

**Lemon Grove Rod and Gun Club
Standard Operating Procedures**

Appendix O - LGRGC Event Financial Report

approved 20 Feb 2024

Event: _____ Date: _____

Event Cost

Members: \$ _____ Daily-Members: \$ _____ Daily Member Fee: \$ _____

Total Participants

Members: _____ + Daily-Members: _____ = Total Participants: _____

Fees

Members: \$ _____ = Total Member: \$ _____

Daily-Members: \$ _____ + Daily Member Fees: \$ _____ = Total Daily-Member: \$ _____

Payment

Paid by Credit Card _____
Paid by Check _____
Paid by Cash _____

Total Credit Card \$ _____
Total Check \$ _____
Total Cash \$ _____
Total Event Income \$ _____

Expenses

<u>Count</u>	<u>Description</u>	<u>Cost</u>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Total Expenses \$ _____

Shootmaster: _____ Signature _____

Verified By: _____ Signature _____