

# LEADERSHIP MONITEAU COUNTY



## PROGRAM SCHEDULE & APPLICATION CRITERIA

Leadership Moniteau County (LMC) is a program created to motivate our county's citizens to become involved in community affairs including public service and participation in civic and not-for-profit organizations. The program enables participants to recognize where they can make a positive impact within our county and its communities.

## PROGRAM SCHEDULE

The program consists of six class sessions held over a 12 month period and includes sessions in California, Tipton and Jamestown with on-site visits to local businesses and farms. During the sessions, participants hear from speakers on leadership and volunteerism; the workings of local and state governments; local education covering pre-kindergarten through high school; law enforcement, health and wellness, and community services; and industry and agriculture.

\*Launch Party - September 2024, Session 1 - September 2024, Session 2 - November 2024, Session 3 - January 2025, Session 4 - March 2025, Session 5 - May 2025, Session 6 - July 2025, Graduation/Dinner - July 2025 \*Evening event

## APPLICATION CRITERIA

- Participation is open to all citizens who live, work, own a business or have a vested interest Moniteau County. The program targets individuals with social-economic backgrounds and seeks diversity reflective of the population at large. The recruitment process ensures a varied group representative of: business and professions, government, neighborhoods and community at large.
- Nominations are sought and encouraged from all segments of our community. Individuals can nominate themselves or those that they feel best exemplify the LMC program philosophy and goals. Participants are selected from applications submitted to the selection committee. Participants are selected based on merits through a highly competitive admissions process.
- Leadership Moniteau County is primarily a course for emerging leaders, but it is not a starting point. Prior to joining the LMC program, participants should demonstrate talent and leadership qualities, and participate in community activities.
- Leadership Moniteau County is limited to 20 individuals per class who represent a broad cross-section of the community. Applicants not selected are strongly encouraged to reapply in subsequent years.
- A selection committee reviews and rates each applicant; the applicants are then listed in order of numerical value.
- The selection committee is made up of board members of Leadership Moniteau County, Chamber board members, and Government and Military Affairs Committee members.
- In reviewing applications, the selection committee looks for potential participants who demonstrate:
  - Commitment and motivation to serve Moniteau County
  - Policy-shaping responsibility or position of leadership
  - Commitment of volunteerism, resulting in significant influence on important issues facing the community
  - Ability to commit to program attendance and participation requirements
  - A willingness to serve the Moniteau County area following graduation by assuming greater leadership responsibilities within civic, charitable and community organizations.
- Selection is based upon thoroughness of answers on the candidate's application. Candidates must have full support from their sponsoring organization or business.
- Only one candidate per company will be selected to participate each year.

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## Application Instructions

### APPLICATION INSTRUCTIONS AND CHECK LIST

Please gather all supporting materials before completing the form. Use the checklist below by checking the box to ensure a successful application. Incomplete applications will not be considered.

- Candidate Information, Employment information and Education information; All sections must be filled out in full
- General Information: Must be completed in full. Additional sheets are permitted.
- Activity Data: It is important to capture the extent of your volunteer activities including any leadership roles or any demonstrated impact as a result of your involvement. Additional sheets are permitted.

### RECOMMENDATIONS:

- Work Sponsors: Application must be signed by your employer and immediate supervisor. If you do not have an immediate supervisor, please explain. It is important your company or organization is aware of your time commitment and financial obligation and offers full support of the Leadership Moniteau County twelve-month program.
- Personal recommendations: List two (2) people, but only one (1) letter of recommendation is required and accepted.

### FINANCIAL COMMITMENT:

- Tuition will cover all materials, meals, class shirt, and other expenses. Upon notification of being accepted into the Leadership Moniteau Program the participant's sponsoring organization or business will be invoiced for the tuition. Tuition must be paid in full by August 1, 2024.

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## CANDIDATE INFORMATION

Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Title: \_\_\_\_\_ Company: \_\_\_\_\_

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell phone: (\_\_\_\_\_) \_\_\_\_\_ Business Phone: (\_\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

## INTERESTS

Tell us your interests

- |  |  |
|--|--|
| <input type="checkbox"/> Basic Leadership Skills                       | <input type="checkbox"/> Technology & Media                |
| <input type="checkbox"/> History of Moniteau County<br>Education       | <input type="checkbox"/> Economic & Work Force Development |
| <input type="checkbox"/> City, County, State and Federal<br>Government | <input type="checkbox"/> Environment & Public Safety       |
| <input type="checkbox"/> Volunteerism and Community Service            | <input type="checkbox"/> Tourism                           |

Summarize what you hope to contribute to our community as a result of participating in this program.



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## EDUCATION

Begin with college(s), advanced degrees and/or specialized training.

Name: \_\_\_\_\_ Location: \_\_\_\_\_

Dates of Attendance (From-To): \_\_\_\_\_ Degree: \_\_\_\_\_

Name: \_\_\_\_\_ Location: \_\_\_\_\_

Dates of Attendance (From-To): \_\_\_\_\_ Degree: \_\_\_\_\_

Special Awards/Honors Received: (use separate sheet if necessary).

## GENERAL INFORMATION (USE SEPARATE SHEET IF NECESSARY)

What has been your greatest accomplishment, professional or as a volunteer?

In your opinion what is an important community issue or challenge and describe why it is important to Moniteau County.

Give an example of a situation in which you significantly contributed to the success of a team.



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## ACTIVITY DATA (USE SEPERATE SHEET IF NECCEARY)

In order of importance to you, list three recent volunteer activities in which you have been actively involved in. These activites can include community organizations, church, children's school or industry organizations.

**Organization:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Dates (From - To)** \_\_\_\_\_

**Describe Responsibility: (Limit 250 words)**

**Organization:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Dates (From - To)** \_\_\_\_\_

**Describe Responsibility: (Limit 250 words)**

**Organization:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Dates (From - To)** \_\_\_\_\_

**Describe Responsibility: (Limit 250 words)**

List previous employment with dates of service, in reverse chronological order for the past three years, include active military duty.



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## RECOMMENDATIONS

### Work Sponsors:

This candidate has be full support to participate in Leadership Moniteau County. I am aware of the time commitment required, including mandatory retreats, the absentee policy, as well as the financial obligation. This must be signed by the employer.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

### Personal Recommendations:

List two people other than your sponsors who are knowledgeable about your leadership performance and potential.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Organization:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## FINANCIAL INFORMATION

Tuition:

Upon notification of being accepted into the Leadership Moniteau County Program you will be invoiced for the tuition. Tuition in the amount of \$300.00 must be paid in full by August 1, 2024.

Checks can be written to 'California Lion's Club - LMC'

All applications must be postmarked by July 15, 2024 to be considered for the 2024-2024 class. Please return your application to:

Leadership Moniteau County, PO Box 265, California, MO 65018

Email: Admin@LeadershipMoniteauCounty.com

- Signed Application - your signature and your work sponsor signature(s)
- Signed Leadership Moniteau County Rules of Conduct and Commitment

You will receive an email acknowledgement of your application submission. Applications must be received or postmarked by July 15, 2024. Late Applications will not be considered.

## CANDIDATE SIGNATURE

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## RULES OF CONDUCT AND COMMITMENT

### 1. ATTENDANCE

Attendance at the Launch Party and Orientation is mandatory. Attendance at all sessions is expected. Participants may only accrue one absence and still remain eligible for graduation. If two or more sessions are missed the participants will have the opportunity to make up the absence during the next class year to graduate.

### 2. COMMITMENT

Leadership Moniteau County is a two year commitment. The first year participants will participate in the Leadership Moniteau County program and upon graduation, will be expected to assist in the planning and implementations of the next class year.

### 3. TUITION

Tuition for each participant of Leadership Moniteau County is \$300 which will cover all materials, meals, class shirt, and other expenses including one year membership in the Leadership Moniteau County Alumni Association. Upon notification of being accepted into the Leadership Moniteau County Program the participant's sponsoring organization or business will be invoiced for the tuition. Tuition must be paid in full before the beginning of the first session.

### 4. CELL PHONE/PHONE CALLS

We ask that you be respectful of our speakers as well as other class members. All cell phones should be put on silent or turned off. There will be scheduled breaks and transition times you may utilize to make necessary phone calls. Excessive absences from a session due to phone calls will be counted against your attendance.

### 5. SPEAKERS

Speakers do not receive any honorarium and travel at their own expense. We ask that you show the proper respect to these speakers. Please participate in the class and ask questions when appropriate. Please keep your questions brief and to the point, and allow the speaker time to answer your question.

### 6. SMOKING

Smoking is prohibited in classrooms, at meals, and on transportation. You may go to a designated area during session breaks.

### 7. SPOUSE/GUEST INVOLVEMENT

LMC is an intense program with very little free time scheduled. Under no circumstances will a spouse or guest be allowed to participate in class activities. Each participant may invite one guest to the graduation ceremony/dinner.

I understand the commitment to the Leadership Moniteau County Program and agree to abide by the rules of conduct and commitment above, as well as all other program requirements. If selected, I will devote the required time and pay my tuition. I further understand LMC extends beyond the twelve-month program to a lifetime of opportunity for involvement, including joining Leadership Moniteau County Alumni Association and supporting their work. I agree to be bound by these commitments by signing this application.

**Candidate's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Employer's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_