

# DAILY SITE REPORT

PROJECT	PROJECT NO.	DATE	DAY	WEATHER	TEMP (°C)

## CREW ON SITE

NAME	TRADE / CLASSIFICATION	START	LUNCH (HRS)	END	TOTAL HRS

## EQUIPMENT ON SITE

UNIT / MAKE / MODEL	OPERATOR	START	END	HRS WORKED	NOTES

## WORK PERFORMED

AREA / LOCATION	ACTIVITY / DESCRIPTION	% COMPLETE	CREW/EQUIP REF.

## SAFETY OBSERVATIONS / INCIDENTS / NEAR-MISSES

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## ISSUES / DELAYS / DISRUPTIONS

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## SIGN-OFF

FOREMAN / SITE LEAD	
Name	
Signature	Date

SUPERVISOR / PM	
Name	
Signature	Date