

REQUEST FOR GUEST OCCUPANCY

[This form must be completed and approved by authorized signature when allowed guests, as defined in the Association's Documents, will be occupying a condo Unit in the absence of the Owner. Please remember that no guest may stay in a Unit for more than a total of 30 days in a 12-month period. Owners are expected to inform their guests of our rules regarding parking, garbage disposal, laundry rooms, use of recreational facilities (including pools), no pets, and general decorum.]

UNIT OWNER NAME: _____

UNIT #: _____

DATE OF REQUEST: _____

NAME & AGES OF GUEST(S): _____

ARRIVAL DATE: _____ DEPARTURE DATE: _____

SPECIAL NOTES:

APPROVED BY BOARD OF DIRECTORS:

SIGNATURE _____

PRINT NAME _____

DATE OF APPROVAL: _____

**THIS COMPLETED FORM WILL BE HELD ON FILE IN THE
ASSOCIATION'S OFFICE**

BUILDING SEAL: