

AGENDA

FORESTHILL COMMUNITY DEVELOPMENT COUNCIL, a California Nonprofit
foresthilcdc.org
Regular Board of Directors Meeting
July 19, 2021
Held via conference call – 530-367-8484; code 88445
7:00 PM – 8:30PM

CALL TO ORDER

ROLL CALL BOARD OF DIRECTORS: A. Clark, T. Harkness, R. Husmann, L. Nelson

APPROVE AGENDA

PUBLIC COMMENT -This is the time for any member of the public to address members of the Council any matter not on the agenda that is within the subject matter jurisdiction of the Council. **Comments shall be limited to five minutes per person**, or such other time limit as may be imposed by the Chair.

A. SECRETARY’S REPORT/APPROVAL OF MINUTES 5/17/21 (15 minutes)

B. UNFINISHED BUSINESS

- **Chamber of Commerce membership, Foresthill Christmas Basket program, Fundraising - Chamber of Commerce car show**
- **FCDC non-profit partnership with Firewise groups**
- **Planet Green Recycle program**
- **First Northern Bank Literacy discussion**
- **Review Action Items from May**

Membership/Recruiting	Laura/Robyn	Schedule meeting
Hall fee increase	All	Email thoughts regarding increase and potential affects to Robyn
Hall fee increase	Robyn	Compose letter for Director’s review based on shared thoughts
Art Show	Laura	Contact Mariah Quintanilla; coordinate on continuing the artist showcase articles
Memorial Hall	Laura	Contact insurance about liability risk of reconvening in-person
Miner’s Camp Letter	Robyn	Draft letter for Miner’s Camp
Facebook	Allie	Add meeting announcements to FCDC Facebook page
Membership/Recruiting committee	Robyn/Laura	Schedule next committee meeting

C. NEW BUSINESS –

- **Memorial Hall 2022 Calendar –** packet due July 31st, 2021

D. STANDING COMMITTEE AND SPECIAL TASK FORCE ASSIGNMENTS/DISCUSSION

- **5 minutes each report (these are informational reports, not committee meetings)**
 - **Management Task Force/Executive Committee –**
 - **Membership/Recruiting Committee –**
 - **Foresthill Trails Alliance –**
 - **Bioenergy Task Force –**
 - **Foresthill Art Show –**
 - **Website Analytics Review**

E. TREASURER'S REPORT (15 minutes)

F. PUBLIC COMMENT-This is the time for public comment concerning agenda items only

G. BOARD COMMENT

H. NEXT REGULAR MEETING TBD

I. ADJOURN

Foresthill Community Development Council, a California Non-Profit
 Minutes of Regular Board of Directors
 Meeting July 19, 2021
 Via Conference Call

Call to Order: Meeting was called to order at 7:01 pm by Chair, Robyn Husmann

Director Roll Call: A. Clark, R. Husmann, L. Nelson

Directors Excused:

Directors Absent: T. Harkness

Members/Public Present: Jack Kraemer, Joshua Miller

Approval of Agenda: Agenda was approved as submitted. Nelson/Clark unanimous.

Public Comment: Mr. Jack Kraemer informed the FCDC that his position has been split, separating Superintendent and Principal. He will remain as Superintendent, and is excited that the school will have a full time dedicated Principal. He also reported on progress made by the 7/11 committee evaluating future use of the old elementary school. The second meeting will take place next week, and the agenda will be posted on the district's website by Friday at 5 pm. August 19th will be the first day of school.

Secretary's Report/Approval of Board Meeting Minutes:

- Minutes from the May regular meeting were reviewed, the minutes were approved as submitted. Nelson/Husmann unanimous.

Unfinished Business:

- Chamber of Commerce membership, Foresthill Christmas Basket program, Fundraising, Chamber of Commerce Car Show – Robyn reported that the Chamber will not hold a car show this year, and therefore is not a fundraising opportunity. In regards to membership, we are not sure where it stands. They have a few members but no viable Chamber. They have scheduled an audit to their books with Laura and Robyn. The board considered paying the membership fee in a show of good fellowship. The board will readdress once the Chamber is set up and accepting membership. **ACTION ITEM: Robyn to verify the membership cost for the board to consider.** No report on Christmas baskets, we will leave on agenda.
- FCDC non-profit partnership with Firewise groups – Laura reported that she has not found many resources, but has a few leads such as PG&E, Dept of Ag, among others. Her firewise group is wanting to hire someone, but Laura doesn't see that as viable and discussed including the administrative cost into the grant. **ACTION ITEM - Robyn stated she would reach out to Sherry Conway again as she has access to grant information.**
- Planet Green Recycle program – Gary emailed Laura all login and contact information of the Planet Green Recycle program. Laura reported that she has sent some in and found the process easy. Laura and Gary plan to meet next week to get something up on the website. Laura also plans to post about the program on the FCDC Facebook page. Laura explained that participants are required to use the code tying their donation to the FCDC. She will put together a letter template that explains the program and forward to the board for review. Joshua suggested that

donation bins could be placed at Worton's and the post office. **ACTION ITEM – Laura to draft letter explaining the program and code needed for donations.**

- First Northern Bank Literacy discussion – no report.
- Review of action items from May – One action item from May are complete, six others are in progress, and/or will be addressed later in the agenda.

New Business:

- **Memorial Hall 2022 Calendar:** Packet due July 31st, 2021. Discussed which dates to request, mentioned our regular board meeting dates and a potential art show for 2022.
- **Reconvening in person** – Laura will request information from our insurance on reconvening in person, the board to discuss and inform the hall if they will need to make arrangements for our board meetings.
- **Memorial Hall Rate Schedule** – FCDC submitted a letter to the Hall board and it was read at the meeting last week. They decided to go ahead with the rate increase as it was written with no changes. Robyn mentioned it may be presented at the FH forum meeting before its finalized.
- **Miner's Camp Request regarding PUD:** A letter urging the court to move forward with their decision was sent to Placer County's Supervisor. She compiled a summary including letters from the community and submitted directly to the court.

Standing Committees and Special Task Forces:

- **Management Task Force/Executive Committee** – Discussion on Tyler Harkness's role as a director as he has had repeated absences. **ACTION ITEM – Robyn to discontinue Tyler's role as a director.**
- **Membership/Recruiting Committee** – Robyn and Laura met since the last board meeting. Important items were a weekly post to the FCDC Facebook page to promote engagement with ideas like mission statement, community related events, or quotes from our board meetings. We have a lot of new likes, so the committee would like to build momentum by providing more content. Other items were revising the letter to organizations and revising the application. Laura will provide the banners and login information for Amazon Smile to Allie so it can be used in a post on Facebook.
- **Foresthill Trails Alliance** – No report
- **Bioenergy Task Force** – No report
- **Foresthill Art Show** – Laura reported she had not contacted Mariah Quintanilla yet, but plans to. Robyn would like to move forward with the May 2022 dates, as the art show was entrusted to the FCDC by Robin Guthrie. Robyn is excited that with Mariah's input the art show could have a whole new look and feel. **ACTION ITEM – Laura to contact Mariah.**
- **Website Analytics** – The June analytics were reported. The board discussed increasing post frequency to our Facebook page.

Treasurer's Report:

- The financial reports for June were reviewed. Laura reported that a membership was paid, which covers us to avoid account fees, and we received a \$2 Planet Green donation. Treasurer's report was unanimously accepted as submitted (Husmann/Clark) and is included in the minutes.

Public Comment: Joshua Miller had a conversation with the board members about the FDC and the board explained our role and current status. The board explained the application process and availability of director positions.

Board Comment: None

Next Meeting: Our next regular meeting is August 16th, 2021.

Adjournment: Nelson/Clark; unanimous. The meeting adjourned at 8:33 p.m.

Summary of Action Items 7/19/21:

Task	Responsible Party(ies)	Action/ Discussion Required
Grants (Firewise)	Robyn	Reach out to Sherry Conway
Planet Green Recycle Program	Laura	Draft template letter explaining program and FCDC's code to use.
Art Show	Laura	Contact Mariah Quintanilla; coordinate on continuing the artist showcase articles
Memorial Hall	Laura	Contact insurance about liability risk of reconvening in-person
Chamber of Commerce	Robyn	Verify cost of membership
Director role	Robyn	Discontinue Tyler's role as a director

Respectively submitted by,
Allie Clark – FCDC Secretary.

Additional Info			
Board of Directors	Membership	Exp 1/31/22	Allie Clark – Secretary
	Membership	Exp 1/31/22	Laura Nelson – Treasurer
	Membership	Exp 1/31/22	Robyn Husmann – Chair
	Organizational	Exp 1/31/21	Tyler Harkness
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
Executive Board			Robyn, Allie, Laura

Foresthill Community Development Council, Inc.

Checking Balance By Class

As of June 30, 2021

07/14/21

Cash Basis

	Administrative	FHHC Garden	Trails Alliance-FA	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
1001 - FCDC Checking 7693	1,923.07	0.00	(121.00)	1,802.07
1100 - FTA Petty Cash	0.00	0.00	80.00	80.00
Total Checking/Savings	<u>1,923.07</u>	<u>0.00</u>	<u>(41.00)</u>	<u>1,882.07</u>
Total Current Assets	<u>1,923.07</u>	<u>0.00</u>	<u>(41.00)</u>	<u>1,882.07</u>
TOTAL ASSETS	<u>1,923.07</u>	<u>0.00</u>	<u>(41.00)</u>	<u>1,882.07</u>
LIABILITIES & EQUITY				
Equity				
3001 - Net Assets	2,460.08	2,970.51	(41.00)	5,389.59
Net Income	(537.01)	(2,970.51)	0.00	(3,507.52)
Total Equity	<u>1,923.07</u>	<u>0.00</u>	<u>(41.00)</u>	<u>1,882.07</u>
TOTAL LIABILITIES & EQUITY	<u>1,923.07</u>	<u>0.00</u>	<u>(41.00)</u>	<u>1,882.07</u>

Foresthill Community Development Council, Inc.
REVENUE & EXPENSE DETAIL REPORT

07/14/21

Cash Basis

June 2021

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
4200 - Contributions							
4212 - Planet Green Recycle Fundraiser							
Deposit	06/09/2021	7471		Deposit		2.00	2.00
Total 4212 - Planet Green Recycle Fundraiser					0.00	2.00	2.00
Total 4200 - Contributions					0.00	2.00	2.00
Total Income					0.00	2.00	2.00
Gross Profit					0.00	2.00	2.00
Net Ordinary Income					0.00	2.00	2.00
Net Income					0.00	2.00	2.00

07/14/21
Cash Basis

Foresthill Community Development Council, Inc.
Revenue & Expenses by Class
June 2021

	<u>Administrative</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
4200 - Contributions		
4212 - Planet Green Recycle Fundraiser	<u>2.00</u>	<u>2.00</u>
Total 4200 - Contributions	<u>2.00</u>	<u>2.00</u>
Total Income	<u>2.00</u>	<u>2.00</u>
Gross Profit	<u>2.00</u>	<u>2.00</u>
Net Ordinary Income	<u>2.00</u>	<u>2.00</u>
Net Income	<u>2.00</u>	<u>2.00</u>

Foresthill Community Development Council, Inc.

Revenue & Expenses by Class

July 2021

08/12/21

Cash Basis

	<u>Administrative</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
4200 · Contributions		
4202 · Individual/Business	25.00	25.00
Total 4200 · Contributions	25.00	25.00
4301 · Membership Dues	25.00	25.00
Total Income	50.00	50.00
Gross Profit	50.00	50.00
Net Ordinary Income	50.00	50.00
Net Income	<u>50.00</u>	<u>50.00</u>

Foresthill Community Development Council, Inc.
REVENUE & EXPENSE DETAIL REPORT

08/12/21

July 2021

Cash Basis

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
4200 · Contributions							
4202 · Individual/Business							
Deposit	07/02/2021	3795934		L. NELSON BD FB FUNDRAISER		25.00	25.00
Total 4202 · Individual/Business					0.00	25.00	25.00
Total 4200 · Contributions					0.00	25.00	25.00
4301 · Membership Dues							
Invoice	07/19/2021	75	MEMBERS (PAY DUES):Alexandra (Allie) Clark	Individual Annual Membership Dues		25.00	25.00
Total 4301 · Membership Dues					0.00	25.00	25.00
Total Income					0.00	50.00	50.00
Gross Profit					0.00	50.00	50.00
Net Ordinary Income					0.00	50.00	50.00
Net Income					0.00	50.00	50.00

Foresthill Community Development Council, Inc.

Checking Balance By Class

As of July 31, 2021

08/12/21

Cash Basis

	Administrative	FHHC Garden	Trails Alliance-FA	TOTAL
ASSETS				
Current Assets				
Checking/Savings				
1001 · FCDC Checking 7693	1,948.07	0.00	(121.00)	1,827.07
1006 · PayPal	25.00	0.00	0.00	25.00
1100 · FTA Petty Cash	0.00	0.00	80.00	80.00
Total Checking/Savings	1,973.07	0.00	(41.00)	1,932.07
Total Current Assets	1,973.07	0.00	(41.00)	1,932.07
TOTAL ASSETS	1,973.07	0.00	(41.00)	1,932.07
LIABILITIES & EQUITY				
Equity				
3001 · Net Assets	2,460.08	2,970.51	(41.00)	5,389.59
Net Income	(487.01)	(2,970.51)	0.00	(3,457.52)
Total Equity	1,973.07	0.00	(41.00)	1,932.07
TOTAL LIABILITIES & EQUITY	1,973.07	0.00	(41.00)	1,932.07

Results from Jun 2, 2021 - Jun 29, 2021

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

Organic Paid

Actions on Page i

June 2 - June 29



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Page Views i

June 2 - June 29

8

Total Page Views ▲0%



Page Likes i

June 2 - June 29

2

Page Likes ▼60%



Post Reach i

June 2 - June 29

26

People Reached ▼57%



Story Reach i

June 2 - June 29

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Recommendations i

June 2 - June 29



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Post Engagement i

June 2 - June 29



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Videos i

June 2 - June 29



We have insufficient data to show for the selected time period.

Page Followers i

June 2 - June 29

2


Page Followers ▼60%



Foresthill Community Development Council




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 Last 30 days 

4

Page Views