

Scholarship Interview Rubric

Evaluator: _____
Date: _____

Student: _____
High School: _____

| Quality Criteria | Meets Quality Standards | Points | Meets Minimal Standards | Points | Does Not Meet Minimal Standards | Points |
|--------------------------------|--|----------|--|----------|---|----------|
| First Impressions | Appearance is professional. Choice in clothing is appropriate for any interview. Very well groomed. | 5 | Overall appearance is neat. Choice in clothing is appropriate for this type of interview. Attempt at grooming evident. | 3 | Overall appearance is somewhat untidy and not professional. Choice in clothing is inappropriate (shirt untucked, t-shirt, shorts, too much jewelry, torn edges on pant hems, etc.) Poor grooming. | 1 |
| Greeting | Professional behavior and language (handshake, "hello", "thank you", eye contact, etc.) Friendly and courteous to all involved in the interview. | 5 | Greeting is appropriate, but casual (uses "hi"). Weak handshake. Uses some eye contact. Friendly and courteous to all involved in the interview. | 3 | No handshake. Little or no eye contact. Unfriendly and not courteous to those involved with the interview. | 1 |
| Poise | Good posture (sitting straight and up to the table) Nice tone of voice. | 5 | Fair posture (i.e. no slouching, but sitting back in chair, away from the interview table) Good tone, but answers somewhat hesitant. | 3 | Poor posture. Distracted. Little to no eye contact used. | 1 |
| Responding to Questions | Thorough answers to questions. Good volume, grammar, and vocabulary used. Speaks clearly. Uses appropriate speed when speaking. Speaks with confidence. | 5 | Answers are acceptable and accurate. Attempt made to answer questions. Some eye contact used. Some nervous fidgeting. | 3 | Inappropriate answers to questions or does not attempt to answer questions. Speaks too softly or mumbles. Uses inappropriate vocabulary in responses (slang, etc.) | 1 |
| Leadership | Able to demonstrate applications of effective individual leadership skills | 5 | Able to cite a few examples of leadership skills applied. | 3 | Not able to cite meaningful examples of leadership. | 1 |
| Preparation | Quality application. On time for interview. Prepared for questions. Comfortable and familiar with all elements of application. Asks appropriate questions. | 5 | Good application. On time for interview. Not prepared for all questions. Good attitude. | 3 | Poor application. Late for interview. Shows poor attitude, or lack of interest. | 1 |
| | Add total circled points | | Add total circled points | | Add total circled points | |

Other Notes on Candidate:

TOTAL POINTS (add all totals) _____