

CLAIRMONT MANOR HOMEOWNERS' ASSOCIATION, INC.

P.O. BOX 371, CULPEPER, VA 22701

[WWW.CLAIRMONTMANOR.COM](http://WWW.CLAIRMONTMANOR.COM)

-A Covenant Community-

2015 Annual Meeting Minutes

3/10/15, 7:00 P.M. – 8:10 PM, at Culpeper Regional Hospital, Culpeper VA

The meeting was called to order at 7:00 PM. The meeting was chaired by Acting President, Roger Morton. In attendance were Officers Roger Morton, Ray Bowman and Page Timberlake; Directors Roger Morton, Fred Ayers and Veronica LaRoche. Members: Donald Meek, Jack Inskeep, James Broyles, Alan Myers, Jeffrey Verling, Earl Morris, Carl Broyles, Les Carpenter, Donna Carpenter, Matthew LaRoche, Mike Heard and Harry Burchard. There were 18 voting parties present, not constituting a quorum of the members (38 is a quorum). The meeting proceeded with the understanding that it lacked quorum and that any matters voted on would also be mailed to non-attending members to secure quorum vote.

An Agenda, a copy of the 2014 Finances, and a copy of the 2015 Budget were presented to each attending member. A copy of each is attached hereto. These minutes are recorded in order of the Agenda.

Present 2014 Accounting: After members reviewed the 2014 Accounting questions were answered by the Treasurer Ray Bowman and statements were reviewed.

Present Approved 2015 Budget: Members reviewed the 2015 Budget. The Treasurer shared that the Board of Directors meets annually in December to adopt the year's budget. The proposed budget is created by the Treasurer based on the previous years' actual expenses.

Present 2015 ACC Status:

ACC members Alan Myers and Mike Heard were present. Butch Fettig was not in attendance. Attendees were asked if any present members were willing to serve on the ACC Committee for 2015. Roger Morton and Jack Inskeep volunteered to be on the committee. Butch Fettig stepped down from the ACC Committee. The ACC members for 2015 will be: Alan Myers, Mike Heard, Roger Morton and Jack Inskeep. They will be meeting in the near future and communicating information to all members

Elect Board of Directors: Due to the lack of a quorum at this meeting, we proceeded with nominations and voting for the Board of directors with the understanding that a mail-in-ballot will be required for members not in attendance. Members present at the meeting who are not currently serving were asked if they were willing to serve on the Board. Fred Ayers volunteered to serve as President and be a Board of Director member. Also Harry Burchard volunteered to serve as a Board of Director. The following members were nominated; the nominations were seconded and carried with no opposing votes. The

nominees are willing to serve as Directors: Veronica LaRoche, Dencil Johnson, Fred Ayers and Harry Burchard.

These individuals will serve as acting Directors until the required votes are secured. A mail-in-ballot will be sent to all members not in attendance at the meeting.

#### Open Discussion

Gearing Landscape will be contacted to fix the areas in the neighborhood that were damaged due to snow removal.

Next winter we will place snow markers in designated areas so VDOT will have more visible areas when removing snow from the main road.

Fred Ayers will be working on getting the website update so members can easily view the website for communication.

Attendees discussed having a meeting with John Bennett to review our covenants in May, 2015. We will send out letter to homeowners to invite them to this meeting.

#### Adjourn Meeting

There being no further business before the Board, the meeting was adjourned at 8:10 PM.

Should you have any questions, please contact Page Timberlake Secretary at (540-727-8807, [page.timberlake@comcast.net](mailto:page.timberlake@comcast.net)).