

HOLIDAYS ON THE BLOCK

Holidays on the Block, Arts & Crafts Bazaar & Block Party
West Adams Avenues (7th Ave. between Adams and 25th street)
2413 2nd Ave. Los Angeles., C.A. 90018
Saturday, December 07, 2019
10:00 AM – 6:00 PM

Arts & Crafts Bazaar Vendor Application Form

Black Excellence Inc. is excited to present our 2nd Annual Holidays on the Block, Arts & Crafts Bazaar & Block Party! Our hope is to give local artists a way to showcase their arts and crafts, provide good food and provide the opportunity for our community to enjoy time with friends and neighbors during the holiday season (and even get in a little last-minute holiday shopping)!!! We would also hope that with your help and the help from our community, we will be able to create a wonderful event. Please fill out the form attached if you would like to participate in our show.

Also feel free to tell any other craft creators you feel may want to participate at our show.

Company Info:

Company Name: _____

DBA: _____

Mailing Address: _____

Phone: _____ Email: _____

Fax: _____ Website: _____

Facebook: _____ Instagram: _____

Individual Contact Info:

Name: _____ Title: _____

Email: _____

Phone: _____ Fax: _____

Type of products:

- | | | | |
|-----------------------------------|-------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Fine Art | <input type="checkbox"/> Handmade | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Local Artist |
| <input type="checkbox"/> Craft | <input type="checkbox"/> Clothing | <input type="checkbox"/> Fabric Art | <input type="checkbox"/> Food |
| <input type="checkbox"/> Books | <input type="checkbox"/> Pottery | <input type="checkbox"/> Woodworking | <input type="checkbox"/> Dolls |
| <input type="checkbox"/> Cards | <input type="checkbox"/> Sculptures | <input type="checkbox"/> Canvas Art | <input type="checkbox"/> Illustrations |

Exhibitor requests the following booth size and agrees to pay the following:

- Exhibitor: (10'x10') Space \$75.00 x _____* = _____ (*= # spaces needed)
- Food Vendor: \$150.00 x _____* = _____

*** Please note: Each vendor is responsible for supplying their own booth, table, chairs and power (no generators will be provided). Food vendors will also be responsible for their own electricity and must bring their own generators, if required. Gas generators are not allowed.**

For the application to be considered, the following must be included:

- Complete **Vendor Application** form
- Signed **Terms and Conditions** contract
- Payment

Payment:

Method of Payment: Check Visa MC Discover
 American Express Cash Money Order
 Please make **checks payable** to: Black Excellence, Inc.
 Credit/Debit Card Payment Processing Fee \$5.00

Total Payment Enclosed: _____

Credit Card#: _____ Exp. Date: ____/____ Security

Code: _____ Zip Code _____

Cardholder's Signature: _____

*If paying by credit card, receipts will be emailed, or hand delivered on day of event

Mail or email* all by Wednesday, November 27, 2019 to:

BLACK EXCELLENCE, INC.
 9641 Charleville Blvd. Suite 734
 Beverly Hills, CA 90212
 Phone: 818-806-9016
 Fax: 323-732-6448 (Applications can be faxed)
 Or email to: info@beincla.com

By completing an Arts & Crafts Bazaar & Block Party application, you are certifying that you have read the Terms and Conditions and will adhere to all rules and policies herein.

Terms and Conditions

1. **Setup/ Break Down:** All Exhibitors must be set up and **ready to sell by 9:45 am** the day of the Arts and Crafts Bazaar. Exhibitors may begin setting up at **7:30 AM** the day of the Bazaar. Break down can start no sooner than **6:00 PM** on Sunday and must be completed by **8:00 PM**. No vendor is to close before the official closing time. Sellers are responsible for their selling spaces. *Before leaving, be sure your area is clean and trash-free.
2. **Staffing:** Exhibitor tables/ booths must be manned at all times and intact until show closes at 6 PM. Black Excellence Inc. is not responsible for merchandise or display materials.
3. **Exhibitor Items:** As this is a “Family Event”, all items for sale at the Exhibitor’s booth must be appropriately displayed and presented in a manner that represents the community. If participating as a crafter, Black Excellence Inc. reserves the right to have items removed that are not considered appropriate for vendor booths. Under no circumstances will any handguns, knives, weapons or items that can be used to cause bodily harm to another individual be sold at vendor booths. Smoking in, or around booths is not permitted.
4. **Exhibitor Responsibility:** Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. Black Excellence Inc. expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the Bazaar. Exhibitors are responsible for their own sales taxes, business license, and insurance.
5. **Exhibitor Spaces:** Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for Bazaar attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
6. **Food Vendors:** Food vendors are responsible for their own generators and electrical requirements. **No gas generators are allowed.** All Health and Safety requirements are the full responsibility of the food vendor. Black Excellence Inc., WAHA and/or Council District 10 accepts no responsibility for any injuries, suites or damages to person or property, including attorney fees arising out of or related to the operation of, or by the food vendors.

7. **Acceptance:** Black Excellence Inc. reserves the right to decline any application for space if it deems such action to be in the best interest of the Bazaar.
8. **Payment:** The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement. If faxing or emailing application, it is not complete until all fees are received with signed contract. This fee will be used to cover advertising and other incidental costs associated with the production of this event.
9. **Music:** Music will be provided throughout the space.
10. **Exhibitors:** It is advised to bring along shims, or blocks of wood to level out the tables, since most of the street area is on flat, but un-level ground. All tents and canopies must be secured to the ground using weights/ sand bags in case of windy weather.
11. **Weather Conditions:** Rainouts will be determined by 9:00AM on the day of the Craft Faire. You must be present to receive a credit. Credits only, NO REFUNDS WILL BE GIVEN. If you receive a credit, this will guarantee you a space at next year's event !!!!
12. **Indemnification:** Exhibitor agrees to indemnify and hold harmless BEINCLA, WAHA and Council District 10 from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Holidays on the Block Bazaar.
13. **Applications:** Application forms also available at the BEINCLA website at: www.beincla.com

Print Name: _____

Signature: _____

Date: _____

Thank you for your interest in the First Annual Holidays on the Block Bazaar. Your registration will be confirmed by email within two weeks of the time we receive it. Please contact us if you have not received notification.

For more information, please email or call Len Brown Event Coordinator at len@beincla.com (877) 234-6252 Ext. 2

Thank You, and we hope to see you on Saturday December 7, 2019!!!

****Office use only below this line****

Date Registration Received: _____ Payment Received _____

Signed Contract Received _____

Payment Method: _____ Check Number: _____

Date Confirmation Emailed: _____ Space Assignment: _____