

CHARTER TOWNSHIP OF ADRIAN
BOARD MEETING MINUTES
HELD AT THE TOWNSHIP HALL
FEBRUARY 12, AT 7:00 pm

**PROPOSED
UNAPPROVED
APPROVED**

Supervisor Koehn opened the meeting with the Pledge of Allegiance to the Flag. Roll call was taken of the Board members present: Jim Malarney, Mike Herr, Steve May, Rob Hosken, Jim Koehn and Ben Ruesink. Ray Thompson was absent.

Malarney moved, supported by May, to approve the January 8th, 2024, Regular Meeting Minutes as presented. The motion passed unanimously.

Ruesink moved, supported by May, to approve all the reasonable and customary bills and claim audit vouchers paid or presented for payment. The motion passed unanimously.

Treasurer's Report – Distributed

Public Comment –

Sally Daniels and her son, Daniel Renquist, 3320 Hunt Road, voiced their concern regarding the letter received regarding the request to build a duplex house on the vacant lot west of their property.

- The lot is approximately 100' x 400'.
- The property has only one sewer hookup
- Have a fear that a duplex would have an adverse effect on surrounding property values.
- Supervisor Koehn explained that the property is zoned 1-family residential and therefore a duplex is not allowed at the present time.
- Koehn stated that a list of the property owners within 300' of the property have to receive a letter from the Planning Commission prior to acting on the zoning change.

Supervisor's Report – Distributed

The annual Road Commission meeting is scheduled for April 2, 2024, at 9:30 am.

Attorney's Report – None

Board of Reviews – None

Planning Commission Report – None

The next meeting is scheduled the 27th of February, the same day as the Presidential Primary election.

Fire Department Report – Distributed

Assistant Fire Chief Jeff Creech stated that the Department responded to Forrister Road barn fire.

Police Department Report – Distributed

Chief Elkins stated that it has been a year since he was hired and plans to add information to the Board Reports going forward.

Recommended the hiring of Todd D. Dennis, who has a background in technical and administrative skills that would be a benefit to the Police Department on a part-time basis.

- **Hosken moved, supported by Ruesink, to approve the hiring of Todd Dennis, a the part-time police officer at a rate of \$27.55 per hour. The motion passed unanimously.**

Old Business –

Supervisor Koehn explained that meetings were held with the Blue Elk Solar regarding the tree height discrepancy between the 4' high trees planted versus 6' minimum height per ordinance.

- Blue Elk Solar was able to insert the 4' height in some documents approved.
- Agreed, that to satisfy both parties it was suggested that the trees still to be planted on Moore Road west of Bent Oak and the trees on Valley Road, east of Bent Oak will be 6' high.

- The Chair entertained a motion by Ruesink, supported by Malarney, to allow the 4' trees currently planted and that the new trees of 6 feet in height, to be planted on the solar farm property, west of Bent Oak Highway on Moore Road and on Valley Road running east of Bent Oak Highway. The motion passed unanimously.

New Business –

The Chair entertained a motion by Hosken, supported by Herr, to appoint Planning Commission Member Doug McGee to the BOARD OF APPEALS. The motion passed unanimously.

The Chair entertained a motion by May, supported by Herr, to approve Res. # 24-01 titled the Poverty Exemption Resolution. The motion passed unanimously.

The Chair entertained a motion by May, supported by Ruesink, approving the 2nd 2023 Budget Amendment of recognizing the additional \$425,000 in revenue line items, raising the Electrical Permits account # 101-000-491 by \$360,000 and State Shared Revenue account #101-000-574 by \$60,000. The adjustments are made to balance the additional income needed to offset the amended budgeted expenses to reflect the actual 2023 expenses incurred. Motion passed unanimously.

Public Comment – None

The Chair entertained a motion by Malarney, supported by Herr, to go into “Closed Session”. The motion passed unanimously.

The Chair entertained a motion by Herr, supported by Malarney, to leave the “Closed Session” and continue with the Board Meeting. The motion passed unanimously.

The meeting adjourned at 8:10 pm.

Respectfully submitted,



Rob Hosken, Clerk

Jim Koehn, Supervisor