

STOP!!!!

Use the following
Recommendation form if
you

DO NOT

Have a written
recommendation
letter

**For notary assistance, please reach out to
VP of Membership at
lko.intake2577@gmail.com

Recruitment Recommendation – Supplemental Activities Form

Please use this form only if you do not have a typed recommendation.

How would you rate this Candidate?

Check the box next to your recommendation:

- Exceptional
- Good
- Average/fair
- Below average /recommend with reservations.
- I do not recommend this woman.

Relationship Information:

I have known this woman for _____ years.

- I do not know this woman personally.

Recommender's Information Name:

FIRST LAST NAME

STREET CITY STATE/PROVINCE ZIP

Email Address:

Recruitment Recommendation – Supplemental Activities Form. Please note this page of the recruitment recommendation does not need to be completed if a detailed recommendation is attached.

Name of Potential Member:

FIRST PREFERRED NAME MIDDLE LAST

Anticipated/Current Known Services:



CONFIDENTIALITY AGREEMENT Page 1 of 3

CONFIDENTIALITY AGREEMENT

THIS CONFIDENTIALITY AGREEMENT (this “Agreement”) is made and entered into as of the _____ day of _____ by and between _____ (“Individual”) and Lambda Kappa Omega Sorority, Incorporated, a Pennsylvania nonprofit corporation (“LKO”).

WITNESSETH THAT:

WHEREAS LKO is providing the Individual with training in or access to its unique and valuable methods and systems and other confidential and proprietary information regarding the operation of a college/ non-collegiate social sorority and related services, which information Individual did not possess prior to membership with LKO; and

WHEREAS, in consideration of and as a condition to the continued use of the Individual’s services, LKO is requiring the Individual to agree not to use or disclose the trade secrets and other confidential and proprietary information relating to LKO, all as set forth herein.

NOW, THEREFORE, in consideration of the foregoing, and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, Individual and LKO agree as follows:

1. Confidential Information. “Confidential Information” means, with respect to LKO, any and all confidential or proprietary information of LKO that is unique, not generally known with respect to the operation of a social sorority, gives LKO a competitive advantage, and/or enhances LKO’s goodwill, whether or not reduced to writing and whether or not patentable, registered, protected by copyright or otherwise publicly protected, and whether or not originated or generated by or through LKO. Confidential Information includes, but is not limited to, business techniques, business methods or systems, business plans, marketing strategies, technology, services, trade secrets, ideas, copyrights, trademarks, trade names, service marks, methods, concepts, designs, specifications, technical data, prototypes, documentation, media, codes, discoveries, programs, know how, procedures, inventions, projections, formulae, compositions, processes, research and development, cost information, pricing information, financial information, marketing and/or sales plans or proposals, contracts, employee names, and referral sources.
2. Confidentiality. Except as is otherwise expressly authorized herein or by LKO in writing, Individual covenants and agrees that she will not at any time, singly or in concert, directly or indirectly, disclose or use, on her own behalf or on behalf of any third party, whether as an agent, employee, LKO, officer, director, shareholder, member, principal, consultant, independent contractor, partner, creditor, or in any other capacity, any Confidential Information obtained,

CONFIDENTIALITY AGREEMENT Page 2 of 3

received or learned by them relating to LKO; provided, however, that this Paragraph 2 shall not preclude the use or disclosure of information known generally to the public that became so known in a manner that did not constitute a breach of this Agreement, or from disclosure required by law or court order. In addition, each party agrees that they will not make negative or derogatory statements, comments, remarks, or disclosures concerning the other party nor take any actions that derogates, damage, or is otherwise harmful to the other party's reputation or business and professional relationships. Each party agrees that it will treat the facts of this Agreement as a confidential matter and will not disclose or refer to any of the terms herein to any third party.

3. Property. All work performed by the Individual for LKO, including, but not limited to, all reports and notes prepared by the Individual, shall be works for hire and, therefore, the property of LKO and may not be used by the Individual for any other purpose except for the benefit of LKO. In addition, whether such work shall be considered works for hire, the Individual hereby assigns and agrees to assign to LKO all of the Individual's rights in and to the property created as part of her work performed for LKO. All such property shall be promptly delivered to LKO upon request by LKO.

4. Breach; Enforcement of Rights. The individual acknowledges that any breach of her covenants or obligations hereunder would cause irreparable damage to LKO, that such damage would be incapable of precise measurement, and that no adequate remedy at law would exist for such a breach. Therefore, the Individual agrees that, in the event of such a breach, LKO shall be entitled to injunctive or other appropriate equitable relief in addition to its other remedies. In any action by any party to this Agreement to enforce its rights under this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs of the action.

5. Conflict of Interest. LKO members must avoid incurring any kind of financial or personal obligation that might affect their judgment in representing LKO to outside firms or individuals, where there is any question about a possible conflict of interest, even though it may not exist. In actuality, the particular situation should be disclosed in a written statement outlining the details and submitted to the National President. The National President will determine, based on the information submitted, whether conflicts of interest exist and to take such steps to protect LKO as necessary.

6. Notices. Any notice, request, or other document to be given hereunder to any of the parties by any other party shall be in writing and shall be personally delivered or sent by prepaid same-day or overnight courier or certified mail, return receipt requested, postage prepaid, addressed to the intended recipient at its address specified in this Agreement (or addressed to such other addresses as shall be given in writing by either party to the other).

7. Modification; Waiver. No supplement, modification, or amendment to this Agreement shall be binding unless executed in writing by the parties hereto. No waiver of any of the provisions of

this

Lambda Kappa Omega Sorority, Inc., Headquarters Philadelphia, PA 19144

Web Address: <http://www.seven-letters.org>

CONFIDENTIALITY AGREEMENT Page 3 of 3

Agreement shall be deemed or shall constitute a waiver of any other provision, whether or not similar, nor will any waiver constitute a continuing waiver. No waiver will be binding unless executed in writing by the party making the waiver.

8. Severability. Should any clause, portion or section of this Agreement be unenforceable or invalid for any reason, such unenforceability or invalidity shall not affect the enforceability or validity of the remainder of this Agreement, and any court having jurisdiction is specifically authorized and encouraged by the parties to hold inviolate all portions of this Agreement that are valid and enforceable without consideration of any invalid or unenforceable portions hereof. Should any particular covenant in this Agreement be held unreasonable or unenforceable for any reason, including, without limitation, the scope of activity covered by such covenant, such covenant shall be deemed amended to delete or modify, as necessary, the unreasonable or unenforceable provision of such covenant in order to render such covenant, as so amended, valid and enforceable to the fullest extent legally permissible and shall be given effect and enforced to whatever extent would be reasonable and enforceable.

9. Governing Law. THIS AGREEMENT WILL BE INTERPRETED, CONSTRUED AND ENFORCED IN ALL RESPECTS IN ACCORDANCE WITH THE LAWS OF THE STATE OF PENNSYLVANIA WITHOUT REFERENCE TO ITS CHOICE OF LAW RULES. INDIVIDUAL WILL NOT COMMENCE OR PROSECUTE ANY CLAIM, ACTION, SUIT OR PROCEEDING RELATING TO THIS AGREEMENT OR THE SERVICES SUBJECT TO THIS AGREEMENT OTHER THAN IN THE COURTS OF THE STATE OF PENNSYLVANIA, PHILADELPHIA COUNTY, OR THE UNITED STATES DISTRICT COURT LOCATED IN PHILADELPHIA, PA. INDIVIDUAL HEREBY IRREVOCABLY CONSENTS TO THE JURISDICTION AND VENUE OF THE COURTS IDENTIFIED IN THE PRECEDING SENTENCE IN CONNECTION WITH ANY CLAIM, ACTION, SUIT OR PROCEEDING RELATING TO THIS AGREEMENT OR ANY SERVICES SUBJECT TO THIS AGREEMENT.

10. Reasonableness of Terms. The parties to this Agreement stipulate and agree that the covenants and other terms contained in this Agreement are reasonable in all respects. The individual recognizes the value of Confidential Information, which LKO has spent considerable expense developing or acquiring.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first above written.

Print Name: _____ Date _____

Signature: _____ **(Please sign at the Notary)**

--	--

Notary	Date
--------	------

Lambda Kappa Omega Sorority, Inc., Headquarters Philadelphia, PA 19144

**Web Address: <http://www.seven-letters.org>
Out-of-State Background Verification Form**

Today's Date _____ Facility/Requester: Lambda Kappa Omega Sorority, Incorporated First Name:
 _____ Last Name: _____ Date of Birth: _____

Could you obtain a Criminal History Background Check and a Child Abuse and Neglect Check from previously lived or Current State(s)? Yes No

Check any of the following that apply, past or present, regarding ANY ACTIONS with a Minor child. (18 years or younger) at the time of Conviction, Arrest, Charges, Citations, or Abuse Allegations

(if additional space is needed use the back of this page):

Conviction(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of conviction:	
Arrest(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Arrest:	
Charge(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of charge:	
Citation(s):	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of citation:	
Child Abuse Investigations	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date investigation:	

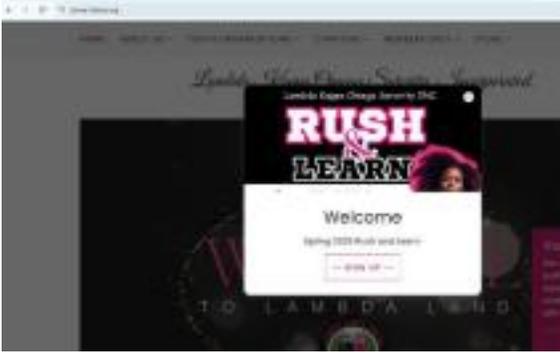
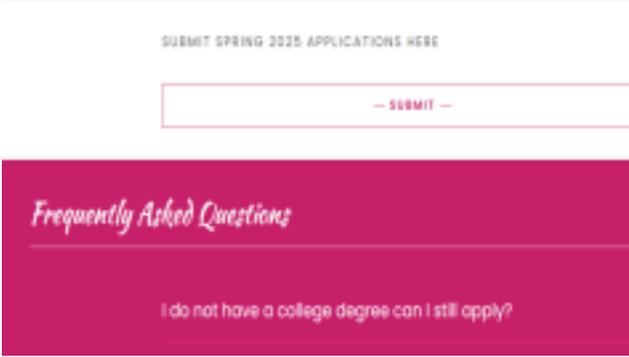
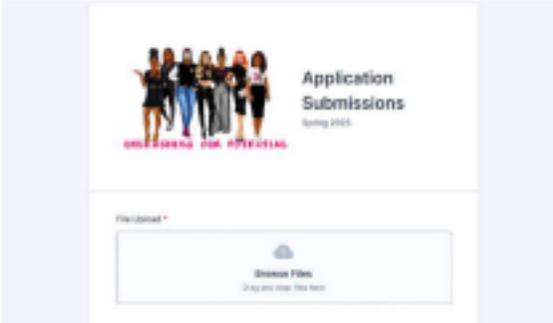
By signing this form, you hereby agree that you have 120 days from the date of Notary to submit your child abuse clearance from your home state for compliance with the governing state of Lambda Kappa Omega, Sorority Inc. (Pennsylvania); you also acknowledge that failure to furnish a state issued background check or child abuse clearance will suspend you from all sorority activities involving children until you can produce the clearance. You also agree that an attempt was made during the application process, but you were unsuccessful due to your home state's rules and regulations.

Print Name: _____ Date _____

Signature: _____ **(Please sign at the Notary)**

Notary	Date

How to Submit Applications

<p>Go to Seven-letters.org</p>	
<p>Go to Membership</p>	
<p>Scroll Down to Submit Application</p>	
<p>Submit Application</p>	

Dates to Remember

12/26 Applications Due

12/29-12/30 & 1/2 & 1/3 Interviews

1/7- Notifications

1/8 Start Date/Fees Due

***Additional Important dates can be found on the calendar provided**

Letter of Intent

In your letter of intent, please address the following topics: 1. Your personal reasons and motivation for seeking membership with Lambda Kappa Omega Sorority, Inc.

2. What Personal talents, skills, and areas of expertise can you contribute as a Lambda Kappa Omega Sorority, Inc. member?

3. The role you expect Lambda Kappa Omega to play in your professional development and emotional and personal growth.

4. List examples of the three principles of Lambda Kappa Omega incorporated in your life. Three sorority principles: Loyalty, Kindness,

Optimism NOTE: Please limit your letter of intent to one page in length.