Form IAS -4
Appointment of Representative Form

<u>Only the person who is being held liable for the parking charge may complete this form</u>.

You should use this form if you are able to appeal to the Independent Appeals Service but you would like to appoint a representative to act on your behalf. Alternatively, you may use the online service to appoint a representative.

You will have to identify a named individual who you consent to deal with all matters on your behalf. You may revoke this authority at any time either online or by writing, either by post or email to the IAS. Please note that where you revoke your authority otherwise than online, your request will not be actioned immediately and your Appointed Representative will continue to have the necessary consent until such time as your revocation is processed.

*Required fields. If you do not complete all required fields, the IAS will not be able to process this form.

Parking Charge Reference Number*	
Vehicle Registration Number*	
Name of Company that issued the Parking Charge*	

Please insert your details here:			
Title		First Name*	
Initials*		Surname*	
Date of Birth*			
Address*			
Postcode*			
Telephone		Email	

Appointment of Representative: Please provide details of your appointed representative here:			
First Name*		Surname*	
Name of Representative's Company			
Address*			
Postcode*		Email	

The information contained in this appeal form, and any attached evidence, is true to the best of my knowledge and belief and I provide the information knowing that if it is tendered into evidence, I shall be liable to prosecution if I have willfully stated anything which I know to be false or do not believe to betrue.				
Signature* **PLEASE USE INK**			Date*	
Print Full Name*				
I am (X)		The person who is appealing,	or,	Their appointed representative.

Please return to: The Independent Appeals Service, IPC, PO Box 662, Macclesfield, SK10 9NR or by email to: ADR@theIAS.org. Where forms are returned and contain an email address, all future correspondence will be directed to that email address.