

## **Minutes of the East Moriches PTO Meeting February 15, 2018**

A meeting of the East Moriches PTO was held on Thursday, February 15 at 7:30pm in the East Moriches Middle School Library.

PTO Board Attendees: President Jennifer Voelger, Vice President Dana McCall, Treasurer Nicole Smith, and Secretaries Lisa Johnson and Alexandra Weeks.

PTO Guest Attendees: Teacher Representative Mrs. Kelli Wilson and Ms. Primavera were also in attendance. Please see PTO Attendance Sheet dated February 15, 2018 for names of other PTO meeting attendees.

Meeting opened with the pledge at 7:30pm. Jenny Voelger welcomed all that came out to the meeting.

**Minutes** – Alexandra Weeks presented the Minutes of the January 31, 2017 PTO Board Meeting which were unanimously approved on a motion by PTO Member Tom Frey and seconded by Delina Cassidy, all members were in favor.

The PTO Members went around the room and introduced themselves.

**Treasurer's Report** – Nicole Smith provided a copy of the Treasurer's report for the January 1<sup>st</sup>, 2018 thru February 13<sup>th</sup>, 2018 period noting profit and loss detail, the copy was available for all PTO members to review. Financial Statements for the East Moriches PTO were also provided for review.

**Vote for World Music Drumming Donation** – Ms. Primavera presented additional information regarding her request for the PTO to provide a donation on the World Music Drumming program. Ms. Primavera discussed the difference between the World Music Drumming packages, Choice A, a \$7,138.89 drumming package, and Choice B, a \$5,318.15 drumming package. After discussion, Ms. Primavera's request for Choice A, the \$7,138.89 drumming package, was approved on a vote by at least 10 PTO Members.

**2017-2018 Budget Approval**-The Draft Budget for the 2017-2018 year was distributed for discussion. After review and discussion, the 2017-2018 Budget was approved on a vote by at least 10 PTO members.

### **Black Top Update**

Mr. Frey and Ms. Voelger discussed the Black Top project for the Elementary School noting Rosemar Construction's estimate came back at \$20K which doesn't include everything, the total cost would probably be closer to \$30K. The PTO went on to discuss the sports court, the possible rehabilitation of the Middle School court, and other options.

**5K Bank Account** – Ms. Voelger updated the group on the request made by Mr. Montpetit for the PTO Board to hold all 5K run funds and budget allotted to the run in a separate account. Ms. Voelger looked into this request and noted the PTO cannot open up an account unless there is a

specific project planned for the funds. Ms. Voelger noted the PTO would look into this again if and when a project has been vetted.

### **Fundraiser/Events Update**

#### Completed:

- a) Blood Drive; *Jenny Voelger Discussed*
  - a. Blood Drive went well, 33 pints donated
- b) Sweetheart Dance; *Stacy Bartholomew and Angela Pollina discussed*
  - a. Estimated 250 attendees
  - b. Positive feedback on photographer
  - c. Money for the event budget left over
  - d. Stacy Bartholomew will hand over Binder for next year's Chair
- c) Valentine's ES Bake Sale;
  - a. Helen Gruber Chaired Bake Sale
  - b. Profited \$250
  - c. Donated rest of the baked goods to the MS which profited \$174

#### Upcoming:

- a) St. Patty's Bake Sale; *Dawn Baynon discussed*
  - a. Dawn Baynon and Delina Caddisy are Event Chairs
  - b. Cupcake war
  - c. Sign up will be sent out via *Genius* again
- b) Jester Jim (2<sup>nd</sup> Grade) 3/22; *Alexandra Weeks Discussed*
  - a. Price negotiated down from \$450 to \$400
  - b. Possibly combining 1<sup>st</sup> and 2<sup>nd</sup> grade for event
- c) Mixed Bags - *Sue Oldring Discussed*
  - a. Packages went home February 15, 2018
- d) Bingo; *Sue Oldring Discussed*
  - a. Need volunteers
  - b. Dates have been set:
    - i. K-2<sup>nd</sup>, April 26<sup>th</sup>, 2018
    - ii. 3<sup>rd</sup>-4<sup>th</sup>, - March 27<sup>th</sup>, 2018
    - iii. 5<sup>th</sup>-6<sup>th</sup>, - March 23<sup>rd</sup>, 2018
    - iv. 7<sup>th</sup>-8<sup>th</sup>, - April 19<sup>th</sup>, 2018 – Need ideas for gift cards

#### Suggestions:

- a. Plant Sale – *Stacy Bartholomew discussed*
  - a. Plant Sale for Mother's Day
  - b. Plant Sale for Spring Sale
  - c. Stacy given the go ahead to purchase plants/flowers per PTO
- b. Popcorn Machine – *Sue Oldring discussed*
  - a. Sue will price out costs for purchasing Machine, will call Restaurant Depot
  - b. Ms. Voelger to get the go ahead from Mr. Carlson

### **Basket Auction – March 25**

- a. Donations: Delina Cassidy discussed the Donation process noting herself, Kerri, and Dawn Baynon were working to collect donations.
- b. Ticket Sales: The PTO discussed various ways of increasing ticket sales.

- c. **Volunteers Needed:** Ms. Voelger discussed the need for volunteers in the areas of Donations, Advertising, Ticket Sales, and the day of the event. Ms. Voelger distributed a sign-up sheet for PTO members to volunteer. Sign up Genius will also go out in order to have more volunteers sign up.

### **New Business**

- ) **Nominating Committee:** Ms. Voelger discussed the need for volunteers to act as the Nominating Committee which is set to meet in March. Per the EMPTO Bylaws, the Nominating Committee should consist of 3 PTO members, 1 teacher rep, and 1 executive rep. After discussion, the following PTO members volunteered to be participate in the Nominating Committee:

- Teacher Representative; Kelli Wilson
- Executive Representative; Lisa Johnson
- PTO Member Representative; Tom Frey
- PTO Member Representative; Dawn Baynon
- PTO Member Representative; Michael Valva

The Nominating Committee will work to find potential candidates for the upcoming open roles of PTO Vice President and PTO Treasurer.

### **Upcoming PTO Business**

- ) Auditing Committee – April; will need volunteers next month to set up this committee
- ) Budget 2018-2019 – Will be ready for review and approval in May 2018
- ) Next PTO Meeting 3/13 at the Elementary School

There being no further business, the PTO Meeting was Adjourned on a motion from Tom Frey and seconded by Susanne Oldring at 8:50pm.

Next PTO meeting scheduled for Tuesday March 13, 2018

EAST MORICHES PTO

Attendance sheet: 2/15/18

|    | Name              |  |  |
|----|-------------------|--|--|
| 1  | Nicole Smith      |  |  |
| 2  | Stacy Bartholomew |  |  |
| 3  | SUSANNE OLDRINE   |  |  |
| 4  | JESSICA STEVENSON |  |  |
| 5  | Dawn Baynon       |  |  |
| 6  | Delma Cassidy     |  |  |
| 7  | Thomas Frey       |  |  |
| 8  | Angela Polking    |  |  |
| 9  | Michael Vally     |  |  |
| 10 | Arlene Primavera  |  |  |
| 11 | Karen Lee         |  |  |
| 12 | Victoria Fabbiani |  |  |
| 13 | Kelli Wilson      |  |  |
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