



2024 Members Information Pack



Wanneroo Adult Equestrian Club Inc.

www.waeci.org.au

Welcome to Wanneroo Adult Equestrian Club Inc. (WAECI).

WAECI was formed in December 2005 and holds rallies on a monthly basis at Horseman's Horse and Pony Club, Gnangara Road Whiteman.

Insurance

WAECI is an affiliated club with Equestrian Western Australia (EWA) and we also have public liability insurance. If members wish to obtain personal coverage for accidents related to horse riding, we encourage you to join the EWA as an Affiliate or Adult Riding Club member.

Our aim

WAECI aims to provide a safe, social, enjoyable riding atmosphere for adults 18 years and over. We provide access to excellent group tuition from reputable instructors in dressage, jumping and many other types of horse sport, at an affordable cost for riders from beginners to the more advanced, from green horses to more experienced horses. Novice riders or green horses are especially welcome.

Rallies provide a great environment to build confidence for both horse and rider.

Location

WAECI Rallies are held at Whiteman Equestrian Park on Gnangara Road, Whiteman, WA.

Facilities include four enclosed arenas, clubrooms, toilets, horse stables, wash bays and ample float parking. We also have access to an excellent cross country course. We hire this location and we ask that riders respect it. Please clean up after yourself. Manure must be cleared up and removed, as per council regulations. Respect all equipment and put it away after use.

NO DOGS are permitted at rallies.

Rallies occasionally may be held at locations other than Whiteman Equestrian Park.

Membership

Membership is open to people aged 18 years and over. Membership is essential if you wish to participate in any rally lessons and ARCA competitions throughout the membership year.

All members are expected to:

- Help with rallies, events and fundraising activities run by the club
- Carry out jobs as specified in rally roster.
- Attend as many rallies as possible.
- Be considerate and courteous of all members and instructors at all times.
- Present at rallies clean and neat with horse gear in good working order.

Fees

The club year for 2024 runs from 1st January 2023 until December 31st 2023. Both our full and associate memberships include our end of year fun rally. Fees are as follows:

- Full membership \$450, payable in full by the member's third rally. Pay only \$370 early bird fee if paid in full before the February rally.
- Associate membership \$280, payable before the February rally. Our associate membership is flexible. Attend four rallies and take part in both the morning and afternoon lessons; or eight rallies for half a day; or a combination (two full day rallies, plus four half a day rallies). If you 'run out' of rallies, you can pay \$50 pro rata to attend more.
- Social membership \$35, payable before the February rally.
- Day membership is \$50 plus ground fee, maximum of two per calendar year.

WAECI does not charge rally fees as this is covered by your membership fee. However, a compulsory ground fee of \$10.00 **per horse** applies per rally.

At times the club may hire other venues such as the State Equestrian Centre or Brookleigh. If there are any additional charges members will be notified.

Members with stallions

Members are allowed to bring stallions to rally days with written consent ONLY. This consent must be done on enrolment. This application will be discussed and member will be notified in writing. Members attending with stallions must abide by EA rulings on stallions. Please see the last page of this handbook for details.

When a member with a stallion books into lessons online they must let the rally co-ordinator know if they will be bringing a stallion on the day.

Rallies

Rallies are held on the first Saturday of the month from February to November. We currently have two regular instructors. We also have regular guest instructors. All are very experienced and we are very grateful to have them.

The format for our rallies is two lessons per rider (you can choose to do only one). Rallies start at 8am for set up, with morning lessons starting at 9am and afternoon lessons after a lunch break. We usually finish at 4pm.

Flatwork lessons last an hour and jumping lessons generally 1.5 hours. Group lessons are capped at four riders per class. Non-jumpers are catered for with grid or pole work, or a varying program such as handy pony, in hand lessons or natural horsemanship.

If you miss out on a rally you cannot make lessons up in following rallies; for example, if you miss the April rally then you will not be able to ride four lessons in the May rally

Lessons will be released on Nominate where you can also pre-pay for lunch and the ground fee. Full members will have first choice of classes before they open to all members. When bookings close, the rally schedule will be posted on the members' Facebook page. Helper duties and stable allocations will also be published on the page. (Please be advised that although every effort is made to publish the list early, the rally coordinator is a voluntary position so the rally list may only be posted the day before the rally.

If attendance numbers are low, then rally times may change. When participating in a lesson, riders are expected to respect other riders and their abilities.

If you want to ride with a friend, please let the rally coordinator know.

Cancellations

If you find you are unable to attend a rally after booking your lessons, please let the rally coordinator know as soon as possible as there may be a waiting list.

Once rally entries have closed, you will not be refunded your ground or lunch fee unless a doctors or vet certificate is provided to the committee. We cater for riders lunches, and pay for our demonstrators and guest instructors and this all comes at a cost to the club.

Please note - WAECI does not give refunds for rallies if you can't make it. The committee will consider refund of membership fees if a member can no longer ride for the season, in which case medical evidence will need to be produced and will be tabled for discussion at the next available committee meeting.

Rally jobs roster

It is a condition of your membership that all members help out at rallies. Specific duties are allocated. When the rally schedule is sent out please check to see what job you have been given on the rally jobs roster. If you are rostered to carry out a job you must be there at the specific time to do it. If you are on set up duty it is important to be ready to help by 8am so that we can start lessons on time. Failure to help at rallies when rostered on without adequate reason may result in membership suspension or non-renewal. It is vital all members help out in order to keep the club running smoothly.

Complaints and feedback

If you have a compliment or positive feedback we encourage members to write to the club email address so we can pass it on to the relevant parties.

Similarly, if you have a complaint, please write to our email address, rallycoordinator@hotmail.com so that the issue can be tabled at the next committee meeting for consideration and possible action. Complaints need to be in written form, verbal reports will not be considered as there needs to be a record for the committee to discuss as a group.

Shows

We hold a number of shows throughout the year to help with fundraising. These can include gymkhanas, showjumping days, training days, hicksteads or working hunter events. The success of these shows depends on everyone coming together to help out and members may be asked to volunteer to help run the day. This can be done in combination with participation at the show.

Uniforms

Our club colours are marine blue, black and white. We wear long or short sleeve polo shirts with black jodhpurs. We encourage members to wear their uniform at all rallies.

Polo shirts, jackets, vests and helmet covers are available to buy from the club in a large selection of sizes. We also have browbands and saddle pads available to order.

Orders can be given to the secretary, treasurer or uniform coordinator and must be accompanied by full payment. Write to rallycoordinator@hotmail.com or check www.waeci.org.au for an order form.

Helmet standard and gear checks

Riders are expected to wear a current standard safety helmet and flat soled riding boots at all times when mounted. Helmets must be one of the following, as per *Equestrian Australia General Regulations 2018*:

- AS/NZS 3838 (SAI Global);
- New Australian standard ARB HS 2012 provided they are SAI Global marked;
- Current American standards ASTM F1163 (2004a or 04a onwards) provided they are SEI marked; or standard SNELL E2001.
- Current British standard PAS 015 (1998 or 2011) provided they are BSI Kitemarked; or
- Interim European Standard VG1 (01.040: 2014-12) with or without BSI Kitemark.

Outgoing European Standard EN/1384 not permitted from 2017.

Helmet tagging is now mandatory for all EA affiliated events. As WAECI is an EA affiliated club, we require all riders on our grounds to have their helmets tagged. This indicates that the helmet complies with current EA standards. Check with Horseland or the Equestrian WA office for more information and tagging locations.

All members at the first rally of the year will have their helmets checked by an instructor before riding. Members are expected to maintain their gear in good condition and check regularly for any wear. Correctly fitting, safe tack is a must.

Horse welfare

We want all horses at the grounds to have a safe and enjoyable experience at our club. All members need to ensure that their horse has adequate food, water and shelter, and a reasonable break between classes.

The committee and instructors reserve the right to ask riders to leave the class if there is excessive use of gear such as harsh bits, whips or spurs, or physical abuse such as hitting, wrenching, kicking or seesawing the bit. If the committee considers it necessary, a formal warning may be issued. If the behaviour continues the rider may be asked to leave the grounds.

As of 1 July 2022 the removal of whiskers from a horse's muzzle, eyelids or inside the ears is banned across all EA national disciplines. These hairs are part of the horse's sensory system and help them feel safe in their environment.

Float parking

Please park your vehicle and float with consideration to others.

Smoking

Smoking is restricted within Whiteman Park and prohibited within six metres of any public building. Any cigarettes should be completely extinguished when finished and the butts placed in the bin. Common sense should prevail – the grounds are in a bush setting which is very dry in summer and cigarette butts are toxic to wildlife.

Social events

WAECI is a fun, supportive and sociable club. We occasionally have social dinners or lunches during the year at various venues. Like our Facebook page for updates on coming events.

Committee

The WAECI committee is vital to the running of the club. All members are welcome to nominate for the committee and have their say on the running of the club. The committee is chosen by nomination and voted in by members at the Annual General Meeting.

The committee consists of President, Vice President, Treasurer, Secretary and general committee members. Specific jobs performed by committee can also include rally coordinator, social coordinator or event coordinator.

WAECI ADVISES THE FOLLOWING:

1. The committee will close membership at any time if membership reaches a maximum. A waiting list will then be formed.
2. Members MUST be 18 years of age or over. You may be requested to provide a Birth Certificate for verification.
3. Members are required to carry out rally roster jobs when required.
4. WAECI has the right to request the removal of any horse or pony that is not under control by its rider or poses a danger to others.
5. Members must sign the attendance sheet at the clubhouse on rally days.
6. NO DOGS allowed.
7. Children MUST be supervised; the committee will not be responsible for organising any supervision of children.
8. Approved safety helmets and smooth soled riding boots must be worn at all times when mounted.
9. Bitless bridles may be used at the discretion of your instructor providing the horse is under control.
10. Horses must be three years of age to do flatwork and over four years of age for jumping.
11. WAECI or its instructors reserves the right to refuse admission or ask a member to leave the lesson on the grounds of fitness, soundness or safety.
12. Horses must be either securely in yards or tied up with a halter and lead rope during breaks. They may not be tied up with their reins due to safety reasons.
13. Membership to WAECI does not permit the use of the HH&PC facilities other than during rallies.
14. Members are asked to respect the grounds and equipment at all times.
15. The committee may change these requests at any time if deemed necessary.

2024 dates to remember

Rallies

First Saturday of the month, from February to November

3 February	1 st rally
2 March	2 nd rally
6 April	3 rd rally
4 May	4 th rally
1 June	5 th rally
6 July	6 th rally
3 August	7 th rally
7 September	8 th rally
5 October	9 th Rally
2 November	10 th end of year fun rally and AGM

Shows and events

WAECI also holds two to three shows each year, including our annual Fire and Ice Gymkhana. These will be advertised as a Facebook event.

2024 ARCA challenge dates TBA

Autumn

Winter

Spring



Stallion Safe Practices Guidelines

Effective 01 January 2011

Equestrian Australia has, in the interests of public safety and with the assistance of the National Sport Committees, developed the following Code of Conduct, which is a set of guidelines available for adoption by events and organisations.

- 1. Stallions should wear official 'discs' at all times whilst at the venue. These discs are to be worn on both sides of head collars and bridles or on some part of the horse on both sides to identify to others that the horse is a stallion.***
- 2. No stallion is to be moved around a venue without displaying the stallion discs and a suitable restraint. The restraint can be either a bridle, a rearing bit or a chain lead rein over the nose or under the jaw.***
- 3. Where possible all stallions are to be stabled. If suitable stabling is not available stallions need to wear a collar, which is securely tied to the outside of a truck or trailer. Stallions tied to the outside of a truck or trailer MUST be supervised at all times.***
- 4. Stallions may be substituted in prize-giving ceremonies with another horse should the rider deem it to be safer.***
- 5. It is recommended that riders and handlers of stallions at shows be over the age of 17 years; however, it is the responsibility of the parent/guardian to understand the full code of conduct for stallions at events. With the exception of rule 1.1.8 in the Show Horse Rules and Guidelines, stallions are not permitted in Show Horse classes at EA state or championship events. All riders/handlers under the age of 17 years must be supervised by an adult/parent/guardian whilst at the event.***
- 6. It is the stallion owner's/rider's responsibility to ensure that all possible safety precautions are taken.***
- 7. Floats/Trucks that transport stallions should display the official magnet giving notice that there is a stallion on board.***

These guidelines are consistent with Equestrian Australia's focus on improving safety by identifying risks and putting in place measures to mitigate those risks.

The use of the horse and float identification discs is compulsory at all Equestrian Australia events.

The horse and float discs are available for purchase from the National Office of Equestrian Australia. Only the approved discs will be permitted.