

St. Clair Fire Protection Board of Directors  
Meeting Minutes

Date: 12/09/2025

Present

Board of Directors: Tiffany Burton, Andrew Branscum, Sarah Straatmann

Office Assistant: Kim Schuchmann

Chief: Timothy Wideman

Fire Fighters & Volunteer FF : T Ware, A Hansel, J Hatley, R Schumacher, C Martin, J Schultz, C Carroll, J

Kleinheider, N Via, D Cooley, L Lawrence, C Butenhoff, J Bruckerhoff, S Backhaus, C Berry, E Woodruff

Guests:

The meeting was called to order by Director Branscum at 7:03 p.m.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Branscum to accept the agenda.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Burton to accept the Secretary's report for the meeting minutes from November 4th, 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Burton to accept the Secretary's report for the executive meeting minutes from November 4th, 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Comments from the public:

None

Motion to accept the Treasurer's Report for audit and pay bills in the amount of \$23,445.63 for 12/08/25.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to accept the Treasurer's Report for audit and pay bills in the amount of \$18,589.73 For 12/09/25.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to accept the Treasurer's Report for moving money from the bond account in the amount of \$2,877,968.64 For 12/09/25 to Stifel Investments.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to approve payroll and taxes in the amount of \$ 47,160.06 for the 11/13/2025 payroll.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to approve payroll and taxes in the amount of \$ 47,499.23 the 11/27/2025 payroll.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to approve holiday payroll and taxes in the amount of \$ 25,232.44 the 11/21/2025 payroll.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

**Old Business:**

New pumper should be delivered this week. Tankers on order should have by the end of 2026.

Looking For property to possibly build a new station and waiting on a drawing from Arch Images for a new station.

Property and Casualty Insurance renewal

Switching to 7710 for workers comp insurance they were \$24,000 cheaper than the current provider.

Director Straatmann made a motion to accept the quote from 7710 for Workmans Comp Insurance.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Talked about the ½ tax increase and wayfair tax

**New Business:**

Safe House is listed on gov deals

We will be losing \$20,371.00 with the senior tax freeze.

Missourian sent a letter requesting to use our pictures it was a unanimous decision that would not be a good idea.

Discussed the 2026 Budget with a 3% raise

C Berry presented a 2 year trial software for Fire and Engineering training

Dunn CPA bought out current CPA signed annual audit document.

Changed January, May, August & December meeting dates

**Vehicle Maintenance:**

Purchase a new leaf blower for 8339.

New rear tires installed on 8314

New Battery and solenoid for 8324

Tank leaking on 8393 Kirby is going to patch

Lift repair complete on 8329

Noise is being heard on 8329 taking to a local shop so it can be diagnosed

**Station Maintenance:**

Station 1 bay door repaired

**Other Business**

**Officers:**

A Hansel completed the promotion process with 3 candidates.

**2665:** none

**Items for Directors:**

Motion made to move into Executive Session at 7:47 pm

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Meeting back in session at 8:25pm with 0 Votes being taken.

**Motion made by Director to adjourn the meeting at 8:27 pm.**

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

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**Andrew Branscum**  
**President**

**Sarah Straatmann**  
**Treasurer**

**Tiffany Burton**  
**Secretary**

The above-Board Meeting minutes will be formally accepted at the next scheduled Board Meeting

**APPROVED TB 12/09/2025**