Sedona-Oak Creek Airport Authority

Airport Terminal Conference Room
Minutes of the Regular Meeting, Monday, October 26, 2026,
Pursuant to A.R.S. §38-431.02

Directors Present: President Pam Fazzini, Treasurer Mike Schroeder, Director Timothy Miller, Director Jack Ross, and Director Ed Kettler

Directors Absent: Secretary Scott Brewster

Staff Present: General Manager Ed Rose, Deputy General Manager Cameron Atkins, Chief Financial Officer Shannon Lane, Special Projects Coordinator Mark Allen, Business Manager Patresa Miller, and Business Office Employee Marlene Lloyd.

Consultants Present: None

The Agenda for the Special Meeting is as follows:

I. Call to Order/Pledge of Allegiance. *(2:30 P.M.)*
II. Roll call. There is a quorum.
III. Consent Agenda: Minutes of the September 21,2026, Regular Meeting

MSP 26.10.01 EK/MS To Approve the Minutes of the September 21, 2026, Special Meeting.

IV. Presentation: Recap and Video Highlights of this year's Wings and Wheels by Deputy Manager Cameron Atkins. Number of attendees was estimated at 5,500, there were 19 static and flyover aircraft, 125 cars were on display, there were 161 aircraft operations, and SOCAA collected 530 pounds of food and $2,573 for the food bank. There were $33,700 in Sponsorships, $6,700 in retail sales, and $7,600 in fuel sales. Net revenues after expenses were $8,200.

V. Reports:
General Manager Mr. Rose gave a summary of Management's activities since the last meeting including updates of the Fire Suppression Water Project, the Hangar Rehabilitation Project, the Infield Drainage Project, the Six-Pack Rehabilitation Project, the status of a recently issued Request for Proposals to develop two parcels on the Airport, the Wings and Wheels wrap up, and marketing of commercial businesses on the mesa. Mr. Rose also addressed the removal and replacement of the HVAC system in the Authority-owned modular unit as directed by the Board in response to a comment made during Public Comment during the September meeting of the Board.

Chief Financial Officer Shannon Lane presented the Third Quarter, unaudited Financials. Key takeaways were:

- Operating Revenues increased by 29% over the same time period last year.
- A significant milestone was realized at the end of Q3 marking cumulative assets of $14.8 million, an increase of 19 percent.
- Comparative gallons of fuel sold increased by 5% for AvGas and 21% for Jet A in spite of the exceptionally high cost of fuel due to the Iran war.
- There was a correction noted on page 2 – under "Analysis", the first line should read: "We closed the *third* (not second) quarter . . ."

VI. Call to the Public. There were no comments.

VII. Unfinished Business. Two workshops were scheduled to discuss proposed policies. The first workshop is scheduled for Tuesday, November 10 to discuss the proposed Leasing Policy, and a second workshop is scheduled for Tuesday, November 17 to discuss the proposed Ground Transportation Policy. Each workshop will commence at 10 a.m. in the Airport Conference Room. There will be no opportunity for public comments during the workshops.

VIII. New Business:

a. There were no objections to the voting procedures proposed for elections to be held at the SOCAA Board's Annual Meeting on Monday, December 7, 2026.

b. Approval of the Purchase of a new Overlook Parking Booth and Approval to Proceed With a Related Project to Improve Traffic Flow at the Overlook.

MSP 26.10.02 JR/MS To Approve the Purchase of a New Overlook Parking Booth per the Quote Received from Guardian Booth, LLC and to Proceed with a Related Project to Improve Traffic Flow at the Overlook, Cost for the Booth Not to Exceed $70,000 With a 15% Contingency Allowance. Total Cost Not to Exceed $80,500.

c. Approval to Purchase Aircraft De-Icing Equipment.

MSP 26.10.03 EK/JR To Approve the Purchase of Aircraft De-Icing Equipment per the Quote from ProServe Aviation to Cost $20,284.40 for the TronAir 55-Gallon Tank and the Purchase of a De-Icing Trailer Unit at a Cost Not-to-Exceed $20,500 Plus Shipping, Taxes and Other Fees. The Platform will be purchased locally.

IX. Executive Session. There was no Executive Session called

X. There was no action.

XI. Adjournment. **MSP 26.10.04 EK/TM For Adjournment.** *(3:59 P.M.)*

Approved this _____ day of December 2026

Signed: _____
Pamela Fazzini, President
SOCAA Board of Directors

Signed: _____
Jack Ross, Director
SOCAA Board of Director