

St. Clair Fire Protection Board of Directors  
Meeting Minutes

Date: 09/9/2025

Present

Board of Directors: Tiffany Burton, Andrew Branscum, Sarah Straatmann

Office Assistant: Kim Schuchmann

Chief: Timothy Wideman

Fire Fighters: C Berry, J Schultz, S Backhaus, B Williams, J Hinson, D Cooley, J Hinson

Guests: M Villhard

The meeting was called to order by Director Branscum at 6:00 p.m.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Branscum to accept the agenda.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Burton to accept the Secretary's report for the meeting minutes from August 12<sup>th</sup> , 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Burton to accept the Secretary's report for the executive meeting minutes from August 12<sup>th</sup> , 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Comments from the public:

None

Motion to accept the Treasurer's Report for audit and pay bills in the amount of \$22,008.52 For 9/8/2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to accept the Treasurer's Report for audit and pay bills in the amount of \$97,654.87 For 9/9/2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

This payout included new rescue tools, audit cost and dispatch cost.

Motion to approve payroll and taxes in the amount of \$ 47,278.55 the 8/21/2025 payroll.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to approve payroll and taxes in the amount of \$ 45,560.08 the 9/04/2025 payroll.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to approve payroll and taxes in the amount of \$ 1,165.95 the 9/5/2025 payroll.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

#### **Old Business:**

Director Straatmann made a motion to accept the bid from NOC to take over as the new IT firm and replace the out dated equipment in the amount of \$22,350.94

Director Burton seconded the motion

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Final Inspection of the new truck 9/23-9/25

Appreciation Dinner

½ cent sales tax update

#### **New Business:**

Stifel will be sending over paperwork for the board with the information to invest the money from the bond.

Ordered a backdrop for pictures

#### **Vehicle Maintenance:**

8319- Pump getting rebuilt

8329- Lift repair quotes

#### **Station Maintenance:**

Station 2- Boco working on electric to get the new dryer and washer set up.

#### **Other Business**

Building committee went and visited some neighboring firehouses to get an idea on a set up.

**Officers:** none

**2665:** Thank the volunteers that help collect the MDA donations. \$2,300 was raised and donated

#### **Items for Directors:**

Motion was made at 6:25Pm to move into executive session

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Meeting moved back into regular session at 7:03 pm with 0 votes been taken.

Motion made by Director Branscum to adjourn the meeting at 7:03 pm.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

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**Andrew Branscum**  
**President**

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**Sarah Straatmann**  
**Treasurer**

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**Tiffany Burton**  
**Secretary**

The above-Board Meeting minutes will be formally accepted at the next scheduled Board Meeting

**APPROVED TB 09/9/2025**