

St. Clair Fire Protection Board of Directors
Meeting Minutes

Date: 5/06/2025

Present

Board of Directors: Tiffany Burton, Andrew Branscum, Sarah Straatmann

Office Manager: K Schuchmann

Chief: Timothy Wideman

Guests & Fireman: C Butenhoff, A Hansel, J Schultz, B Williams, T Ware, J Hinson, Meaghan Villhard, D Cooley, C Berry, D Ruse, C Carroll

The meeting was called to order by Director Branscum at 6:00pm.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Branscum to accept the agenda.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Comments from the public:

none

Director Burton made the motion to accept the meeting minutes from Meeting on April 8th, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Burton made the motion to accept the meeting minutes from Meeting on April 17th, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Burton made the motion to accept the executive meeting minutes from Meeting on April 8th, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatmann made a motion to accept the payout for bills for the amount of \$21,155.28 on May 6th, 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatmann made a motion to accept the payout for bills in the amount of \$19077.82 on May 6th, 2025.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatman made a motion to accept the payout for payroll and taxes in the amount of \$45075.55 on April 7th, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Director Straatman made a motion to accept the payout for payroll and taxes in the amount of \$45071.04 on May 1st, 2025

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Old Business:

The 2 new cascades ordered from MacQueen should be May 7th. Waiting on BoCo electric to give bid for electric.

Checks for Gilmore & Bell for the bond, Schaeffer Door for the station 3 bay doors, MacQueen for the new Pierce Enforcer Pumper have all cleared.

New Business:

All Bank accounts have been changed to reflect the new board member.

Archimages was on site 4/12 to start the structural engineering evaluation, should have findings in about 2 weeks.

District Audit was conducted by Spinner & Associates on 4/22/25

Director Burton made a motion to approve the Annual Audit from Spinner and Associates.

Second: Director Straatmann

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

July Board meeting has been changed from July 8th to July 10th.

Looking to donate old SCBA's.

Station Maintenance:

Station 1 bunk room ac repaired

4 dust of dawn lights from station 3 & 4 are not working. BoCo is going to work on a quote to fix them.

Vehicle Maintenance:

P/M was preformed on 8314, 8393, 8324, 8300, 8329

8314 had a seat belt sensor to be replaced

8324 Light junction box needs replaced

8319 Front end issue

2665: None

Items for Directors:

None

Director Branscum made a motion to move the meeting into executive session at 6:13pm

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Meeting went back into open session at 7:05pm with 0 votes been taken.

Motion made by Director Branscum to adjourn the meeting at 7:06 pm.

Director Straatmann: Aye

Director Branscum: Aye

Director Burton: Aye

Andrew Branscum -President

Sarah Straatmann-Treasurer

Tiffany Burton-Secretary

The above Board Meeting minutes will be formally accepted at the next scheduled Board Meeting

APPROVED TB 5/06/2025