

# Attachment A

## Scope of Work

This Scope of Work ("SOW") outlines the specific services to be provided by WebTech Builders, a division of Harris Apparel LLC ("WebTech Builders"), to the client ("Client") as part of the website development project.

### 1. Project Overview

WebTech Builders will design, develop, and deliver a professional website for the Client based on the specifications discussed and agreed upon.

### 2. Website Features and Functionalities

#### 2.1 Design and Layout

- Creation of a visually appealing and responsive website design.
- Incorporation of the Client's branding elements, including logo and color scheme.
- Development of a user-friendly interface for seamless navigation.

#### 2.2 Content Management System (CMS)

- Integration of a CMS for easy content updates by the Client.
- Training session for Client on how to use the CMS effectively.

#### 2.3 Custom Pages and Features

- Development of custom pages as requested by the Client.
- Integration of specified features, such as contact forms, image galleries, and social media feeds.

### 3. Technical Specifications

#### 3.1 Compatibility

- Ensuring compatibility with major web browsers (Chrome, Firefox, Safari, Edge).
- Optimization for various devices, including desktops, tablets, and smartphones.

#### 3.2 Performance

- Implementing optimization techniques for fast page loading.
- Regular performance testing to ensure optimal website speed.

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### 3.3 Security

- Integration of basic security measures, including SSL certification.
- Periodic security audits to identify and address vulnerabilities.

## 4. SEO Integration

- Basic on-page SEO optimization, including meta tags and descriptions.
- Submission of the website to major search engines for indexing.

## 5. Project Timeline

The project is expected to be completed within [Number] weeks from the Effective Date. Timelines are subject to adjustments based on client feedback and unforeseen circumstances.

## 6. Revisions

WebTech Builders will provide up to [Number] rounds of revisions. Additional revisions requested by the Client may be subject to additional charges.

## 7. Deliverables

Upon project completion, WebTech Builders will deliver the following:

- Fully functional and responsive website.
- Access credentials for the Content Management System.
- Documentation outlining basic website maintenance procedures.

## 8. Client Responsibilities

The Client agrees to provide timely feedback, required content, and any necessary approvals throughout the project. Delays caused by the Client may impact the project timeline.

This Scope of Work is an integral part of the Website Builder Agreement between WebTech Builders and the Client.

**WebTech Builders:**

Attachment A  
Scope of Work

Signature: \_\_\_\_\_

Name: [Authorized Representative]

Date: \_\_\_\_\_

**Client:**

Signature: \_\_\_\_\_

Name: [Client Representative]

Date: \_\_\_\_\_