

CHARTER TOWNSHIP OF ADRIAN
REGULAR BOARD MEETING MINUTES
HELD AT THE TOWNSHIP HALL
JUNE 14, 2021 AT 7:00 pm

APPROVED
**PROPOSED/
UNAPPROVED**

Supervisor Koehn opened the meeting with the Pledge of Allegiance to the Flag. Roll call was taken of the Board members present: Jim Malarney, Mike Herr, Steve May, Rob Hosken, Jim Koehn, Ray Thompson and Ben Ruesink.

Malarney moved, supported by May, to approve the minutes of the regular Board Meeting held on May 10th, 2021 at 7:00 pm. The motion passed unanimously.

Thompson moved, supported by Malarney, to approve all the reasonable and customary bills and claim audit vouchers paid or presented for payment.

- **Mike Herr commented on the almost \$600 Daily Telegram renewal price.**
- **The motion passed unanimously.**

Treasurer's Report – Distributed

Public Comment –

Complaints were voiced about the speeding on Bent Oak Highway, Curtis and Spielman Roads.

Supervisor's Report – Distributed

Should be receiving the first of two Federal Stimulus Checks in the amount of \$308k in the near future.

Attorney's Report – None.

Board of Appeals – None

Planning Commission Report – None

A meeting is scheduled for June 22nd, at 7:00 pm.

Fire Department Report – Distributed

Police Department Report – Distributed

Chief Hanselman stated that he is still trying to hire a part-time officer.

Old Business –

The sewer connection fee of \$1,618.00 has been the same since 1974.

- As a comparison, Cambridge Township charges \$1,300.00 and Madison charges \$5,500.00.
- Ray Thompson explained that there used to be both a Direct and In-Direct fee that was discontinued.
- **Herr moved, supported by Hosken, to increase the sewer connection fee from \$1,618.00 to \$3,200.00 as recommended by Supervisor Koehn. The motion passed unanimously.**

The Chair entertained a motion made by Malarney, supported by Herr to charge sewer grinder users \$100 per year or \$25 per quarterly sewer billing to cover potential replacement cost of grinders as needed by users effective with the October 1st, 2021 Sewer billings. The motion passed unanimously.

New Business –

The gun purchase proposal for the police personnel distributed at the May Board Meeting was addressed by the Board.

- Sgt. Briggs explained that the officers would like to setup the rifles to suit their own specifications.
- The program would allow each officer (4) to spend up to \$2,500 on the firearm.
- The officer would pay-back the Township on an interest free loan through a biweekly payroll deduction.

- Sgt. Briggs stated that ownership of said rifle remains with the Township until such time as the officer's employment termination.
- If the officer has paid for the rifle in full, a written document transferring title will be given.
- If there is an outstanding balance still owed on the rifle, the terminated officer has up to 30-days to pay off the debt in full otherwise it would result in forfeiture of the weapon and any money paid.
- Said weapon will be taken on patrol every shift
- Reasoning for the proposal were given by Sgt. Briggs:
 - The Department currently has a total of three AR-15 style rifles.
 - 2 Were purchased by the Township and are not up to the current police standards.
 - Off the shelf inexpensive weapons that would cost between \$1,500 – 2,000 each to upgrade to be reliable equipment.
 - 1 was received from the Michigan State Police and cannot be updated.
 - Do not match the reliability of weapons purchased today by the public.
- **The Chair entertained a motion made by Hosken, supported by Ruesink to allow the Police Department to purchase 4 AR-15 weapons at a cost of up to \$10,000 with the following stipulations:**
 - **The officer would repay the Township via 52 payroll deductions, interest free, for the cost of said cost of the weapon.**
 - **Ownership of said financed weapons remains the property of Adrian Township until the officer leaves employment of the Township.**
 - **The officer upon leaving the employment, will be given ownership of said weapon via a written document from the Township if the officer has paid all money owed at time of termination.**
 - **If there is an outstanding balance owed, the officer has 30-days from termination date to pay in full the outstanding debt or the officer will have forfeited all claims and monies paid to date.**
 - **The motion passed unanimously.**

The Chair entertained a motion made by Ruesink, supported by May to approve the PA-116 Bleecker request located on Townline Highway as presented. The motion passed unanimously.

The Chair entertained a motion made by Herr, supported by Ruesink, allowing Township residents living on dirt roads to obtain up to 6 bags of chloride from THE MILL to control road dust. The motion passed unanimously.

Rob Hosken, Township Clerk presented a cost comparison of Fund Accounting Software that he would like a decision made to transfer to from the Pontem Software used currently.

- Pontem discontinued supporting the Payroll Module in 2020.
 - Tried to use the ADP Payroll Service through the Township CPA firm, Brent Shea CPA, LLC but the service was mutually discontinued after one month because it could not separate payroll data between our different funds such as Township, Fire, Police and Sewer.
 - In Addition, Pontem lost their primary customer service person early in 2020 and their support has suffered.
- Hosken preferred that the Township accept the BS&A \$49,510 proposal over both the Banyon (\$11,755) and CSA / Red Wing (\$14,994) proposals.
- BS&A is a Michigan based software house as opposed to Banyon located in South Dakota and MCA located in Arkansas.
 - BS&A has about 75% of the municipalities within the State including Lenawee County and the City of Adrian.
 - BS&A participates and sponsors special seminars as Michigan Association of Municipal Clerks (MAMC) annual conventions as is the most well respected of all the fund softwares in Michigan

- Steve May stated that the Lenawee County Drain Commission uses BS&A and are extremely satisfied with it program.
- **The Chair entertained a motion made by May, supported by Herr to accept the \$49,510 quote from BS&A, in addition to additional Travel Fees that might be incurred... The motion passed with six (6) "yes" votes. Ben Ruesink voted "no".**

The office air conditioner is old and is leaking its charge. It was recommended that it be replace.

- Best Heating & Cooling who last performed maintenance, quoted \$4,000 to replace the unit with a 4-ton Carrier System.
- The Board agreed to receive at least one additional written quote.

Public Comment –

A Resident stated he had experienced an individual going door to door peddling a product and asked if it was legal.

Supervisor Koehn stated a permit must be obtained from the Township before it is legal.

Adjourned at 8:26 pm

Respectfully submitted,



Rob Hosken, Clerk



James Koehn, Supervisor