

AGENDA

FORESTHILL COMMUNITY DEVELOPMENT COUNCIL, a California Nonprofit
foresthilcdc.org
Regular Board of Directors Meeting
January 18, 2021
Held via conference call – 530-367-8484; code 56577
7:00 PM – 8:30PM

CALL TO ORDER

ROLL CALL BOARD OF DIRECTORS: A. Clark, R. Bull, T. Harkness, R. Husmann, L. Nelson, G. Willett

APPROVE AGENDA

PUBLIC COMMENT -This is the time for any member of the public to address members of the Council any matter not on the agenda that is within the subject matter jurisdiction of the Council. **Comments shall be limited to five minutes per person**, or such other time limit as may be imposed by the Chair.

A. SECRETARY’S REPORT/APPROVAL OF MINUTES 11/16/20 (15 minutes)

B. UNFINISHED BUSINESS

- **Chamber of Commerce membership** – further discussion postponed due to COVID
- **Foresthill Christmas Basket program**- further discussion postponed due to COVID
- **Fundraising - Chamber of Commerce car show** – further discussion postponed due to COVID
- **Foresthill sign at Foresthill Rd & Lincoln Way – Laura/Robyn**
- **Review Action Items from November**

Membership/Recruiting	Allie	Schedule meeting
Foresthill Trails Alliance	Robyn	Reach out to Bruce for current status
Jar of money	Rocky	Arrange to deliver to Laura after November 29

C. NEW BUSINESS

D. STANDING COMMITTEE AND SPECIAL TASK FORCE ASSIGNMENTS/DISCUSSION

- **5 minutes each report (these are informational reports, not committee meetings)**
 - **Management Task Force/Executive Committee – Allie**
 - **Membership/Recruiting Committee –**
 - **Foresthill Trails Alliance –**
 - **Bioenergy Task Force – Gary**
 - **Foresthill Art Show – Rocky**
 - **Website Analytics - Gary**

E. TREASURER’S REPORT (15 minutes)

F. PUBLIC COMMENT-This is the time for public comment concerning agenda items only

G. BOARD COMMENT

H. NEXT REGULAR MEETING February 15, 2021

I. ADJOURN

Foresthill Community Development Council, a California Non-Profit
 Minutes of Regular Board of Directors
 Meeting January 18, 2021
 Via Conference Call

Call to Order: Meeting was called to order at 7:03 pm by Chair, Allie Clark

Director Roll Call: A. Clark, R. Bull, T. Harkness, L. Nelson, G. Willett

Directors Excused: R. Husmann

Directors Absent:

Members/Public Present:

Approval of Agenda: Agenda was approved with no modifications.
 Nelson/Willett unanimous.

Public Comment: None

Secretary's Report/Approval of Board Meeting Minutes:

- Minutes from the November meeting were reviewed, the minutes were approved as submitted. Willett/Nelson unanimous.

Unfinished Business:

- Chamber of Commerce membership – further discussion postponed due to COVID
- Foresthill Christmas Basket program – further discussion postponed due to COVID
- Fundraising – Chamber of Commerce Car Show - further discussion postponed due to COVID
- Sign at Foresthill Rd. and Lincoln Way – no update regarding Lincoln Way due to COVID; Request from Laura to remove name on future agendas as Robyn is following this task.
- Review of action items from November – One action item from November is complete, two others are in progress, and/or will be addressed later in the agenda.
 - Schedule meeting for membership/recruiting committee - Allie
 - Reach out to Bruce for current status – Foresthill Trails Alliance – Robyn
 - Deliver jar of money to Laura (Art Show) – Rocky

New Business:

- Gary Willett announced that he submitted his resignation letter, which was presented at the annual meeting. He has resigned from the FCDC as an officer and director.

Standing Committees and Special Task Forces:

- Management Task Force/Executive Committee – Allie discussed that she had received the letter from Sherry Wicks requesting for the remaining Garden funds to be released to FROG. Laura was also in receipt of the letter and can proceed with cutting a check. ACTION: Laura to cut check to FROG for Foresthill Community Garden funds.
- Membership/Recruiting Committee – Laura spoke about her wish to organize a committee meeting and contact past members who have not paid their dues to determine if they wish to continue as members. ACTION – Laura/Robyn to schedule meeting date.

- Foresthill Trails Alliance – No report; brief discussion regarding whether to continue to pursue. ACTION – Robyn reach out to Bruce to see where the Alliance and he currently stand.
- Bioenergy Task Force –Gary reported that our contact from Sierra Institute, Hilary, has left. She planned to reach out with her replacement contact but has not yet. Robyn and Gary have decided to shelve this project, citing COVID and lack of resources.
- Foresthill Art Show – Rocky reported that Maria’s food truck has been booked for the event. She is looking into having online voting as well as the in person voting for the art show. She has interviewed two more artists for the FH Messenger spotlights, and is working on donations and workshops for the show. One example was Sandy Simester, who was asked for quilt submissions. Gary and Laura noted their concern for the event regarding COVID. Rocky acknowledged their concern and agreed the show may not be able to proceed. The board agreed that they were not sure where the COVID issue would be in May. Laura mentioned that having the event could open FCDC up to liability and insurance concerns. The board agreed to decide to postpone, cancel, or proceed with the art show during the regular board meeting in March. ACTION: Rocky to contact Bree with the Memorial Hall to get details on if the hall will be open and potential availability to reschedule for the fall.
- Website Analytics – Gary provided Website and Facebook analytics to the board. It was noted there was an uptick in the Facebook likes. We will continue to observe. Analytics are included in the minutes.

Treasurer's Report:

- The financial reports for November and December were reviewed. Laura reported few transactions, Art Show deposit (jar), Amazon smile funds. Laura reported that invoices went out to everyone for 2021 dues. Reviewed garden funds that will be provided to FROG. Treasurer’s report was unanimously accepted as submitted (Willett/Harkness) and is included in the minutes.

Public Comment: None

Board Comment:

- Gary thanked everyone for their support during his resignation announcement. He will miss everyone but is only a phone call away. He wishes the FCDC all the success and reaffirmed that it was not an easy decision. The board appreciated that and wished him well and will miss him greatly. Thank you, Gary, for your time and support.

Next Meeting: Our next regular meeting is TBD.

Adjournment

- Willett/Nelson; unanimous. The meeting adjourned at 7:54 p.m.

Summary of Action Items 1/18/21:

Task	Responsible Party(ies)	Action/ Discussion Required
Membership/Recruiting Meeting	Laura/Robyn	Schedule meeting
Foresthill Trails Alliance	Robyn	Reach out to Bruce for current status
Garden Funds - FROG	Laura	Laura to cut check to FROG for Foresthill Community Garden funds
Art Show	Rocky	Rocky to contact Bree with the Memorial Hall to get details on if the hall will be open and potential availability to reschedule for the fall.

Respectively submitted by,
 Alexandra Clark, Chair for:
 Robyn Husmann – FCDC Secretary.

Additional Info			
Board of Directors	Membership	Exp 1/31/21	Allie Clark - Chair
	Membership	Exp 1/31/21	Laura Nelson – Treasurer
	Membership	Exp 1/31/21	Robyn Husmann – Secretary
	Membership	Exp 1/31/21	Gary Willett – Vice Chair
	Organizational	Exp 1/31/21	Tyler Harkness
	Membership	Exp 11/18/20	Rocky Bull
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
Executive Board			Allie, Gary, Laura, Robyn

Gary Willett
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14 January, 2021

Board of Directors
FORESTHILL COMMUNITY DEVELOPMENT COUNCIL
Foresthill, CA 95631

To: Current Board of Directors

Re: Resignation from the Foresthill Community Development Council

Dear Board Members,

Please accept this letter as my formal resignation from the board of directors of FHCDC and as a member of FHCDC, effective January 31, 2021

I decided to resign from FHCDC and the board of directors due to several things. First, I have developed further medical issues and will be dealing with them. Second, I have accepted a management position with the SIR organization in Auburn. Both these were unforeseen instances so obviously not planned.

I'm grateful for the chance to have served as a member of the board of directors and as a member of FHCDC. It has truly been a pleasure working with the Board and members of the Corporation. I will miss the company of my fellow board members. I wish the council and board the best in the future.

In case you need more information or assistance of any nature, you can reach me at my email address or phone number.

Best regards,
Gary Willett

Foresthill Community Development Council, Inc.

Checking Balance By Class

As of December 31, 2020

01/14/21

Cash Basis

	Administrative	FHC Garden	FH ART SHOW	Trails Alliance-FA
ASSETS				
Current Assets				
Checking/Savings				
1001 · FCDC Checking 7693	2,460.08	3,020.51	200.00	(121.00)
1100 · FTA Petty Cash	0.00	0.00	0.00	80.00
Total Checking/Savings	2,460.08	3,020.51	200.00	(41.00)
Total Current Assets	2,460.08	3,020.51	200.00	(41.00)
TOTAL ASSETS	2,460.08	3,020.51	200.00	(41.00)
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2201 · Garden Bed Sec. Deposit	0.00	50.00	0.00	0.00
Total Other Current Liabilities	0.00	50.00	0.00	0.00
Total Current Liabilities	0.00	50.00	0.00	0.00
Total Liabilities	0.00	50.00	0.00	0.00
Equity				
3001 · Net Assets	3,503.04	3,221.75	0.00	(41.00)
Net Income	(1,042.96)	(251.24)	200.00	0.00
Total Equity	2,460.08	2,970.51	200.00	(41.00)
TOTAL LIABILITIES & EQUITY	2,460.08	3,020.51	200.00	(41.00)

Foresthill Community Development Council, Inc.

Checking Balance By Class

As of December 31, 2020

01/14/21

Cash Basis

	TOTAL
ASSETS	
Current Assets	
Checking/Savings	
1001 · FCDC Checking 7693	5,559.59
1100 · FTA Petty Cash	80.00
Total Checking/Savings	5,639.59
Total Current Assets	5,639.59
TOTAL ASSETS	5,639.59
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2201 · Garden Bed Sec. Deposit	50.00
Total Other Current Liabilities	50.00
Total Current Liabilities	50.00
Total Liabilities	50.00
Equity	
3001 · Net Assets	6,683.79
Net Income	(1,094.20)
Total Equity	5,589.59
TOTAL LIABILITIES & EQUITY	5,639.59

Foresthill Community Development Council, Inc.

Revenue & Expenses by Class

November through December 2020

01/14/21

Cash Basis

	<u>Administrative</u>	<u>FH ART SHOW</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
4200 · Contributions			
4210 · Amazon Smile Program	15.43	0.00	15.43
Total 4200 · Contributions	15.43	0.00	15.43
4301 · Membership Dues	25.00	0.00	25.00
4500 · FCDC Events - Net			
4510 · Art Show Revenue	0.00	200.00	200.00
Total 4500 · FCDC Events - Net	0.00	200.00	200.00
Total Income	40.43	200.00	240.43
Gross Profit	40.43	200.00	240.43
Expense			
6300 · Insurance	309.00	0.00	309.00
Total Expense	309.00	0.00	309.00
Net Ordinary Income	(268.57)	200.00	(68.57)
Net Income	(268.57)	200.00	(68.57)

01/14/21
Cash Basis

Foresthill Community Development Council, Inc.
REVENUE & EXPENSE DETAIL REPORT
November through December 2020

Type	Date	Num	Source Name
Ordinary Income/Expense			
Income			
4200 · Contributions			
4210 · Amazon Smile Program			
Deposit	11/12/2020		
Total 4210 · Amazon Smile Program			
Total 4200 · Contributions			
4301 · Membership Dues			
Invoice	12/29/2020	62	MEMBERS (PAY DUES):Bull, Roxanne (Rocky)
Total 4301 · Membership Dues			
4500 · FCDC Events - Net			
4510 · Art Show Revenue			
Deposit	12/29/2020	cash pmt	
Total 4510 · Art Show Revenue			
Total 4500 · FCDC Events - Net			
Total Income			
Gross Profit			
Expense			
6300 · Insurance			
Check	11/09/2020	1045	The Hartford Insurance Company
Deposit	11/09/2020	556330	
Total 6300 · Insurance			
Total Expense			
Net Ordinary Income			
Net Income			

Foresthill Community Development Council, Inc.

REVENUE & EXPENSE DETAIL REPORT

November through December 2020

01/14/21
Cash Basis

Memo	Debit	Credit	Balance
Deposit		15.43	15.43
	0.00	15.43	15.43
	0.00	15.43	15.43
Individual Annual Membership Dues		25.00	25.00
	0.00	25.00	25.00
Deposit		200.00	200.00
	0.00	200.00	200.00
	0.00	200.00	200.00
	0.00	240.43	240.43
	0.00	240.43	240.43
D&O policy	329.00		329.00
Fee refund		20.00	309.00
	329.00	20.00	309.00
	329.00	20.00	309.00
	329.00	260.43	(68.57)
	329.00	260.43	(68.57)

Catalog

December FB Analytics 1
December WEB Analytics 2

Results from Dec 4, 2020 - Dec 31, 2020

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

■ Organic ■ Paid**Actions on Page** ⓘ

December 4 - December 31

1

Total Actions on Page ▲100%**Page Views** ⓘ

December 4 - December 31

8

Total Page Views ▼56%**Page Previews** ⓘ

December 4 - December 31



We have insufficient data to show for the selected time period.

Page Likes ⓘ

December 4 - December 31

2

Page Likes ▼71%**Post Reach** ⓘ

December 4 - December 31

34

People Reached ▼8%**Story Reach** ⓘ

December 4 - December 31

Get Story Insights

See stats on how your Page's recent stories have performed.

[Learn More](#)**Recommendations** ⓘ

December 4 - December 31



We have insufficient data to show for the selected time period.

Post Engagement ⓘ

December 4 - December 31



We have insufficient data to show for the selected time period.

Videos ⓘ

December 4 - December 31



We have insufficient data to show for the selected time period.



Your online presence is **good** compared to other sites

[What's this score?](#)

Overview ▼

ⓘ Last 30 days ▼

15

Page Views