

# RAVELLE THOMAS

PRODUCER

T: 6475697184

E: [ravellethomas@gmail.com](mailto:ravellethomas@gmail.com)

W: <https://www.linkedin.com/in/ravellethomas/>

## KEY SKILLS

- ✓ Booking national & international travel & logistics.
- ✓ Managing & working on Union & Non-Union shows (experience with managing & working on small & big budgets shows).
- ✓ Planning & Scheduling projects from development, pre-prod, production, post & to delivery.
- ✓ Working with Celebrities and high-profile individuals.
- ✓ Hiring and Sourcing international & national clients & vendors. Raising contracts, paying invoices, PO's and fast fees.
- ✓ Experience with working on Children content for film & TV; including booking chaperones/tutors, sorting child licenses & following protocols/ union rules (ACTRA & SAG) etc.
- ✓ Organising international shows on location & successfully managing shoots in Africa, Middle East, America, Europe, and the Caribbean.
- ✓ Delivering & completing paperwork for various Canadian, US, UK & international broadcasters.
- ✓ Creating Cost Logs, Budgets on Ecat/ Excel. As well as coordinating interactive content.
- ✓ Working on Systems such as SAP, Smartbook, PMI, DPO, Silvermouse, Buy/Book/Order & MyBusiness, MS Office, Gmail, Slack.
- ✓ Experience working with Union & Guilds such as IATSE, DGC/ DGA, PGA, ACTRA, SAG etc.

**CREDITS** *(Please visit website for full CREDIT list, description & timeline of roles)*

## PRODUCER

<b>Line Producer</b>	<b>East Harbour Heroes S3</b> Exec Producer: Nicole Hamilton Showrunner: Jonathan Dueck Series Producer: Lauren Hugh Pease Head of Production: Angela Shayer Directors: Niall Collins, Kirk Stuckless, David Whitty Line Producer: Ravelle Thomas	TV Series Discovery Channel/ Bell Media	July 2024 – Current
<b>Line Producer</b>	<b>East Harbour Heroes S2</b> Exec Producer: Nicole Hamilton Showrunner: Jonathan Dueck Series Producer: Lauren Hugh Pease Head of Production: Angela Shayer Director: Gordon Gair Line Producer: Ravelle Thomas	TV Series Discovery Channel/ Bell Media	Nov 2023 – July 2024
<b>Producer</b>	<b>Theme Song/ Fire Blaze</b> Producer: Ravelle Thomas Director: Yvano Antonio	Music Video Talawa Media	Jun 2023 – Aug 2023
<b>Producer</b>	<b>Bhad Like That/ We're In Love</b> Producer: Ravelle Thomas Director: Noorez Nunu Rhemtulla	Music Video Vibe 105 FM/ VX3 Exchange	May 2022 – Jun 2022
<b>Assistant Producer</b>	<b>Road Runners</b> Producer: Michael Todd PM: Geseth Garcia	Doc Feature PBS/ World Channel/ Apple	Jun 2021 – Aug 2021

I hereby give consent for this CV/ Resume to be Stored and Distributed for Employment purpose.

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## PRODUCTION MANAGER

<b>Assistant Production Manager</b>	<b>The Well</b> Exec Prods : Tom and Lexy Evelyn, Clement Virgo and Damon D'Oliveira Director: Hubert Davis Producers: Coral Aiken PM: Mark Sirju	Feature Film  Aiken Heart Films/ Shine Films/Untitled Films/ Conquering Lion	Sep 2023 – Nov 2023
<b>Production Manager</b>	<b>Plastic People</b> Exec Producers: Peter Raymont, Steve Ord, Rick Smith Producer: Stephen Paniccia, PM: Ravelle Thomas	Doc Feature  White Pine Pictures	Mar 2023 – Sep 2023
<b>Production Manager</b>	<b>Doubles With Slight Pepper</b> Producer: Mark Sirju PM: Ravelle Thomas	Feature Film  Telefilm/ TIFF	Dec 2021 – Jan 2022
<b>Production Manager</b>	<b>Buffy Sainte-Marie: Carry It On</b> Exec Prods: Gilles Paquin, Peter Raymont Producer: Stephen Paniccia PM: Ravelle Thomas	Doc Feature  Crave/ Bell Media/ PBS	Oct 2021 – Dec 2021

## PRODUCTION COORDINATOR

<b>Production Coordinator</b>	<b>Popularity Papers</b> Producers: Vivian Lin, Matthew Wexler, Anthony Leo, Andrew Rosen PM/ Line Producer: Deborah Marks PC: Ravelle Thomas	TV Series  Wexworks Media/ Aircraft Pictures/ YTV/ BBC	June 2022 – Nov 2022
<b>Production Coordinator</b>	<b>Homestead for Christmas</b> Producer: David Anselmo PM/ Line Producer: Byron A. Martin PC: Ravelle Thomas	Cable Feature  Hallmark/ MPCA/ Hideaway Pictures	April 2022 – May 2022
<b>Production Coordinator</b>	<b>Green Gruff</b> Exec: Joe Kresta Producer: Devon DiMarco PC: Ravelle Thomas	Commercial  Airfoil Media	Mar 2022
<b>1<sup>st</sup> Assistant Production Coordinator</b>	<b>Five Days at Memorial</b> Exec Prod: Carlton Cuse, John Ridley Producer: Peter Meyboom PM: Gigi Boyd	TV Series  Disney/ ABC/ Apple	Mar 2021 – Sept 2021

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## PRODUCTION COORDINATOR – CONT'D

<b>Production Coordinator</b>	<b>YTV The Zone/ Zone Weekend &amp; Big Fun Movies</b> Production Exec: Michael Stratchan Producers: Vanessa Larkey/ Melanie Leckie	TV Series  YTV	Nov 2019 - Mar 2021
<b>Production Coordinator</b>	<b>For Love Or Money</b> Producer: Steve McConville PM: Andrew Babbage	TV Series  BBC	Jun 2019 – Jul 2019
<b>Production Coordinator</b>	<b>The One Show</b> Exec Producer: Janette Clucas Producer: Gary Butcher PM: Jessica Sanchez/ Hannah Salmon	TV Series  BBC	Apr 2019 – Jul 2019
<b>Production Coordinator</b>	<b>Rip Off Britain</b> Producer: Sherry Knight PM: Andrew Babbage	TV Series  BBC	Mar 2019 – Apr 2019
<b>Production Coordinator</b>	<b>Say Yes To The Dress UK</b> Producer: Jo Haddock PM: Leanne Thompson	TV Series  TLC/ Discovery	Jan 2019 – Mar 2019
<b>Production Coordinator</b>	<b>A New Life In The Sun</b> Exec Producer: Julie Beanland Producer: Piero Sfredda PM: Alison Hobbs	TV Series  Channel 4	Oct 2019 – Jan 2019
<b>Post-Production Coordinator</b>	<b>M1: The Motorway That Made Britain</b> Exec Producer: Andrew Sheldon Producer: Matt Dolan Head of Production: Carol McKenzie	TV Series  Channel 5	Sept 2018 – Oct 2018
<b>Post-Production Coordinator</b>	<b>Smashing Hits! The 80s Pop Map of Britain and Ireland</b> Producer: Rick Goodwin PM: Leanne Thompson	TV Series  BBC	Jul 2018 – Sept 2018
<b>Development Production Coordinator</b>	<b>Home Is Where The Art Is</b> Producer: Dympna Jackson PM: Rob Topham	TV Series  BBC	May 2018 – Jul 2018
<b>Production Coordinator</b>	<b>Sport Relief 2018</b> Producer: Francesca Wolfe PM: David Potter	TV Series  BBC	Jan 2018 – May 2018

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<b>Production Coordinator</b>	<b>The Year In Music</b> Producer: Dione Newton PM: David Potter	TV Series BBC	Oct 2018 – Jan 2018
<b>Production Coordinator</b>	<b>Even Better Than The Real Thing</b> Producer: Maisie Maguire PM: Kate Finburg	TV Series BBC	Jun 2017 – Dec 2017
<b>Production Coordinator</b>	<b>Songs of Praise</b> Producer: Gary Butcher PM: Kirsty Whither	TV Series BBC	Mar 2017- Jun 2017
<b>Production Management Assistant</b>	<b>Goldilocks and the Three Bears</b> Producer: Angela Young PM: Samantha Milnes	TV Series CBeebies	Jan 2017 – Mar 2017
<b>Production Management Assistant</b>	<b>The Big Sing</b> Producer: Karen Hannah PM: Kirsty Whither	TV Series BBC	Jul 2016 – Sept 2016
<b>Interactive Digital Production Coordinator</b>	<b>Mission Ready 2</b> Producer: Michael Todd PM: Geseth Garcia	Interactive Content UK & US Government	Mar 2016 – Jun 2016
<b>Production Coordinator</b>	<b>Shankly Nature's Fire</b> Producer: Michael Todd PM: Geseth Garcia	Doc Feature BBC Scotland	Feb 2016 – Jun 2016
<b>Production Coordinator</b>	<b>Mbassador</b> Producer: Jack Leigh PM: Geseth Garcia	Commercial Marketing Manchester	Jan 2016 – Mar 2016
<b>Production Coordinator</b>	<b>Academy925</b> Producer: Josie Hastings PM: Geseth Garcia	Interactive Content Josie Hastings Associates LTD	Oct 2016 – Jan 2016
<b>Post-Production Coordinator</b>	<b>Hustlers Convention</b> Producer: Michael Todd PM: Geseth Garcia	Doc Feature Amazon DVD/ Prime Video	Sept 2015 - Oct 2015

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## PRODUCTION COORDINATOR – CONT'D

**Interactive  
Digital  
Production  
Coordinator**

**Mission Ready 1**  
Producer: Michael Todd  
PM: Geseth Garcia

Interactive Content Jan 2015 –  
Aug 2015

UK &US  
Government/ Oxfam /  
Save The Children

**Other  
Qualifications**

WHMIS  
& OHSA

Emergency  
First Aid CPR  
C + AED

First  
Class  
BA  
Honours  
Media &  
Perform  
ance

Advanced in MS  
Office/ PC and MAC  
proficient

International  
and National  
Systems such  
as SAP, PMI,  
Silvermouse,  
ECAT Excel  
etc.

**Education**

- **2024: P.A.C.T. - Working with Indigenous Peoples in the Screen Sector** (Shine Network Institute in partnership with the National Screen Institute)
- **2016- 2019: BBC Academy** (Various Film & TV courses)
- **2016: Creative Skillset - Production Management for Factual TV** (Creative Skillset Accredited Training)
- **2015-2016: Uprising** (Leadership Programme)
- **2011-2014: The University of Salford - BA (HONS) Media and Performance** (First Class Honours Degree - University of Salford)