

CHARTER TOWNSHIP OF ADRIAN  
BOARD MEETING MINUTES  
HELD AT THE TOWNSHIP HALL  
JANUARY 9, 2023 AT 7:00 pm

**PROPOSED/  
UNAPPROVED**

Supervisor Koehn opened the meeting with the Pledge of Allegiance to the Flag. Roll call was taken of the Board members present: Jim Malarney, Mike Herr, Rob Hosken and Jim Koehn. Ray Thompson and Ben Ruesink were absent.

**Malarney moved, supported by Herr, to approve the December 12,, 2022 Board Minutes as presented. The motion passed unanimously.**

**May moved, supported by Malarney, to approve all the reasonable and customary bills and claim audit vouchers paid or presented for payment. The motion passed unanimously.**

Treasurer's Report – Distributed

**The Chair entertained a motion by May, supported Malarney to add the following items to tonight's agenda.**

- **Public hearing for Forrister Drive**
- **Clerk's 2023 salary correction resolution**

**Motion passed unanimously.**

Public Comment – None

New Police Chief John Elkins, along with the other members of Charter Township of Adrian Police Force, presented retiring Chief Gary Hanselman with a tribute for his 43 years of police duty as well as parting gifts from the Department.

Phil Westmoreland, from the Spicer Group, presented the rationale for starting work in the near future on rebuilding the Thornhill Pump Station which is in dire need.

- The Electrical controls are currently taking 6-9 months to receive and dictate when to project can begin.
- Because of inflation, the cost estimated 5 years ago has risen from \$652,000 to \$750,000.
- **The Chair entertained a motion by May, supported Malarney to approve the rebuilding of Thornhill Pump Station. Motion passed unanimously.**

SECOND PUBLIC HEARING for FORRISTER DRIVE opened at 7:27 pm

Bob Kelly of 2607 Forrister Drive, expressed his gratitude for project going forward.

Public Hearing closed at 7:28 pm

Supervisor's Report – Distributed

The closing did take place on the purchase of the Whatley 22 acre parcel last month.

The annual LCRC meeting is scheduled of April 4, 2023 at 10 am at their office.

Attorney's Report – None

Board of Reviews – Met

Planning Commission Report – met in December

Fire Department Report – Distributed

Included was the 2022 Annual Report highlighting the year's activity.

Police Department Report – Distributed

New Police Chief John Elkins presented 2022 activity.

Old Business –

The ARPA Funds discussion was postponed until next month

New Business –

The Chair entertained a motion by Hosken, supported Herr to approve the 2022 budget amendment accepting the \$317,910.17 actual expense overage by offsetting against additional paid in capital by the Township. Motion passed unanimously.

The Chair entertained a motion by May, supported by Malarney approving the 2023 Notice of Board Meetings which includes the August 14<sup>th</sup>, 2023 update. Motion passed unanimously.

The Chair entertained a motion by Hosken, supported by Malarney approving the renewal of Mike Herr as the delegate to the River Raisin Watershed Council. Motion passed unanimously.

The Chair entertained a motion by Herr, supported by Hosken, to approve Resolution # 23-01, titled SPECIAL ASSESSMENT RESOLUTION NO. 4 Forrester Drive establishing the Special Assessment subdivision repaving agreement with the residents of the Forrester Drive Cul-de-sac at a cost of \$79,126.75 per the L.C.R.C. The motion passed unanimously.

Township Workstation Hardware Recommendations from Frytek Computer Services LLC identified 3 workstations and a third voting laptop that should be replaced.

- Starting to encounter compatibility problems with today's software updates.
- Hosken stated that the existing desktops were purchased in 2013.
- **The Chair entertained a motion by Hosken, supported by May approving the purchase of the new computers identified at a cost of \$6,865 and accept the estimated labor cost of \$1,650 for installation by Frytek Computer Systems, LLC. Motion passed unanimously**

Supervisor Koehn Explained that Rob Hosken showed him a mistake in the calculation of 2023 Salary Resolution # 22-09 approved in December, 2022.

- It included special compensation based on elections and should not have been part of resolution
- Therefore the resolution included on overage of \$375 as well as \$7,500 in election payments.
- **The Chair entertained a motion by Herr, supported by Malarney, to approve Resolution # 23-02, establishing the 2023 CLERK'S base salary in the amount of \$24,674.66, net of election compensation. Motion passed unanimously.**

Public Comment – None

Adjourned at 7:423 pm

Respectfully submitted,



Rob Hosken, Clerk

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Jim Koehn, Supervisor