

**Lemon Grove Rod and Gun Club  
Standard Operating Procedures**

**Appendix A – Range Inspection Checklist**

*Approved 18 July, 2017*

Range Inspected: Rifle:  Pit:  Shotgun:

Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_

Check one:  Open shooting  Event \_\_\_\_\_

Yes	No	N/A	Item
			Controlled access/fencing/gates closed
			Flags and/or signs posted
			Warning signs posted on the east and west perimeter roads
			Left and right range limits displayed
			Backstop/impact areas inspected
			Fixed steel targets set within 3 feet of backstop
			Lower Trap House
			Upper Trap House
			Target frames/mounts in good repair
			Firing line marked
			Firing points numbered/clean
			Shooting benches/tables inspected
			Range rules posted
			Gun racks available
			Brass/dud buckets labeled
			Wash area identified
			Emergency communications/walkie-talkie working
			First-Aid kit filled/accessibile
			PA system/bullhorn working
			Empty trash receptacles-Start of shift
			Empty trash receptacles-End of shift

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**Range Sign-In Roster**

Date: \_\_\_\_\_

	<b>Range Safety Officer(s)</b>	<b>Time-In</b>	<b>Time-Out</b>
1			
2			
3			
4			
5			

	<b>Shooter's Name</b>	<b>Member</b>	<b>Guest</b>	<b>Time-In</b>	<b>Time-Out</b>
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					