

POLYNESIAN DAYS BOOTH APPLICATION/CONTRACT

VENDOR/COMPANY CONTACT INFORMATION

Vendor/Company Name:		
Contact Name:	Email:	
Current address:		
City:	State:	ZIP Code:
Work Phone:	Cell Phone:	Email:
Alternative Contact:	Alternative Phone:	Alternative Email:

VENDOR BOOTH FEES (BOOTH FEE INCLUDES ALL 3 DAYS OF FESTIVAL)

FOOD BOOTH:
 10'x10' Booth Space = \$500 10'x20' Booth Space = \$800 10'x30' Booth Space = \$1,100

MERCHANDISE BOOTH:
 10'x10' Booth Space = \$300 10'x20' Booth Space = \$500 10'x30' Booth Space = \$800

NON-PROFIT/EDUCATION/INFO BOOTH (Non-Sales):
 10'x10' Booth Space = \$75 10'x20' Booth Space = \$100

Number of booth space needed: _____. Total: \$_____

Power is available upon advance request for an **additional fee of \$100** (Standard power with 2 outlets can be provided). **Vendors/food trucks needing more power voltage than available will need to provide their own power/generator.**

Will you need for your booth: Yes___ No___

See Terms and Conditions item #3 for additional information.

PAYMENT METHOD

Type of Credit Card:	Card Holder Name:		
Credit Card Number:	Expiration Date:	CID Number:	
Total: \$_____ Card Holder Signature: _____ Date: _____ With cc payment there is a 3.75% processing fee. A charge by square.			

OTHER PAYMENT METHOD(S)

Cash or Venmo payments accepted. **Venmo account: @thevillageimpact** **NO CHECKS ACCEPTED..**

FOOD BOOTH MENU ITEMS

MERCHANDISE BOOTH ITEMS

FOOD BOOTH MENU ITEMS	MERCHANDISE BOOTH ITEMS
Please list a menu of all and any food items being sold at your booth	Please list the merchandise or type of items being sold at your booth
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.
6.	6.
7.	7.
8.	8.
9.	9.
10.	10.
11.	11.

List any additional items on the back of this page.

POLYNESIAN DAYS
SEPTEMBER 2nd, 3rd & 5th 2022
at **THANKSGIVING POINT ELECTRIC PARK**
3003 North Thanksgiving Way Lehi, Utah 84043

RULES AND REGULATIONS/TERMS AND CONDITIONS

General Information

Polynesian Days Contact:

Entertainment: Moana Angilau Phone: (801) 358-9119 or Email: Polynesiandaysinfo@gmail.com

Vender & Booth Info: Ala Unga Phone: (385) 251-3510 or Email: PolynesianDaysinfo@gmail.com

Advertising:

Marketing will be developed to create the greatest exposure possible through various channels such as media, social network, and other public forums (email, Facebook, Twitter, Google, posters and flyers). It is also well known that word of mouth is one of the best marketing strategies, so **We Strongly encourage you to promote and advertise your product/merchandise, food menu, contests, or giveaways on social media and other marketing/advertising avenues.** Our emcee's will be available to assist you with any announcements and promotions you have.

We hope to make Polynesian Days a fantastic success for you and all that attend.

Booth/Vender Registration & Setup:

Booth registration is Thursday, September 1st from 12:00pm-7:00pm at Electric Park under the pavilion.

You must register and pick up state tax paperwork (see section Terms and Conditions item #10) before any booth setup will be permitted. Once registered you will be given your assigned booth location and can begin setting up.

Your booth(s) must be set up and **ALL VEHICLES MUST BE OUT OF THE PARK BEFORE 9:00pm.**

VEHICLES WILL NOT BE PERMITTED TO ENTER OR PARK IN THE VENUE/PARK DURING THE 3 DAY DURATION OF POLYNESIAN DAYS EVENT.

A general booth space is an uncovered 10' deep by 10' wide space on the grass area. All booth vendors/occupants are required to provide their own enclosed booth structure, tent(s), tarp(s), table(s), chair(s); etc. We strongly encourage you to have a top and side(s) to your structure. **Polynesian Days is a weather permitting event** and unfortunately, we have no say in that, so be sure that you are properly prepared.

Food booth area setup and design rules are the same as the general booth stated previously (10'x10' grassy area). Any booth/vender setup exceeding the allotted 10'x10' booth space will be charged an additional 10'x10' booth space fee. Food trucks in need of a larger space than 10'x30' space will need to contact us at polynesiandaysinfo@gmail.com

Setting up:

Vehicles will be allowed into Electric Park for unloading purposes only on Thursday September 1st and again for loading at the conclusion of Polynesian Days event Monday September 5th. Again **VEHICLES WILL NOT BE PERMITTED TO ENTER OR PARK IN THE VENUE/PARK DURING THE DURATION OF POLYNESIAN DAYS.**

Any **hazardous materials** of any kind are **not allowed** to be brought onto the Electric Park premises or in any area of the Polynesian Days event. Exhibits must meet safety and fire regulations. The Fire Marshall or authorized agent reserves the right to confiscate or demand removal of any exhibit materials not meeting regulations.

Security:

- Thanksgiving Point, Polynesian Days and its associated entities are not liable for theft that may occur during the event.
- Vendor is responsible for taking all measures to ensure your merchandise and equipment is protected.
- Cover and lock items on display after setup is complete. Lock-up or take home expensive items overnight.
- Polynesian Days Festival is open to the public. The responsibility for safeguarding any/all exhibit(s) is solely the vendor's.
- We will lock the gates leading into Electric Park each night.
- Thanksgiving Point security will patrol the external perimeter of Electric Park periodically throughout the night.

General Booth & Exhibiting Information:

Booth fee(s) must be paid in full with vendor registration completed before any type of setup is allowed. All booth exhibitors must man and occupy their booths during all operational hours of Polynesian Days event. **Thanksgiving Point and Polynesian Days are not responsible for any stolen, damaged or lost items.** All materials used in exhibits must be fire retardant. Vinyl banners are recommended; paper banners are not allowed.

All booth spaces are assigned randomly. We will assign booth space(s) until all available space is filled.

If for any reason you leave your booth for any reason please arrange to have someone take your place in your booth available for any customers while you are away. We ask that booth occupants and all items and merchandise being sold remain within the perimeters of your own booth. Please respect the booth space next to you.

Internet & Phone Line:

Thanksgiving Point Electric Park does not provide internet or phone line access.

Parking:

Vendor parking and entrance is designated in the south parking lot.

Opening:

Friday, September 2nd: The gates will open at 8:00am for vendors. **No vehicles will be allowed in the park, you must carry all merchandise/inventory into the park (bring your wagons).**

Polynesian Days opening ceremony event begins at 10:00am.

Saturday September 3rd: The gates will open at 8:00am for vendors and 9:30am to the public.

Monday September 5th: The gates will open at 8:00am for vendors and 9:30am to the public.

Food items:

All food items must be reviewed and approved by Polynesian Days before application is accepted. Be sure to fill out the food menu section on the application.

All drinks and beverages sold at Polynesian Days will be done by Thanksgiving Point and the Polynesian Days committee. The sale of all drinks or beverages such as soda, water, juices, sports drinks, or any type of beverage is not allowed at any booth. The sale of specialty drinks will need to be listed on your application and approved beforehand.

Alcohol is not allowed into Electric Park to be sold or for consumption at Polynesian Days.

All Food Vendors will need to submit a Temporary Food Permit for food tax and obtain a Food Handlers Permit through the **Utah County Health Department**. Contact their office for the necessary application(s) needed at **(801) 851-7525**.

Tear Down:

Polynesian Days will end at 9:00pm Monday, September 5th. Vendors must complete tear down and exit park before 12am midnight.

Refunds:

Any vendor withdrawal requested by August 18, 2022 can receive a refund up to 50% of full payment.

Any vendor withdrawal requested by August 25, 2022 or any date after **will not** be eligible for any refunds.

Questions:

Please email any questions or comments to polynesiandaysinfo@gmail.com

Terms and Conditions

1. The vendor/exhibitor agrees to occupy exhibit space assigned, and to be open and staffed prior to and during all regular event hours. In the event the exhibitor shall not occupy said space, the producer (Thanksgiving Point and Polynesian Days) is expressly authorized to occupy or cause said space to be occupied in such manner as it may deem best for the interest of the event without any rebates or allowance whatsoever to exhibitor and without ill any way releasing the exhibitor from any liability thereunder. The exhibitor also agrees not to sublet or apportion to anyone else said space without approval. All merchandise solely or displayed is subject to the producer's approval.
2. It is the sole obligation of the exhibitor to provide their own booth structure, tarps, tables, chairs; etc. If the exhibitor desires electrical power, this needs to be made known in advance and stated on the application. This includes additional electrical requirements (wiring and wattage usage). Exhibitors are responsible to provide heavy duty electric cords to bring electricity to the booth. Lighting if desired, is to be solely provided by the exhibitor/vendor.
3. The producer and its sponsors will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to reasons of the enclosure in which the event is to be produced being, before, or during the event destroyed by

fire, or other calamity, or by any act of God, public enemies, strikes, statues, ordinances, or any legal authority, or any other cause beyond the producers control.

4. Exhibitors shall be liable for delivery, handling, erection, and removal of his/her own displays and materials.
5. All fire codes, laws, ordinances and regulations pertaining to health, fire prevention and public safety shall be strictly obeyed.
6. The producer may rent and license space for any approved exhibit of interest to the general public or of educational value. All exhibit designs must be contracted and operated in good taste and in accordance with the best interest of the event, which the producer in its sole discretion shall have the right to decide. All sales, publicity, and promotional activities conducted by the exhibitor must be confined to his/her space. The producer will prohibit the installation and operation of any exhibits not meeting its approval. The producer, in its sole discretion, may prohibit the conduct of any activity whatsoever which it deems harmful and not in the best interest of the event.
7. Polynesian Days are not dependent on weather. Fees will not be refunded in the event of rain or winds. Each vendor is responsible for any damages to or from your booth and/or product.
8. Confidentiality: Exhibitor booth pricing is subject to adjustment by Polynesian Days. Your exhibitor booth price is strictly confidential and ANY discussion with other exhibitors at an event/expo for any reason gives Polynesian Days the right to evict your booth from the event at any time.
9. Qualifications of exhibitor: Polynesian Days, in its sole discretion, shall have the right to determine whether a prospective exhibitor is eligible to participate in the event. Applicants who have not previously exhibited at a prior event held by an organizer similar to that of the event may be required to submit a description of the nature of their business and the items intended to be exhibited. Polynesian Days reserves the right to restrict or remove any exhibit which Polynesian Days, in its sole discretion, believes is objectionable or inappropriate. **NO ADULT MATERIALS MAY BE DISPLAYED OR SOLD AT POLYNESIAN DAYS**, as this is a family event.
10. Vendors must comply with Utah State Tax regulations. The tax commission will provide tax packets including a temporary vendor license for each vendor at registration.
11. Exclusivity will not be granted to any one vendor. Sales will be restricted to those items listed on your approved application **only sponsoring companies or entities may request exclusivity on certain products and services.**
12. Assignment of space: Exhibit space shall be assigned by Polynesian Days in its sole discretion for the event and for the event dates only. Any such assignment does not imply that similar space will be assigned for future events held by the organizer. Polynesian Days reserves the right to change the floor plan or to move an exhibitor to another booth location prior to or during the event if Polynesian Days in its sole discretion determines that to do so is in the best interest of the event. There is no guarantee that an exhibitor will be assigned the exhibit space location(s) requested on the contract. Every effort is made to accommodate exhibitor requests for space and position on the venue floor. Payment in full is required with the signed contract before any booth space will be assigned. Polynesian Days will not hold any booth space without full payment.
13. This contract (as well as application general guidelines) constitutes the entire contract between the parties and no waivers, modifications, or amendments shall be valid unless written upon or attached hereto AND shall be approved in writing by the producer of Polynesian Days.

By signing this contract, I understand and agree to the Terms and Conditions set by Polynesian Days.

Vender/Exhibitor Auth Signature Date

Polynesian Days Representative Date