BUSINESS LEARNING SOLUTIONS

P3.express Syllabus

Course Syllabus:

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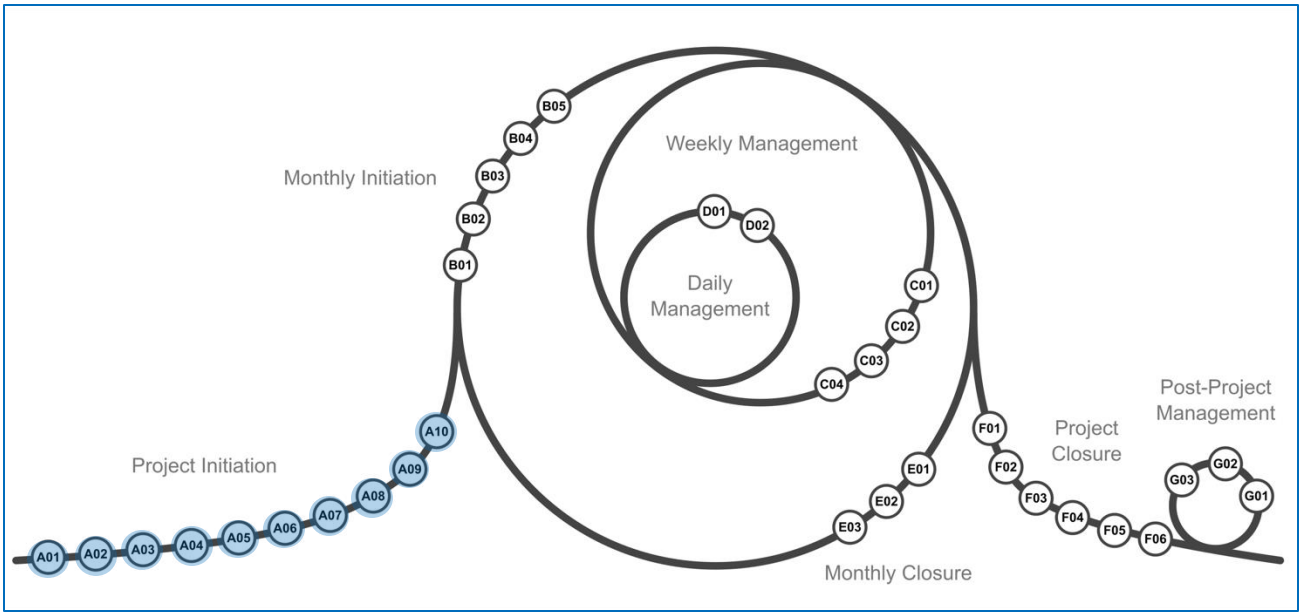
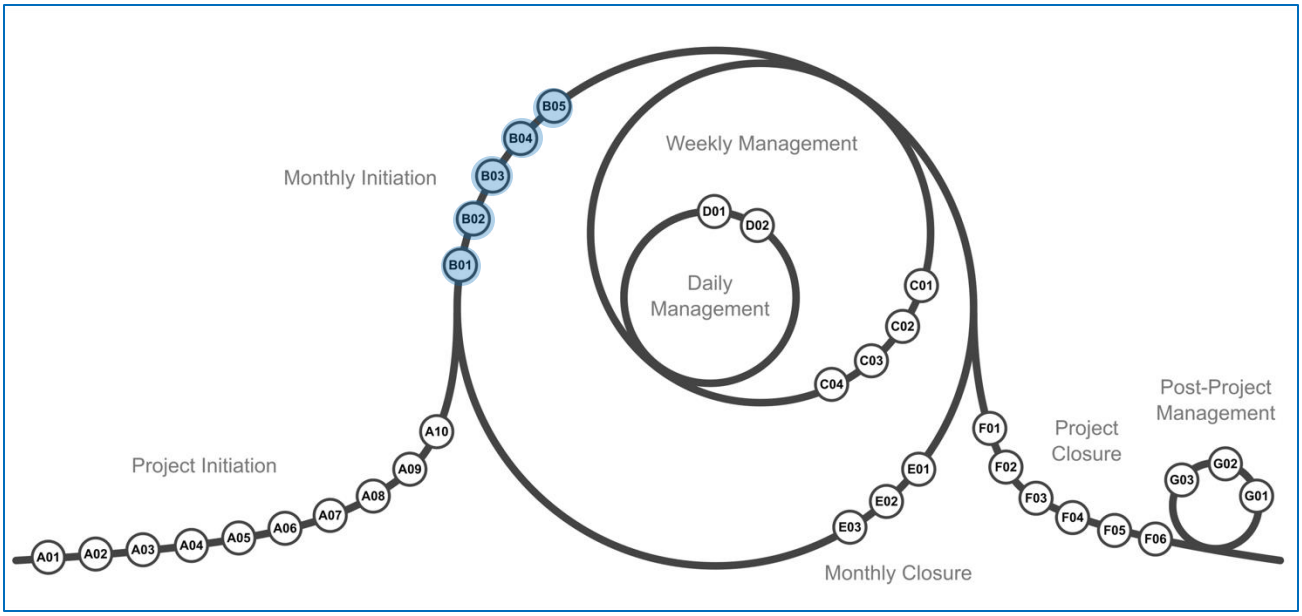
1. Project Initiation

A01 – Appoint the sponsor
A02 – Appoint the project manager
A03 – Appoint the key team members
A04 – Describe the project
A05 – Identify and plan the deliverables
A06 – Identify risks and plan responses
A07 – Have project initiation peer-reviewed
A08 – Make a go/no-go decision
A09 – Kick off the project
A10 – Conduct a focused communication



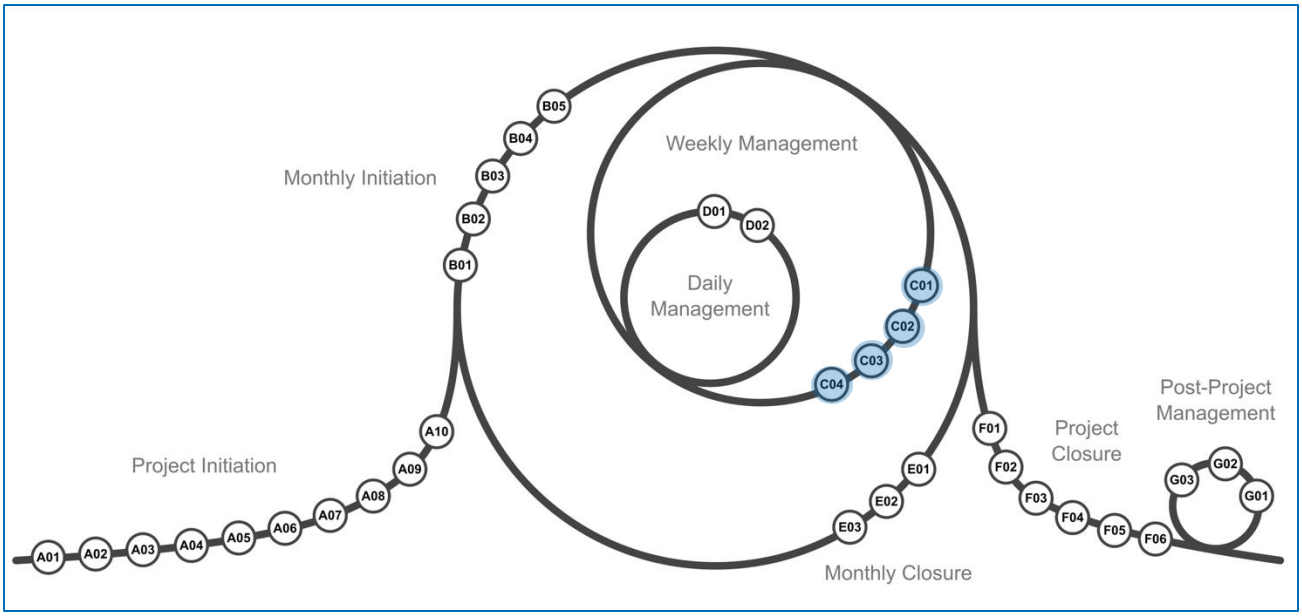
2. Monthly Initiation

B01 – Revise and refine the plans
B02 – Have the monthly cycle peer-reviewed
B03 – Make a go/no-go decision
B04 – Kick off the monthly cycle
B05 – Conduct a focused communication



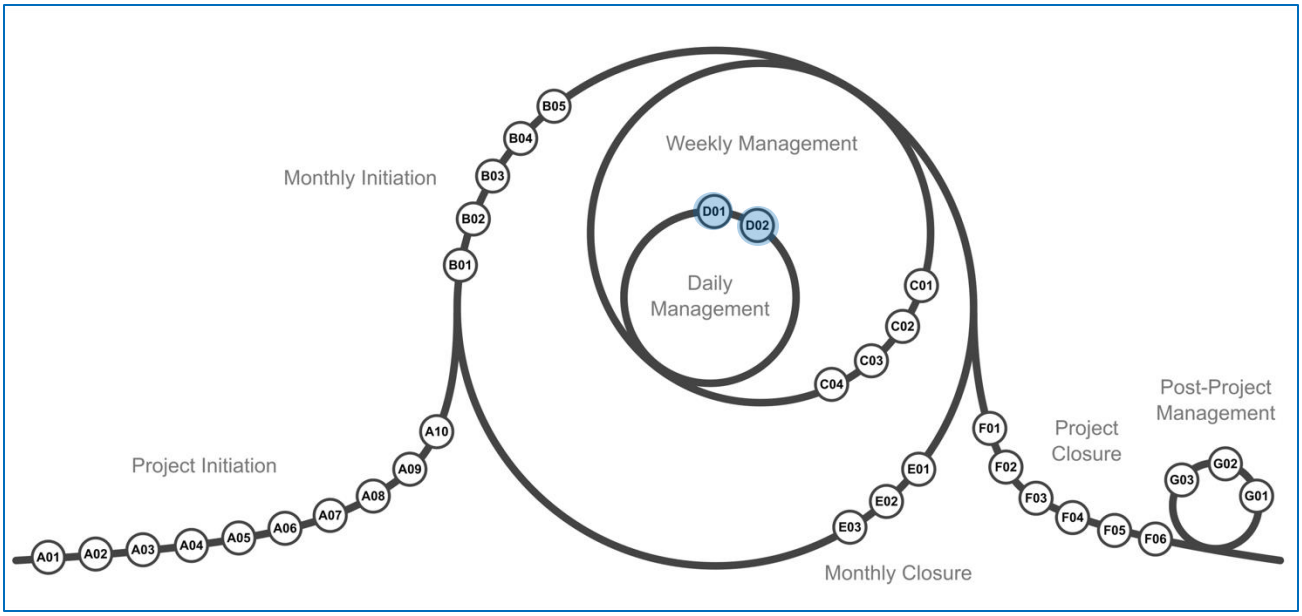
3. Weekly Management

C01 – Measure and report performance
C02 – Plan responses for deviations
C03 – Kick off the weekly cycle
C04 – Conduct a focused communication



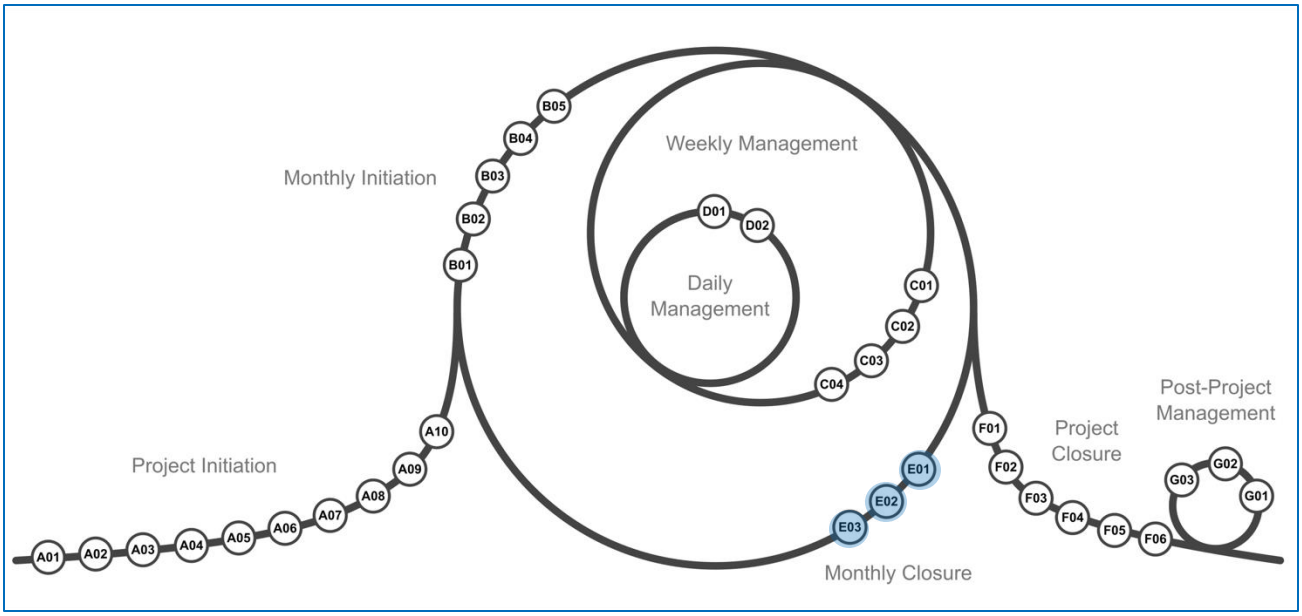
4. Daily Management

D01 – Manage risks, issues, and change requests
D02 – Accept completed deliverables



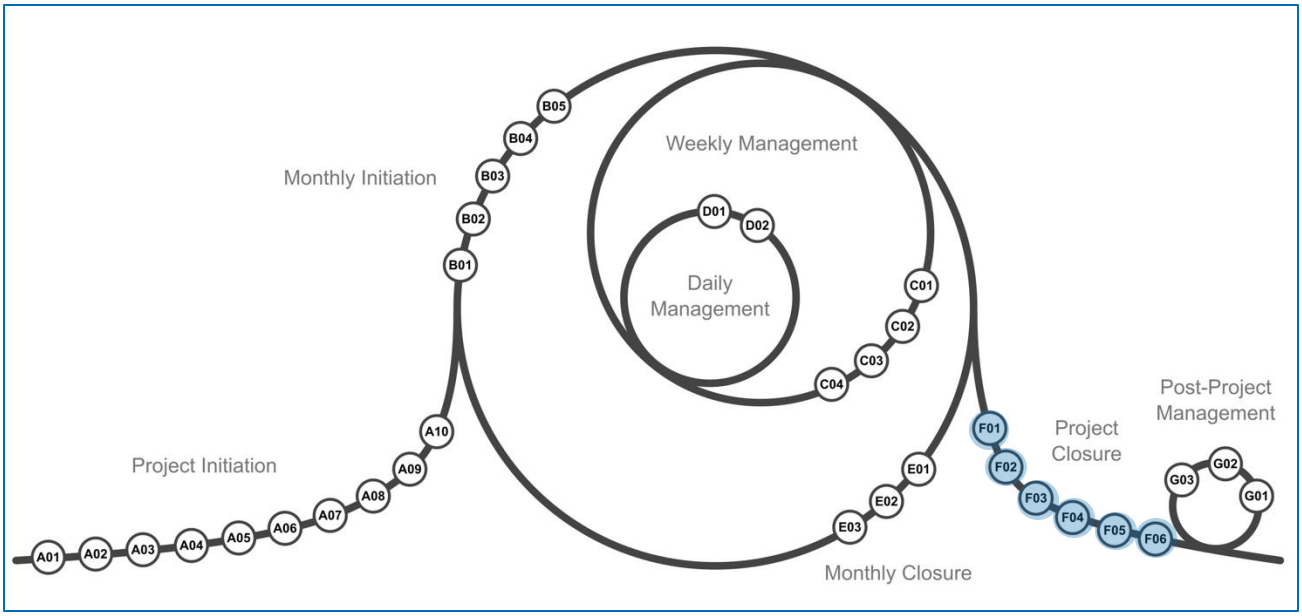
5. Monthly Closure

E01 – Evaluate stakeholder satisfaction
E02 – Capture lessons and plan for improvements
E03 – Conduct a focused communication



6. Project Closure

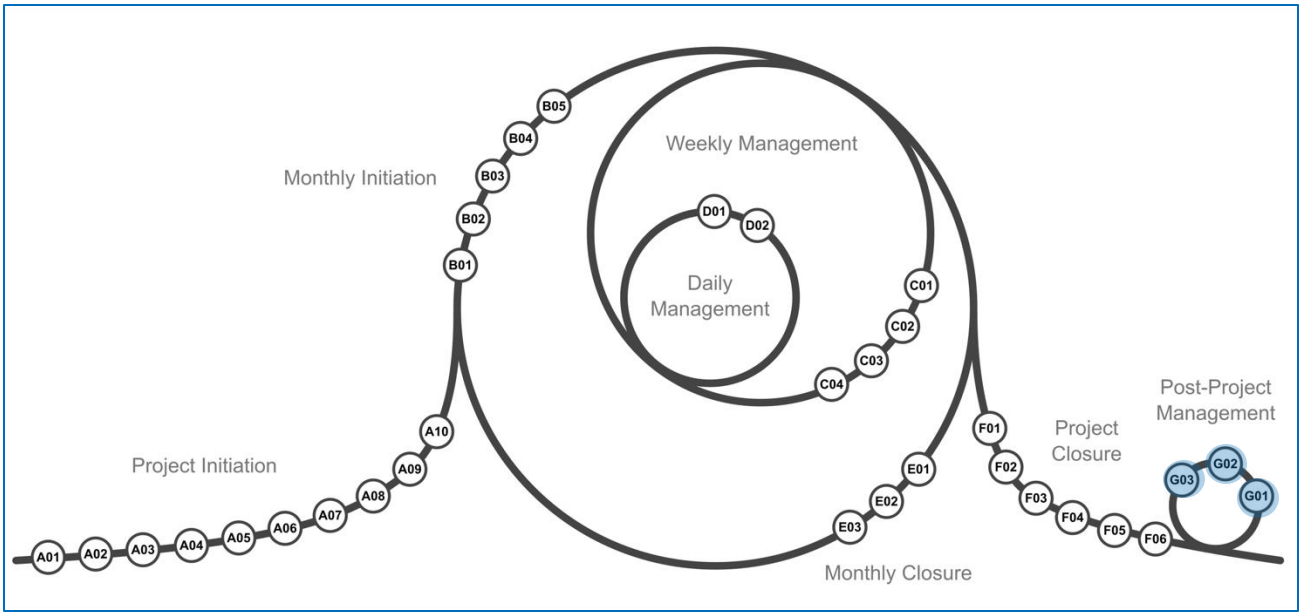
F01 – Hand over the product
F02 – Evaluate stakeholder satisfaction
F03 – Have the closing activity group peer-reviewed
F04 – Archive the project documents
F05 – Celebrate!
F06 – Conduct a focused communication



7. Post Project Management

G01 – Evaluate the benefits
G02 – Generate new ideas
G03 – Conduct a focused communication

P3.express Practitioner Certification useful links



Course Delivery Options

- Physical classroom
- Location to be arranged between BLS and client
- 16 Hours over 4 days

Exam Specifications

- Number of questions: 70
- Duration of exam: 100 minutes
- Pass Mark: 67% or higher
- Open/Closed book: Open
- Language: English Paper based

Target Audience

- Project managers
- Program Managers
- Project Directors
- Project team managers and leaders
- Project coordinators
- Project support staff
- Project assurance staff
- Project officers
- Consultants and contractors
- Project Board members (e.g., Senior Responsible Owners)
- Operational line managers/staff

Contact us

For further information about this course please contact us.

Email: enquiries@blsuk.com

Or visit us at www.blsuk.com

Thank you.