



CITY OF KEMPNER

12288 US HWY 190
P.O. BOX 660
KEMPNER, TEXAS 76539
www.cityofkempner.org

David Williams, City Manager
citymanager@embarqmail.com

TEL: 512-932-2180
FAX: 512-932-3124

JOB DESCRIPTION

Job Title: Chief of Police	Salary or Wage Range:
Management Approval: City Manager	FLSA: Exempt

A. PURPOSE OF JOB:

The Chief of Police is charged with serving the City of Kempner as department head. This position will represent the City of Kempner in matters associated with the prevention and investigation of violations of Federal, State and Local laws and ordinances, as well as the management of the Police Department.

B. JOB DUTIES

- Performs the duties of Peace Officer.
- Manages the schedules of the Peace Officers employed by the City of Kempner Police Department
- Investigate allegations of misconduct committed by subordinates.
- Conducts background investigations on applicants.
- Manages department records.
- Communicates with the City Manager regarding the needs of the Police Department
- Other duties as assigned.

C. REQUIRED QUALIFICATIONS

- Possess a valid Texas Driver license
- Be a resident of the State of Texas
- Be capable of working lawfully in the United States
- Possess an Intermediate Peace Officer License (or above) issued by the Texas Commission on Law Enforcement.

D. SUPERVISORY RESONSIBILITIES

- Peace officers commissioned by the City of Kempner

E. JOB CONTACTS

- Other employees of the City of Kempner
- City Council Members
- Residents and visitors of the City of Kempner
- Business owners of the City of Kempner
- Other law enforcement professionals of the Federal, State and local level

F. UNUSUAL WORKING CONDITIONS

- Must be willing to work nights, weekends and holidays
- Must be willing to use deadly force against another human or animal in extraordinary circumstance to preserve the threat to life.