

AGENDA

**FORESTHILL COMMUNITY DEVELOPMENT COUNCIL, a California Nonprofit
foresthilcdc.org**

Regular Board of Directors Meeting

October 18, 2021

Held via Zoom – link in email or call in option:

+1 669 900 9128; meeting ID: 403 824 5096

7:00 PM – 8:30PM

CALL TO ORDER

ROLL CALL BOARD OF DIRECTORS: A. Clark, T. Harkness, R. Husmann, L. Nelson

APPROVE AGENDA

PUBLIC COMMENT - This is the time for any member of the public to address members of the Council on any matter not on the agenda that is within the subject matter jurisdiction of the Council. **Comments shall be limited to five minutes per person**, or such other time limit as may be imposed by the Chair.

A. SECRETARY’S REPORT/APPROVAL OF MINUTES 9/20/21 (15 minutes)

B. UNFINISHED BUSINESS

- **Foresthill Christmas Basket program**
- **FCDC non-profit partnership with Firewise groups**
- **First Northern Bank Literacy discussion**
- **Review Action Items from September**

Grants (Firewise)	Robyn	Reach out to Sherry Conway
COVID/Insurance Grants	Robyn	Research grants for coverage on COVID impacts including insurance coverage
Trail’s Alliance funds	Robyn	Robyn reach out to ask about remaining funds.
Zoom invite setup	Allie	Reach out to Tyler to get Zoom link and set up reoccurring meeting invite.
Art Show	Mariah	Find out more details on cost to use the gym and send Laura the insurance requirements from the school.

C. NEW BUSINESS

- **Director Vacancy**

D. STANDING COMMITTEE AND SPECIAL TASK FORCE ASSIGNMENTS/DISCUSSION

- **5 minutes each report (these are informational reports, not committee meetings)**
 - **Management Task Force/Executive Committee –**
 - **Membership/Recruiting Committee –**
 - **Foresthill Trails Alliance –**
 - **Bioenergy Task Force –**
 - **Foresthill Art Show –**
 - **Website Analytics Review**

- E. **TREASURER'S REPORT (15 minutes)**
- F. **PUBLIC COMMENT**-This is the time for public comment concerning agenda items only
- G. **BOARD COMMENT**
- H. **NEXT REGULAR MEETING - TBD**
- I. **ADJOURN**

Foresthill Community Development Council, Inc.

Checking Balance By Class

As of September 30, 2021

10/15/21

Cash Basis

	<u>Administrative</u>	<u>FHHC Garden</u>	<u>FH ART SHOW</u>	<u>Trails Alliance-FA</u>	<u>TOTAL</u>
ASSETS					
Current Assets					
Checking/Savings					
1001 · FCDC Checking 7693	2,033.33	0.00	200.00	(121.00)	2,112.33
1100 · FTA Petty Cash	0.00	0.00	0.00	80.00	80.00
Total Checking/Savings	<u>2,033.33</u>	<u>0.00</u>	<u>200.00</u>	<u>(41.00)</u>	<u>2,192.33</u>
Total Current Assets	<u>2,033.33</u>	<u>0.00</u>	<u>200.00</u>	<u>(41.00)</u>	<u>2,192.33</u>
TOTAL ASSETS	<u>2,033.33</u>	<u>0.00</u>	<u>200.00</u>	<u>(41.00)</u>	<u>2,192.33</u>
LIABILITIES & EQUITY					
Equity					
3001 · Net Assets	2,460.08	2,970.51	200.00	(41.00)	5,589.59
Net Income	(426.75)	(2,970.51)	0.00	0.00	(3,397.26)
Total Equity	<u>2,033.33</u>	<u>0.00</u>	<u>200.00</u>	<u>(41.00)</u>	<u>2,192.33</u>
TOTAL LIABILITIES & EQUITY	<u>2,033.33</u>	<u>0.00</u>	<u>200.00</u>	<u>(41.00)</u>	<u>2,192.33</u>

Foresthill Community Development Council, Inc.
REVENUE & EXPENSE DETAIL REPORT

10/15/21

Cash Basis

September 2021

Type	Date	Num	Source Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Income							
4301 · Membership Dues							
Invoice	09/29/2021	85	MEMBERS (PAY DUES):Quintanilla, Mariah	Individual Annual Membership Dues		25.00	25.00
Total 4301 · Membership Dues					0.00	25.00	25.00
Total Income					0.00	25.00	25.00
Gross Profit					0.00	25.00	25.00
Net Ordinary Income					0.00	25.00	25.00
Net Income					0.00	25.00	25.00

Foresthill Community Development Council, Inc.

Revenue & Expenses by Class

September 2021

10/15/21

Cash Basis

	<u>Administrative</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
4301 - Membership Dues	25.00	25.00
Total Income	25.00	25.00
Gross Profit	25.00	25.00
Net Ordinary Income	25.00	25.00
Net Income	<u>25.00</u>	<u>25.00</u>

Last 30 days ▾

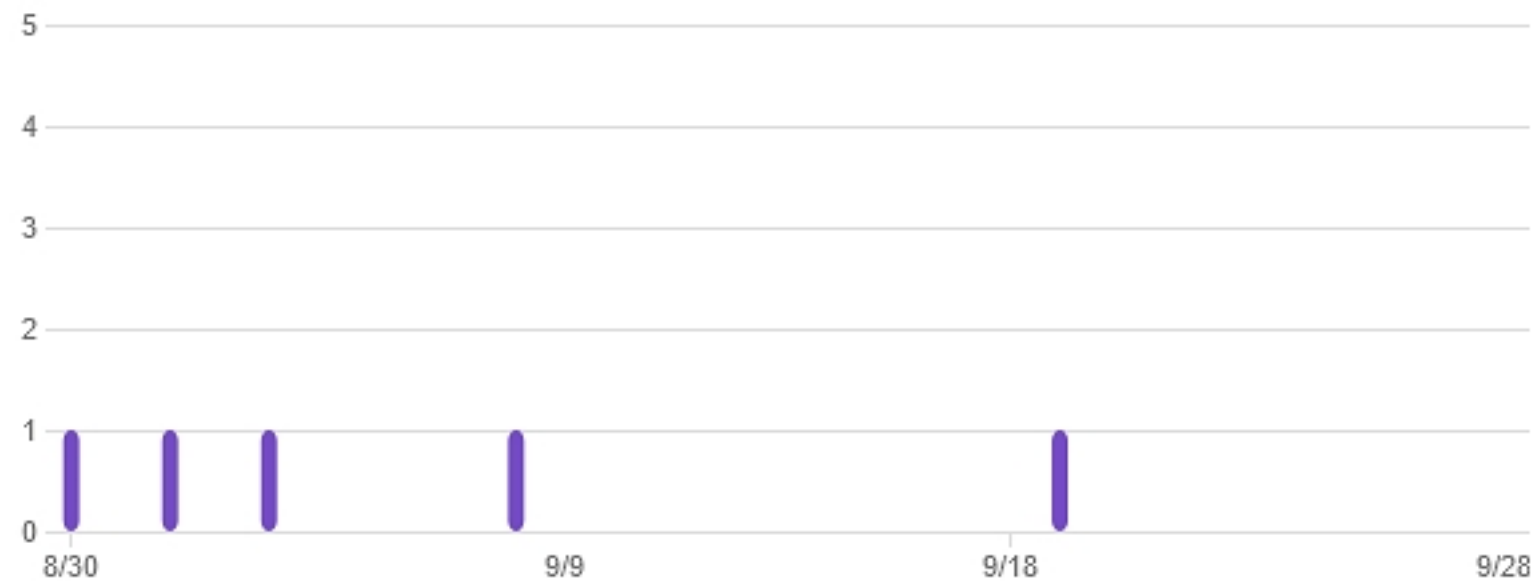
Your online presence is starting to grow

What is this score?



5 Site Visitors

Last 30 days ▾



Results from Sep 2, 2021 - Sep 29, 2021

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

■ Organic ■ Paid

Actions on Page i

September 2 - September 29



We have insufficient data to show for the selected time period.

Page Views i

September 2 - September 29

17

Total Page Views ▼ 6%



Page Likes i

September 2 - September 29

17

Page Likes ▲ 240%



Post Reach i

September 2 - September 29

183

People Reached ▲ 200%



Story Reach i

September 2 - September 29

Get Story Insights

See stats on how your Page's recent stories have performed.

[Learn more](#)

Recommendations i

September 2 - September 29



We have insufficient data to show for the selected time period.

Post Engagement i

September 2 - September 29

25

Post Engagement ▲ 733%



Videos i

September 2 - September 29

1

3-Second Video Views ▲ 100%



Page Followers i

September 2 - September 29

17

Page Followers ▲ 240%

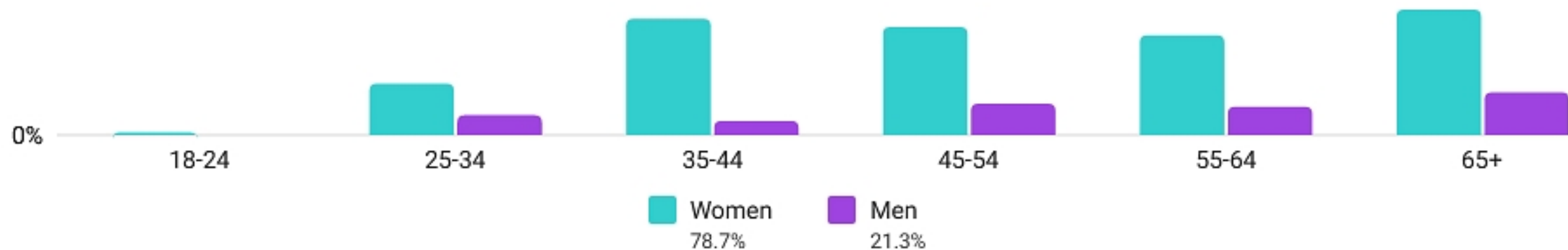


Audience ⓘ

Facebook Page Likes ⓘ

227

Age & Gender ⓘ



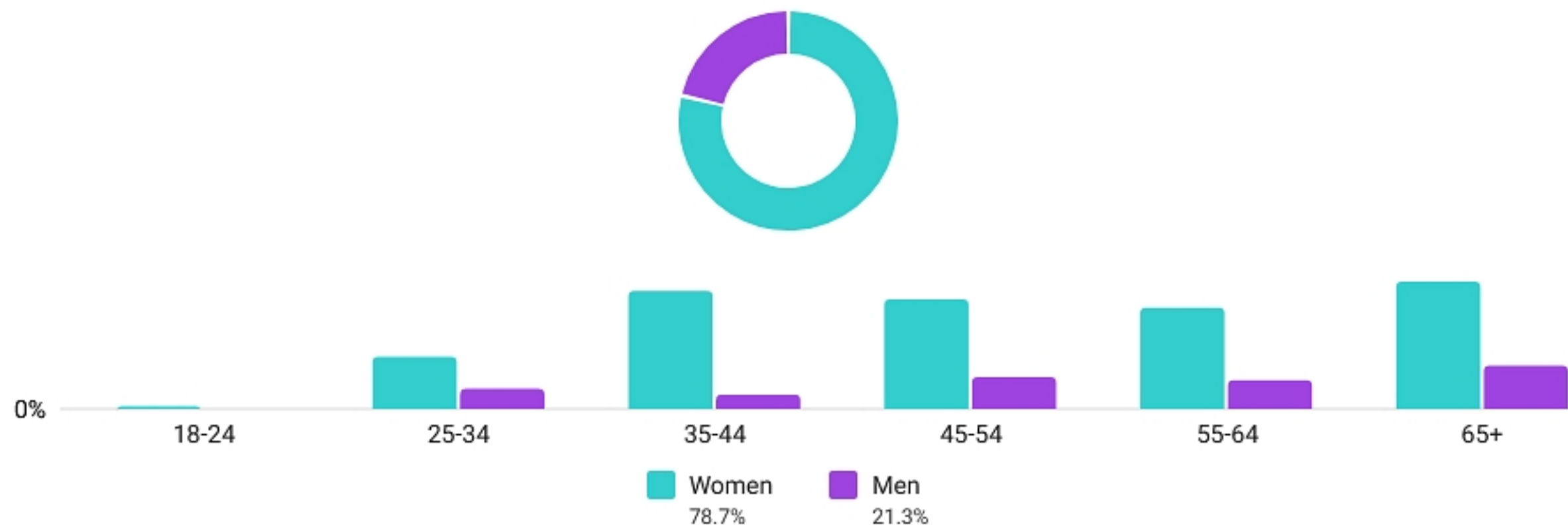
Current Audience

Potential Audience

Facebook Page Likes [i](#)

227

Age & Gender [i](#)



Top Cities



Top Countries



Foresthill Community Development Council, a California Non-Profit
 Minutes of Regular Board of Directors
 Meeting October 18, 2021
 Via Conference Call

Call to Order: Meeting was called to order at 7:13 pm by Chair, Robyn Husmann

Director Roll Call: A. Clark, L. Nelson, T. Harkness, R. Husmann

Directors Excused:

Directors Absent:

Members/Public Present: Joshua Miller, Mariah Quintanilla, Gary Willett

Approval of Agenda: Agenda was approved as submitted. Nelson/Harkness unanimous.

Public Comment: Joshua Miller reported that he attended the Foresthill Forum meeting last week and the Foresthill Chamber of Commerce gave their report and are looking for applicants for their board positions.

Secretary's Report/Approval of Board Meeting Minutes:

- Minutes from the September regular meeting were reviewed, the minutes were approved as submitted. Nelson/Harkness unanimous.

Unfinished Business:

- Foresthill Christmas Basket program – Robyn reported that she has begun contact with the leader of the FH Christmas Basket program, will continue and report future developments.
- FCDC non-profit partnership with Firewise groups – No report.
- First Northern Bank Literacy discussion – no report, on standby due to COVID.
- Review of action items from September – Four action items from September are complete, two will remain open.

New Business:

- Director Vacancy – Robyn reported that per our bylaws, we must have a minimum of five and a maximum of seven directors. To add a member director, the individual is appointed. We have two vacancies, but need one director to reach the minimum. Anyone interested in becoming a director must be a paid members. The board confirms that Joshua Miller is a paid member.

The board would like to appoint Joshua Miller to the board as a director. Joshua Miller confirms he is willing. The board held a vote and unanimously agreed.

ACTION ITEM ALLIE – Send Josh and Mariah the bylaws, and check if the bylaws are on the website.

○

Standing Committees and Special Task Forces:

- Management Task Force/Executive Committee – No report
- Membership/Recruiting Committee – No report.
- Foresthill Trails Alliance – Remove for future agendas.

- Bioenergy Task Force –No report. **ACTION ITEM ROBYN**: Contact Josh and explain the bioenergy background and current details.
- Foresthill Art Show – Mariah reported that she spoke with FDS and the \$25/hr rate applies to the entire time the gym is in use, not just event times. We have submitted the event for the Memorial Hall 2022 calendar which is pending approval. Mariah also has interviewed an artist to showcase in the FH Messenger. Laura suggested that Mariah contact Steve with the Messenger to get on his email list for submission deadlines. Laura and Mariah plan to meet to discuss grants from the Placer Arts Council.
- Website Analytics –The September analytics were reported. **ACTION ITEM ALLIE** – Post the upcoming Foresthill Union School District 7/11 Committee meeting on FCDC’s Facebook. The analytics showed a boost in likes and page views and the board discussed ways to keep momentum going and developing a social media posting schedule/calendar.

Treasurer's Report:

- The financial reports for September were reviewed. Laura reported on the current standing on our account, which is detailed in the submitted reports. We received one member’s dues, and just paid the broker’s fee for D&O which will be in the next report. Treasurer’s report was unanimously accepted as submitted (Harkness/Clark) and is included in the minutes.

Public Comment:

- No public comment.

Board Comment:

- The board discussed the 7/11 Committee meeting on Wednesday, and Robyn detailed that it will cover some of their final decisions on the old elementary school facilities. Robyn explained background on rules surrounding selling/usage of that type of facility and the potential issues as it the building is not up to code.
- Robyn reported that November 1st is the Memorial Hall Board meeting. They have requested to re-review our fee waiver application. We were recommended to attend to answer any questions, as they believe we are a political organization. All of our paperwork was submitted with the application. Robyn will attend, and Tyler and Laura volunteered to go as well to represent the FCDC.
- **ACTION ITEM ALLIE** – Add Josh’s information to the contact sheet and distribute to the board.
- **ACTION ITEM TYLER** – Set up Allie as a co-host for the Zoom call.

Next Meeting: Our next regular meeting is November 15th, 2021.

Adjournment: Miller/Nelson; unanimous. The meeting adjourned at 8:14 p.m.

Summary of Action Items 10/18/21:

Task	Responsible Party(ies)	Action/ Discussion Required
Grants (Firewise)	Robyn	Reach out to Brian Clausman
COVID/Insurance Grants	Robyn	Research grants for coverage on COVID impacts including insurance coverage
Trail's Alliance funds	Laura	Merge trail alliance funds with admin funds and remove program
Bylaws	Allie	Send Josh and Mariah the bylaws, and check if the bylaws are on the website.
Bioenergy Taskforce	Robyn	Contact Josh and explain the bioenergy background and current details
7/11 Committee FB	Allie	Post the upcoming Foresthill Union School District 7/11 Committee meeting on FCDC's Facebook
Contact sheet	Allie	Add Josh's information to the contact sheet and distribute to the board.
Zoom	Tyler	Set up Allie as a co-host for the Zoom call

Respectively submitted by,
Allie Clark – FCDC Secretary.

Additional Info			
Board of Directors	Membership	Exp 1/31/22	Allie Clark – Secretary
	Membership	Exp 1/31/22	Laura Nelson – Treasurer
	Membership	Exp 1/31/22	Robyn Husmann – Chair
	Organizational	Exp 1/31/21	Tyler Harkness
	Membership		Joshua Miller
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
	Organizational	Unfilled	
Executive Board			Robyn, Allie, Laura