

Foresthill Community Development Council, a California Non-Profit
 Minutes of Regular Board of Directors
 Meeting November 15, 2021
 Via Zoom

Call to Order: Meeting was called to order at 7:09 pm by Chair, Robyn Husmann
 (Zoom room was not open initially, meeting began via conference bridge)

Director Roll Call: A. Clark, L. Nelson, T. Harkness, R. Husmann, J. Miller

Directors Excused: A. Clark

Directors Absent: T. Harkness (Directory Harkness joined at 7:23 and opened Zoom)

Members/Public Present: Mariah Quintanilla

Approval of Agenda: Agenda was approved as submitted. Nelson/Miller unanimous.

Public Comment:

- No public comment

Secretary's Report/Approval of Board Meeting Minutes:

- Minutes from the October regular meeting were reviewed; the minutes were approved as submitted. Miller/Nelson unanimous.

Unfinished Business:

- Foresthill Christmas Basket program – No report
- FCDC non-profit partnership with Firewise groups – No report, but discussion regarding some options to explore. **ACTION ITEM ROBYN**: reach out to Luana Dowling
- First Northern Bank Literacy discussion – no report, on standby due to COVID.
- Review of action items from October – it was noted many action items from October remain incomplete, the Board tends to rely on the action items summary or the minutes as a reminder on their action items and those are not being received in a timely manner.

New Business:

- No new business

Standing Committees and Special Task Forces:

- Management Task Force/Executive Committee – No report
- Membership/Recruiting Committee – No report

- Bioenergy Task Force –No report.
- Foresthill Art Show –Mariah reported she held a meeting with Laura to go over the details of the upcoming Arts Council of Placer County (ACPC) grant. The previously published deadline was December 11, so we will work toward that deadline. Mariah will forward the grant application to the Board for review before submission. Mariah is putting together meetings with local artists to continue showcasing them in the Messenger. The plan is to have articles ready to go ahead of deadlines, rather than waiting for each deadline to come up. Laura has forwarded list of Messenger deadlines to Mariah. We received an email through the Website from Jayme Braun, Outreach Manager ACPC regarding arts in the Master Plan. The question was discussed, there is a community Master Plan, but it would benefit us to have more detail from Jayme on what they are looking for. **ACTION ITEM MARIAH:** Follow-up with Jayme for details. Memorial Hall insurance requirements were discussed briefly, **Mariah will research; Robyn to provide Hall contact information to Mariah. ACTION ITEMS.**
- Website Analytics –The October analytics were reported; email from Gary Willet who has been our Webmaster and provider of analytics was shared by the Chair. Gary will no longer have the time to do this for the FCDC. Discussion regarding the possibility of Josh taking on the task. **ACTION ITEM LAURA:** Contact Gary to discuss providing details and a tutorial for Josh and provide smile.amazon banners for Website and FB.

Treasurer's Report:

- The financial reports for October were reviewed. Laura reported on the current standing on our account, which is detailed in the submitted reports. Treasurer's report was unanimously accepted as submitted (Miller/Harkness) and is included in the minutes.

Public Comment:

- No public comment.

Board Comment:

- No Board comment

Next Meeting: Our next regular meeting is January 17, 2022 and will also be our annual meeting; TBD if we meet in person or virtually

Adjournment: Nelson/Miller; unanimous. The meeting adjourned at 8:07 p.m.

Summary of Action Items 11/15/21:

Task	Responsible Party(ies)	Action/ Discussion Required
Grants	Robyn	Reach out to Brian Clausman/Luana Dowling
COVID/Insurance Grants	Robyn/Laura	Research grants for coverage on COVID impacts including insurance coverage/current policy/Chamber (Cheri)
Trail's Alliance funds	Laura	Merge trail alliance funds with admin funds and remove program
Bylaws	Allie	Send Josh and Mariah the bylaws, and check if the bylaws are on the website.
Bioenergy Taskforce	Robyn	Contact Josh and Tyler and explain the bioenergy background and current details
Contact sheet	Allie	Add Josh's information to the contact sheet and distribute to the board.
Zoom	Tyler	Set up Allie as a co-host for the Zoom call
Placer Community Foundation	Laura	Contact to determine whether Fundraising Webinar is available on demand or will be offered again
Hall Contact	Robyn	Send to Mariah
Website Analytics	Laura	Contact Gary to work with Josh on a brief tutorial of Go Daddy site
Smile Amazon Marketing/payment	Laura	Look for marketing material to be added to FB and Website. Also double-check on payment to us
Arts Master Plan	Mariah	Follow-up with Jaymie Braun Outreach Mgr ACPC regarding details of what the plan would consist of, so we can determine if one exists as a stand-alone or perhaps part of the general community plan

Respectively submitted,
Robyn Husmann, Acting – FCDC Secretary.

Additional Info			
Board of Directors	Membership	Exp 1/31/22	Allie Clark – Secretary
	Membership	Exp 1/31/22	Laura Nelson – Treasurer
	Membership	Exp 1/31/22	Robyn Husmann – Chair
	Organizational	Exp 1/31/22	Tyler Harkness
	Membership		Joshua Miller
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
Executive Board			Robyn, Allie, Laura