

Please place an obvious mark in this box if you are supplying updated details below!

## Recycaball packing note!

- This sheet should be printed off and placed **INSIDE** your sack of tennis balls.
- On rare occasions, courier services lose or damage the labels attached to the sack, so we need the information inside to identify you once we receive it.
- In most cases, the sack still finds its way to us, as we receive dozens each week.
- If there are no sender details inside, then we have no way of identifying you and cannot make a payment.
- All sacks are weighed and photographed on receipt so we can challenge the couriers on your behalf if there are any complaints.
- Please take the time to read our acceptable standards on our website [www.recycaball.com](http://www.recycaball.com) Where you will find details of the types of balls that are acceptable to send, and the standards of balls that we can recycle and pay for.

<b>Date:</b>	
<b>Number of balls sent:</b>	
<b>Name:</b>	
<b>Club:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>Email:</b>	
<b>Bank account name:</b>	
<b>Sort code:</b>	
<b>Account number:</b>	

### Useful information when packing your shipping sacks!

- 250 standard tennis balls in a sack weighs approximately 14.5kg
- 275 standard tennis balls in a sack weighs approximately 16.0kg
- The cable ties supplied are reusable, please don't cut them - just tuck the ends inside
- The sack come with a return shipping tag attached for the courier to stick their label to
- It's easier for us to process balls if they are not in plastic bags inside the sack.

Office use only	
Details updated	
Payment made	
Data recorded	