

# Checklist for repairs & preparing your home

## INSIDE YOUR HOME

### Floors and coverings

- All rooms thoroughly swept and vacuumed
- Carpets and area rugs cleaned
- No excessive wear, damage, or stains

### Walls and ceilings

- Dirt, fingerprints or other stains removed
- Nail and thumb-tack holes patched
- Cracks, chips, or water damage repaired
- Paint and wallpaper redone as needed (neutral, light colours are recommended)
- Personal items removed from walls (ie: family photos)

### Doors

- Dirt, fingerprints or other stains removed
- Paint as needed
- Doors open/close easily without squeaks and latches/handles are secure and working properly

### Windows and coverings

- Glass sparkling clean, free of chips or cracks
- Dirt and fingerprints removed from frames or sills
- Windows open/close easily and latches/handles/locks are all working properly
- Screens are clean and without holes
- Curtains/blinds show no excessive wear or damage

### Lighting

- All bulbs working and proper wattage (brighter is better)
- No broken switches or exposed wiring
- Remove and replace any fixtures you want to keep

### Entryways and hallways

- Clean and free of clutter
- Welcome mat is clean and inviting

### Closets and storage areas

- Clean and well organized
- Decluttered, excess junk and clothing removed
- Clothes hung neatly with extra space between
- Shoes and boots stored neatly

### Pet areas

- Clean, organized, odour-free

## Living room, dining room, bedrooms, and den

- All rooms thoroughly vacuumed and dusted
- Excess furniture removed for roomier atmosphere
- Remaining furniture clean and in good repair
- Wood and other surfaces clean and polished
- Bookshelves neat, organized and clutter-free
- Games and toys stored neatly
- Fragile items removed and stored
- Smaller valuables including jewellery removed/locked away
- Window coverings open for views and sunlight
- Mirrors clean and in good repair
- Fireplace clean
- Add an orchid or lightly scented fresh flowers throughout home to set the tone

## Kitchen

- Every surface sparkling clean
- Countertops organized; all but daily use appliances put away
- Refrigerator spotless inside and out
- Frost removed from freezer
- Light bulbs in fridge are working
- Oven/stove top and burner trays clean
- Sinks clean; faucets working properly and leak-free
- Garbage disposal in good working condition
- Cupboards/pantry spotless, organized
- Dishwasher clean and stain-free

## Bathrooms/powder room

- Every surface sparkling clean
- Countertops organized, free of clutter
- Sinks spotlessly clean, faucets working properly
- Tub/shower surfaces and caulking clean, repair if broken
- Towels clean and hanging neatly
- Shower curtain clean and in good repair
- Toilet extra-clean and working properly
- Closets organized and clutter-free
- Remove "personal items" from medicine cabinet
- Never use heavy scented sprays which can cause a strong negative reaction in visitors

## Basement, furnace room, and attic

- Clean and well-organized, "junk" removed
- Remaining items stored/stacked neatly
- Everything thoroughly vacuumed/dusted
- Heating/cooling systems are clean and inspected
- Smells fresh and aired out

# Checklist for repairs & preparing your home

## OUTSIDE YOUR HOUSE

### Structure

- Exterior surfaces clean, in good condition
- Front-door exterior clean, inviting, paint if needed
- Eavestroughs and downspouts clean, in good repair
- Gates open/close properly, hardware working
- Fences in good repair

### Patio/deck

- Patio or deck in good repair
- Floor and mats clean - no dirt or stains
- Railings, steps, screens and doors - paint, fix or wash
- Exterior lights - all bulbs working and proper wattage
- No broken light switches or exposed wiring
- Patio furniture clean, organized, in good repair
- Barbecue clean

### Landscaping

- Lawns mowed and edged
- Large bare spots in lawn repaired
- Leaves removed from lawns and flower beds
- Trees pruned, hedges trimmed
- Flower beds weeded and tidy; dead plants replaced
- Seasonal flowers planted

### Garage and sheds

- Garage and sheds clean, in good repair
- Everything thoroughly vacuumed/dusted
- Doors and windows - paint, fix or wash
- "Junk" and excess clutter removed
- Bicycles, equipment, and toys stored neatly, out of way
- Remaining items stored/stacked neatly
- Firewood organized and neatly stacked

### Driveway and walkways

- Clean and clear of moss/leaves/snow/ice, in good repair

## OUTSIDE YOUR CONDO

### Structure

- Exterior surfaces clean, in good condition
- Front-door exterior clean, inviting

### Patio/deck

- Patio in good repair
- Clean floor and mats - no dirt or stains
- Railings, steps, screens, doors - fix or wash
- Exterior lights - all bulbs working and proper wattage
- Patio furniture clean, organized, in good repair
- Barbecue clean

### Parking stall

- Clean, in good repair
- "Junk" and clutter removed

### Storage locker/bike room

- Clean and well-organized
- "Junk" and excess clutter removed
- Bicycles, equipment, and toys stored neatly, out of way
- Remaining items stored/stacked neatly