

# **AGENDA**

**FORESTHILL COMMUNITY DEVELOPMENT COUNCIL, a California Nonprofit**  
**foresthilcdc.org**

**Regular Board of Directors Meeting**

**July 20, 2020**

**Held via conference call – 530-367-8484; code 27311**

**7:00 PM – 8:30PM**

## **CALL TO ORDER**

**ROLL CALL BOARD OF DIRECTORS:** A. Clark, R. Bull, T. Harkness, R. Husmann, L. Nelson, G. Willett

## **POINT OF CLARIFICATION FROM CHAIR - ALLIE**

## **APPROVE AGENDA**

- A. SECRETARY’S REPORT/APPROVAL OF MINUTES 06/15/20 (15 minutes)**
- B. UNFINISHED BUSINESS**
- **Chamber of Commerce membership** – further discussion postponed due to COVID
  - **Foresthill Christmas Basket program**- further discussion postponed due to COVID
  - **Fundraising - Chamber of Commerce car show** – further discussion postponed due to COVID
- C. NEW BUSINESS**
- **Foresthill sign at Foresthill Rd & Lincoln Way** – Laura and Robyn
- D. STANDING COMMITTEE AND SPECIAL TASK FORCE ASSIGNMENTS/DISCUSSION**
- **5 minutes each report (these are informational reports, not committee meetings)**
    - **Management Task Force/Executive Committee – Allie**
    - **Community Garden Task Force -**
    - **Membership/Recruiting Committee – FCDC Brochure, Laura**
    - **Foresthill Trails Alliance –**
    - **Bioenergy Task Force – Gary**
    - **Foresthill Art Show – Rocky**
    - **Website Analytics - Gary**
- E. TREASURER’S REPORT (15 minutes)**
- F. PUBLIC COMMENT**
- G. BOARD COMMENT**
- **Foresthill Economic Development work on sign at Foresthill & Mosquito Ridge**
- H. NEXT REGULAR MEETING DATE, TIME –August 17, 7:00 p.m.**
- I. ADJOURN**

**Foresthill Community Development Council, a California Non-Profit**  
 Minutes of Regular Board of Directors  
 Meeting July 20, 2020  
 Via Conference Call

**Call to Order:** Meeting was called to order at 7:09 pm by Chair, Allie Clark

**Director Roll Call:** A. Clark, R. Bull, T. Harkness, R. Husmann, L. Nelson, G. Willett

**Directors Excused:**

**Directors Absent:** R. Bull, T. Harkness

**Members/Public Present:**

**Point of Clarification from Chair:** Chair Clark discussed the Executive Committee decision regarding voting during conference call meetings; the EC determined as our BoD is small and the Secretary is able to recognize voices, it is acceptable to record voting results without a roll call vote. The Chair will ask for all in favor and any opposition. If opposition is recorded, a roll call vote will then be called.

All items for the official Board Packet should be presented to the Secretary by the Thursday prior to our regular meeting to be included when the packet is sent to the membership. This will include Web analytics, financials, and any other meeting related back-up/documentation.

**Approval of Agenda:** Agenda was approved with no modifications.  
 Willett/Nelson unanimous.

**Secretary's Report/Approval of Board Meeting Minutes:**

- Minutes from the June meeting were reviewed, the question was presented as to the Art Show Report, whether the food truck is scheduled for the first partial day (Friday) or the first full day (Saturday). The Art Show committee chair was not available to clear up the question. Subsequently the minutes were approved as submitted.  
 Nelson/Willett unanimous.

**Unfinished Business:**

- Chamber of Commerce membership – further discussion postponed due to COVID
- Foresthill Christmas Basket program – further discussion postponed due to COVID
- Fundraising – Chamber of Commerce Car Show - further discussion postponed due to COVID

**New Business:**

**Foresthill sign at Foresthill Rd. & Lincoln Way** – Laura explained she has recently noticed the directional sign with the bear carving is in dire need of repair. She volunteered to lead a fund raising committee to raise the funds for repair and restoration. Robyn indicated she has been in contact with PCWA (the sign is on PCWA property) regarding repair of the sign. Darin Reintjes, Energy

Marketing Manager with PCWA is working with Placer County to assess, repair, and/or replace the sign as needed. If it is determined the responsibility is not with either agency, FCDC will readdress the topic of fundraising for repair.

### **Standing Committees and Special Task Forces:**

- Management Task Force/Executive Committee –Allie provided an update on Executive matters; the Community Garden lease transfer communication from Ferin Call earlier this month indicating it would be about two weeks before she would be able to send the lease documents for execution was discussed. **ACTION FOR ALLIE – additional follow-up (Placer County) to inquire about lease transfer status and any action necessary on our part.**
- Community Garden Task Force –No Garden representative in attendance; no report. Laura noted she has finally received the final break-down necessary for refunding garden bed deposits from 2019. There were three (3) gardeners eligible for deposit refunds and those have been mailed.
- Membership/Recruiting Committee – No report, the Chair has scheduled a meeting for July 22, 2020 at 10:00 a.m.
- Foresthill Trails Alliance – No report
- Bioenergy Task Force –Gary provided an update on preliminary meetings and correspondence with Sierra Institute and Pioneer Energy, including his personal research of five (5) current biomass processes, and the need to determine what process we want for the community and what to do with it.  
**ACTION - Gary and Robyn will work to assemble an official Task Force group.**
- Foresthill Art Show – Laura reported the Art Show FB group has been created (Foresthill Community Art Guild) and currently has around 100 members. During the July meeting, details for raffle and food items were discussed, as well as the possibility of doing some live classes. All documentation from the 2019 event has either been destroyed or misplaced, so the team is basically starting anew. The next meeting is scheduled for August 5, 11:00 a.m.
- Website Analytics – Gary provided Website and Facebook analytics to the board. Included in the minutes.

### **Treasurer's Report:**

The financial reports for June were reviewed.

Treasurer's report was approved unanimously (Willett/Husmann) and is included in the minutes.

### **Public Comment:**

- None

### **Board Comment:**

- Robyn reported on the progress of the directional signage project being led by Foresthill Economic Development Council in conjunction with PCWA. This sign will be installed at the intersection of Foresthill and Mosquito Ridge Road, financed by PCWA.
- Gary reported on underway projects at the Memorial Park campus including the addition of pickle ball courts, refurbishing the tennis courts and the potential bocci ball court and food truck pods. Volunteers are needed. The electricity issue at the Park was also discussed; there is a lack of adequate power for events held in the park and vendors ultimately run extension cords which creates safety issues.

- Laura requested the action item summary sheet be dated and Action Item Review be added as an agenda item. **ACTION - Robyn**

### **Adjournment**

- Willett/Nelson; unanimous. The meeting adjourned at 8:40 p.m. Next regular meeting is scheduled for August 17, 2020 at 7:00 p.m. location TBD.

**Summary of Action Items 7/20/20:**

<b>Task</b>	<b>Responsible Party(ies)</b>	<b>Action/ Discussion Required</b>
Garden Lease Update	Allie	Email follow-up to inquire about lease transfer.
Bioenergy Task Force	Gary/Robyn	Assemble exploratory committee
Action Items	Robyn	Add date to summary and item to agenda for review

**Respectively submitted by,**  
 Robyn Husmann – FCDC Secretary.

<b>Additional Info</b>			
Board of Directors	Membership	Exp 1/31/21	Allie Clark - Chair
	Membership	Exp 1/31/21	Laura Nelson – Treasurer
	Membership	Exp 1/31/21	Robyn Husmann – Secretary
	Membership	Exp 1/31/21	Gary Willett – Vice Chair
	Organizational	Exp 1/31/21	Tyler Harkness
	Membership	Exp 11/18/20	Rocky Bull
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
Executive Board			Allie, Gary, Laura, Robyn



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**37**

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July 5 - August 1



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### Page Views i

July 5 - August 1

10

Total Page Views ▲67%



### Page Previews i

July 5 - August 1

2

Page Previews ▼50%



### Page Likes i

July 5 - August 1

12

Page Likes ▲500%



### Post Reach i

July 5 - August 1

49

People Reached ▲28%



### Story Reach i

July 5 - August 1

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July 5 - August 1



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July 5 - August 1

8

Post Engagement ▲300%



### Videos i

July 5 - August 1

3

3-Second Video Views ▲100%





**Foresthill Community Development Council, Inc.**

**Checking Balance By Class**

As of June 30, 2020

07/16/20

Cash Basis

	Administrative	FHHC Garden	Trails Alliance-FA	TOTAL
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
1001 · FCDC Checking 7693	2,660.25	3,045.51	(121.00)	5,584.76
1100 · FTA Petty Cash	0.00	0.00	80.00	80.00
<b>Total Checking/Savings</b>	2,660.25	3,045.51	(41.00)	5,664.76
<b>Total Current Assets</b>	2,660.25	3,045.51	(41.00)	5,664.76
<b>TOTAL ASSETS</b>	<b>2,660.25</b>	<b>3,045.51</b>	<b>(41.00)</b>	<b>5,664.76</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Other Current Liabilities</b>				
2201 · Garden Bed Sec. Deposit	0.00	100.00	0.00	100.00
<b>Total Other Current Liabilities</b>	0.00	100.00	0.00	100.00
<b>Total Current Liabilities</b>	0.00	100.00	0.00	100.00
<b>Total Liabilities</b>	0.00	100.00	0.00	100.00
<b>Equity</b>				
3001 · Net Assets	3,503.04	3,221.75	(41.00)	6,683.79
Net Income	(842.79)	(276.24)	0.00	(1,119.03)
<b>Total Equity</b>	2,660.25	2,945.51	(41.00)	5,564.76
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,660.25</b>	<b>3,045.51</b>	<b>(41.00)</b>	<b>5,664.76</b>

**Foresthill Community Development Council, Inc.**  
**REVENUE & EXPENSE DETAIL REPORT**

07/16/20

Cash Basis

June 2020

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Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Net Income							0.00

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Foresthill Community Development Council, Inc.  
**REVENUE & EXPENSE DETAIL REPORT**

07/16/20

Cash Basis

June 2020

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**Filters applied on this Report:**

**Account: All income/expense accounts**

**Date: Last Month**

**Foresthill Community Development Council, Inc.**  
**Revenue & Expenses by Class**

07/16/20  
Cash Basis

June 2020

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	<u>TOTAL</u>
Net Income	<u>0.00</u>