

St. Clair Fire Protection Board of Directors  
Meeting Minutes

Date: 04/08/2025

Present

Board of Directors: Stephanie Butenhoff, Tiffany Burton, Andrew Branscum

Office Assistant: Kim Schuchmann

Chief: Timothy Wideman

Fire Fighters: T Ware, J Hinson, A Hansel, N Morgan, N Via, B Souza, J Hatley, D Cooley

Guests: C. Butenhoff, K Voss, S, Mrs. Ware, D Roush

The meeting was called to order by Director Butenhoff at 6:00 p.m.

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Butenhoff to accept the agenda.

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Burton to accept the Secretary's report for the meeting minutes from March 18th, 2025.

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Motion was made by Director Burton to accept the Secretary's report for the executive meeting minutes from March 18th, 2025.

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Comments from the public:

None

Motion to accept the Treasurer's Report for audit and pay bills in the amount of \$4,129.66 for 04/07/2025.

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to accept the Treasurer's Report for audit and pay bills in the amount of \$32,457.16 for 04/08/2025.

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to approve payroll and taxes in the amount of \$ 40,533.91 for the 3/21/2025 payroll.

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Motion to approve payroll and taxes in the amount of \$46,834.53 for the 04/03/2025 payroll.

Director Butenhoff: Aye  
Director Branscum: Aye  
Director Burton: Aye

Went into closed session for the hearing at 6:05pm

Open session 6:56pm

**Old Business:**

5,051,952.78 of the bond proceeds were wired into the new account.  
Received on bid for a new truck it was over a million, waiting on the second bid to come in.

**New Business:**

Received a check in the amount of \$5,852.03 for the damaged equipment from the hazmat call  
May Board meeting changed to May 6<sup>th</sup>.  
- Special meeting for the swearing in of the new board member on April 17<sup>th</sup> at 6pm.  
Bids on cascades  
Artic Air- \$106,239.34  
Maco- \$106,899.80

Chief is recommending we go with the Artic Air

Director Butenhoff made a motion to proceed with the purchase of the Artic Air  
Director Burton second  
Director Butenhoff: Aye  
Director Branscum: Aye  
Director Burton: Aye

Received a bid for hoses and nozzles

Banner: Hoses \$40,614 Nozzles \$ 26,816  
Sentinal: Hoses \$ 40,949.59 Nozzles \$ 24,882.32  
MacQueen: Hoses \$42,334.32 Nozzles \$22,944.38

Chief recommends Banner they will come out and set the correct discharge flow rate for the nozzles.

Director Branscum made a motion to proceed with the purchases of hoses and nozzles from Banner.  
Director Butenhoff second  
Director Butenhoff: Aye  
Director Branscum: Aye  
Director Burton: Aye

**Vehicle Maintenance:**

19- Tires balanced and aligned  
18- Started solenoid replaced  
Generator battery at station 2 was replaced  
Air pressure relief valve was sticking on trailer so it was replaced

**Station Maintenance:**

Station 3: Doors replaced this week

**Other Business**

**Officers:** none

**2665:** none

**Items for Directors:**

Director Butenhoff asked if there was a committee set up to looking into the stations.  
Chief said they are waiting on Arch images.

Motion made to move into Executive Session at 7:01pm

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

Meeting back in session at 7:53 with 0 Votes being taken.

**Motion made by Director to adjourn the meeting at 7:54 pm.**

Director Butenhoff: Aye

Director Branscum: Aye

Director Burton: Aye

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**Stephanie Butenhoff**  
**President**

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**Andrew Branscum**  
**Treasurer**

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**Tiffany Burton**  
**Secretary**

The above-Board Meeting minutes will be formally accepted at the next scheduled Board Meeting

**APPROVED TB 04/08/2025**