



OUR SERVICES

Specializing in temporary and permanent staffing services
within the following lines of business:



Accounting & Finance

- Accounts Payable ·Accounts Receivable ·Accounting Clerk
- Financial Analyst ·Payroll ·Credit & Collections ·Billings ·Bookkeeper ·Accountant
- Property Accountant ·Development Accountant ·Accounting Manager ·Controller
- Director/VP of Finance ·CFO



Administration

- Executive Assistant ·Administrative Assistant ·Legal Assistant ·Law Clerk
- Office Administrator ·Office Manager ·Sales Assistant ·Operations Assistant
- Marketing Assistant ·Document Specialist ·Data Entry Clerk ·Front Desk ·Receptionist
- Logistics Coordinator ·Purchasing Coordinator



Human Resources

- HR Coordinator ·HR Assistant ·HR Generalist ·HR Manager ·HR Director
- Compensation ·Benefits ·Training & Development ·Employee Relations
- Health & Safety ·Talent Acquisition ·Employee Engagement



IT

- Help Desk ·Customer Support ·Application Support ·Solutions Integrator
- Solutions Architect ·Systems Administrator ·Business Analyst
- Network Administrator ·Project Manager ·Back End Developer
- Front End Developer ·Full Stack Developer ·IT Manager ·AI Specialist



416-400-5423



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