

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: February 3, 2022 at 3:00pm
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112
Also held via <https://zoom.us>
Meeting ID 857 9670 2327
Passcode 167955 or calling 346-248-7799

ATTENDEES

Directors present in person:

Joel Christensen, Bill Woodward, Tom Morton, Charles Davis and Brett Stone.

Others present in person:

Luis Tovar, Laurie Tatlock, Clay Boelz, Toby Austin and Kelly Conover with Mulhern MRE, Inc. and Erin Smith with Norton and Smith P.C.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

AGENDA

The Board reviewed the agenda. Upon motion, duly seconded, and upon vote, the Board approved the agenda as presented.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the December 3, 2021 meeting, disbursements dated December 2, 2021 through January 31, 2022 and financial statements through January 2022.

Toby Austin reviewed the disbursements and financials with the Board. There was the annual insurance premium payment and a second CWCB loan payment.

Following Board discussion and upon motion duly made by Director Morton, seconded by Director Stone and upon vote, the Board unanimously approved the consent agenda as presented.

2022 ELECTION RESOLUTION

Erin Smith reviewed the Election Resolution for the Board. There are 3 members' seats with terms ending in 2022. These terms will be for 3-years until 2025. Erin discussed the election is designated as a mail-ballot election with the office of Mulhern MRE as the election polling place and Laurie Tatlock as the Designated Election Official.

Upon motion duly made by Director Woodward, seconded by Director Davis and upon vote, the Board unanimously approved the 2022 Election Resolution.

PROJECT UPDATES

The Board was provided a project update memo in the packet. Luis Tovar discussed the progress of the Walker Reservoir Project, the Advanced Meter Infrastructure Project, the Lone Tree Creek Water Reuse Facility, the ASR for Well 1 and the drainage channel maintenance.

Luis discussed the meter project contractor selection. Staff recommends approval of Badger Meter and Keystone Utilities to provide meters and endpoint components and installation.

Luis discussed the District's capacity and proposed re-rating of the Lone Tree Creek Water Reuse Facility. Luis suggested the Board consider supporting the re-rating of the plant with costs split with ACWWA. There was Board discussion regarding plans for anticipated increased capacity. The Board directed staff to continue discussions with ACWWA, commit Inverness' interest in ACWWA pursuing the re-rating of the plant, and pursue a proposal for an appraisal for Inverness' treatment capacity.

CONTRACT APPROVALS

The Board reviewed the following action items:

1. **AMI System Meter Upgrades** - Badger Meter proposal including 138 new meters, 393 end-points and 5% contingency: \$180,432
2. **AMI System Meter Upgrades** - Keystone's proposal to install new meters and end-points, including a 5% contingency: \$19,021
3. **AMI System Meter Upgrades** - MMRE project bid and services during construction, including integration of the new meters into our billing software: \$15,400
4. **Well 1 ASR** - Purchase ASR valve directly from the manufacturer: \$75,500
5. **Well 1 ASR** - Applied Ingenuity to install the ASR valve, including piping modifications at the well house, video and caliper tests of the well: \$37,000
6. **Well 1 ASR** - HRS Water Consultants to provide ground water engineering services for the evaluation and reporting of the injection/recovery cycles required by the EPA permit requirements: \$19,500
7. **Well 1 ASR** - Contract with MMRE to provide project management during construction, including the inspection reports and progress of the pilot to the EPA as required by their permit: \$16,200
8. **2021 Financial Audit** – Logan and Associates will complete for \$6,000

Following Board discussion, upon motion duly made by Director Morton, seconded by Director Davis and upon vote, the Board unanimously approved the above action item.

EXECUTIVE SESSION

Pursuant to C.R.S. § 24-6-402(4): Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and Subsection (b) for a conference with legal counsel

for the purpose of receiving legal advice on specific legal questions; all related to a potential inclusion agreement concerning the Cherry Creek Project Water Authority. The session was recorded.

The Board provided Direction to staff to update the Master Plan and asked for a cost proposal for the next meeting.

OPERATING REPORT

Toby reviewed the operating report provided in the board packet.

There was no Board action.

ADJOURNMENT There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, April 7, 2021 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO and via Zoom meeting.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: April 7, 2022 at 3:00pm
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112
Also held via <https://zoom.us>
Meeting ID 857 9670 2327
Passcode 167955 or calling 346-248-7799

ATTENDEES

Directors present in person:

Joel Christensen, Bill Woodward, Tom Morton, Charles Davis and Brett Stone.

Others present in person:

Luis Tovar, Laurie Tatlock, Toby Austin and Kelly Conover with Mulhern MRE, Inc. and Erin Smith and Alicia Garcia with Norton and Smith P.C.

Mr. Clay Boelz attended by phone.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

AGENDA

The Board reviewed the agenda. Luis Tovar requested the agenda be amended to reflect an executive session regarding discussions with ACWWA and the Lone Tree Creek WRF. Upon motion, duly seconded, and upon vote, the Board approved the agenda as revised.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the February 3, 2022 meeting, investments from February 28 and March 31, 2022, disbursements dated February 1 through April 4, 2022 and financial statements through February 2022.

Toby Austin reviewed the disbursements and financials with the Board. There was the annual insurance premium payment and a second CWCB loan payment.

Following Board discussion and upon motion duly made by Director Morton, seconded by Director Stone and upon vote, the Board unanimously approved the consent agenda as presented.

EXECUTIVE SESSION

Upon motion duly made by Director Morton, seconded by Director Davis, the Board unanimously moved into executive session at 3:19pm pursuant to C.R.S. § 24-6-402(4): Subsection (a) concerning the purchase, acquisition, lease, transfer or sale of any real, personal, or other property interest; and Subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators on matters related to the District's capacity in the Lone Tree Creek Water Reuse Facility.

The Session was recorded.

At 4:05pm, the Board moved out of the executive session.

PROJECT PARTICIPATION AGREEMENT FOR WALKER RESERVOIR

Luis reviewed the construction progress at Walker Reservoir. The participation agreement has been reviewed by staff and legal counsel. Upon motion duly made, seconded and upon vote, the Board approved the project participation agreement.

PROJECT UPDATES

Luis reviewed the project update memo provided in the Board packet.

Director Woodward asked about the Irrigation Pump station under repair and the Golf Course not receiving irrigation water. Luis expects the repair to be complete in about 2 weeks. Staff and operations is coordinating with the Golf Course during the repairs.

CONTRACT APPROVALS

The Board reviewed the following action items:

EXPENSES

1. Lone Tree Creek WRF – Hazen & Sawyer - \$39,780
2. Lone Tree Creek WRF – ACWWA \$19,865
3. Federal Funding Assistance – Mulhern MRE - \$10,000
4. Valve Replacements – Mulhern MRE – Project Management \$6,100
5. Lake 4 and 6 Wooden Log Dam Project – Mulhern MRE - \$6,500
6. Master Plan Update – Mulhern MRE - \$18,500

REVENUES

1. Cottonwood Water Endpoint Installation – Operations Group - \$15,080

Following Board discussion, upon motion duly made by Director Morton, seconded by Director Davis and upon vote, the Board unanimously approved the above action items.

OPERATING REPORT

The operating report was provided in the board packet.
There was no Board action.

ADJOURNMENT There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, June 2, 2022 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: June 2, 2022 at 3:00pm
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112
Also held via <https://zoom.us>
Meeting ID 857 9670 2327
Passcode 167955 or calling 346-248-7799

ATTENDEES

Directors present by phone:

Joel Christensen, Charles Davis and Brett Stone

Others present:

Luis Tovar with Mulhern MRE, Inc. and Erin Smith with Norton and Smith P.C. attended by phone.

Kelly Conover with Mulhern MRE, Inc attended in person at the meeting location.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

PUBLIC HEARING ON 2022 RATES

Director Christensen declared the Public Hearing on 2022 Rates open at 3:10pm. Director Christensen presented a motion to continue the public hearing on the 2022 Rate setting to June 15th at 3:00pm in the interest of health. Director Davis seconded the motion and upon vote, the Board approved the continuance by vote of 3-0.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was continued to next Wednesday, June 15, 2022 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

Continued from June 2, 2022 at 3:00pm
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112

ATTENDEES

Directors present:

Directors Joel Christensen, Charles Davis, Bill Woodward and Brett Stone attended in person.

Director Tom Morton was excused.

Others present:

Luis Tovar, Kelly Conover and Steve Wasiecko with Mulhern MRE, Inc. attended in person.

Alicia Garcia with Norton and Smith P.C. attended in person.

Laurie Tatlock with Mulhern MRE, Inc attended by phone.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the April 7, 2022 meeting, investments from April 30, 2022, disbursements dated April 5 through May 27, 2022 and financial statements through March 2022.

Steve Wasiecko and Luis Tovar reviewed the disbursements and financials with the Board. Director Christensen likes the new format.

Following Board discussion and upon motion duly made by Director Woodward, seconded by Director Christensen and upon vote, the Board unanimously approved the consent agenda and ratified the investments, disbursements and financial statement.

PUBLIC HEARING ON 2022 RATES

Director Christensen declared the Public Hearing on 2022 Rates open at 4:28pm. There was no public in attendance and the public comment portion of the hearing was closed.

Luis Tovar discussed the proposed rates for water and wastewater service and use charges as well as the proposed tap fees. Staff recommended an increase in water use rates by 3.0% and 2.5% for wastewater rates.

Staff also recommended an increase in the water and wastewater tap fees. There was Board discussion regarding keeping tap fees low to incentivize development while still meeting the District's financial goals. There was discussion as to why the tap fees weren't higher and more competitive with Meridian. Director Woodward suggested the Board consider raising the Inverness multi-family rate to equal Meridians at \$13,900 per unit for water and wastewater services.

Following discussion, upon motion duly made by Director Christensen approving the Resolution Approving Action to Increase Fees, Rates and Charges for Water Service and Usage, seconded by Director Woodward and upon vote, the Board unanimously approved the Resolution increasing water and wastewater service and use charges by 3% and 2.5% respectively and increasing water and wastewater tap fees for residential multi-family per unit to \$13,900, commercial water tap fees to \$22,546 and commercial sewer tap fees to \$10,000.

PROJECT UPDATES

Luis Tovar provided a project update memo in the Board packet. He discussed the channel improvements proposed by SEMSWA and debris cleanup with the Golf Course/Inverness Hotel. Luis also discussed the America Recovery Funding Act funds and the District's request for funding. There was board discussion.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, August 4, 2022 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: August 11, 2022 at 9:00am
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112

ATTENDEES

Directors present in person:

Joel Christensen, Bill Woodward, Charles Davis and Brett Stone.
Tom Morton participated by electronic device.

Others present in person:

Luis Tovar, Laurie Tatlock, Clay Boelz and Steve Wasiecko with Mulhern MRE, Inc. and Erin Smith with Norton and Smith P.C.

Kelly Conover with Mulhern MRE attended by electronic device.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the June 2, 2022 meeting, investments from June 30, 2022, disbursements dated May 28 through August 3, 2022 and financial statements through June 2022.

Steve Wasiecko and Luis Tovar reviewed the disbursements and financials with the Board.

Following Board discussion and upon motion duly made by Director Woodward, seconded by Director Stone and upon vote, the Board unanimously approved the consent agenda and ratified the investments, disbursements and financial statement.

PROJECT UPDATES

Luis Tovar provided a project update memo in the Board packet. Luis discussed the meter upgrade project. There are supply chain issues slowing the project. The re-rating of the Lone Tree Creek Water Reuse Facility. Luis discussed the County Line Sewer Repair project, the WISE Project DIA Connection and the scheduled WISE deliveries, and updated the Board on federal funding assistance.

EXECUTIVE SESSION

Upon motion duly made, seconded and upon vote the Board unanimously moved into executive session pursuant to C.R.S. Section 24-6-402(4) subsection (e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and Subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions; all related to the District’s sewer capacity evaluation for the Lone Tree Creek Water Reuse Facility.

The Board moved out of executive session at 10:49am. The Board directed staff to proceed with negotiations with ACWWA as discussed.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, October 6, 2022 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: September 29, 2022 at 12:00pm
Via Zoom Meeting
Meeting ID 852 0522 4847
Passcode 521601

ATTENDEES

Directors present via electronic device:

Joel Christensen, Bill Woodward, Charles Davis, Tom Morton and Brett Stone.

Others present via electronic device:

Luis Tovar, Laurie Tatlock, Kelly Conover, Steve Wasiecko, Lucas Stafford and Clay Boelz with Mulhern MRE, Inc. and Erin Smith with Norton and Smith P.C.

Public present via electronic device;

Kyle Logan with Logan and Associates

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

CONSIDER ACCEPTANCE OF 2021 FINANCIAL AUDIT

Kyle Logan presented the 2021 Financial Audit to the Board. He reviewed the audit process and internal controls and testing used. The auditor's opinion is unmodified. Kyle addressed Board questions. A motion was presented by Director Morton to accept the financial statements subject to non-material clerical changes provided by staff. The motion was duly seconded by Director Christensen and upon vote the Board unanimously accepted the 2021 Financial Audit. Staff is to provide changes to the Auditor to finalize the document for submitting to the Office of the State Auditor.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, October 6, 2022 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: October 6, 2022 at 3:00pm
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112

ATTENDEES

Directors present in person:

Joel Christensen, Charles Davis, and Brett Stone.
Director Tom Morton attended via electronic device.
Director Woodward was excused.

Others present in person:

Luis Tovar, Laurie Tatlock, Lucas Stafford and Steve Wasiecko with Mulhern MRE, Inc. and Erin Smith with Norton and Smith P.C.

Kelly Conover with Mulhern MRE attended via electronic device.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the August 11 and September 29, 2022 meetings, investments dated September 30, 2022, disbursements from August 4 through September 27, 2022 and financial statements through September 2022.

Steve Wasiecko and Luis Tovar reviewed the investments, disbursements and financials with the Board.

Following Board discussion and upon motion duly made by Director Stone, seconded by Director Davis and upon vote, the Board unanimously approved the consent agenda and ratified the investments, disbursements and financial statements.

DRAFT 2023 BUDGET

The Board was provided a draft 2023 budget at the meeting as required by statute. The Board discussed line item expenditures. Revenue numbers anticipate a 3.5% increase on water fees as Denver Water is expected to increase water and reuse water costs between 5-10%. There was no Board action.

Staff requested a special board work session in the next few weeks to discuss the budget and Colorado Water Conservation Board loan options.

PROJECT UPDATES

Luis Tovar provided a project update memo in the Board packet. Luis discussed the meter upgrade project having received endpoint components, the re-rating of the Lone Tree Creek Water Reuse Facility, WISE Deliveries, and the revised EPA regulation for PFAS.

Luis discussed a District representative filling the South East Metro Storm Water Authority seat available for small non-voting participants. Luis also reviewed the possibility of trading water with the Town of Castle Rock through the Cherry Creek Project Water Authority to store credits in the Chatfield Reservoir for a water trade with Denver Water.

CONTRACT APPROVALS

Luis presented the contract item below:

1. **Federal Funding Due Diligence – Mulhern MRE** – staff continues their efforts in requesting funding for water projects. MMRE requests additional funding in the amount of **\$10,000** for staff time.

Upon motion duly made by Director Christensen, seconded by Director Davis, and upon vote the Board unanimously approved the above contract expense.

EXECUTIVE SESSION

The Board decided to delay the Executive Session until a special meeting date in October or November.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, December 1, 2022 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: October 27, 2022 at 9:00am
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112

ATTENDEES

Directors present in person:

Joel Christensen, Tom Morton, Bill Woodward and Brett Stone.
Director Charles Davis attended via electronic device.

Others present in person:

Luis Tovar, Laurie Tatlock, Lucas Stafford and Steve Wasiecko with Mulhern MRE, Inc.; Erin Smith with Norton and Smith P.C.

Kelly Conover with Mulhern MRE attended by electronic device.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

WORK SESSION ON PROJECT FUNDING OPTIONS

Luis Tovar discussed with the Board future funding options for capital projects including the WISE Water Treatment Plant, the Walker Reservoir and District maintenance items. He provided handouts to facilitate discussion and addressed Board questions.

Following Board discussion, staff was directed to prepare a loan application for the Colorado Water Conservation Board for loan funds to cover anticipated expenses.

Legal counsel will prepare a Board Resolution to consider at the December meeting designating use of funds for repayment to the District of previous project related expenses.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, December 1, 2022 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: December 1, 2022 at 3:00pm
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112

ATTENDEES

Directors present in person:

Joel Christensen, Charles Davis, Bill Woodward and Brett Stone.

Others present in person:

Luis Tovar, Laurie Tatlock, Lucas Stafford and Steve Wasiecko with Mulhern MRE, Inc.; Erin Smith and Alicia Garcia with Norton and Smith P.C.
Kelly Conover with Mulhern MRE attended via electronic device.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

AGENDA

The Board reviewed the agenda. Upon motion duly made, seconded and upon vote, the agenda was approved as presented.

CONSENT AGENDA

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the October 6 & 27, 2022 meetings, investments dated October 31, 2022, disbursements from September 27, 2022 through November 28, 2022 and financial statements through October 2022. The Board also considered the posting locations and meeting dates for 2023.

Steve Wasiecko and Luis Tovar reviewed the investments, disbursements and financials with the Board.

Following Board discussion and upon motion duly made by Director Davis, seconded by Director Stone and upon vote, the Board unanimously approved the consent agenda, ratified the investments, disbursements and financial statements and approved the 2023 meeting posting location and dates.

PUBLIC HEARING ON 2023 BUDGET

The Board opened a public hearing on the 2023 Budget. There was no public present. Steve Wasiecko reviewed the District budget and each of the funds. Luis Tovar and Steve Wasiecko addressed Board questions.

Upon motion duly made, seconded and upon vote the Board unanimously closed the public hearing.

RESOLUTION ADOPTING 2023 BUDGET AND APPROPRIATING SUMS OF MONEY

Following Board discussion, upon motion duly made by Director Davis, seconded by Director Stone and upon vote, the Board unanimously approved the Resolution Adopting 2023 Budget and Appropriating Sums of Money.

RESOLUTION CERTIFYING 2023 MILL LEVY

Following Board discussion, upon motion duly made by Director Davis, seconded by Director Woodward, and upon vote the Board unanimously approved the Resolution Certifying the Mill Levy providing staff the ability to amend the mill levy based on final assessed values provided by each county.

RESOLUTION TO APPROVE 2022 MID-YEAR FUND ESTABLISHMENT AND BALANCE

Steve Wasiecko reviewed the Resolution with the Board discussing the establishment of segregated funds and distributing monies between the different funds to reflect the 2023 Budget format.

Upon motion duly made by Director Davis, seconded by Director Stone and upon vote, the board unanimously approved the Resolution to Approve 2022 Mid-Year Fund Establishment and Balance.

RESOLUTION EXPRESSING THE INTENT OF THE DISTRICT TO BE REIMBURSED FOR CERTAIN EXPENSES RELATING TO THE CONSTRUCTION OF CERTAIN CAPITAL IMPROVEMENTS

Luis Tovar discussed the intent of the District to reimburse itself for previous 12 months' capital project expenses with approved funds from the Colorado Water Conservation Board.

Upon motion duly made by Director Davis, seconded by Director Christensen and upon vote, the Board unanimously approved the Resolution Expressing the Intent of the District to be Reimbursed for Certain Expenses Relating to the Construction of Certain Capital Improvements.

PROJECT UPDATES

Luis Tovar provided a project update memo in the Board packet. He discussed Lone Tree Creek Water Reuse Facility re-rating, the DIA Connection for WISE, the Cherry Creek Project Water Authority and the Federal Funding Project Requests.

CONTRACT APPROVALS

Luis presented the contract items below for consideration;

- 1. 2023 District Management – Mulhern MRE - \$210,120**
- 2. 2023 District Accounting, Customer Service & Billing – Mulhern MRE - \$111,240**
- 3. 2023 District Operations Assistance – Mulhern MRE - \$36,000**
- 4. 2023 District Oversight – Mulhern MRE - \$12,360**
- 5. 2023 On-Call Services – C&L Water Solutions – Time and Materials**
- 6. 2023 District Landscaping – Inverness Landscaping - \$15,528**
- 7. 2023 HVAC Maintenance – Inverness Services Group - \$6,390**
- 8. 2022 Financial Audit – Fiscal Focus Partners - \$7,000**

Upon motion duly made by Director Woodward, seconded by Director Davis, and upon vote the Board unanimously approved contract items #1-5 and 7 -8.

Upon motion duly made by Director Davis, seconded by Director Stone and upon vote, the Board approved item 6 regarding District Landscaping. Director Woodward abstained from the vote due to a conflict of interest.

EXECUTIVE SESSION

Upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, the Board moved into executive session at 5:05pm, pursuant to C.R.S. 24-6-102(4) subsection(e) to determine positions relative to matters that may be subject to negotiations, and instructing negotiators; and subsection (b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions all related to the Inverness Lone Tree Creek Water Reuse Facility Sewer Capacity Evaluation.

The Board unanimously moved out of executive session. There was no board action.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, February 2, 2023 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: December 30, 2022 at 3:00pm
At District Offices, 188 Inverness Drive West, Suite 150
Englewood, CO 80112

ATTENDEES

Directors present via electronic device:

Joel Christensen, Charles Davis, Tom Morton, Bill Woodward and Brett Stone.

Others present via electronic device:

Luis Tovar, Laurie Tatlock, Kelly Conover with Mulhern MRE, Inc.; Alicia Garcia with Norton and Smith P.C.

**CONFLICT OF
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

PUBLIC COMMENT

There was no public present.

**CONSIDER RESOLUTION REGARDING OPT OUT OF FAMLI, DECLINING INVERNESS
WATER AND SANITATION DISTRICT PARTICIPATION IN THE
FAMILY AND MEDICAL LEAVE INSURANCE PROGRAM**

Alicia Garcia provided a memo detailing the insurance program that was passed by voters in 2020. The District has 3 employees and staff has consulted with each employee individually, each choosing to opt out of participation at this time. The Board can revisit this decision next year if necessary.

A request for public testimony was made. There was no public present.

Following Board discussion, upon motion duly made by Director Morton, seconded by Director Woodward and upon vote, the Board unanimously approved the Resolution to Opt Out of the FAMLI Program. Staff will coordinate with legal counsel regarding submitting forms to the State.

ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, February 2, 2023 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: _____

Charles Davis, Secretary