



RIB MOUNTAIN
METROPOLITAN SEWERAGE DISTRICT
 151401 ASTER ROAD
 WAUSAU, WI 54401
 715-359-7852
Rmmsd@ribmountainmetro.com
"Doing our part for the Wisconsin River."

DIRECTOR:
 Eric Donaldson

SUPERINTENDENT:
 Andy Heise

REGULAR MEETING MINUTES

April 9, 2024

Commission President, Robert Stavran, called the meeting of the Rib Mountain Metropolitan Sewerage District (Metro) to order at 11:30 a.m.

ROLL CALL - Commission Members Present: Robert Stavran, James Pauls, Thomas Kipp, Keith Biedermann.

Also Present: Eric Donaldson; Director; Andy Heise; Superintendent; Sandra Balz; Administrative Clerk; Jared Grand, Mike Heyroth, Trustee, Gerry Klein and Gaylene S. Rhoden, Administrator from Village of Rib Mountain. Ryan Van de Walle, Village of Rothschild and Matt Peterson, Becker Hoppe on recorded Zoom.

Commission Members Absent: James Strehlow was excused.

MINUTES APPROVAL – Mr. Kipp made a motion to approve the Meeting Minutes from March 12,2024, and Mr. Biedermann seconded the motion. Motion carried.

CHECK REGISTER APPROVAL - Mr. Kipp made a motion to approve the following March checks and Mr. Biedermann seconded the motion. Questioned and unanimously passed.

Debt Service -On-line Payment-CWF Loan	\$
Asset/Capital Improv. CK# 908	\$ 9,530.00
General Checks -Prepaid CK# 30472,73,30480-82	\$ 3,476.29
General Checks CK# 30483 - 30505	\$ 75,942.61
Manual/Auto Payments	\$ 73,506.07
TOTAL	\$ 162,454.97

DIRECTOR/SUPERINTENDENTS REPORT

Budget Comparison Report – Reviewed.

Asset/Replacement Request – Donaldson explained that computer replacements from Altronex Control Systems are necessary for our software to work properly and perform our daily tasks. Looking at 10 devices and 2 laptops with software. SCADA Replacement money would be used to purchase these devices and software. A motion was made by Mr. Biedermann and seconded by Mr. Kipp to approve the purchase from Altronex in the amount of \$111,152.00. Questioned and unanimously passed.

PLANT REPORT

High Influent & Effluent BOD – Donaldson stated we are compliant for February and March.

OLD BUSINESS

PHASE II - Construction Update/Safety Report – Eric indicated that CD Smith had provided the requested safety manual. Eric reviewed the section on trenching and agreed that if followed the workers would be safer. Also, CD Smith is ordering equipment and working on shop drawings so won't be on site until late July/early August.

***Added Cost due to Village of Rib Mountain unnecessary delays in approving Conditional Use Permit** – In attendance from Village of Rib Mountain were Mike Heyroth, Jared Grande, Gerry Klein and Gaylene Rhoden.

Eric started with a summary of the meetings Eric had attended to attain approval of the project including the Plan Commission (13 March) and Trustee Board (both 19 and 26 March). Eric indicated that at the 13 March Plan Commission meeting the project was questioned and approved unanimously but then the 19 March Trustee Board meeting the CUP was tabled unanimously.

Eric indicated that the day of 20 March was spent talking to our legal counsel (Godfrey & Kahn), engineer (Strand) and multiple people from the Village of Rib Mountain. Eric indicated that he also sent out numerous emails to the lawyer, engineer, commissioners, et al in order to convince the Village of Rib Mountain that the Trustee Board needed to meet again immediately in order to fix the legal mistake that was made at the 19 March Trustee Board meeting as there was no substantial evidence to not approve the conditional use permit (2017 WISC. Act 67) and if the project is further delayed, RMMSD could lose the BABA waiver which could add a 20% increase to the project cost with corresponding rate increase.

Eric indicated that the cost of the discussions on 20 March was about \$2500 (\$1500 lawyer, \$1000 engineer) and that the Commissioners per diem could be added to that amount.

VORM representatives indicated their concern with the 60% rate increase that RMMSD put in place October 2023 and that existing monies should be used to help pay for the project or spread the rate increase over more than one year.

After much discussion the Commissioners voted unanimously to NOT charge VORM anything extra for the unnecessary delays and added costs as the Village of Rib Mountain's comprehensive plan includes the shared goal of continuing to work together to maintain and upgrade the wastewater treatment system.

A motion was made by Mr. Pauls and seconded by Mr. Kipp to **not** pass any additional costs onto the Village of Rib Mountain.

CWF Loan closing is scheduled for June 2024.

PH Issue Update – Donaldson gave an update: there were no spikes in March.

Crystal Finishing Update – Donaldson gave an update on their compliance.

Bank Account Summary – Reviewed.

Meeting Room Equipment – We will use Capital/Asset Fund money. Donaldson is obtaining quotes.

Applied Laser Technology – No update this month.

Discussion of RMMSD Website – A lengthy discussion was held regarding possibly putting our meeting packets on website and the timing of when we get our information (Invoices, BOD #'s, Budget Comparison) Donaldson will provide Plant Reports -BOD/TSS numbers to Communities and post on the site, as soon as available.

NEW BUSINESS

Low General Fund Balance – We have been paying out more expenses due to the Phase II Project. We will be moving Equipment Replacement money, that is over our minimum required balance in the amount of \$692,000 to our General Fund Account.

Bremax Dental & Vision Insurance Plans – Eric is looking into Dental & Vision premiums. For future discussion. Will be on May 14, 2024, Agenda.

A suggestion was made by Mr. Kipp to look into Ehler's Municipal services. And Mr. Kipp will provide Eric with contact information. We will put on May 14, 2024, Agenda for further discussion.

Note: A tape of the proceedings of the Public Hearings & Regular Meetings are on file for approximately 90 days at the Rib Mountain Metropolitan Sewerage District, 151401 Aster Road, Wausau, WI.

ADJOURNED - At 1:40 PM, with no further business to discuss, a motion was made to adjourn the meeting by Mr. Pauls seconded by Mr. Kipp. Questioned and unanimously passed.

Sandra E. Balz, Administrative Clerk

_____ Date Approved

DRAFT



RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT

APRIL 2024 - (MANUAL & AUTOPAY) CHECK REGISTER

MAY 14TH MEETING

MANUAL/AUTO PAY			
CHECK #	VENDOR	AMOUNT	MEMO
V4052401 - V4052407	Payroll	\$15,803.20	Employee Wages (after tax)
V4192401 - V4192407	Payroll	\$16,108.42	Employees Wages (after tax)
APRIL - Payroll CK# 30518-30521	Commission Compensation	\$369.40	Commission Pay (After tax)
FED/FICA/STATE	EFTPS & WI	\$14,166.76	Payroll Taxes
AutoPay - April	Kwik Trip	\$6,073.35	Fuel
CREDIT CARD -April	Cardmember Serv-VISA	\$1,029.70	Supplies/Mtg/Misc/Veh Repair
CREDIT CARD - April	CELLCOM	\$134.17	Cell phones
CREDIT CARD - April	Waste Management	\$1,673.60	Garbage/Recycling
AutoPay - April	Wisc Public Service	\$17,129.23	WPS-Gas/Electric
AutoPay - April	Frontier	\$360.05	Telephone Service
Online Payment - April	WI Retirement System	\$6,824.75	Remittance/Contributions
TOTAL		\$79,672.63	

EQUIPMENT / PARTS			
CHECK #	VENDOR	AMOUNT	MEMO
Asset/Capital Improv. CK#	American Engineering / Geotechnical Serv.	\$0.00	Asset
Debt Service -P & I Payment	State of WI /CWF Loan	\$208,225.09	US BANK -E-Bill
Equip. Replacement CK#		\$0.00	Equipment Replacement
General Cks # 30506-30522	Multiple	\$9,899.67	Prepaid
General Cks # 30523 - 30545	Multiple	\$123,280.85	Regular
		\$341,405.61	Total
TOTAL		\$421,078.24	

Robert J. Stavran

James R. Strehlow

Keith Biedermann

James Pauls

Thomas J. Kipp

DATE

Budget Comparison - Detail
BUDGET COMPARISON

Account Number	2023 Actual 12/31/2023	2024 Actual 05/13/2024	2024 Budget	Budget Status	% of Budget
600-00-41100-000-000 Hauler Income	166,433.39	35,049.05	170,000.00	-134,950.95	20.62
600-00-41700-000-000 O&M - Mosinee	281,305.96	81,706.28	252,189.00	-170,482.72	32.40
600-00-41710-000-000 O&M - Rib Mountain	391,030.90	135,247.05	447,600.00	-312,352.95	30.22
600-00-41720-000-000 O&M - Rothschild	349,445.87	96,604.10	355,750.00	-259,145.90	27.16
600-00-41730-000-000 O&M - Weston	1,087,218.11	404,672.62	1,081,710.00	-677,037.38	37.41
600-00-41740-000-000 O&M - Kronenwetter	267,102.39	89,731.91	263,445.00	-173,713.09	34.06
600-00-41810-000-000 DS - Rib Mountain	48,865.50	93,237.33	308,856.00	-215,618.67	30.19
600-00-41820-000-000 DS - Rothschild	40,355.31	66,826.41	246,049.00	-179,222.59	27.16
600-00-41830-000-000 DS - Weston	125,233.80	278,445.58	747,182.00	-468,736.42	37.27
600-00-41840-000-000 DS - Kronenwetter	30,883.36	62,073.26	182,656.00	-120,582.74	33.98
600-00-41850-000-000 DS - Mosinee	28,771.66	56,690.10	175,178.00	-118,487.90	32.36
Revenue	2,816,646.25	1,400,283.69	4,230,615.00	-2,830,331.31	33.10
Total Revenues	2,816,646.25	1,400,283.69	4,230,615.00	-2,830,331.31	33.10

Budget Comparison - Detail
BUDGET COMPARISON

Account Number		2023		2024		Budget	Budget Status	% of Budget
		Actual	12/31/2023	Actual	05/13/2024			
600-00-56150-000-000	Health & Safety	5,959.53		3,275.58		10,000.00	6,724.42	32.76
600-00-56300-100-000	Electricity/Rib Mtn	527.80		165.43		550.00	384.57	30.08
	WPS Acct#00006							
600-00-56300-200-000	Electricity/Rothschild	495.20		149.53		550.00	400.47	27.19
	WPS Acct#00007							
600-00-56300-300-000	Electricity/Weston	497.66		147.80		500.00	352.20	29.56
	WPS Acct#00009							
600-00-56300-310-000	Electricity/City XX	538.19		187.74		650.00	462.26	28.88
	WPS Acct#00008							
600-00-56300-320-000	Electricity/Cedar Ck	648.30		222.49		750.00	527.51	29.67
	WPS Acct#00003							
600-00-56500-000-000	Water Utility Bills	853.79		225.11		900.00	674.89	25.01
600-00-56510-000-000	Natural Gas	1,771.91		715.82		15,000.00	14,284.18	4.77
	WPS Acct#00002							
600-00-56521-000-000	Diesel Fuel	20,866.62		2,117.74		35,000.00	32,882.26	6.05
600-00-56522-000-000	Assisting Haulers	28,735.30		22,913.55		45,000.00	22,086.45	50.92
600-00-56530-000-000	Gasoline	2,802.33		568.52		3,500.00	2,931.48	16.24
600-00-56540-000-000	Electricity - Plant/Gate	196,640.06		45,119.47		180,000.00	134,880.53	25.07
	WPS Acct#00002P/#00004G							
600-00-56600-000-000	Chemical & Fabri Expenses	208,257.99		76,177.00		250,000.00	173,823.00	30.47
600-00-56690-000-000	Operating Expenses	0.00		0.00		2,000.00	2,000.00	0.00
600-00-56900-000-000	PROF & ENG Contractual Service	0.00		0.00		2,000.00	2,000.00	0.00
600-00-56950-000-000	Misc. Contractual Service	46,350.32		11,144.02		35,000.00	23,855.98	31.84
600-00-56990-000-000	Miscellaneous Expenses	0.00		159.02		2,000.00	1,840.98	7.95
600-00-57700-000-000	Janitorial Expenses	9,685.62		4,290.00		11,296.00	7,006.00	37.98
600-00-57710-000-000	Motor Vehicle Expenses	8,001.12		11,967.50		24,800.00	12,832.50	48.26
600-00-57720-000-000	Lubrication - Oil/Grease	3,022.46		1,999.28		5,000.00	3,000.72	39.99
600-00-57740-000-000	Painting + Hardware Expenses	1,864.27		1,318.84		2,000.00	681.16	65.94
600-00-57750-000-000	Machinery + Equip Expenses	18,447.96		9,336.57		35,000.00	25,663.43	26.68
600-00-57760-000-000	Plumbing Expenses	437.50		0.00		1,000.00	1,000.00	0.00
600-00-57770-000-000	Elec. + Instrumentation Exp.	9,909.04		1,776.76		30,000.00	28,223.24	5.92

BUDGET COMPARISON

ACCT

Account Number	2023 Actual 12/31/2023	2024 Actual 05/13/2024	2024 Budget	Budget Status	% of Budget
600-00-57890-000-000	1,034.63	1,214.99	3,000.00	1,785.01	40.50
600-00-57900-000-000	0.00	0.00	500.00	500.00	0.00
600-00-57950-000-000	0.00	0.00	3,000.00	3,000.00	0.00
600-00-57990-000-000	163.59	0.00	2,000.00	2,000.00	0.00
600-00-58490-000-000	8,231.71	2,410.01	8,000.00	5,589.99	30.13
600-00-58900-000-000	0.00	0.00	1,500.00	1,500.00	0.00
600-00-58941-000-000	115.00	0.00	1,500.00	1,500.00	0.00
600-00-58942-000-000	9,068.04	2,533.76	10,000.00	7,466.24	25.34
600-00-58990-000-000	0.00	0.00	1,000.00	1,000.00	0.00
600-00-59040-000-000	7,900.00	2,500.00	6,000.00	3,500.00	41.67
Commissioners - Compensation					
600-00-59050-000-000	2,371.80	1,723.76	4,000.00	2,276.24	43.09
Commissioners - Expenses					
600-00-59100-000-000	152,551.09	87,920.23	175,435.00	87,514.77	50.12
Health Insurance					
600-00-59110-000-000	472.56	245.10	700.00	454.90	35.01
600-00-59120-000-000	43,462.67	14,168.39	46,593.00	32,424.61	30.41
600-00-59121-000-000	38,679.89	15,175.98	42,237.00	27,061.02	35.93
600-00-59122-000-000	9,046.14	3,549.26	9,878.00	6,328.74	35.93
600-00-59130-000-000	11,112.00	1,924.00	30,000.00	28,076.00	6.41
600-00-59200-000-000	30,582.13	4,650.46	28,011.00	23,360.54	16.60
600-00-59220-000-000	11,286.80	3,683.52	11,335.00	7,651.48	32.50
600-00-59230-000-000	25,143.46	6,121.60	26,112.00	19,990.40	23.44
600-00-59240-000-000	46,049.46	13,868.30	48,088.00	34,219.70	28.84
600-00-59250-000-000	589.12	1,054.24	1,000.00	-54.24	105.42
600-00-59300-000-000	9,824.99	3,053.55	10,000.00	6,946.45	30.54
600-00-59320-000-000	13,982.44	5,388.48	25,000.00	19,611.52	21.55
600-00-59330-000-000	6,159.05	0.00	3,000.00	3,000.00	0.00
600-00-59340-000-000	2,927.45	131.50	3,000.00	2,868.50	4.38
600-00-59350-000-000	615.53	284.42	1,100.00	815.58	25.86
600-00-59360-000-000	9,637.67	1,126.05	10,000.00	8,873.95	11.26

Budget Comparison - Detail
BUDGET COMPARISON

Account Number		2023	2024	2024	Budget	Budget	Status	% of
		Actual 12/31/2023	Actual 05/13/2024					
600-00-59370-000-000	Membership/Subscript/License	31,479.92	30,284.56	40,000.00	9,715.44	75.71		
600-00-59380-000-000	Mileage Reimbursement	1,069.79	356.43	1,500.00	1,143.57	23.76		
600-00-59390-000-000	Bank Charges	459.00	152.00	500.00	348.00	30.40		
600-00-59440-000-000	INSURANCE PREMIUM	44,235.00	38,517.11	70,000.00	31,482.89	55.02		
600-00-59495-000-000	Replacement Expense	300,000.00	75,000.00	300,000.00	225,000.00	25.00		
600-00-59900-000-003	PROF & ENG Contractual Service FACILITIES UPGRADE	0.00	0.00	30,000.00	30,000.00	0.00		
600-00-59910-000-000	P.S. Accounting & Auditing	15,225.00	11,760.00	17,000.00	5,240.00	69.18		
600-00-59920-000-000	P.S. - Legal	2,386.50	236.00	15,000.00	14,764.00	1.57		
600-00-59990-000-000	Miscellaneous Expenses	1,392.42	184.95	2,500.00	2,315.05	7.40		
Expenses		1,403,567.82	523,196.42	1,680,985.00	1,157,788.58	31.12		
Total Expenses		1,403,567.82	523,196.42	1,680,985.00	1,157,788.58	31.12		

COMMISSION REPORT

April 2024

INFLUENT FLOWS	MONTH TOTAL
PLANT INFLUENT/EFFLUENT FLOWS (<i>AVG/MGD</i>)	2.8/2.8
RIB MOUNTAIN PERCENTAGE	14.1%
ROTHSCHILD PERCENTAGE	11.1%
CEDAR CREEK PERCENTAGE	17.3%
WESTON PERCENTAGE	23.2%
XX PERCENTAGE	13.5%
KRONENWETTER PERCENTAGE	11.4%
MOSINEE PERCENTAGE	13.6%
HAULER GALLONS	768,800
SLUDGE PROGRAM	
SLUDGE GALLONS IN STORAGE (<i>END OF MONTH</i>)	168,000
PLANT PERFORMANCE (<i>AVG FLOWS/CONCENTRATIONS</i>)	
POUNDS OF SOLIDS REMOVED	188,088
% SOLIDS REDUCTION	98%
POUNDS OF BOD REMOVED	188,580
% BOD REDUCTION	96%
POUNDS OF PHOSPHOROUS REMOVED	3927
% PHOSPHOROUS REMOVAL	89%

APRIL - HAULER DATA					GALS.		GALS.
					<u>ESTIMATED</u>		<u>"BILLED "</u>
					162,500		193,800
					25,400		29,260
					219,000		230,850
					169,000		166,250
					27,400		31,350
					165,500		214,700
					0		0
				TOTAL	<u>768,800</u>		<u>866,210</u>

HARDEES SYSTEM

Sample Location	BOD (mg/L)				SS (mg/L)			
	22-Apr	23-Apr	24-Apr	Average	22-Apr	23-Apr	24-Apr	Average
Hardees	424	409	325	386	358	250	250	286
JKN123	421	365	485	424	339	232	357	309
JKN177	476	208	345	343	337	196	384	306
JKS142	194	309	223	242	152	232	154	179

CEDAR CREEK SYSTEM

Sample Location	BOD (mg/L)				SS (mg/L)			
	22-Apr	23-Apr	24-Apr	Average	22-Apr	23-Apr	24-Apr	Average
CCW271	272	609	238	373	680	505	573	586
CCE273	568	309	470	449	709	593	376	559
MKS172	521	317	434	424	525	419	296	413
MKS192	484	325	292	367	330	300	300	310

Jan 2024 Invoice		Feb 2024 Invoice		March 2024 Invoice		April 2024 Invoice	
BOD	623	BOD	646	BOD	671	BOD	312
SS	765	SS	993	SS	1527	SS	393

Jan 2024 Invoice		Feb 2024 Invoice		March 2024 Invoice		April 2024 Invoice	
BOD	346	BOD	550	BOD	465	BOD	467
SS	553	SS	722	SS	1023	SS	575

**RIB MOUNTAIN
 METROPOLITAN SEWERAGE DISTRICT
 151401 ASTER RD
 WAUSAU, WI 54401
 715-359-7852
Rmmsd@RibMountainMetro.com**

March-24

VILLAGE OF WESTON	OPERATION & MAINTENANCE	DEBT SERVICE
	=====	=====
FLOW CHARGE \$ 1.526		
31267 M GAL/1000 . 0.8938	\$27,946.44	
M GAL/1000 . 0.6322		\$19,767.00
BOD CHARGE \$ 0.459		
151193 LBS x	0.2722 \$41,154.84	
LBS x		0.1868 \$28,242.93
SS CHARGE \$ 0.316		
340008 LBS x	0.1885 \$64,091.50	
LBS x		0.1275 \$43,351.02
	=====	=====
	<u>\$133,192.78</u>	<u>\$91,360.95</u>



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METROPOLITAN SEWERAGE
DISTRICT

151401 ASTER ROAD
WAUSAU, WI 54401
715-359-7852

Rmmsd@ribmountainmetro.com

"Doing our part for the Wisconsin River"

10 April 2024

To: Metro Communities and Haulers

Subject: Update on RMMSD Phase 2 construction project

DIRECTOR:

ERIC DONALDSON

SUPERINTENDENT:

ANDY HEISE

5 March 2024 was bid opening day. We had three contractors that bid on the project with the solar array as an alternative bid. CD Smith was the low bidder with bids of \$17,214,000.00 for Phase 2 and \$1,301,926.00 for the solar array for a total of \$18,515,926.00.

At the 12 March 2024 Commissioner Board meeting, the Commissioners chose to vote on the two bids separately. They voted unanimously to award the contract to CD Smith for the Phase 2 part then discussed solar and also voted unanimously to award the contract to CD Smith.

Here is a list of important upcoming dates:

14 May 2024

Commissioner Board meeting, agenda will be sent out the week before the meeting.

August 2024

The last update indicated construction was expected to commence sometime in May. However, CD Smith has indicated they are getting shop drawings together and

is ordering equipment so won't be onsite until August 2024.

The loan process with the Clean Water Fund Program (CWFP) continues to proceed with the expected closing date to occur in June. RMMSD won't know the final loan amount until the project is completed, but current estimate is the loan amount will be between \$22 million and \$23 million.

Any questions, comments or concerns can be directed to Eric Donaldson at eric.rmmsd@ribmountainmetro.com or 715-359-7852 or stop in at the Metro.



Quote: 3130 / Date: 4/22/2024
Project Number: 60048932

Customer

Systems Technologies
W4618 County Highway G
Merrill, WI
54452, US
(800) 822-4227

Rib Mountain Metropolitan Sewerage District
151401 Aster Road
Wausau, Wisconsin
54401

Prepared By:
Jahn Martin
715-539-2877
jahn.martin@pieperpower.com

Eric Donaldson
715-359-7852
eric.rmmsd@ribmountainmetro.com

Project: **RMMSD Video 3130**

Scope of Work

- Provide and install (2) 65" Samsung displays and mounts.
- Wall backing or reinforcement may be required for mounting.
- Provide and USB connection and HDMI wireless kit for TV's.
- Provide and setup Owl conference unit. Final programming to preferred conference platform by others.
- No 110VAC electrical work for TV included.

Conference Room Video

	Quantity	Unit Cost	Total Cost
65" Flat Panel TV Manufacturer: Samsung, Catalog Number: QE65T, Description: 65" Smart Signage QET Series	2 ea	\$930.00	\$1,860.00
FML4390 Manufacturer: AVARRO MOUNTS, Catalog Number: NX- FML4390, Description: FULL MOTION LARGE MOUNT 43- 90"/120LB UL/ULC	2 ea	\$132.00	\$264.00
Owl Labs Meeting 3 Manufacturer: Owl, Catalog Number: BND300-0002, Description: Owl Labs Meeting 3 Conference System	1 ea	\$1,260.00	\$1,260.00
HDMI Wireless Transmit Kit	1 ea	\$170.00	\$170.00
USB EXTENDER Description: USB cord interface	1 ea	\$28.00	\$28.00
Misc. hardware Description: Misc. hardware	1 ea	\$12.00	\$12.00



Quote: 3130 / Date: 4/22/2024
Project Number: 60048932

	Quantity	Unit Cost	Total Cost
388 LV FOREMAN	12 hrs	\$98.00	\$1,176.00
Manufacturer: 388, Catalog Number: TF, Description: FOREMAN-VDV TECHNICIAN			

Summary

Subtotal \$4,770

\$4,770

Accepted By

Date

.....

MEETING OWL 3

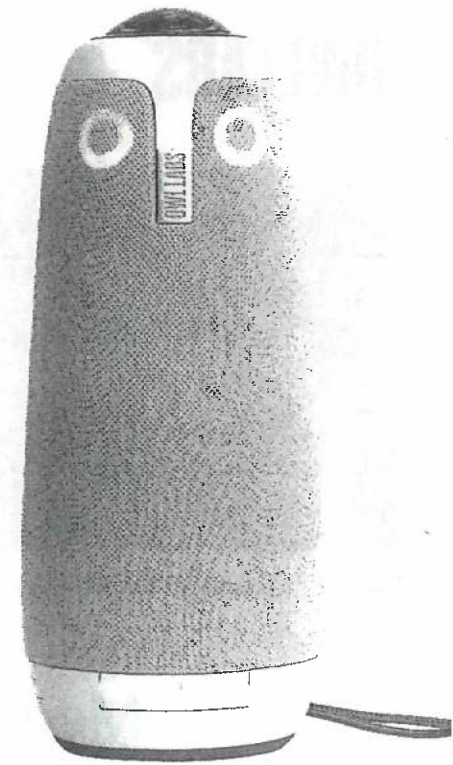
Meet the Meeting Owl® 3 device, our premium 360° camera, mic, and speaker that creates the most immersive meeting experience for hybrid teams.

KEY BENEFITS

- See and hear everything with 360° in-room video and audio and the upgraded Owl Intelligence System (OIS™) that uses computer vision to automatically focus on whoever is speaking
- Eliminates friction with a plug and play meeting setup and start to support most video conferencing platforms including, including Zoom, Microsoft Teams and Google Meet
- WiFi-enabled to get smarter over time through continuous software innovations and feature launches to the Owl Intelligence System
- Connect to a second Meeting Owl through Owl Connect or to an Expansion Mic to support meetings in larger spaces
- Pairs with our [collaborative room solutions](#): the [Whiteboard Owl](#), the [Meeting HQ](#).

DIFFERENTIATORS

- Meet faster: From unboxing to your first meeting in 6+ minutes
- Effortless updates: Gets smarter with OTA updates in 2 minutes flat
- Adaptable tech: Expands to spaces up to 28 ft with two Meeting Owls
- Better meetings: Quicker and smoother speaker transitions with speaker detection in 3 seconds or less



LOVED BY

100K+ organizations globally

2K+ schools, universities, and educational institutions

84 out of 100 of the Fortune 100

HOOTS AND HOLLERS



red dot winner 2020

Learn More

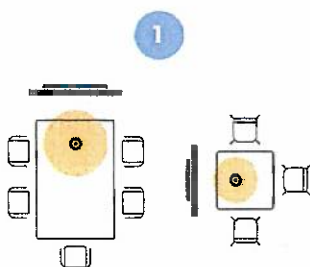


Meeting Owl experience

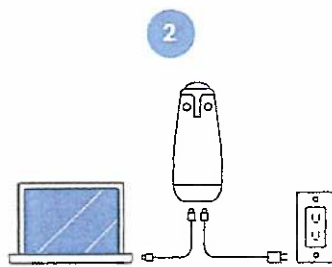


Typical front-of-room camera experience

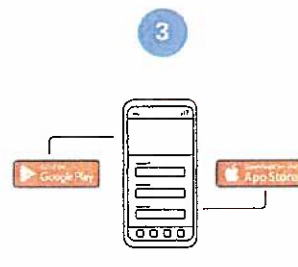
Meeting room setup made simple



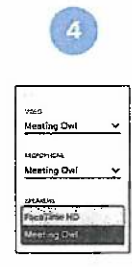
1 Place your Owl on a table or desk.



2 Plug in power. Connect USB-C to an in-room computer or laptop.



3 Download the Meeting Owl App for desktop, mobile, or tablet and set up your Owl.



4 In your video conferencing platform, choose Meeting Owl for audio and video.

FEATURED IN

The New York Times

WIRED

FAST COMPANY

Forbes

INSIDER

WSJ

The Boston Globe

TE TechCrunch

USA TODAY

“

The Meeting Owl has completely transformed our ability to work well across our team and our organization.

— RORY SUTHERLAND,
VICE CHAIRMAN, OGILVY

[READ CASE STUDY](#) ↗

[Learn More](#)

Meeting Owl® 3 Specifications

MEETING OWL 3

OWL LABS™

Camera	Microphone	Speaker	Connection
<p>Single custom-designed 360° panoramic fisheye camera to eliminate image distortion</p> <p>Camera view shows optional 360° panoramic view of the room and face-to-face view that auto-focuses on whoever is speaking</p> <p>Output Resolution: 1080p HD Video Pickup Radius: 10' (3m) Field of View: 360°</p>	<p>8 omni-directional beamforming Smart Mics</p> <p>Smart Mics equalize speaker volume to amplify quiet voices</p> <p>Audio Pickup Radius: 18' (5.5m)</p> <p>Ability to pair two Meeting Owls with Owl Connect to expand video and audio range by 8' (2.5m) in any direction</p>	<p>Three built-in speakers for 360° coverage and clear in-room sound</p> <p>Speaker Output Level: 80 db SPL</p>	<p>Plug and play connection to host computer via USB-C</p> <p>Option to connect to the Meeting HQ for one-touch meeting start (with adapter)</p> <p>Option to connect to the Whiteboard Owl via Bluetooth</p> <p>Option to connect to the Expansion Mic via micro-HDMI</p>

Processing Power	Dimensions	Power Supply	Warranty
<p>Qualcomm® Snapdragon™ 605 processor</p>	<p>Dimensions: 4.4" W x 4.4" D x 10.72" H (111mm W x 111mm D x 272mm H)</p> <p>Weight: 2.61lb (1.2kg)</p>	<p>AC Input: 100-240V</p> <p>Line cord: Specific to region</p>	<p>2-year warranty (Option to extend warranty to 3 years with Owl Care)</p>

USAGE

Software	Compatibility	Management	Security
<p>AI-powered Owl Intelligence System™ to intelligently focus on whoever is speaking</p> <p>Intelligently autofocuses on the active speaker using vision, voice, and motion</p> <p>Options for presenter enhancement, digital whiteboarding capabilities, and different camera controls to customize your meeting experience</p> <p>Ability to pair two Meeting Owl 3s or Pros using Owl Connect to expand video and audio coverage in larger rooms</p>	<p>Plug and play connection to host computer via USB-C</p> <p>Works with Zoom, Microsoft Teams, Skype for Business, Slack, Webex, and many more</p> <p>Compatible with virtually all web-based video conferencing platforms</p> <p>Extend range by pairing with another Meeting Owl (Pro or 3) or add on Expansion Mic</p> <p>Works with the Meeting HQ* and the Whiteboard Owl</p>	<p>Meeting Owl App:</p> <ul style="list-style-type: none"> • Mobile: iOS and Android • Tablet: iPad • Desktop: Mac and Windows <p>Required for first-time setup and adjusting settings during meetings</p> <p>The Nest: Manage your fleet of Owls through our web-based portal</p>	<p>Meeting Owl 3 does not record any video or audio content</p> <p>Video and audio are streamed to the host computer via USB-C connection</p> <p>Option to secure the Meeting Owl 3 with Lock Adapter</p> <p>Full security and privacy details</p>

*Adapter required

SETUP

What's Included	Setup
<p>Meeting Owl 3</p> <p>Power adapter and line cord</p> <p>USB-C to USB-C cable</p> <p>Setup Guide</p> <p>Table Card + Owl holder</p>	<p>Placement: 3' (1m) from the in-room TV or monitor and within 18' (5.5m) of in-room participants</p> <p>Setup Options: Center of the table, tripod-mounted, or ceiling-mounted</p>



Eric Donaldson

From: Mike Mader <Mike.Mader@cccp.com>
Sent: Wednesday, March 27, 2024 9:09 AM
To: Eric Donaldson
Cc: Andy Heise
Subject: RE: Rib Mountain Metro
Attachments: Rib Metro Council Room Mar 27.pdf

Hello Eric

Here is the quote for you. The quote includes:

- 65" TV on cart.
- Video conferencing bar mounted below TV
 - o This bar has an all-in-one camera, speaker, and microphones.
 - o USB and HDMI connection at the cart – plug in laptop with these cables.
 - o Wireless USB dongle that can plug into the laptop and will connect to the conferencing bar. This way you don't have to be tethered to the cables.
- Microphones
 - o There are microphones on the bar that will pick up the council at their table.
 - o We added in one wireless boundary microphone that can sit anywhere in the room to pick up the administrator.
- The administrator can still log into the video conferencing from their meeting and use their camera, but you would mute your computer microphone, so you don't get feedback. You would use the wireless boundary mic.

I attached a couple pics to show you the conferencing bar, the dongle, and the wireless boundary mic.



Driven by technology,
powered by creativity

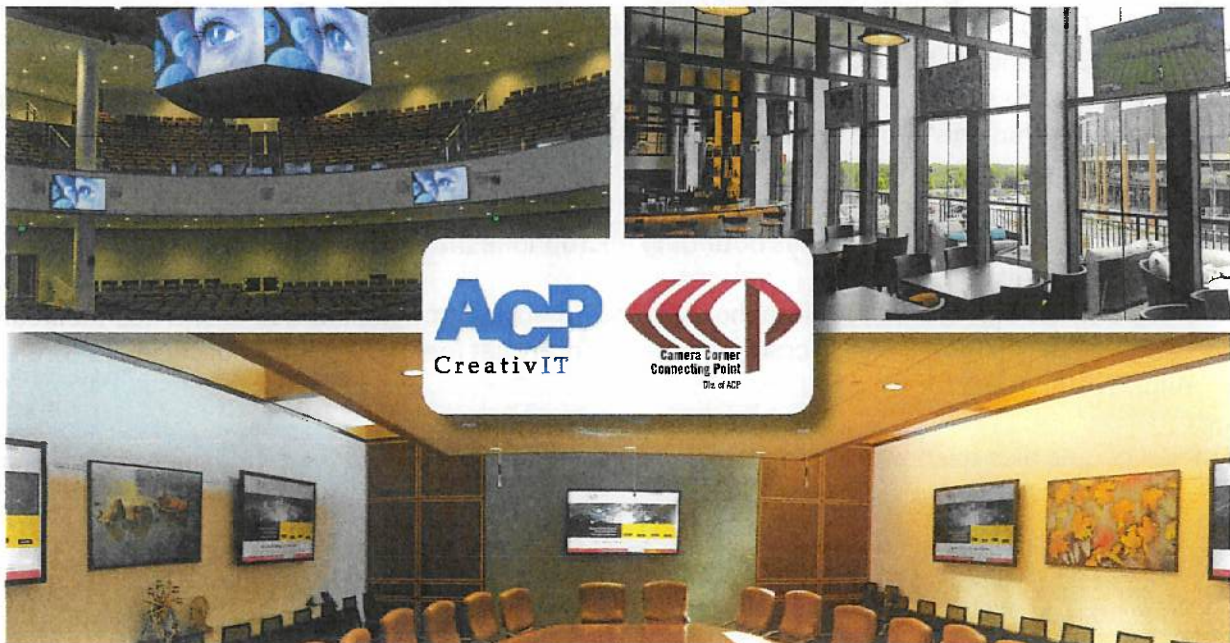


Rib Metro Council Room

Rib Mountain Metropolitan Sewerage District

Andy Heise

andy.rmmsd@ribmountainmetro.com



Our Mission:

To provide world-class technology solutions with an unwavering commitment to our Customers, Vendor Partners and Employees while providing an environment that encourages profitable growth, learning and fun!

Site Address:

Rib Mountain Metropolitan Sewerage
District
151401 Aster Rd

Wausau WI 54401

Billing Address:

Rib Mountain Metropolitan Sewerage
District
151401 Aster Rd

Wausau WI 54401

ACP CreativIT LLC (d/b/a Camera Corner Connecting Point or CCCP)

529 N. Monroe 851 Commerce Ct
Green Bay, WI 54301 Buffalo Grove, IL 60089

Website: www.cccp.com www.acpcreativit.com

Project #: OPP133828

Modified Date: 03/27/2024

Revision: 1

Acct. Manager Michael Mader



Driven by technology,
powered by creativity



Project Description:

Integration Services Scope of Work

- A. Summary: Rib Mountain Metro Sewerage District would like to build a video conferencing cart that can be used in the council room along with other spaces. The cart should include a 65" display, UC bar and laptop connectivity.
- B. System Description
- a. Functionality Description: Users will connect the cart to power and connect their laptop to the system for presentations and web conferencing. The user's laptop will host the meetings and the connected UC bar will provide the camera, microphone, and speaker. A wireless microphone puck is included and can be placed in the room for better audio pickup. A wireless USB adapter will allow users to wirelessly connect to the system for wireless presentation OR wireless BYOD.
 - b. Source Devices:
 - i. User's Laptop
 - c. Displays:
 - i. 65" Display
 - (1) Cart mounted with casters, laptop shelf, and component storage
 - d. Audio:
 - i. Yealink A30 will provide microphones and speakers for presentations and web conferencing
 - ii. A wireless mic pod can be placed on the table or desk for increased pickup range.
 - (1) Includes an induction charging base.
 - e. Conferencing:
 - i. The conferencing application shall be loaded on the user's laptop (MS Teams, Zoom, Webex, Etc.)
 - ii. Wired Conferencing - Users will connect the USB-C or A cable and the HDMI Cable to their laptop
 - (1) Open the appropriate web conferencing application and, within device settings, select the camera and speakerphone of the cart system.
 - (2) Start the meeting as you normally would
 - iii. Wireless Conferencing – Users will connect the USB adapter to their laptop (WPP30) within the Yealink Wireless Presentation pod Software select the BYOD Mode button
 - (1) Open the appropriate web conferencing application and, within device settings, select the camera and speakerphone of the cart system.
 - (2) Start the meeting as you normally would
 - iv. The wireless expansion mic can be placed in the room where needed for additional pickup.
 - f. Electrical:
 - i. An electrical outlet will need to be near the cart location.
 - ii. A 15' cable is included
- C. Exclusions: The following work is not included in our Scope of Work:
- a. All conduit, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
 - b. Concrete saw cutting and/or core drilling.
 - c. Fire wall, ceiling, roof and floor penetration.
 - d. Necessary gypsum board replacement and/or repair.
 - e. Necessary ceiling tile or T-bar modifications, replacements and/or repair.
 - f. All millwork (moldings, trim, cut outs, etc.).
 - g. Patching and Painting.
 - h. Permits (unless specifically provided for and identified within the contract).

D. Construction Considerations:

- a. In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by ACP/CCCP. The costs associated with these modifications are not included in this proposal.

Project Resources:

Account Manager:	Mike Mader	Design Engineer:	Brad Behling
Control Programming:	NA	DSP Programming:	NA
Project Manager:	TBD	Trainer:	TBD
Network Engineering:		VOIP Engineering:	
Other:	Yealink A30 Bar	Other:	

PROJECT SUMMARY

Equipment:	\$6,826.90
Labor:	\$2,762.05

Grand Total:	\$9,588.95
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Payment Schedule	Amount	Due Date
Initial Deposit	\$4,794.48	
Equipment Delivery	\$3,835.58	
Final Acceptance	\$958.89	

DENTAL - PRICING

NAME	2024		2024		2024 Annual Expense		2024		2024	
	Monthly Premium	Annual Premium	Employee 12.50%	Employer 87.50%	EE Biweekly 12.50%	ER Biweekly 87.50%	EE Biweekly 12.50%	ER Biweekly 87.50%		
Adults/Children till 26	*INCLUDES Orthodontics									
BALZ	\$ 92.40	\$ 1,108.80	\$ 138.60	\$ 970.20	\$ 5.78	\$ 40.43	\$ 5.78	\$ 40.43		
DONALDSON	\$ 92.40	\$ 1,108.80	\$ 138.60	\$ 970.20	\$ 5.78	\$ 40.43	\$ 5.78	\$ 40.43		
HEISE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
HERING	\$ 165.40	\$ 1,984.80	\$ 248.10	\$ 1,736.70	\$ 10.34	\$ 72.36	\$ 10.34	\$ 72.36		
LANG	\$ 165.40	\$ 1,984.80	\$ 248.10	\$ 1,736.70	\$ 10.34	\$ 72.36	\$ 10.34	\$ 72.36		
POMRENING	\$ 92.40	\$ 1,108.80	\$ 138.60	\$ 970.20	\$ 5.78	\$ 40.43	\$ 5.78	\$ 40.43		
SKERVEN	\$ 165.40	\$ 1,984.80	\$ 248.10	\$ 1,736.70	\$ 10.34	\$ 72.36	\$ 10.34	\$ 72.36		
	\$ 773.40	\$ 9,280.80	\$ 1,160.10	\$ 8,120.70	\$ 48.34	\$ 338.36	\$ 48.34	\$ 338.36		
	x 12	x1								
	\$ 9,280.80	\$ 9,280.80	\$ 1,160.10	\$ 8,120.70	TOTAL			\$386.70		
				9,280.80						
			TOTAL COST TO METRO					\$8,120.70		

"WITH DENTAL PLAN"										
VISION PRICING COMPARISON										
NAME	2024			2024			2024		2024	
Adults/Children till 26	Note: Pricing with Dental									
	Monthly Premium	Annual Premium	Employee 12.50%	Employer 87.50%	EE Biweekly 12.50%	ER Biweekly 87.50%				
BALZ	\$ 15.32	\$ 183.84	\$ 22.98	\$ 160.86	\$ 0.96	\$ 6.70				
DONALDSON	\$ 15.32	\$ 183.84	\$ 22.98	\$ 160.86	\$ 0.96	\$ 6.70				
HEISE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
HERING	\$ 23.30	\$ 279.60	\$ 34.95	\$ 244.65	\$ 1.46	\$ 10.19				
LANG	\$ 23.30	\$ 279.60	\$ 34.95	\$ 244.65	\$ 1.46	\$ 10.19				
POMRENING	\$ 15.32	\$ 183.84	\$ 22.98	\$ 160.86	\$ 0.96	\$ 6.70				
SKERVEN	\$ 23.30	\$ 279.60	\$ 34.95	\$ 244.65	\$ 1.46	\$ 10.19				
	\$ 115.86	\$ 1,390.32	\$ 173.79	\$ 1,216.53	\$ 7.24	\$ 50.69				
	x 12	x1								
	\$ 1,390.32	\$ 1,390.32			TOTAL	\$57.93				
	ANNUAL COST TO METRO \$ 1,216.53									

"WITHOUT DENTAL PLAN"										
VISION PRICING										
NAME	2024			2024			2024		2024	
	NOTE : VISION ONLY									
	Monthly Premium	Annual Premium	Employee 12.50%	Employer 87.50%	EE Biweekly 12.50%	ER Biweekly 87.50%				
BALZ	\$ 15.78	\$ 189.36	\$ 23.67	\$ 165.69	\$ 0.99	\$ 6.90				
DONALDSON	\$ 15.78	\$ 189.36	\$ 23.67	\$ 165.69	\$ 0.99	\$ 6.90				
HEISE										
HERING	\$ 24.00	\$ 288.00	\$ 36.00	\$ 252.00	\$ 1.50	\$ 10.50				
LANG	\$ 24.00	\$ 288.00	\$ 36.00	\$ 252.00	\$ 1.50	\$ 10.50				
POMRENING	\$ 15.78	\$ 189.36	\$ 23.67	\$ 165.69	\$ 0.99	\$ 6.90				
SKERVEN	\$ 24.00	\$ 288.00	\$ 36.00	\$ 252.00	\$ 1.50	\$ 10.50				
	\$ 119.34	\$ 1,432.08	\$ 179.01	\$ 1,253.07	\$ 7.46	\$ 52.21				
	x 12	x1								
	\$ 1,432.08	\$ 1,432.08			TOTAL	\$59.67				
	ANNUAL COST TO METRO \$ 1,253.07									

