PLANET GYMNASTICS

Information Package

2026 / 2027 Season

Welcome

Thank you for registering with Planet Gymnastics. We would like to take this moment to welcome your family to our gymnastics facility. We are a family owned business that has been serving the Durham region for the last 24 years. The goal in both our Pickering and Whitby location is to provide your chid with a safe and enjoyable gymnastics program. Our staff have a profound love for the sport and believe its potential to help develop your child's success in area's they would normally not be exposed to , such as improving balance, coordination, agility as well as working with both fine and gross motors skills. In our porgram we focus on Fun, Fitness and Fundmentals. Our coaches will strive to encourage and support your children to achieve their goals and reach their full potential. We are happy to have you with us this season.

Privacy Policy

Planet Gymnastics is committed to protecting your privacy, confidentiality, accuracy and security of personal information.
We often take photos of our gymnasts take part during class, during our themed weeks, and for our badge ceremonies.

Anti- Harassment / Bullying Statement

Planet Gymnastics is committed to providing a safe and healthy environment free from harassment, intimidation and disruptive behavior for all our members and employees.

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Classes / Pricing:

(All class enrollments are 1 class per week)

Program	Description	Age / Level	Class Length	Price per month
Parent and Tot	This program has an adult assistance in the entire class. (no phones allowed in gym area)	18 - 35 Months	1 hour	$78.00 + HST
Kinder	Child participates without accompanying adult	3 - 4 yrs	1 hour	$78.00 + HST
Recreational	Can-Gym level system starting at Level 1 and goes up to Level 17	5 and older	1.5 hours	$101.00 + HST
Advanced Recreational	Must be a Can-Gym level 9 or higher - Tryouts can be arranged through the office	Level 9 and higher	2 hours	$112.00 + HST
Tumble and Bounce	Trampoline and tumbling skills	7 and older	1.5 hours	$112.00 +HST
Teen / Adult Gymnastics	This program does have a coach but the gymnasts can work at their own pace. As this is a drop in program you will need to let us know in advance if you are planning to attend	Ages 14 yrs and older	7:30 - 9:00 PM	$28.00 + HST per class

Click here to visit our website and register

Registration

2026/2027 Season:

Our program runs from September to June and is 36 weeks long.

When you sign up before the season starts you will pay two monthly fees, plus the Gymnastics Ontario Insurance fee of $50.00 + HST. This Gymnastics Ontario Insurance fee is an annual fee from July 1st to June 30th and must be paid by everyone coming into our classes. The Gymnastics Ontario insurance fee is non-refundable.

You will then have 8 monthly payments on the 1st of each month from October 1st to May 1st. Price will vary depending on the program cost.

We do offer 1 free trial class for any new members. However we do not offer trial classes until the first week of October for the regular season. Trial classes for the Summer program can only be booked after the first week of summer classes.

If you start after the first week of classes you will pay a deposit based on the week that you start in the program. (You will be charged 1 month online when registering, once the registration comes through we will pro-rate your fees and add insurance).

Registration

Summer Class / Camp

Summer Class Registration

Registration for Summer classes begins after March Break.

Our summer program starts after the July 1st weekend and normally runs for 8 to 9 weeks depending on how the weeks fall on the calendar.

We do not offer make up tokens for the summer program as we have limited class days and times.

Camp Registration

We normally offer : Christmas and New Years camp, March break camp, and Summer camp.
Emails will be sent out to all members who have active email addresses with us as to when enrollment starts for each of these.

Summer camp runs for 8 - 9 weeks depending on the calendar year.

Payments

Sep - June Registration Fees : We take the full 36 week program and divide it into 10 equal payments. By registering you agree to pay 8 weeks in advance plus the insurance fee and taxes.

Then, there will be 8 equal monthly payments billed to your credit card on file:

Monthly fees are due on the 1st of each month. Monthly payments will be withdrawn automatically each month via the payment method on file. This payment must be set up at time of registration.

Payment methods: Visa, Mastercard, Visa Debit or direct withdraw from your bank account.

If you sign up after the first week of classes you will pay a pro-rated fee based on the week that you are joining and monthly payments going forward based on your start date. (For example: If you start classes on week 9 of our program you will pay a fee at sign up based on your start date and then have 6 monthly payments)

Payments

I understand and agree that if I am late with a payment, that Planet Gymnastics has the right to charge a fee for all declined payments.

All overdue payments will be subject to a $20.00 late fee. For every 7 days after that, an additional $ 20.00 will be applied. Any account over two months overdue will be removed from the program and the monthly charges will need to be paid in full before you can return to Planet Gymnastics for any classes, camps or birthday parties.

Cancellations

Non attendance does not constitute cancellation.

We do require 4 weeks written notice through email of cancellation. We will not take any cancellations after April 30th.

When cancelling we do charge an administration fee of $25.00.

Planet Gymnastics reserves the right to cancel your membership and refund the unused portion of your payments for any reason.

Policies & Procedures

Attire:

We take pride in keeping our facility clean and safe for our children that are in socks or bare feet. Taking off our shoes at the entrance will keep the floors, dry and clean from outdoor debris such as rocks, glass, salt etc.

Everyone is required to remove their shoes when they come in. We do have a few pairs of slippers in a bin by the door or you can bring in your own if you prefer .

Shoe Policy:

Athletes should wear comfortable clothing. Stretchy pants, t- shirts, short, sweaters, socks or bare feet which ever they prefer.
Long hair must be tied back and all jewelry removed prior to coming into the gym.
No jeans, belts, buckles, or any clothing that are lose fitting as they may pose as a safety hazard.
Please remember to bring a water bottle for your child with their name on it.
Please do not bring glass water bottles.
We do have a water bottle re-filling station inside the gym.

Drop-off / Pick-up:

Parents are encouraged to stay for the duration of the class time. Parent and tot parents MUST participate in the class for the entire time, and kinder parents are especially encouraged to stay in the facility for the hour their child is in class.

For the most part, our programs are booked back to back. Please be sure to arrive on time for your scheduled class.

If you are dropping off and picking up please make sure you arrive on time for pick up. We have lots of kids coming and going from the gym at all different times and we do not always have a staff available to make sure each child gets to a parent.

If you know you are going to be late picking up your child you must let the staff know at drop off and we will keep the child in the gym. You will need to come to the gym door to pick them up.

We do not allow any student to wait for their parent in the front entrance way or outside the facility.

Policies & Procedures

Lost & Found:

At the end of the night all articles of clothing, water bottles or items left in the gym will be placed in the lost and found bin.

We will send out an email every few months that the bin is full and we are putting the lost and found out for you to look at and see if anything belongs to you or your children.

After a week of the articles being left out for people to look at, the remaining articles will be donated to a local charity.

Planet Gymnastics is NOT responsible for lost or stolen items

Parking:

Park in designated parking spots only. Please do not park on the grass or in the traffic lanes as people need to get in and out of the parking lot. There are a lot of parking spaces at the end of the building if there are none near the entrance.

During peak times the parking lot is crowded with kids coming and going from the gym. Please drive safely watching out for children

Please do not sit in your car and let it idle outside especially by the front entrance as kids must come past the area to get into the gym.

Parents / Viewers:

Parents are welcome to watch the classes in the lobby area, however we ask that parents who are working on phones, or computers not sit in the front row. Allow the front row to be for parents who are watching their children do gymnastics.

Everyone including Parents, Guardians, and athletes must remove their shoes at the door. Indoor slippers may be worn.

Please be careful when taking shoes after classes, we have a lot of kids that have the same type of shoes. These can be easily taken by kids without realizing they have the wrong shoes. We will send out emails about any mistaken shoes taken and we hope you all check your child's shoes to make sure your child(ren) have the right ones.

Parents are not to go inside the gym area unless your child is participating in the Parent or Tot program, or the coach has asked you to come inside the gym. It becomes very distracting to the children to have parents inside the gym and could cause a safety issue. This is something we will strictly enforce for those parents who have children in the Kinder, Recreational, Advanced Recreational and Tumble and Bounce program.

Please throw any garbage you may have out when you leave.

If you wish to speak with a coach we ask that you do this before or after the class. We ask that you do not go into the gym and disrupt the group. You may also speak with the senior staff member.

Policies & Procedures

Cell Phone :

Cellphones will not be permitted to be inside the gym for parents and gymnasts.

Parents participating in the Parent and Tot class will be asked to step out of the gym if needing to use your cell-phone as it becomes a distraction inside the gym and for safety reasons as it is required to have a parent support during all times of the Parent and Tot class.

Planet Gymnastics is NOT responsible for lost or stolen items

Gym Closures:

Classes that require make up tokens:

Family Day - Monday February 15th

Easter Weekend - Friday March 26th, Saturday March 27th and Sunday March 28th

Classes that DO NOT require make up tokens:

Thanksgiving Weekend - SAT OCT 10th - MON, OCT 12th (added on classes in December)

Christmas Break - TUES DEC 22md - FRI, JAN 1st (These two weeks have been taken out of class payments)

March Break - March 13th to 19th (This week has been taken out of class payments)

May Long Weekend - SAT, May 22nd, MON, May 24th (Added on classes in June)

Weather / Power Outages Closures:

Inclement Weather: decisions will be made 2 hours prior to classes to close the facility. Power Outages are beyond our control. Makeup tokens will be issued for power outages.

Emails will be sent out to all classes effected by a closure. Please do not opt out of getting our emails as this is how we communicate a lot of our messages to our members. This email will explain what next steps need to be done. For example: if we are going to give a make up token for the class, or if we have extended the program to make up for the day missed.

Voicemail and social media will also be updated of any closures as soon as the decision has been made.

Absences / Make-ups:

- We require 12-24 hours notice that your child will be absent from their class to receive a make-up token.

- Tokens can be used to book another "make-up" during a day and time we have space available.

- Makeup Tokens must be used within 60 day's of being issued.

- Tokens have no cash value, and cannot be used for another child in the family. They must be used for the child who missed the class ONLY.

How to Book a Make-up Class:

1. Go to our website www.planetgymnastics.ca

2. Click on the "Register" Button

3. Choose which location you are looking to sign into (Pickering or Whitby)

4. Log into your account using your email and password you set up when creating your account with us

5. Click the "Find a class" Button

6. Choose the child you are looking to book in for a make up class. You should see a M in a circle if you have a make up token on file

7. Click the "Make up token" button

8. Click the button to use the make up token and it will complete the make up for you

9. Confirmation should be sent as an email

Switching Classes:

We know that throughout the season family schedules might change. We do try our best to accommodate changes as long as the class you are looking to switch to has availability. Please try to give us some notice if a change is required as we have open registration during the regular season.

Cancellations of Enrollment:

Cancellations/ Withdraw from classes requires 4 weeks written notice, in person or over the phone of all cancellations. The annual Gymnastic Ontario Insurance fee (July to June) is non-refundable.

No attendance does not constitute notice of withdrawal from our program, we must receive an email, or written notice confirming your child's cancellation.
Once your notice is received in the office your child can attend during the next 4 weeks. After the 4 weeks your child's spot will be released on the system.

All make up tokens issued at the time of cancellation will need to be completed before your last day of scheduled classes. We can not use your make up tokens to extend your enrollment. Make up token's have no cash value and can not be transferred to another student and will not be converted to a credits of any kind. All cancellations must be received before April 31st.

Birthday Parties

We offer an excellent facility to host your family's next gathering. Come in and have fun playing in our play structure, bouncing on our 40 foot long trampoline and more!

Booking a Party:

Member Cost : $300.00 +HST
Non Member Cost : $350.00 + HST

When you sign up for a party you will be required to pay half of the party amount. This amount is non- refundable.

Party Package Includes:

* 1 hour in the gym and 45 minutes in party room
* 20 Child participants included in package (additional $20.00 after 20 with a maximum of 25 guests)

We supply basic white plates, cups, napkins and utensils - food and themed decorations are not provided

Invitations can be printed off the website or you can stop into the office to pick up. Guest lists for the party can also be found on our website or you can create your own.

*The Thursday before your party you must provide us with a copy of your guest list. This list must include the First and Last name of both the child and parent. If you have phone numbers as well this is a great help.

*Ask an office staff member for paper copy invitations or visit our website for a PDF version!

Cancellation Policy:

We require at least 4 weeks notice should you wish to cancel the party so that it can be offered to anther family. Your spot will need to be booked by another family before a refund or credit on file can be offered.

During the Party:

Our parties are booked back to back so you may not get access to the party room right when you arrive.

You will have a change room designated to your party which you can store your presents, loot bags, decorations and food in when you arrive.

You will only get access to the party room about 10 minutes before you come out of the gym. A staff member will be happy to assist you set up, however please wait to enter until the staff member indicates so.

Please be mindful of your time in the party room. You must be packed up and out of the party room by the end of the hour. A staff member will assist you in cleaning up but all guests and party items can be moved to the lobby as the staff will need to reset the room for the next party.

Birthday Parties

Guest Policies:

1. ALL GUESTS with children participating in the party will be required to create a family profile with us. This is required by the gym's insurance provider and children will NOT be permitted to participate in the gym if the profile is not created prior.

2. Party host families will be sent a link to create a family profile and are responsible for sending it to the guest families to complete beforehand. If a parent does not complete the profile, they can do so in the office upon arrival for the birthday party.

Link to Create Family Profile:

Click Here!

3. Inside the gym area the group will do a 10 minute warm-up. Once the warm up has completed the children and parents will be given a brief explanation of the safety rules of the equipment.

4. The remainder of the hour in the gym will be supervised free play.

5. All coaches are certified in gymnastics as well as CPR and First Aid and will be moving around the gym to assist and supervise.

6. Children 3 years of age or younger must have a parent or guardian with them at all times while in the gym.

7. Parents are not allowed on the equipment at any time during the party unless helping out a child under the age of 3.

8. The coaches have the right to stop the party if the parents and or children are not following the rules.

9. ALL guests must be out of the party room by the end of the hour and can move the remaining party items into the lobby for pack-up. ALL visitors must be out of the facility by 7:00 PM (Close).

There are no shoes allowed in our lobby or gym. Everyone is required to take off their shoes when they arrive. If you have older guests coming or guests with disabilities please ask then to bring indoor shoes or slippers to wear while here.

DAY CAMP

AGES 4 - 15 YRS

INFORMATION:

- Camp is Full Day ONLY from 9:00am to 4:00pm
- Extended Care Available (8:00am drop-off or 5:00pm pickup or BOTH)- $10.00 per block
- Great structured games and regular class activities
- Craft session in the morning
- Air Conditioned and Chalk free environment
- Summer camp has weekly themes

Camp can be booked per day or for the full week. You can book as many weeks or days we have available. All camp days are FULL DAY ONLY (9:00am - 4:00pm)

We do not provide lunch for our campers. You will need to pack a lunch and two snacks all peanut free.

Fridays of camp are normally pizza days. for an additional cost the kids can get two slices of pizza, a juice box and cookie ($10.00 CASH).
We also have a movie in the afternoon on Fridays. (Pickering Gym)

TYPICAL DAILY SCHEDULE:

9:00am - 9:15am - Morning Game

9:15am - 9:30am - Warm -up

9:30am - 10:00am - Gymnastics events rotation in groups

10:00am - 10:30am - First group will have snack and craft time

10:30 - 11:00am - Second group will have snack and craft time

11:00am - 12:00pm - Games, Events Rotation, Free Time

12:00pm - 1:00pm - LUNCH

1:00pm - 1:15pm - Game in the gym

1:15pm- 2:00pm - Free time in the gym

2:00pm - 2:20pm - First group has second snack

2:20pm - 2:40pm - Second group has snack

2:40pm - 3:50pm - Events in gym

3:50pm - 4:00pm - Get ready for pick up

DAY CAMP

AGES 4 - 15 YRS

CAMPER MEDICATIONS:

If a camper requires to have medication administered (example, puffers, epi-pens) it is required that the medication be placed in a sealed zip lock bag with the child's name on it and given into the office at time of sign in. If your child typically has two epi-pens, please ensure to bring both to camp.

Medications such as allergy medication, or prescribed medicine can not be given to your child. If they are required to take this medication while at camp you will have to make arrangements to have someone come and administer the medication if the child cannot do it themselves.

Our staff are not responsible for administering medications. They can assist the child in preparing the medication, however the child must be able to take it themselves. Staff will however administer emergency medication such as a puffer or epi-pen (parents must give consent prior for staff to administer in a medical emergency).

CANCELLATION POLICY:

7 days before camp is to begin - Full refund or credit on file
Less then 7 day's notice - Credit on file
24 hours before day of Camp - No refund

OUTDOOR TIME:

** Summer camp Whitby - we might have a day that we do some outdoor activities at the park behind our building. We will send and email out letting you know in advance of this day. This is subject to change depending on the weather.

PHOTOGRAPHY NOTICE:

We often take photos/video of our campers during the themed weeks to post on our instagram page. If you did not already select "no" to photo consent when registering, please let us know that you would not like us to include your child(rens) in photos/ videos.

SIGN-IN AND SIGN-OUT:

Drop off is at 9:00am and when you arrive you will be asked to sign in your child for the day providing us with who is picking up and phone number. If the pick up person changes through out the day you will have to contact the office to let us know of the change.

At sign out all adults / guardians will have to come into the gym, we do not let kids go out of the facility without the parent signing them out. Sign out is done at the gym door one at a time.

Adults / guardians are asked to remove their shoes when they come to pick up.