persons above, those who exited to permanent housing destinations | 2 | 3 | 1 |
| % Successful exits | 65% | 8% | -57% |

Metric 7b.1 – Change in exits to permanent housing destinations

2023 HDX Competition Report

FY2022 - Performance Measurement Module (Sys PM)

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing | 919 | 848 | -71 |
| Of the persons above, those who exited to permanent housing destinations | 473 | 276 | -197 |
| % Successful exits | 51% | 33% | -18% |

Metric 7b.2 – Change in exit to or retention of permanent housing

| | Submitted FY 2021 | FY 2022 | Difference |
|---|----------------------|---------|------------|
| Universe: Persons in all PH projects except PH-RRH | 346 | 282 | -64 |
| Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations | 335 | 258 | -77 |
| % Successful exits/retention | 97% | 91% | -6% |

2023 HDX Competition Report

FY2022 - SysPM Data Quality

PA-502 - Upper Darby, Chester, Haverford/Delaware County CoC

| | All ES, SH | | | All TH | | | All PSH, OPH | | | All RRH | | | All Street Outreach | | |
|--|------------------|------------------|--------|------------------|------------------|--------|------------------|------------------|--------|------------------|------------------|--------|---------------------|------------------|--------|
| | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 | Submitted FY2020 | Submitted FY2021 | FY2022 |
| 1. Number of non-DV Beds on HIC | 293 | 273 | 208 | 79 | 79 | 79 | 417 | 403 | 512 | 237 | 201 | 198 | | | |
| 2. Number of HMIS Beds | 273 | 273 | 208 | 51 | 51 | 51 | 309 | 294 | 294 | 237 | 201 | 198 | | | |
| 3. HMIS Participation Rate from HIC (%) | 93.17 | 100.00 | 100.00 | 64.56 | 64.56 | 64.56 | 74.10 | 72.95 | 57.42 | 100.00 | 100.00 | 100.00 | | | |
| 4. Unduplicated Persons Served (HMIS) | 906 | 1070 | 1039 | 105 | 86 | 90 | 335 | 421 | 281 | 464 | 417 | 494 | 6 | 154 | 149 |
| 5. Total Leavers (HMIS) | 739 | 536 | 883 | 55 | 9 | 29 | 32 | 74 | 27 | 263 | 195 | 246 | 0 | 58 | 143 |
| 6. Destination of Don't Know, Refused, or Missing (HMIS) | 22 | 146 | 91 | 0 | 0 | 0 | 0 | 1 | 0 | 4 | 0 | 1 | 0 | 11 | 5 |
| 7. Destination Error Rate (%) | 2.98 | 27.24 | 10.31 | 0.00 | 0.00 | 0.00 | 0.00 | 1.35 | 0.00 | 1.52 | 0.00 | 0.41 | | 18.97 | 3.50 |

2023 HDX Competition Report
FY2022 - SysPM Data Quality

2023 HDX Competition Report
Submission and Count Dates for PA-502 - Upper Darby, Chester,
Haverford/Delaware County CoC

Date of PIT Count

| | Date | Received HUD Waiver |
|-----------------------------------|-------------|----------------------------|
| Date CoC Conducted 2023 PIT Count | 1/24/2023 | |

Report Submission Date in HDX

| | Submitted On | Met Deadline |
|-------------------------------|---------------------|---------------------|
| 2023 PIT Count Submittal Date | 4/28/2023 | Yes |
| 2023 HIC Count Submittal Date | 4/28/2023 | Yes |
| 2022 System PM Submittal Date | 2/27/2023 | Yes |