

SUBCONTRACTOR PRE-QUALIFICATION

COMPANY LEGAL NAME		OPERATING NAME (IF DIFFERENT)	
ADDRESS		YEARS IN BUSINESS	PRIMARY TRADE
CONTACT NAME	PHONE	EMAIL	

CORPORATE

ITEM	Y	N	COMMENTS
Business registration current: Alberta and/or federal incorporation in good standing			
GST/HST registration in place			
Indigenous-owned (specify ownership % in comments)			
Bondable: letter of bondability from surety on file			
Bank reference available on request			

INSURANCE AND WCB

ITEM	Y	N	COMMENTS
Commercial General Liability: \$5M minimum (specify limit if higher)			
Automobile Liability: \$2M minimum, all vehicles covered			
Pollution/Environmental Liability (where scope requires)			
Workers' Compensation Board: clearance certificate current			
Certificate of Insurance can be provided naming client as additional insured			

SAFETY

ITEM	Y	N	COMMENTS
SECOR or COR certification (or equivalent): certificate attached			
Documented safety program: manual available for review			
ISNetworld / Avetta / ComplyWorks / Cognibox registered (specify in comments)			
Lost-time incident frequency rate, last 3 years (state in comments)			
Total Recordable Injury Frequency (TRIF), last 3 years (state in comments)			
Designated competent person for safety on this scope			

EXPERIENCE AND REFERENCES

PROJECT NAME	CLIENT	YEAR	SCOPE VALUE (\$)	REFERENCE CONTACT

Template provided as-is for general reference. Adapt to your project before use. LaVallee SiteWorks Ltd. accepts no liability for use of this document.

CAPACITY

ITEM	Y	N	COMMENTS
Workforce size (current employees and typical subs)			
Equipment owned vs rented for scopes of this type			
Current backlog and available capacity for proposed scope			

ACKNOWLEDGMENT

I confirm the information provided is accurate and complete to the best of my knowledge. Misrepresentation may result in disqualification from this and future opportunities.

AUTHORIZED SIGNATORY	
Name	
Signature	Date