



West Seattle Reign Sports
Seattle, WA
Phone 425.616.0977
CustomerService@WestSeattleReign.com
www.westseattleireign.com

Job Title: Assistant Club Volleyball Coach

Job Classification: Part-Time

Reports to: Club President

Work Schedule: TBD by Club President

General Description: The Assistant Club Volleyball Coach is responsible for supporting the Head Coach in organizing and managing the volleyball program. This includes assisting in practices, motivating athletes, and teaching students game strategies and techniques to improve their performance.

Qualifications:

- Preferred experience as an assistant volleyball coach at the club, high school, or college level.
- Demonstrated effective coaching techniques and skills.
- Knowledge of volleyball rules, regulations, strategies, and techniques.
- Strong ability to establish and maintain effective working relationships with club administrators, parents, and students.

Primary Responsibilities:

- Assist the Head Volleyball Coach in teaching players the rules, regulations, equipment, and techniques of volleyball.
- Organize and lead individual and small group practice sessions as directed.
- Assess player skills, monitor performance during practices and games, and provide feedback to the Head Coach.
- Help develop and implement game strategies.
- Supervise athletes during practices, games, and tournaments.
- Follow established procedures in handling athlete injuries.
- Instruct players individually or in groups, emphasizing skill development and team play.
- Ensure compliance with state, regional, and district regulations governing the athletic program.
- Model appropriate sportsmanship and conduct toward players, officials, and spectators.
- Maintain an organized and secure equipment room.
- Distribute and collect equipment, supplies, and uniforms as instructed.
- Support the Head Coach in preparing end-of-season award lists.
- Participate in special events, including parent nights, banquets, award ceremonies, and pep rallies.
- Assist with administrative tasks such as maintaining eligibility forms, emergency data cards, and other records.
- Promote inclusivity and model nondiscriminatory practices.

Other Duties:

- Attend staff development meetings, coaching clinics, and other professional activities to enhance coaching performance.
- Perform additional duties as assigned by the Club President or other administrators.

Working Conditions & Physical Requirements: The physical demands outlined below are representative of those required to successfully perform this role. Reasonable accommodations may be made for individuals with disabilities.

Physical Qualifications:

- Ability to stand for extended periods.
- Manual dexterity to use a telephone and operate computer equipment.
- Visual ability to read screens and printed materials with or without vision aids.
- Hearing and speaking abilities sufficient for clear communication.
- Physical agility to lift up to 25 pounds to shoulder height and 50 pounds to waist height.
- Ability to bend, stoop, sit on the floor, climb stairs, walk, and reach overhead.

Work Environment:

- Primarily in a gym setting or outdoors on sand/grass courts.
- Duties may extend to offsite locations for practices, tournaments, and competitions.
- Travel may include local, regional, or national destinations.
- Noise levels range from moderate to loud.

Supervision:

- **Supervision Exercised:** None
- **Supervision Received:** Head Volleyball Coach, Program Director, and Club President

Additional Information: This job description does not encompass all possible duties. The Assistant Club Volleyball Coach will perform other related duties as assigned by the Club President or other appropriate administrators. West Seattle Reign Sports reserves the right to revise or update this job description at any time.

Acknowledgment: I have read and understand the job description. My signature confirms that I can perform the essential functions of this role, with or without reasonable accommodations.

Approvals:

Supervisor

Date

I acknowledge that I have received and read this job description.

Employee Name (Print)

Signature

Date