## **NEW DIRECTIVE: POSTED 11/27/24**

## GOAL:

To track individual preroll production.
To limit non-rolling work for rollers.
To increase working space on table tops.

## **DIRECTIVE:**

SHIFTS ARE NOT REQUIRED TO TRACK TRAY CLEARING TIMES SHIFTS ARE REQUIRED TO TRACK INDIVIDUAL PREROLL COUNTS

## WHY ARE WE DOING THIS?

We must have a system to maintain staff accountability.
We must have a system to ensure our training and SOP changes are working.
We need adqueate working space to achive flow and max out production speed.