

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: February 2, 2023 at 3:00pm  
At District Offices, 188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES**

Directors present in person:

Joel Christensen, Charles Davis, Bill Woodward and Brett Stone.  
Director Morton was excused.

Others present in person:

Luis Tovar, Laurie Tatlock, Lucas Stafford, Steve Wasiecko and Clay Boelz with  
Mulhern MRE, Inc.; Erin Smith with Norton and Smith P.C.

Kelly Conover with Mulhern MRE attended via electronic device.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for  
the Directors, filed with the State of Colorado, Division of Local Governments  
were ratified.

**PUBLIC COMMENT**

There was no public present.

**AGENDA**

The Board reviewed the agenda. Upon motion duly made, seconded and upon  
vote, the agenda was approved as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included  
approval of the minutes from the December 1 & 30, 2022 meetings, investments  
dated December 31, 2022, disbursements from November 29, 2022 through  
January 24, 2023 and financial statements through December 2022.

Director Christensen noted that the December 30, 2022 meeting minutes should  
be corrected to reflect that attendees were present via electronic device. Upon  
motion duly made by Director Christensen, seconded by Director Stone and upon  
vote, the Board approved the minutes of the consent agenda subject to the  
correction noted.

Steve Wasiecko and Lucas Stafford reviewed the investments, disbursements and  
financial statements with the Board.

Following Board discussion and upon motion duly made by Director Christensen,  
seconded by Director Stone and upon vote, the Board unanimously approved the  
consent agenda, and ratified the investments, disbursements and financial  
statements.

**CONSIDER 2023 ELECTION RESOLUTION**

Luis Tovar and Erin Smith reviewed the 2023 Election Resolution with submittal deadlines and the appointment of Laurie Tatlock as the Designated Election Official for the election. Director Woodward noted a grammatical error in the Resolution. Staff will correct and provide a revised version for signature. Upon motion duly made by Director Woodward, seconded by Director Christensen and upon vote the Board unanimously approved the 2023 Election Resolution.

**PROJECT UPDATES**

Luis Tovar reviewed the project updates with the Board. He discussed Denver Water providing guidelines for possible water restrictions and their effort for global messaging, as well as the cleaning of Well #4. Luis distributed a project update on the Cherry Creek Project Water Authority. Luis addressed Board questions. Further discussion was had regarding the Southeast Metro Stormwater Authority representation and the petition for exclusion for the Reunion Inverness property. Staff will circulate dates for a Public Hearing to consider the Exclusion Petition.

**CONTRACT APPROVALS**

Luis presented the contract item below for consideration;

- 1. Sanitary Sewer Model – Bai Engineers –NTE \$19,240**

Upon motion duly made by Director Woodward, seconded by Director Davis, and upon vote the Board unanimously approved the contract item.

**ADJOURNMENT**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, April 6, 2023 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: \_\_\_\_\_

\_\_\_\_\_  
Charles Davis, Secretary

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF  
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: March 22, 2023 at 3:00 pm  
Via Zoom Meeting Zoom.us  
Meeting ID 854 5081 1347  
Passcode 115767

**ATTENDEES**

Directors in attendance via electronic device:

Joel Christensen, Charles Davis, Tom Morton and Brett Stone.  
Director Woodward was excused.

Others in attendance via electronic device:

Luis Tovar, Laurie Tatlock, and Kelly Conover with Mulhern MRE, Inc.; Erin Smith with Norton and Smith P.C.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There was no public present.

**PUBLIC HEARING**

Director Christensen opened the public hearing on the Petition for Exclusion for Reunion Inverness RE LLC. Luis Tovar reviewed the petitioner's request to exclude the property detailed in the Petition. There was a call for public comment. There being no public present, the public comment portion of the hearing was closed. Following Board discussion, upon motion duly made, seconded and upon vote, the Public Hearing was closed.

**CONSIDER RESOLUTION AND ORDER GRANTING EXCLUSION PETITION**

Upon motion duly made by Director Christensen, seconded by Director Morton, and upon vote, the Board approved the Resolution and Order Granting Exclusion subject to the following conditions in addition to those already provided in the Resolution and Order Granting Exclusion:

1. The petitioner obtains final rezoning approval for the Property described in the Petition; and
2. The petitioner obtains final plat approval and closes on the sale of the Property described in the Petition.

**ADJOURNMENT**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, April 6, 2023 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: \_\_\_\_\_

\_\_\_\_\_  
Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: April 6, 2023 at 3:00pm  
At District Offices, 188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES**

Directors present in person:

Joel Christensen, Charles Davis, Bill Woodward and Brett Stone.

Upon motion duly made, seconded and unanimously carried, Director Morton's absence was excused.

Others present in person:

Luis Tovar, Laurie Tatlock, Lucas Stafford, Whitney Miller, Genevieve Love, and Clay Boelz with Mulhern MRE, Inc.; Alicia Garcia with Norton and Smith P.C.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There were no members of the public present.

**AGENDA**

The Board reviewed the agenda. Upon motion duly made, seconded and upon vote, the agenda was approved as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the February 2, 2022 and March 22, 2023 meetings, investment and bank accounts dated February 28, 2023, disbursements from January 25, 2023 through March 28, 2023 and acceptance of the financial statements through February 2023.

Lucas Stafford reviewed the investments, disbursements and financial statements with the Board.

Following Board discussion and upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, the Board unanimously approved the consent agenda, ratified the investments and disbursements, and accepted the financial statements.

**PUBLIC HEARING ON 2023 FEES, RATES AND CHARGES FOR WATER AND  
WASTEWATER SERVICE**

Upon motion duly made by Director Woodward, seconded by Director Christensen and upon vote the Board unanimously approved the Board opened a Public Hearing regarding 2023 fees, rates and charges for water and wastewater service. There were no members of the public present. Upon motion duly made,

seconded and upon vote, the Board unanimously voted to close the Public Hearing.

Luis Tovar reviewed with the Board the proposed 2023 water and sewer rates. Upon motion duly made by Director Davis, seconded by Director Woodward and upon vote the Board unanimously approved the proposed 2023 rates.

Luis Tovar updated the Board on a future public hearing that will be held to consider approval of an extra territorial fee for excluded properties.

#### **PROJECT UPDATES**

Luis Tovar reviewed the project updates with the Board. ACWWA is sorting through consultant reports on the treatment capacity at the Lone Tree Creek Water Reuse Facility (“LTCWRF”).

#### **CONTRACT APPROVALS**

Luis presented the contract item below for consideration;

**1. Well #4 new pump equipment –NTE \$28,500**

Upon motion duly made by Director Woodward, seconded by Director Davis, and upon vote the Board unanimously approved the contract item.

#### **ADJOURNMENT**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, June 1, 2023 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: \_\_\_\_\_

\_\_\_\_\_  
Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: June 1, 2023 at 3:00pm  
At District Offices, 188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES**

Directors present in person:

Joel Christensen, Charles Davis, Tom Morton, Brett Stone and Bill Woodward.

Others present in person:

Luis Tovar, Laurie Tatlock, Lucas Stafford, Genevieve Love, and Clay Boelz with Mulhern MRE, Inc.; Erin Smith with Norton and Smith P.C.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There were no members of the public present.

**AGENDA**

The Board reviewed the agenda. Upon motion duly made, seconded and upon vote, the agenda was approved as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the April 6, 2023 meetings, investment and bank accounts dated April 30, 2023, disbursements from March 29, 2023 through May 23, 2023, acceptance of the financial statements through April 2023, and approval of the request to extend the 2022 Audit deadline from June 30, 2023 to September 30, 2023.

Genevieve Love and Lucas Stafford reviewed the investments, disbursements and financial statements with the Board.

Director Woodward noted a couple of typographical errors in the minutes. Subject to correction of the typographical errors in the minutes, following Board discussion and upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, the Board unanimously approved the consent agenda, ratified the investments and disbursements, accepted the financial statements and approved the request to extent the 2022 Audit deadline.

**PROJECT UPDATES**

Luis Tovar reviewed the project updates with the Board. He explained recent development with regard to WISE deliveries for 2023 and the DIA connection and the effect that it will have on deliveries for the next 2 years, when the DIA

connection is constructed. The Board directed staff to pursue a loan with the CWCB to fund these projects.

Luis also detailed the damage caused at the Walker Reservoir by a recent heavy Spring storm event.

Luis discussed with the Board recent developments with regard to SEMSWA. The Board directed staff to explore the possibility of leaving SEMSWA and having the District maintain Inverness' storm conveyance systems.

**CONTRACT APPROVALS**

None.

**ADJOURNMENT**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, August 3, 2023 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: \_\_\_\_\_

\_\_\_\_\_  
Charles Davis, Secretary



RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: August 3, 2023 at 3:00pm  
At District Offices, 188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES**

Directors present in person:

Joel Christensen, Charles Davis, Tom Morton, Brett Stone and Bill Woodward.

Others present in person:

Luis Tovar, Laurie Tatlock, Genevieve Love, and Clay Boelz with Mulhern MRE, Inc.; Erin Smith with Norton and Smith P.C.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There were no members of the public present.

**AGENDA**

The Board reviewed the agenda. Upon motion duly made, seconded and upon vote, the agenda was approved as presented.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the June 1, 2023 meeting, investment and bank accounts dated June 30, 2023, disbursements from May 24, 2023 through July 20, 2023, and acceptance of the financial statements through June 2023.

Genevieve Love reviewed the investments, disbursements and financial statements with the Board.

Following Board discussion and upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, the Board unanimously approved the consent agenda, ratified the investments and disbursements, accepted the financial statements.

**INVERNESS' WASTERWATER CAPACITY AT LTCWRF**

Luis explained details regarding Arapahoe County Water and Wastewater Authority's (ACWWA) and Inverness' capacity at the Lone Tree Creek Wastewater Reuse Facility as it relates to a request from Cottonwood the treat Joint Water Purification Plant (JWPP) brine. The Board directed staff to advise ACWWA that Inverness is going to explore leasing their excess capacity to Cottonwood for the treatment of the JWPP brine.

## GRACE CHAPEL REQUEST FOR INCLUSION

Luis reviewed with the Board a request from Grace Chapel to include 20 acres in both the Inverness Metro and Inverness Water Districts.

## RESOLUTION EXPRESSING THE INTENT OF THE DISTRICT TO ENTER INTO THE CWCB LOAN CONTRACT #1, PERFORM AND OBSERVE ALL OF THE CONTRACTUAL TERMS, CONDITIONS AND OBLIGATIONS AND PLEDGE THE REVENUES TO ASSURE REPAYMENT OF THE LOAN

After discussion, upon motion duly made by Director Woodward, seconded by Director Stone and upon vote, the Board unanimously approved the Resolution expressing the District's intent to enter into the CWCB loan contract #1, perform and observe all of the contractual terms, conditions and obligations and pledge the revenues to assure repayment of the loan.

## PROJECT UPDATES

Luis Tovar reviewed the project updates with the Board.

## CONTRACT APPROVALS

Luis asked to Board to remove the Water and Sewer Model Update from consideration until the District knows if the Grace Chapel multi-family project is moving forward.

Luis presented the contract item below for consideration;

### **Sewer Video and Cleaning - DES - \$58,600**

Upon motion duly made by Director Woodward, seconded by Director Davis, and upon vote the Board unanimously approved the contract item.

## ADJOURNMENT

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, October 5, 2023 at 3:00 p.m. at the District office location at 188 Inverness Drive West, Suite 150 Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: 10/19/23

Charles Davis  
Charles Davis, Secretary

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: October 5, 2023 at 3:00pm  
At District Offices, 188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES**

Directors present in person:

Joel Christensen, Charles Davis, Brett Stone and Bill Woodward. Upon motion duly made, seconded upon vote, unanimously carried, Tom Morton's absence was excused.

Others present in person:

Luis Tovar, Laurie Tatlock, Genevieve Love, Enika Stasko, Clay Boelz, Whitney Miller and Becca Haines with Mulhern MRE, Inc.; Alicia Garcia with Norton and Smith P.C.

Public present:

Jared Flagg, from Silverwest Hotel and Mark Elfving, from the Holland Partner Group.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and upon vote, unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

Jared Flagg, a representative from Silverwest Hotels (Homewood Suites and the Inverness Hotel explained that there was significant damage to the golf course as a result of the summer rain events. He expressed concern that funds were going to be available to repair the damage and was looking for long-term strategies to protect the golf course.

**AGENDA**

The Board reviewed the agenda. Upon motion duly made, seconded and upon vote, the agenda was approved as presented.

**SEMSWA's CHANNELS AND STORM SYSTEM MAINTENENACE AND IMPROVEMENTS**

Luis Tovar updated the Board with details regarding SEMSWA's channel and storm system maintenance and improvements that are planned for this year. Luis indicated that the District is looking for commitment from SEMSWA for next year and the 5-year plan.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the August 3, 2023 meeting, investments in bank accounts dated August 31, 2023, disbursements from July 22, 2023 through September 26, 2023, and acceptance of the financial statements through August 2023.

The Board and Clay Boelz noted clarification and typographical errors on the August 3, 2023 minutes.

Genevieve Love reviewed the investments, disbursements and financial statements with the Board.

Following Board discussion and subject to correction to the August 3, 2023 minutes, upon motion duly made by Director Christensen, seconded by Director Woodward and upon vote, the Board unanimously approved the consent agenda, ratified the investments and disbursements, and accepted the financial statements.

#### **CONTRACT AGREEMENTS WITH ARAPAHOE COUNTY'S ARPA FUNDING RE: CCPWA WALKER & MERIDIAN CONNECTION PROJECT**

Luis Tovar reviewed with the Board the contract agreements for the ARPA grants. Upon motion duly made by Director Davis, seconded by Director Christensen, and upon vote, unanimously carried, the Board moved to agree to the contract terms and move forward with the grant projects.

#### **PUBLIC COMMENT ON THE RESOLUTION AND ORDER GRANTING EXCLUSION PETITION – 374 INVERNESS PARKWAY**

Upon motion duly made, seconded and upon vote, unanimously carried, the Board opened the Public Hearing to consider the 374 Inverness Parkway Exclusion Petition at 3:34 p.m. No members of the public were present. Upon motion duly made, seconded and upon vote, unanimously carried, the Board closed the Public Hearing at 3:35 p.m.

#### **RESOLUTION AND ORDER GRANTING EXCLUSION PETITION – 374 INVERNESS PARKWAY, LLC.**

Luis Tovar reviewed with the Board, the terms of the exclusion petition. After discussion, upon motion duly made by Director Woodward, seconded by Director Davis and upon vote, unanimously carried, the Board approved the Resolution and Exclusion Petition for the property at 374 Inverness Parkway.

#### **RESOLUTION TO AUTHORIZE AMENDMENT #1 OF THE CWCB LOAN NO. CT2015-0119**

Luis Tovar presented the amendment of the Colorado Water Conservation Board (CWCB) Loan to the Board. After discussion, upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, unanimously carried, the Board approved the Resolution authorizing Amendment #1 of the CWCB Loan No. CT2015-0119

#### **PROJECT UPDATES**

Luis Tovar reviewed the project updates with the Board.

#### **EXECUTIVE SESSION**

Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, unanimously carried, the Board moved into executive session at 4:04 p.m., pursuant to C.R.S. Sec. 24-6-402(4)(b) and (4)(e), for conference with the District manager and an attorney for the District for the purpose of receiving legal

advice on specific legal questions and for the purpose of determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations and instructing negotiators relating to the Southeast Metro Stormwater Authority (SEMSWA) responsibilities within the District's boundaries. This session was recorded.

Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, unanimously carried, the Board closed the executive session at 4:35 p.m. The Board provided Direction to staff to negotiate an end to the agreement with SEMSWA.

#### **EXECUTIVE SESSION**

Upon motion duly made by Director Christensen, seconded by Director Stone and upon vote, the Board moved into executive session at 4:36p.m., pursuant to C.R.S. Sec. 24-6-402(4)(b) and (4)(e), for conference with the District manager and an attorney for the District for the purpose of receiving legal advice on specific legal questions and for the purpose of determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations and instructing negotiators relating to the District's Lawn Irrigation Return Flows ("LIRFs") Water Court filing application. This session was recorded.

Upon motion duly made by Director Christensen, seconded by Director Davis and upon vote, unanimously carried, the Board closed the executive session at 4:40 p.m. There was no board action.

#### **ADJOURNMENT**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, December 7, 2023 at 3:00 p.m. at the District office location at 58 Inverness Drive East, Suite 100, Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: February 1, 2024

Charles Davis

Charles Davis, Secretary

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE INVERNESS WATER AND SANITATION DISTRICT**

HELD: December 19, 2023 at 3:00pm  
188 Inverness Drive West, Suite 150  
Englewood, CO 80112

**ATTENDEES**

Directors present in person:

Joel Christensen, Charles Davis, Brett Stone, Tom Morton and Bill Woodward.

Others present in person:

Luis Tovar, Laurie Tatlock, Genevieve Love, Clay Boelz, Whitney Miller and Becca Haines with Mulhern MRE, Inc.; Alicia Garcia with Norton and Smith P.C.

**CONFLICT OF  
INTEREST**

Upon motion duly made, seconded and unanimously carried, the statements for the Directors, filed with the State of Colorado, Division of Local Governments were ratified.

**PUBLIC COMMENT**

There were no members of the public present.

**AGENDA**

The Board reviewed the agenda. Luis Tovar recommended adding an action item to consider approval of Erin Smith's new firm, Maynes, Bradford, Shipp & Sheftel, LLP, as the District's legal counsel. Upon motion duly made, seconded and upon vote, the revised agenda was approved.

**CONSENT AGENDA**

The Board considered the Consent Agenda. The Consent Agenda included approval of the minutes from the October 5, 2023 meeting, the investments and bank accounts dated November 30, 2023, the disbursements from September 27, 2023 through December 1, 2023, acceptance of the financial statements ending November 30, 2023, and approval of the 2024 posting for meeting dates and locations.

Genevieve Love reviewed the investments, disbursements and financial statements with the Board.

Following Board discussion and upon motion duly made by Director Morton, seconded by Director Davis and upon vote, the Board unanimously approved the consent agenda, ratified the investments and disbursements, accepted the financial statements.

The Board reviewed the 2024 meeting dates and locations to be posted. Upon motion made by Director Davis, seconded by Director Morton, the board unanimously approved the posting dates and locations for the 2024 Board meetings.

## **PUBLIC HEARING ON 2024 BUDGET**

Upon motion duly made, seconded and upon vote, the Board opened a public hearing to consider approval of the 2024 Budget. There were no members of the public present.

## **RESOLUTION TO ADOPT 2024 BUDGET AND APPROPRIATE SUMS OF MONEY**

Genevieve Love and Luis Tovar reviewed the proposed 2024 District budget and each of the funds and addressed Board questions. After discussion, upon motion duly made by Director Morton, seconded by Director Stone and upon vote, the Board unanimously approved the Resolution to adopt the 2024 budget and appropriate sums of money.

## **RESOLUTION CERTIFYING 2024 MILL LEVY**

Luis Tovar and Clay Boelz presented data regarding assessed values and mill levies. After discussion, upon motion duly made by Director Woodward, seconded by Director Christensen and upon vote, the Board unanimously approved certifying a mill levy of 4.0 mills.

Upon motion duly made, seconded and upon unanimous vote, the Board closed the public hearing on the 2024 Budget.

## **UPDATE – SEMSWA’S CHANNELS AND STORM SYSTEM MAINTENANCE AND IMPROVEMENTS**

Luis Tovar updated the Board on SEMSWA’s (Southeast Metro Storm Water Authority) maintenance schedule on storm water conveyance systems within the District.

## **PROJECT UPDATES**

Luis Tovar reviewed the project updates with the Board.

## **APPROVE/RATIFY CONTRACTS**

Luis Tovar discussed the contract items below for consideration:

- i. Operations truck to be split with Cottonwood Water for 50% - \$22,982.50
- ii. Billing software upgrade shared with Cottonwood Water - \$13,403
- iii. 2024 General District Management Services – MMRE - \$210,120
- iv. 2024 General District Accounting Services – MMRE - \$111,240
- v. 2024 District Operations Assistance – MMRE - \$36,900
- vi. 2024 Oversight – MMRE - \$12,360
- vii. 2024 On-Call Services C&L Water Solutions
- viii. 2024 Annual Landscape Contract – Inverness Landscape, LLC - \$15,768
- ix. 2024 Inverness Reservoir Blower & HVAC Maintenance – Inverness Service Group - \$6,640
- x. 2024 Legal Services – Maynes, Bradford, Shipps, & Sheftel, LLP

Upon motion duly made by Director Davis, seconded by Director Christensen, and upon vote the Board unanimously approved the contracts and ratifications for Inverness Landscaping (item viii). Director Woodward recused himself from voting on this item.

Upon motion duly made by Director Morton, seconded by Director Davis, and upon vote the Board unanimously approved the contracts and ratifications (items i-vii, ix).

As Charles Norton is retiring, Erin Smith, the District's legal counsel, has joined the firm Maynes, Bradford, Shipp & Sheftel, LLP.

Upon motion duly made by Director Davis, seconded by Director Woodward, and upon vote, the Board unanimously approved legal representation by Maynes, Bradford, Shipp & Sheftel, LLP (item x).

**ADJOURNMENT**

There being no further business to come before the Board and upon motion duly made, seconded and unanimously carried, the meeting was adjourned. The next regular meeting is scheduled for Thursday, February 1, 2024 at 3:00 p.m. at the District office location at 58 Inverness Drive East, Suite 100, Englewood, CO.

READ AND APPROVED BY THE BOARD:

Date: February 1, 2024

Charles Davis

Charles Davis, Secretary