

St. Clair Fire Protection Board of Directors  
Meeting Minutes

Date: 11/04/2025

Present

Board of Directors: Tiffany Burton, Andrew Branscum, Sarah Straatmann

Office Manager: K Schuchmann

Chief: Timothy Wideman

Guests & Fireman: A Hansel, D Cooley, J Jones, J Hatley, J Schultz, N Via

The meeting was called to order by Director Branscum at 6:00pm.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Branscum to accept the agenda.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Comments from the public:

none

Director Burton made the motion to accept the meeting minutes from Meeting on October 14<sup>th</sup>, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Burton made the motion to accept the executive meeting minutes from Meeting on October 14<sup>th</sup>, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatmann made a motion to accept the payout for bills for the amount of \$22,051.07 on November 3<sup>rd</sup>, 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatmann made a motion to accept the payout for bills in the amount of \$21,033.35 on November 4<sup>th</sup>, 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatman made a motion to accept the payout for payroll and taxes in the amount of \$47,601.76 on October 16<sup>th</sup>, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatman made a motion to accept the payout for payroll and taxes in the amount of \$46, 379.27 on October 30<sup>th</sup>, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

#### Old Business:

- IT update: All new PC's have been installed. New firewall is up.
- Looking at different programs to reduce paper for plans. Our storage room is full.
- ½ Cent Sales tax update
- Committee updates:
  - Truck- taking to Pro-body for a quote to fix the paint work.
  - Building- Spoke with Roy he is working on a plot.
  - Promotion process- Have test and interviews set up for the candidates.

#### New Business:

- Health Insurance

Director Branscum made a motion to renew with United Health Care for the following year.

Second: Director Straatmann

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

- Property and Work Comp waiting on final figures.
- Gilmore & Bell annual report for bond.
- Holiday pay out will be 11/21/2025.
- New reporting system for the state will be going live on 12/1.
- Looking into selling the safety fire trailer. Will look into a blow-up safe house to replace.

#### Station Maintenance:

Looking at generator companies to come check the generators to make sure they are working properly.

#### Vehicle Maintenance:

8319- PM complete

8329- At FASS getting lift replaced

8314- items causing turbo code repaired by Cummins

**2665:** Had a good turn out for Halloween over 300 kids.

#### **Items for Directors:**

None

Director Branscum made a motion to move the meeting into executive session at 6:56PM

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Meeting went back into open session at 7:24 pm with 0 votes been taken.

Motion made by Director Branscum to adjourn the meeting at 7:25 pm.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

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**Andrew Branscum -President**

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**Sarah Straatmann-Treasurer**

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**Tiffany Burton-Secretary**

The above Board Meeting minutes will be formally accepted at the next scheduled Board Meeting

**APPROVED TB 11/04/2025**