

**Foresthill Community Development Council, a California Non-Profit**  
 Minutes of Regular Board of Directors  
 Meeting May 23, 2022  
 Held at Veteran's Memorial Hall  
 And via Conference Call

**Call to Order:** Meeting was called to order at 7:11 pm by Vice Chair, Joshua Miller

**Director Roll Call:** A. Clark, L. Nelson, J. Miller, M. Quintanilla

**Directors Excused:** R. Husmann

**Directors Absent:** T. Harkness

**Members/Public Present:**

**Approval of Agenda:** Agenda was approved as submitted. Nelson/Quintanilla unanimous.

**Public Comment:**

- No public comment

**Secretary's Report/Approval of Board Meeting Minutes:**

- Minutes from the April regular meeting were reviewed; the minutes were approved as submitted. Nelson/Quintanilla unanimous.

**Unfinished Business:**

- Foresthill Christmas Basket program – No report
- First Northern Bank Literacy discussion – No report
- Review of action items from April – Three action items were completed, two remain open.  
**ACTION ITEM LAURA** – Set up FCDC Venmo.

**New Business:**

- No new business

**Standing Committees and Special Task Forces:**

- Management Task Force/Executive Committee – No report
- Membership/Recruiting Committee – No report

- Bioenergy Task Force –No report.
- Foresthill Art Show –Mariah reported that the art show has over 130 attendees who signed the guest book over the two days it was held. **ACTION ITEM MARIAH** – Send pictures from the event to Josh for the website. The final total on how much was raised has not been totaled yet and will be confirmed by our treasurer. Mariah wrote all of the thank you cards and they still need to be delivered. Mariah completed the after event report required for the grant process from the Placer Arts Council and the check will be mailed to our P.O. Box. **ACTION ITEM LAURA** – send a formal report summary to the board after financial details are confirmed. Great job to Mariah and Rachel!! We appreciate it so much.
- Website Analytics – Josh reported on the website and has been working with Google Analytics and learning. He explained the pop-up asking permission for visitors to accept cookies and the rules around that for tracking traffic. Google Analytics is now running and did receive the year's worth of approved minutes from Allie. Allie reported on the FB analytics, and Mariah suggested that the FCDC utilize Instagram. **ACTION ITEM ALLIE** – Look into Instagram and creating one for FCDC.

### **Treasurer's Report:**

- The financial reports for April were reviewed. Laura reported on the current standing of our account, which is detailed in the submitted reports. The donation from the Placer Community Foundation received last month was included. Treasurer's report was unanimously accepted as submitted (Clark/Quintanilla) and is included in the minutes.

### **Public Comment:**

- No public comment.

### **Board Comment:**

- Discussion on our meeting logistics. The board determined they would switch from Zoom to the conference bridge for ease of use and flexibility if members cannot attend. **ACTION ITEM ALLIE** – Contact Tyler and revise agenda header and postings.

**Next Meeting:** June 27<sup>th</sup> 2022, 7:00 p.m. in person

**Adjournment:** Nelson/Miller; unanimous. The meeting adjourned at 7:56 p.m.

**Summary of Action Items 05/23/22:**

<b>Task</b>	<b>Responsible Party(ies)</b>	<b>Action/ Discussion Required</b>
Bioenergy Taskforce	Robyn	Contact Josh and Tyler and explain the bioenergy background and current details
Art Show Pictures	Mariah	Send pictures from the event to Josh for the website
Art Show Financials	Laura	Send a formal report summary to the board after financial details are confirmed
Social Media	Allie	Look into Instagram and creating one for FCDC.
Venmo	Laura	Set up FCDC Venmo
Meeting Information	Allie	Contact Tyler and revise agenda header and postings
Facebook Posting	Allie	Post on FB to ask if anyone would like to join our email distribution/become a member.

**Respectively submitted,**  
Allie Clark – FCDC Secretary.

<b>Additional Info</b>			
Board of Directors	Membership	Exp 1/31/22	Allie Clark – Secretary
	Membership	Exp 1/31/22	Laura Nelson – Treasurer
	Membership	Exp 1/31/22	Robyn Husmann – Chair
	Organizational	Exp 1/31/22	Tyler Harkness
	Membership		Joshua Miller – Vice Chair
	Membership		Mariah Quintanilla
	Organizational	Unfilled	
Executive Board			Robyn, Allie, Laura, Josh