



8104 EDGEWATER AVENUE • BALTIMORE, MARYLAND 21237
OFFICE 410.866.3600

Job Application Form

Position Applied for:

Date Available to Start:

THE INFORMATION YOU SUPPLY ON THIS FORM WILL BE TREATED IN CONFIDENCE.

Section 1: Personal Details

Last Name:

First Name:

Address:

City: State: Zip code:

Mobile Phone Number:

Alternate Phone Number:

Email Address:

Social Security (Voluntary):

Are you 18 years or older?: YES NO

If required by the position, would you be able to provide proof of a valid drivers license?: YES NO

Do you now, or will you in the future require sponsorship?: YES NO

Type of employment desired (Permanent, Contract, Internship):

Where did you hear about us? (Online Job Board, Hiring Event, Social Media, University/Trade School, Employee Referral):

Please provide the first and last name of the employee who referred you:

Have you worked for Miller Refrigeration or Miller Construction Services before?: YES NO

Will you travel if the position requires it?: YES NO

Annual Salary Expectations:

Section 2: Employment History

(Most recent employer first)

Name of Employer:

Address:

City:

State:

Zip code:

Position Title:

Start Date:

End Date:

Currently Employed:

Brief description of duties (feel free to copy/paste from your resume):

Reason for leaving:

Name of Employer:

Address:

City:

State:

Zip code:

Position Title:

Start Date:

End Date:

Brief description of duties (feel free to copy/paste from your resume):

Reason for leaving:

Employment History Continued

Name of Employer:

Address:

City:

State:

Zip code:

Position Title:

Start Date:

End Date:

Brief description of duties (feel free to copy/paste from your resume):

Reason for leaving:

Section 3: Education

(Chronological order)

Name of School:

Years Attended:

Did you graduate?:

YES

NO

Degree Obtained:

Name of School:

Years Attended:

Education Continued

Did you graduate?: YES NO

Degree Obtained:

Name of School:

Years Attended:

Did you graduate?: YES NO

Degree Obtained:

Section 6: Personal Statement

Abilities, skills, knowledge and experience.

Please use this section to explain in detail how you meet the requirements of the job description. If you are or have been involved in voluntary/unpaid activities, please also include this information. Attach and label any additional sheets used.

Section 7: References

Please give the names and addresses of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your references are.

Reference 1

Name:

Position (job title):

Work Relationship:

Organization:

Address:

Zip code:

Telephone No:

E-mail:

Reference 2

Name:

Position (job title):

Work Relationship:

Organization:

Address:

Zip code:

Telephone No:

E-mail:

May we contact? Yes No

May we contact? Yes No

Section 8: Declaration

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered.

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize the investigation of all statements contained in this application as may be necessary to make an employment decision. This application will remain active for 45 days. Applicants wishing to be considered beyond this time must reapply or inquire about current application policies.

I understand and acknowledge that, unless otherwise defined by applicable law, my employment relationship with this organization is 'at will.' This means I may resign at any time, and the employer may terminate my employment at any time, with or without cause or prior notice. This 'at-will' relationship cannot be altered except in a written agreement signed by an authorized executive of the organization.

In the event of employment, I understand that any false or misleading information provided in my application or interview(s) may result in termination. I agree to abide by all rules, regulations, and policies of the employer. *This company is an Equal Opportunity Employer. All applicants are considered without regard to race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, genetic information, or any other status protected under applicable law.*

I further understand that employment may be contingent upon the successful completion of background checks, drug screenings, or other pre-employment evaluations as required by the company.

Signed:

Date:

Section 9: Contact Information and Application Process

Candidates selected for an interview will typically be notified within 24-48 hours of the closing date. If you do not hear from Miller Refrigeration Inc., please conclude that your application has been unsuccessful on this occasion. Thank you for your interest in this position.

Note: If you return this form via email, you will be asked to sign your application during the interview.

Human Resources Beth Miller O: 410.406.6034 HR@millerrefrigeration.com	Human Resources Jess Chalk O: 410.406.6034 HR@millerrefrigeration.com
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