

San Tan Valley Veteran's Center  
.177 Caliber Gun Range  
Standard Operation Procedures



5764 East Hunt Highway  
Florence, Arizona 85132-7150

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This range is dedicated to the promotion of safety, sportsmanship, and marksmanship.

## Purpose:

This procedure outlines the rules and regulations governing the use of the indoor gun range located at the San Tan Valley Veterans Center with the physical address 5764 East Hunt Highway Florence, Arizona 85132-7150. While shooting incidents are rare on ranges, the following range rules and regulations are established to ensure safety and discipline for individuals using the range as well as the safety for our neighbors and surrounding properties.

## General:

Live fire conducted at the range is designed to provide authorized personnel access to a facility where they can become proficient with .177 (4.5mm) caliber air guns and practice both individual and group shooting sports. Individuals using the range shall become familiar with these safety rules and procedures prior to using the range. The range safety rules and procedures help to provide range supervision and allow for enforcement of these rules to reduce or eliminate incidents from occurring. All users are required to abide by and enforce these rules.

All users are expected to politely point out to any user in violation of these rules, the nature of the violation, request they stop and if continued violation occurs, report the incident along with the violators name, if possible, to the Range Officer on duty.

## Range Use Requirements:

The use of the San Tan Valley Veteran Center gun range is covered by these Standard Operating Procedures (SOP's). These SOPs define what every person engaged in live-fire activities must know prior to being permitted to use the indoor range facility. Additional copies of this SOP are available from the Range Master or Corsair's Director.

### Restrictions:

1. All range sessions must be scheduled thru the Range Master.
2. All cell phones must be silent. This is a courtesy to all shooters on the range.
3. This is a smoke free and drug free area per the Veteran Center and American Legion Post 97 regulations. This includes "vaping".
4. All guns not on the firing line must have a CBI/EBI inserted.
5. No cross shooting at targets. You must aim at the target assigned to your lane.
6. Shooters may not consume alcoholic beverages or drugs (including prescription and over-the-counter medications) that will affect his or her ability to participate with a maximum state of awareness and in a completely safe manner, before or during live fire activities. The Range Officer will deny range access to anyone that is or appears to be in violation.
7. Only .177 caliber (4.5mm) air guns will be allowed on the range. They may be pellet or BB guns, pistols or rifles.
8. Any gun not supplied by the Corsairs shooting club must be approved by the Range Master.
9. No disruptive activities, such as loud music or loud talking is allowed on the firing line.

10. Only authorized Coaches or Range Safety Officers are allowed in the area called the shooting lane. Spectators must remain in the area reserved for spectators.
11. Non-Corsair members must get approval from the Range Master to use the range.
12. All users of the range must fill out and sign a liability waiver before they may use the range. Waivers must be renewed annually and will be kept on file at the range.

### Range Safety Officers:

All RSOs on duty are required to have taken the NRA Range Officer training and possess a certificate identifying them as an NRA certified RSO. Range Safety Officers (RSO) are required any time there is live firing in the range. A designated RSO will be in charge of the firing line(s) and range at all times.

The RSO on duty is tasked with:

- A. Ensuring that all members, guests, and customers adhere to the rules and SOPs in this document.
- B. Stopping and addressing any and all unsafe behavior. The RSO will address an individual to inform and point out all unsafe behavior and ensure that they are aware of any safety concerns. The RSO may call a "Cease Fire" and address the entire line at his/her discretion.
- C. Escorting anyone (to include members) off the range if the person(s) are deemed a safety risk to others on the range.
- D. Require anyone exhibiting unsafe behavior or practices on the range be given additional training before being allowed to shoot on the range again.
- E. Reporting to the Range Master any incidents on the range to include: Personal injuries that draw blood, trespassers (including wildlife, pets, and unauthorized people) and any other incidents deemed reportable.

### Range Training Requirements:

All potential users of the range must complete a range orientation. The orientation may be one or any combination of a safety video, in-person briefing, and formal classroom training. The 20 question JROTC Air Rifle Marksmanship Cadet Safety Examination must be passed with a score of 100%. The amount of training will be determined by the range management.

Each potential user of the range will be given a card indicating that they have received the required training and have passed the required exam.

NOTE: The RSO on duty is tasked with the authority to require anyone shooting on the range to show their orientation card.

### General Range Rules:

- A. Everyone is required to adhere these Range Safety Operating Procedures (SOP).
- B. All events scheduled by the San Tan Valley Veterans Center or the Joe Foss American Legion Post 97 shall take precedence over any shooting event.

- C. Range use must be scheduled with the Range Master. The Range Master will clear the event with the entertainment committee of the Veterans Center.
- D. Shooters must sign in at the range office prior to using the range and must have their membership card in their possession to allow the RSO on duty to identify them as a member while on the range and get an assigned firing area. Signing in at the office prior to using the range also allows for any updates on special activities that may need to be made known to the member.
- E. One shooter and one Coach may be in any one firing area at a time.
- F. Exercise caution not to accidentally discharge guns in the direction of range property, range signs, and stationary furniture.
- G. All shooting can only be done from the firing line.
- H. The only shooting positions authorized are prone, kneeling and standing.
- I. Shooters may only go past the firing line if authorized by the on-duty RSO.
- J. Police your shooting area when finished shooting.
- K. Shooters must wash their hands when finished shooting.
- L. All NRA safety rules must be followed.
- M. When a "Cease Fire" is called by anyone, stop all shooting and wait for instruction from the RSO.
- N. No gun may be handled in the firing area until the RSO gives a Hot Range command.
- O. No gun may be touched in any way when a Cease Fire command has been given.
- P. Firing in a careless manner will not be tolerated. Shoot at your target only.
- Q. RSO commands and range rules must be accepted and followed at this range. Challenge to any rule or RSO command may be made in writing or in person to the range management personnel.
- R. Keep your area clean. Please respect the equipment and clean up your area when you are through shooting. If you move something, put it back. If you break something, report it. If you make a mess, clean it up.

### Firearms...Carry and Handling:

- A. Except when shooting on the range, all firearms outside a case must always be unloaded, chamber empty and a CBI inserted.
- B. Firearms must be in a case must when transporting them between the parking lot and range.
- C. Proceed to a shooting lane as directed by the RSO or Coach. Uncase the firearm with the muzzle pointing downrange ensuring the action is open. Only one firearm per lane is allowed.

### Firing Line Rules:

- A. Eye and ear protection is optional.
- B. Each firing position is labeled to a corresponding target stand position. Shooters must only shoot in their prospective shooting lane.
- C. No one is allowed forward of the firing line unless the range has been declared safe by the RSO.

- D. A shooter experiencing a problem should raise their hand and wait for the RSO or Coach to render assistance.
- E. No food or drink is allowed in the firing station.
- F. In all cases the RSO's decisions are final and binding. Their decisions are based on the current situation, current Range SOPs, NRA regulations, CMP regulations, the Veterans Center regulations and American Legion Post 97 regulations.

### Hygiene Guidelines:

- A. Refrain from eating, drinking, smoking, applying makeup, or otherwise placing hands in proximity to the mouth or nose while on the range or cleaning a firearm.
- B. Wash your hands and face with soap and water after leaving the range or cleaning area and before eating, or drinking.
- C. Change and wash clothing after a shooting or gun cleaning session to minimize exposure to particulate lead or solvent and cleaning product residues.

### Emergencies, Injuries, and Incident Reporting:

In the event of an emergency follow these procedures.

- A. Cease Fire Immediately.
- B. Notify the RSO.
- C. Follow all instructions given by the RSO.
- D. Offer assistance if you are able.
- E. The RSO will fill out an injury report for all injuries.
- F. 911 should be called for serious injuries.
- G. First-aid kit is located in the RSO Office.

### Range Opening Procedures:

- A. RSO or Coach will open the range.
- B. RSO will conduct a range safety check using the NRA Range Inspection Guide and file it in the range office.
- C. RSO and Coaches will review the "bulletin board to check for updated information.
- D. Ensure first-aid kit is in its proper place and has not been tampered with.
- E. Report any discrepancies to the Range Master.

### Range Closing Procedures:

- A. Verify that all range items have been checked in and put in the proper storage area.
- B. Empty garbage cans
- C. Ensure all personnel items are removed
- D. Ensure computers and other electrical systems are off.
- E. Close and lock the office.
- F. Shut off lights.
- G. Set alarm system.
- H. Lock entry door.

# Range Diagram

59 TOTAL FEET EXCLUDING SPECTATORS

Each Lane is 48" wide = 28'

