

Foresthill Community Development Council, a California Non-Profit
 Minutes of Annual and Regular Board of Directors
 Meeting Date, April 20, 2020

Call to Order: Meeting was called to order at 7:03 pm by Chair, Robyn Husmann

Director Roll Call: Tyler Harkness, Laura Nelson, Gary Willett, Allie Clark, and Robyn Husmann, Rocky Bull

Directors Excused:

Directors Absent:

Members/Public Present:

Approval of Agenda: Agenda was approved with no changes.
 Willett/Harkness unanimous.

Secretary's Report/Approval of Board Meeting Minutes:

- Minutes from the February meeting were approved as submitted
- Harkness/Willett unanimous.

Unfinished Business:

- Chamber of Commerce membership – No updates yet, the chamber is still in development. The FCDC is not currently a member, but plans to be once available. We will follow up on the chamber becoming a FCDC member once they are organized.
- Foresthill Christmas Basket program – Per the board's request, Robyn elaborated with detailed information on the existing Foresthill Christmas Basket program. Once a program of the Salvation Army, this program has been operating for 38 years. They aid those who need support during the holidays with food and toys.
 In recent years the program has been shrinking, largely due to tight timelines and no publicity. The current board for the Christmas Basket program would love to see this program continue. Robyn asked for the FCDC board to consider this information and no decision was made at this time.
- Fundraising – Chamber of Commerce car show – the car show is scheduled for Aug 16th, there is no chairperson for the event yet, and we will leave this item as pending.

New Business:

- BoD officer positions – The board proposed to maintain the current directors. By acclamation, the current directors are retained. Willett/Nelson unanimous.
 For the officer positions, Robyn notified the board that she would be stepping down as chair, but would consider other officer positions if the board desired. Nominations were given and the new officer positions were decided as follows:
 Treasurer: Laura Nelson
 Secretary: Robyn Husmann
 Vice-Chair: Gary Willett
 Chair: Allie Clark

Standing Committees and Special Task Forces:

- Management Task Force/Executive Committee –No report.
- Community Garden Task Force – No garden report, no representative present. There has been no response to MOU, board agrees to propose an ultimatum in a letter. The spring plant sale was postponed until further notice due to COVID-19.
- Membership/Recruiting Committee – The meeting was not held due to COVID-19, plan to reschedule soon. Robyn asked if anyone would like to join the committee and Allie agreed to.
- Foresthill Trails Alliance – Robyn reported that after the community’s response to the PUD rate study, Bruce said he would no longer participate in any community work and to remove him from any Trails Alliance business.
- Bioenergy Task Force – Gary reported that the organization behind the biomass facility in Quincy, CA contacted him, as they are interested in determining if there is a place for a facility in Foresthill, CA. Gary let them know to contact Robyn. She has a scheduled call with Hilary Sanders with the Sierra Institute to discuss the history of bioenergy in Foresthill.
- Foresthill Art Show – Art show has been cancelled due to COVID-19. Group discussed planning for the 2021 Art Show. Laura requested the date for the 2021 Art Show by the end of May to get the Memorial Hall reserved. **ACTION FOR ROCKY: Provide Art Show 2021 date.**
ACTION FOR COMMITTEE: Set up committee meeting dates to begin planning process.
- Website Analytics – Gary provided the website analytics to the board. Included in the minutes.
ACTION FOR ALLIE/LAURA: Update facebook with the FCDC application.

Treasurer's Report:

The financial reports for February/March were reviewed. Laura reported that there was little activity, we received some dues from members. Nothing was paid out in February or March. Insurance renewal for general liability will be paid in April.

The remaining civil discourse funds will be given to Giving Hearts, with instruction to come soon on issuing the check.

Tyler mentioned the big day of giving event and if we would be participating, the group had no plans yet but would look into it.

Treasurer’s report approved unanimously and with great appreciation, Willett/Bull.

Public Comment:

- None

Board Comment:

- PUD Advisory Committee – Tyler recommends to remove from future agendas, no new report.

Adjournment

- Willett/Bull- unanimous. The meeting adjourned at 8:53 p.m.

Summary of Action Items:

Task	Responsible Party(ies)	Action/ Discussion Required
Art Show Committee Meeting	Art Show Committee	Set up committee meeting dates to begin planning process.
Facebook	Allie/ Laura	Update facebook with the FCDC application
Art Show 2021	Rocky/ Committee	Provide date for Art Show 2021 to Laura by end of May for memorial hall calendar.

Respectively submitted by,
Alexandra Clark – FCDC Secretary.

Additional Info			
Board of Directors	Membership	Exp 6/30/20	Robyn Husmann - Chair
	Membership	Exp 6/30/20	Laura Nelson – Treasurer
	Membership	Exp 6/30/20	Allie Clark – Secretary
	Membership	Exp 6/30/20	Gary Willett – Vice Chair
	Organizational	Exp 6/30/20	Tyler Harkness
	Membership	Exp 11/18/20	Rocky Bull
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
Executive Board			Robyn, Gary, Laura, Allie

Foresthill Community Development Council, Inc.

Checking Balance By Class

As of March 31, 2020

04/19/20

Cash Basis

	Administrative	Civil Discourse	FHHC Garden	Trails Alliance-FA	TOTAL
ASSETS					
Current Assets					
Checking/Savings					
1001 · FCDC Checking 7693	3,780.13	797.32	3,409.75	(121.00)	7,866.20
1100 · FTA Petty Cash	0.00	0.00	0.00	80.00	80.00
Total Checking/Savings	3,780.13	797.32	3,409.75	(41.00)	7,946.20
Total Current Assets	3,780.13	797.32	3,409.75	(41.00)	7,946.20
TOTAL ASSETS	3,780.13	797.32	3,409.75	(41.00)	7,946.20
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Other Current Liabilities					
2201 · Garden Bed Sec. Deposit	0.00	0.00	150.00	0.00	150.00
Total Other Current Liabilities	0.00	0.00	150.00	0.00	150.00
Total Current Liabilities	0.00	0.00	150.00	0.00	150.00
Total Liabilities	0.00	0.00	150.00	0.00	150.00
Equity					
3001 · Net Assets	3,503.04	797.32	3,221.75	(41.00)	7,481.11
Net Income	277.09	0.00	38.00	0.00	315.09
Total Equity	3,780.13	797.32	3,259.75	(41.00)	7,796.20
TOTAL LIABILITIES & EQUITY	3,780.13	797.32	3,409.75	(41.00)	7,946.20

Foresthill Community Development Council, Inc.
REVENUE & EXPENSE DETAIL REPORT

04/19/20

Cash Basis

February through March 2020

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
4200 · Contributions							
4202 · Individual/Business							
Deposit	02/07/2020			H. Matchum		18.00	18.00
Deposit	03/04/2020			T. HARKNESS DONATION		5.00	23.00
Total 4202 · Individual/Business					0.00	23.00	23.00
4210 · Amazon Smile Program							
Deposit	02/21/2020			Deposit		15.44	15.44
Total 4210 · Amazon Smile Program					0.00	15.44	15.44
Total 4200 · Contributions					0.00	38.44	38.44
4301 · Membership Dues							
Invoice	02/04/2020	67	MEMBERS (PAY DUES):Husmann, Robyn	Individual Annual Membership Dues		25.00	25.00
Invoice	02/04/2020	70	MEMBERS (PAY DUES):Page, Sharon	Individual Annual Membership Dues		25.00	50.00
Invoice	02/10/2020	69	MEMBERS (PAY DUES):Nelson, Laura	Individual Annual Membership Dues		25.00	75.00
Invoice	03/04/2020	66	MEMBERS (PAY DUES):Harkness, Tyler	Individual Annual Membership Dues		25.00	100.00
Invoice	03/04/2020	72	MEMBERS (PAY DUES):Wicks, Sherry	Individual Annual Membership Dues		25.00	125.00
Total 4301 · Membership Dues					0.00	125.00	125.00
Total Income					0.00	163.44	163.44
Gross Profit					0.00	163.44	163.44
Net Ordinary Income					0.00	163.44	163.44
Net Income					0.00	163.44	163.44

Foresthill Community Development Council, Inc.
Revenue & Expenses by Class
February through March 2020

04/19/20
Cash Basis

	<u>Administrative</u>	<u>FHHC Garden</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
4200 · Contributions			
4202 · Individual/Business	5.00	18.00	23.00
4210 · Amazon Smile Program	15.44	0.00	15.44
Total 4200 · Contributions	<u>20.44</u>	<u>18.00</u>	<u>38.44</u>
4301 · Membership Dues	125.00	0.00	125.00
Total Income	<u>145.44</u>	<u>18.00</u>	<u>163.44</u>
Gross Profit	<u>145.44</u>	<u>18.00</u>	<u>163.44</u>
Net Ordinary Income	<u>145.44</u>	<u>18.00</u>	<u>163.44</u>
Net Income	<u><u>145.44</u></u>	<u><u>18.00</u></u>	<u><u>163.44</u></u>