



CITY OF KEMPNER

NOTICE OF REGULAR MEETING & AGENDA Tuesday, October 14th, 2025, at 6:00pm

Notice is hereby given that the City Council will convene in a regular meeting in Council Chambers, located at 12288 E. HWY 190 Kempner Texas 76539. The items listed on this notice may be taken up by the Council.

1. Call to Order, Invocation and Pledges to Flags

2. Reports & Presentations to Council by City Staff and Invited Guests

- a. Citizen Comments (please see Additional Notices and Information at the end of this agenda).
- b. City Manager Report
- c. Mayor's Report
- d. Police Chief's Report
- e. Fire Chief's Report

3. Action Items

- a. Consent Agenda (all items on the consent agenda are considered routine and may be approved by a single motion to approve the consent agenda, or each item listed below may be acted upon independently should a council member make such motion)
 - i. Approval of the meeting minutes from the meeting held on September 23, 2025
 - ii. Approval of the September 2025 Financials.
 - iii. Approval of the Quarterly Investment Report
- b. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: City Secretary Hayleigh Talasek.
- c. Potential Council action relating to item 3 b.
- d. Authorizing of Kempner Police Department to dispose of seized Ford F-250 Vin# 1FTSW20518EE08262 for amount accepted by Chief of Police.

- e. Ratification of the revisions to Erick French's Lawn Maintenance Agreement
- f. Adoption of RESOLUTION NO. 2025-10-14-001 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMPNER, TEXAS, AUTHORIZING THE PURCHASE OF A SEIZED VEHICLE FROM THE KEMPNER POLICE DEPARTMENT FOR USE AS A CITY ADMINISTRATIVE VEHICLE; AND PROVIDING AN EFFECTIVE DATE.
- g. Adoption of RESOLUTION NO. 2025-10-14-002 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMPNER, TEXAS, AUTHORIZING THE SUBMISSION AND OPERATION OF THE PEACE OFFICER MENTAL HEALTH GRANT FOR FY 25/26.
- h. Approval of the Contract with American Legal Publishing
- i. Adoption of Ordinance No. 2025-08-12 (R2025-001), AN ORDINANCE, OF THE CITY OF KEMPNER, TEXAS, ADOPTING THE BUDGET FOR THE 2025-2026 FISCAL YEAR
- j. Approval of cancelling the regular scheduled meeting occurring on November 11th 2025, and reserving November 12, 2025, for a special called meeting should the need occur, as determined by the Mayor.

4. Workshops

- a. None

5. Council and Staff Announcements

- a. Staff Announcements
- b. Council Announcements
- c. Next Regular Meeting date is scheduled to occur on Tuesday, December 9th, 2025, at 6:00 PM in council chambers, with a potential special called session.

6. Adjournment.

Certification Of Legal Posting:

I hereby certify that this agenda has been posted on the City message board affixed to the exterior wall of the Eisenhower / Clark Municipal Building AND has been posted on the City of Kempner official website (kempnertx.gov) at least 3 business days prior to the start of the meeting.

Hayleigh Talasek

Signature of Certifying Official

Hayleigh Talasek, City Secretary

Printed Name and Title of Certifying Official

10/8/2025 at 12:07 PM

Date and Time signed:

Additional Notices and Information

General Statement of Mayor Wilkerson:

Hello neighbors,

Below is some information you should find useful when reading the agenda and what to expect while attending our meetings. I have the responsibility to ensure the meeting is being held in a lawful and organized manner. I have an obligation to each of you to ensure:

- Each council member is afforded the opportunity to express their opinions on matters brought before them;
- Each citizen is treated with respect and afforded the opportunity to be heard;
- Each council member and staff member is treated with respect by the general public and other staff and council members.

The Council may discuss and/or act on the items listed on this agenda. Legally, the Council may take official action only on the items listed under #3 "Action Items". All other items listed on the agenda afford the council opportunity to hear information on the related matter and provide direction to City Staff on items or additional information needed for the issue to be placed on a future agenda for action by the council.

Citizen Comments: Any person may bring an issue to the attention of the City council during this time on matters NOT ON THE AGENDA. State law prohibits the Council from discussing issues or matters that are not on the agenda. Bringing an issue (not on the agenda) before the council during this time makes the council aware of the information and may lead to the matter being placed on a future meeting agenda. The Council has adopted a policy granting 3 minutes for each person to talk. Although you do not have to legally give your name and address, there is a sign-in sheet at the back of the room. Signing in on the sign-up sheet will afford your representatives to contact you for follow up on your concerns.

Citizens' input on City Matters: The City Council wants to hear from those we represent. When a matter is being taken up by the Council, a member of the public in attendance at the meeting who desires to be heard on the matter may be called upon when that issue is being discussed.

Closed (Executive) Sessions: The council reserves the right to adjourn into executive session at any time during a meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), .072 (Deliberation about Real Property), .073 (Personnel Matters), .076 (Deliberation about Security Devices), and .086 (Economic Development).

John "JW" Wilkerson



CITY OF KEMPNER

MEETING MINUTES

FOR THE CITY COUNCIL MEETING HELD ON OCTOBER 14, 2025, AT 6:00 PM

THE CITY COUNCIL CONVENED IN A REGULAR MEETING IN COUNCIL CHAMBERS, LOCATED AT 12288 E. HWY 190, KEMPNER TX 76539.

1. Call to Order, Invocation and Pledges to Flags

The meeting started at 6:00 PM. The quorum consisted of David Richardson (place 1), Tom Combs (place 2), Rob Green (place 3), Dan Long (place 4), Elliot Whitton (place 5), and Mayor Wilkerson. Also in attendance was Gene Isenhour (Municipal Court Judge" Judge"), Rebecca Ramos (City Manager), Heriberto Rodriguez (Police Chief), and Hayleigh Talasek (City Secretary). Each person notated in these minutes will be referred to as place/title only throughout this document.

2. Reports & Presentations to Council by City Staff and Invited Guests

- a. Citizen Comments-
- b. City Manager Report- Attached
- c. Police Chief's Report- Attached
- d. Fire Chief's Report- Attached
- e. Mayor's Report- None

3. Action Items

- a. Consent Agenda (all items on the consent agenda are considered routine and may be approved by a single motion to approve the consent agenda, or each item listed below may be acted upon independently should a council member make such motion)
 - i. Approval of the meeting minutes from the meeting held on September 23, 2025
 - ii. Approval of the September 2025 Financials.
 - iii. Approval of the Quarterly Investment Report

Place 3 made the following motion: To approve the consent agenda
Seconded by: Place 5
Motion passed unanimously

- b. Council to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; To wit: City Secretary Hayleigh Talasek.

Entered executive session at: 6:07

Reconvened open session at: 6:12

- c. Potential Council action relating to item 3 b.

The Mayor clarified that the resignation did not apply to the Associate Judge roll.

Place 3 made the following motion: To accept the resignation of city secretary for January 31, 2026.

Seconded by: Place 2

Places 2,3,5- For

Place 1,4- Opposed

- d. Authorizing of Kempner Police Department to dispose of seized Ford F-250 Vin# 1FTSW20518EE08262 for amount accepted by Chief of Police.

Chief of police stated no bids were received; a gentleman offered to purchase directly in the amount of \$2,000 which the police chief accepted.

Place 2 made the following motion: To approve the sale of the F-250 for the amount accepted by the Chief of Police

Seconded by: Place 4

Motion passed unanimously

- e. Ratification of the revisions to Erick French's Lawn Maintenance Agreement

Mayor stated one minor change; he thought he gave us a higher amount for the mowing of the fire department so instead of 12 mowings per year it will be 10 mowings per year.

Place 3 made the following motion: To ratify the revision of Erick French's Lawn Maintenance Agreement.

Seconded by: Place 1

Motion passed unanimously

- f. Adoption of RESOLUTION NO. 2025-10-14-001 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMPNER, TEXAS, AUTHORIZING THE PURCHASE OF A SEIZED VEHICLE FROM THE KEMPNER POLICE DEPARTMENT FOR USE AS A CITY ADMINISTRATIVE VEHICLE; AND PROVIDING AN EFFECTIVE DATE.

The Mayor stated that Council had previously agreed to the purchase of the vehicle from the Kempner Police Department. This action will formalize the transfer of funds from the General Fund to the restricted Police Forfeiture Fund to ensure clarity and accuracy in auditing.

Place 1 made the following motion: To adopt Resolution No. 2025-10-14-001
Seconded by: Place 3
Motion passed unanimously

- g. Adoption of **RESOLUTION NO. 2025-10-14-002 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEMPNER, TEXAS, AUTHORIZING THE SUBMISSION AND OPERATION OF THE PEACE OFFICER MENTAL HEALTH GRANT FOR FY 25/26.**

The Police Chief stated that this is a state grant the City has been approved for, and the funds must be used specifically for mental health resiliency. He noted that any misuse of the funds would require repayment. Additionally, the state has removed the initial match requirement.

Place 3 made the following motion: To approve the resolution 2025-10-14-002
Seconded by: Place 4
Motion passed unanimously

- h. Approval of the Contract with American Legal Publishing

The City Secretary recapped the previous workshop, noting that the total cost would be \$7,900 upfront with an annual fee of \$595. She explained the process moving forward: all ordinances will first be sent to the company electronically. In return, they will provide an attorney's letter identifying redundancies or recommending changes. These recommendations will then be reviewed by the City's attorney and presented to Council for consideration. Once finalized, the company will produce hard copies in binder format and host the ordinances on the City's website. For any new ordinances adopted throughout the year, the City will send them to the company, who will provide updated pages for the binders and update the website accordingly.

Place 1 made the following motion: To approve contract with American Legal Publishing
Seconded by: Place 5
Motion passed unanimously

- i. Adoption of **Ordinance No. 2025-08-12 (R2025-001), AN ORDINANCE, OF THE CITY OF KEMPNER, TEXAS, AMENDING THE BUDGET FOR THE 2025-2026 FISCAL YEAR**

The City Manager reviewed the budget amendments for Council's consideration. These included funding for the additional salary to bring on a new City Secretary and provide training, as well as a contract with former City Secretary

Hayleigh through September 30, 2026, in the amount of \$7,000 for on-call assistance, email support, or occasional office presence, while she continues to serve in the Associate Judge role. Place 2 asked how many hours the \$7,000 would cover. The City Manager stated it would cover approximately 234 hours. Place 1 then asked how much that would be per hour, and the City Manager confirmed it would be \$30 per hour. The Judge stated he had no concerns and noted that ongoing communication will be maintained. Additionally, the City Manager proposed creating a line item for administrative vehicle costs, including fuel and expenses related to American Legal Publishing, based on previously approved actions.

Place 1 made the following motion: To approve Ordinance NO. 2025-08-12 (R2025-001)

Seconded by: Place 2

Motion passed unanimously

- j. Approval of cancelling the regular scheduled meeting occurring on November 11th 2025, and reserving November 12, 2025, for a special called meeting should the need occur, as determined by the Mayor.

The Mayor stated that the next regular meeting falls on Veterans Day, a city holiday, during which staff will be engaged in park event preparations. He noted that November 12th will remain available for a special called meeting if needed.

Place 1 made the following motion: To approve the cancellation of the November 11th regularly scheduled meeting.

Seconded by: Place 3

Motion passed unanimously

4. Workshop (non-action items)

- a. None

5. Council and Staff Announcements

- a. Staff Announcements- The City Manager updated Council that the electrical work at the park is entering phase two and is expected to take three days to complete.
- b. The next Regular Meeting date is scheduled to occur on Tuesday, December 09, 2025, at 6:00 PM in council chambers.

6. Adjournment

Place 1 made the following motion: To adjourn.

Seconded by: Place 2

The meeting adjourned at: 6:32 PM

APPROVED: _____

John (JW) Wilkerson- Mayor

ATTEST: _____

Hayleigh Talasek- City Secretary

